

SECTION 75 EQUALITY AND GOOD RELATIONS
CONSULTATION ON SCREENING OF POLICIES
July - September 2018

Name of Policy	Aim/Purpose of Policy	New or Revised Policy	Date of Screening	Recommendation
Ballysally Youth & Community Centre – Outline Business Case	<p>Outcome: The overall outcome in line with Council’s Strategic Framework for Community Centre provision is that there is shared, welcoming, accessible, fit for purpose community centre provision within Ballysally, and that the preferred option for the centre is reflective of the local community’s needs and takes account of the changing circumstances within the area.</p> <p>Project Objectives:</p>	Existing	31.08.18	Screened out without mitigation

	<ul style="list-style-type: none"> o To provide a Community Centre within the Ballysally area that is fit for purpose. o To continue to address the high levels of deprivation that exist within Ballysally via provision of community and sporting facilities. o To provide a community centre in Ballysally which offers opportunities for the community to meet, stay active, learn new skills and volunteer. 			
<p>Merging of 4 existing (legacy) NTD flexi systems in to one / new Causeway Coast and Glens Borough Council</p>	<p>Stage 1 To update and merge the current nine stand-alone systems into one integrated system on the Cloonavin server and install the latest version of software. This will enhance the existing system by enabling:</p> <p>a) Line Managers to electronically approve leave and adjustments for staff located at different facilities.</p>	<p>New</p>	<p>25.09.2018</p>	<p>Screened out with mitigation</p>

	<p>b) Employees to record their attendance at any of the terminals.</p> <p>c) Once integrated platform for employee's to electronically record their time at work and submit requests for annual, flexi or TOIL for their Line Managers approval.</p> <p>d) Both Line Managers and employees can obtain real time information of attendance at work, flexi accrued and remaining balances of annual leave and/or TOIL at teh touch of a button.</p> <p>e) A roll call report of employees in the building at a given time that will be beneficial for fire safety procedures.</p> <p>f) Compliance with GDPR and Working Time Regulations.</p> <p>Stage 2 Consider covering all employees through the Time and Attendance System.</p>			
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<p>Disciplinary Procedure</p>	<p>The aim of the procedure is to ensure:</p> <ul style="list-style-type: none"> • The Council is operating effectively as an organisation. • Disciplinary sanction taken is fair, appropriate and consistent and all who are involved in the process are treated with dignity and respect. • Managers, employees and their representatives are aware of their rights and obligations in matters relating to disciplinary and appeals procedures. • That the credibility and reputation of Causeway Coast and Glens Borough Council, with its citizens and other partnership organisations and stakeholders, is maintained. 	<p>Revised</p>	<p>28.09.2018</p>	<p>Screened out without mitigation</p>
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