

Coleraine Future Town Fund Board Minutes

Date of Meeting: Thursday 15th May 2025

Location: Council Chamber Cloonavin



Present and Absentees: List of Attendees detailed below on pages 5-78.

1.	Welcome / Apologies / Minutes & Matters Arising	Professor Gerry McKenna		
	Actions	Lead	Status	Remarks
#1.	Board members to complete and return ToR and Skills audit, DD to contact and assist.	DD		
2.	Plan for Neighbourhoods	Hazel King (SIB)		
	Actions	Lead	Status	Remarks
#2.	HK to update Board on response from Ministry re submission when received.	HK		
#3.	HK to update board on date of ministers visit when confirmed.	HK		
3.	Establishing the CFTF Board	Therese Hogg (SIB)		
	Actions	Lead	Status	Remarks
#4.	Sub group nomination letters and forms to be sent out.	HK/DD		
#5.	Deputy Chairs to report back to board on sub group meetings.	Deputy Chairs		
4.	CFTF Branding Proposals	Professor Gerry McKenna		
	Actions	Lead	Status	Remarks
#6.	Grays to further develop and return an updated CFTF logo with a blue palette for design Option 2 based on the concept of the Fern.	Grays		
5.	Developing the Vision and 10 Year Investment Plan	Therese Hogg (SIB)		
	Actions	Lead	Status	Remarks
6.	Action Review, DONM & AOB	Professor Gerry McKenna		
	Actions	Lead	Status	Remarks
7.	Draft Itinerary Boat Trip & Walk About Coleraine Town Centre	Professor Gerry McKenna		
	Actions	Lead	Status	Remarks

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Red Not yet commenced
Yellow In Progress
Green Complete

1.	Welcome / Apologies	
	<p>GMK welcomed everyone to the meeting introduced Shane Mathers from the Planning Office and Graeme Steveson from Arts Council and noted apologies listed on Pg 7&8. The Chair also mentioned of CFTF Board member Ian Donaghey and wished him well in his recovery.</p> <p>He asked board members to complete and return any Terms of Reference and the Board skills audit, noting that DD will be in contact to assist.</p> <p>GMK asked the board of any conflicts of interests regarding todays agenda.</p> <p>Nil response.</p> <p>GMK asked the board if they were content with the minutes from the Board meeting on 27th March & 10th April.</p> <p>Minutes agreed.</p>	
2.	Plan for Neighbourhoods	Hazel King (SIB)
	<p>HK notified the Board that the Plan for Neighbourhoods submission was made as discussed in the previous board meeting on the 10th of April, with the proposed changes to the funding boundary submitted before the closing date and that confirmation of receipt was received form the Ministry. She added that any further correspondence from the Ministry will be relayed to the Board when received.</p> <p>HK noted that there had been no confirmation on the proposed Ministers visit but had pencilled in the morning of 19th June and hoped to hold a community engagement or launch event but would confirm with the Board in due time.</p> <p>KY notified the board of a Causeway Chamber of Commerce Event to be held on the morning of 19th June in NRC and suggested a possible linking of events.</p> <p>GMK suggested that this could help raise the profile of the event.</p>	

3.	Establishing the CFTF Board	Hazel King (SIB)
	<p>HK informed the Board that 3 of the 4 subgroups had held their first meetings, with draft ToR for the subgroups developed, discussions held regarding the Living High Streets, the size of the Quorum for sub group decision making, membership of the subgroups, along with the nomination process to add members to the groups. She advised that the nomination letters and forms to be confirmed and sent out tomorrow with returns hoped by 16th June.</p> <p>GMK asked that Deputy Chairs report back to the Board at future meetings as a standing item. Agreed by board.</p>	
4.	CFTF Branding Proposals	Gavin Boyd (SIB)
	<p>GB gave a brief introduction to the 3 branding proposals and introduced C Gray and J Devine from Grays to introduce the designs. JDev gave a detailed description of each of the three options along with colour palettes and typeface.</p> <p>Option 1:</p>  <p>Option 2:</p>  <p>Option 3:</p>  <p>GMK asked the Board for their opinions on the design proposals. Discussion had by Board, with the general consensus to discount option 3. Option 1 preferred by some, but some members had reservations with the mountain scene and all caps typeface. Option 2 preferred by some but with colour palette similar to option 1 as blue and white are more synonymous with Coleraine and the football club.</p>	

CG noted that opinions were split between options 1 & 2 and suggested the option of remodelling the mountain scene in option 1 and changing to a blue palette for option 2.

Options 1 & 2 reshow to Board with option 2 in a blue palette.

Option 1



Option 2



GMK asked the Board for their final vote on the proposed branding.

JW & RW asked the chair regarding their rights to vote and asked if this will be voted on in Council.

PM confirmed that the elected members were free to vote on this proposal.

