

**SECTION 75 EQUALITY AND GOOD RELATIONS**

**CONSULTATION ON SCREENING OF POLICIES  
July - September 2016**

<b>Name of Policy</b>	<b>Aim/Purpose of Policy</b>	<b>New or Revised Policy</b>	<b>Date of Screening</b>	<b>Recommendation</b>
Records Management Policy	The policy aims to provide guidance to the Council and its officers in relation to records management within the council	New	27/07/16	Screened out for EQIA without mitigation.
Data Protection Act 1998 Guidance for Staff and Members to assist with Compliance	The Data Protection Act (1998) sets out rules on the processing / handling of personal data. Council has to be open about how it uses personal data and must follow the principles of good information handling. It is very important that all staff adhere to the principles of the Act and ensure the security of all personal information we hold. Council is required to tell the Information Commissioner and the data subjects about the types of personal information it holds and how it uses that information. To assist staff, the Council has prepared this guidance.	New	27/07/16	Screened out for EQIA without mitigation.
Data Protection Act 1998 Subject Access Request Procedure Manual	The Data Protection Act (1998) Subject Access Request Procedure Manual sets out the process for handling requests.	New	27/07/16	Screened out for EQIA without mitigation.
Corporate Health and Wellbeing Policy	The aim of the policy is to proactively promote and develop a health and wellbeing culture within	New	23/08/16	Screened out for EQIA without mitigation.

(CCG/24/16)	the workplace, to reflect the operational needs of the organisation, employees and the Corporate Plan.			
Street Naming and Property Numbering Policy and Procedures	This policy is primarily to ensure Causeway Coast and Glens Borough Council carries out its statutory role under the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1995. The policy indicates how Causeway Coast and Glens Borough Council will actively introduce procedures for carrying out street naming and property numbering as well as dealing with dual naming street naming all in accordance with the above Order.	New	16/08/16	Screened out for EQIA without mitigation.
Grant Funding policy	Council is committed to distributing available grants fairly, efficiently and effectively. The purpose of this policy is to outline the Council's agreed approach to Grant Funding in relation to resourcing external bodies to assist in the delivery of Council's strategic objectives and priorities.	New	16/08/16	Screened out for EQIA without mitigation.
Opens Doors to Culture Causeway Coast and Glens Borough Council Culture, Arts and Heritage Strategy 2016-2021	This strategy represents an opportunity to recognise, invest in and grow the cultural capital of the Causeway Coast and Glens for the good of its citizens and those who visit. We have arts centres and museums; festivals and artists; dancers and literature; heritage, artefacts and stories; creative projects and people; talent and traditions; language and artistic and historic riches; writers and story-tellers; myths and legends. We need to further develop and promote their enormous value.	New	16/08/16	Screened out for EQIA without mitigation.

<p>Capital Grants Programme Fund 2016-2017 Guidance for the Allocation of Funds to External Organisations for Capital Infrastructure Projects</p>	<p>The Capital Grants Fund is available to local sports and community organisations who wish to request support towards the development of new or the enhancement of existing facilities to meet unmet need. Council do not normally provide capital grant funding but this grants programme will fund external projects where they are aligned with Council's corporate objectives.</p>	<p>New</p>	<p>16/08/16</p>	<p>Screened out for EQIA without mitigation.</p>
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