GMK agreed.

Votes for option 1: 5 (Including Elected Members JW & RW)

Votes for option 2: 7 (Including Elected Member YB)

GMK confirmed that option 2 chosen by the Board for CFTF Plan for Neighbourhoods branding and that Grays would provide a more vibrant blue palette as discussed by the board.

5.	Developing the Vision and 10 Year Investment Plan	Therese Hogg (SIB)
	TH gave the Board a rundown of the CFTF engagement roadmap and an update on the visioning workshop, explaining the craft kit process and describing the essential qualities of the Living High Streets, asking the Board members to think about what they know about their high street, how it is used, how do they feel about their high street and to envision the high street in the future.	
6.	Action review, DONM & AOB	
	H King reminded the board of a proposed visit by Minister on either 18 th or 19 th June 2025, and a proposed launch event and would confirm when a date is confirmed. Date of next meeting: Thursday 19 th June, time TBC.	
7.	Draft Itinerary Boat Trip & Walk About Coleraine Town Centre	
	3.45pm – Board Boat at Council Offices, Cloonavin Jetty 3.50pm – Boat Trip River Bann 4.15pm – Disembark Boat Jetty at county Hall 4.15pm – 5.30pm - Walking Tour Coleraine Town Centre. 5.30pm – 6.00pm Debrief at Coleraine Town Hall 6.00pm – Board boat at jetty at County Hall 6.15pm – Arrive Council Offices, jetty at Cloonavin Meeting ends: 15.55	

Contact Name	Code	Attendance 15/05/2025	Organisation
Chair			
Professor Gerry McKenna	GMK	1	Independent
Board Members			
Karen Yates	KY	1	Causeway Chamber Commerce
Rob Skelly	RS	0	Harbour Commissioner
Inspector Bjorn O'Brien	BOB	0	PSNI
Elaine Donnelly	ED	1	Coleraine Neighbourhood Renewal Partnership (Chair)

Contact Name	Code	Attendance 15/05/2025	Organisation
Ann McNickle	AMN	1	Causeway Rural & Urban Network,
Jonny McKane	AMK	0	Council of Churches
Ian Donaghey	ID	0	Chairman Coleraine BID, Harbour Commissioner
Jayne Taggart	JT	1	Enterprise Causeway
Duane Farrell	DF	1	The Honourable The Irish Society
Graham Thompson	GT	1	Causeway Coast & Glens Heritage Trust Board
Mark Lennox	ML	1	Northern Regional College
Victor Gault	VG	0	Ulster University
Mark Alexander	MA	1	NI Housing Executive (Teams)
Graeme Stevenson	GS	0	Arts Council NI
Caitlin Bond	CB	0	CCGBC Youth Forum
Charlie Smyth	CS	0	CCGBC Youth Forum
Henry Taggart	HT	1	Coleraine Town Team
Lynn Kane	LK	0	Coleraine Equality Forum
Local MP			
Gregory Campbell	GC	0	MP
Elected Members			
Councillor Philip Anderson	PA	0	Coleraine DEA
Councillor Niamh Archibald	NA	1	Coleraine DEA
Alderman Yvonne Boyle	YB	1	Coleraine DEA
Councillor Tanya Stirling	TS	0	Coleraine DEA (Teams)
Councillor Russell Watton	RW	1	Coleraine DEA
Councillor John Wisener	JW	1	Coleraine DEA
MLAS's Observers			
Caoimhe Archibald	CA	0	Sinn Féin Constituency: East Londonderry.
Maurice Bradley	MB	0	Democratic Unionist Party Constituency: East Londonderry
Cara Hunter	CH	0	<u>SDLP East Londonderry</u>
Claire Sugden	CS	0	Independent Constituency: East Londonderry
Departmental Observers			

Contact Name	Code	Attendance 15/05/2025	Organisation
Rhonda Williamson	RW	1	Department for Communities
Alan Keys	AK	0	Department for Infrastructure
Ann Marie Orr	AO	1	Tourism Ireland
Ciaran Doherty	CD	1	Tourism NI
Justine Daly	JD	1	MAG Advisor Department for Communities
Council Officers			-
Niall McGurk	NMG	1	Head of Prosperity & Place
David Wright	DW	1	Head of Finance
Pat Mulvenna	PMV	1	Director Leisure & Development
David Jackson	DJ	0	Chief Executive
Des Donnelly	DD	1	Secretariat to CFTF Board
Shane Mathers	SM	1	Principle Planning Officer
Julienne Elliott	JE	1	Town & Village Manager
SIB			-
Hazel King	HK	1	CFTF PM
Therese Hogg	TH	1	Community Engagement (SSU)
Gavin Boyd	GB	1	Communications
Chris Gray	CG	1	Grays
Jenny Devine	JDev	1	Grays
Total		29	