

PEACEPLUS PARTNERSHIP MEETING

Bushtown Hotel, Coleraine – Thursday 19th June @ 1.40pm

Table of Approvals/Recommendations

No.	Item	Summary of Key Approvals/Recommendations
1	Welcome	Meeting started early at 1.40pm - attempted to contact attending members not present for lunch. The Chair welcomed everyone.
2.	Apologies & Roll Call	Cllr M Watson/Cllr N Archibald/Cllr J Wisener/K Campell.
3.	Conflict of Interest Statement	No conflicts raised.
4.	Minutes of Previous Meeting 17th April 2025	Agreed. Proposed by: B Cooper Seconded by: P Crossley
5.	Matters arising from Minutes	No matters arising.
6.	Update on Implementation of PEACEPLUS Local Action Plan: Strand 1 – Capital Projects Update Strand 2 & 3 Update Communications	LH gave an update on Capital Projects progress and timelines under Strand 1 – Local Community Regeneration and Transformation theme. GT gave an update on Strands 2 & 3 – contracting and tender procurement. CMcl gave update on monthly Newsletters, Website and higher level Communications Plan
7.	PEACEPLUS Membership	Marion Walker has stepped down as Social Partner. Thanks to Marion for her services.
8.	Sub-Committee Update	Item will be addressed at Residential Meeting in August.
9.	AOB	Updates on: Future schedule of Partnership Meetings; August Residential Meeting & Partnership Development Programme; PEACEPLUS Staff Recruitment
11.	Next Meeting	Residential: Wed 20 th & Thur 21 st August at The Dunadry Hotel – In-person only inc. overnight stay

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In the Chair: Cllr Anderson (C)

Members: Cllr McQuillan (C), Alderman Fielding (C), Cllr Boyle (C), Cllr Nicholl (C), M McCormack (C), A McNickle (C), K Heaney (C), S McFall (C), B Cooper (C), P Crossley (C), J Hutchinson (C),

Statutory Agency: D Bradley (C)

In Attendance: Patricia O'Brien (Head of Funding Unit)
Liam Hinphey (Funding Unit Capital Projects Officer)
Graham Todd (PEACEPLUS Finance & Verification Officer)
Clare McIntaggart (PEACEPLUS Project Officer)
Karen Moses (PEACEPLUS Finance & Admin Officer)

Apologies: Cllr Watson / Cllr Archibald / Cllr Wisener / K Campbell

Item 1. Welcome

Cllr Anderson welcomed all members in person to the meeting and thanked the PEACEPLUS team for organising the guided site visit to Mountsandel and lunch.

Item 2. Apologies & Roll call

As noted above and Alderman McKnight-McQuillan has withdrawn.

Item 3. Conflict of Interest Statement/Respect & Dignity Statement

The Chair read out Statement, no conflicts of interest were declared.

Item 4. Draft Minutes of Previous Meeting 17th April 2025

The Chair referenced previous minutes.

- Approved as a true and accurate record.
Proposed by: B Cooper
Seconded by: P Crossley

Item 5. Matters arising from Minutes.

The Chair asked the members for any matters arising, none were raised. POB informed the meeting that the Partnership Agreement was now fully signed and with SEUPB. PA provided update that Marion Walker (Social Partner) had stepped down due to a change in her job role and thanked her for her service. PA referred back to structure being in place for removal regarding poor Partnership Meeting attendance or removing yourself if you cannot attend. PA has written to Party Leads to consider current members and to replace where they cannot attend. One Elected Member, Alderman Michelle McKnight-McQuillan has already stepped down. POB commented they hope to have finalised any further changes to Elected Members by August Residential. (POB also referred to format for Residential – captured in AOB later).

Item 6. Update on Implementation of PEACEPLUS Local Action Plan

- Strand 1 – Capital Projects update was given by Liam Hinphey. LH covered further progress since last meeting in April and displayed timeline showing planned stages for project briefs, Council approvals and funding deadlines. The architect, Catherine Blenkinsop, Council's Capital Projects Officer, is still doing research and collating detailed specs to get through these stages:
 - Altnahinch Dam Project: there are 2 key risks: 1. Maintenance – who will maintain works post-completion? (NI Water do not want to take this on) and 2. Safety issues regarding access/bridge across the dam. Discussions continue with NI Water. Timewise the project is already behind schedule but a six month extension to the overall action plan is now in place. Council's Outdoor Recreation team will continue to work on achieving the outputs until August 2027 with strong support from the Directors of Leisure & Development and Environmental Services.
 - Girona Project: brief developed for repairs to footpaths, boardwalks and bridges. Surveyor procurement complete and will begin next week.
 - Mountsandel Project: brief is still being developed due to complexity of boundaries and stakeholders. Meeting the funding deadlines is becoming tight. The Project will also focus on educational and cross-community work.
 - Benbradagh Project: development of trails and trail furniture is at risk as there are 6 or 7 different landowners. Coast & Countryside team liaising with landowners.
 - Layd Path Project (Cushendall/Cushendun): minimal risks as this is Council owned land and progressing well in order to meet commencement deadline of 30 June 2025.
- Strands 2 & 3 Update – GT referred to Local Action Plan with 23 Programmes in total and a participant target number of 6,777 under the 3 strands:
 - Strand 1 - Local Community Regeneration and Transformation (7 Programmes - 5 Capital & 2 Community Programmes)
 - Strand 2 - Building Peaceful and Thriving Communities (9 Programmes)
 - Strand 3 – Celebrating Cultures and Diversity (7 Programmes)

Currently 8 contracts have been awarded, 7 Tenders ready to go out for procurement by July (3 of these must be advertised via OJEU which is still currently on pause however update to proceed from SEUPB is expected soon) and a further 3 are in tender planning stage. POB referred to "Sustainable Festivals Hub Programme" as intended for CCGBC to deliver but internal resourcing is not confirmed.

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Timelines and details provided in powerpoint slides which will be shared with Partnership members following meeting.

- **Communications Update** – CMcl shared the following updates and progress report on the following:
 - **Newsletter:** vol.3 June Newsletter went out on 13 June. These are currently issued monthly and are also available on the PEACEPLUS website.
 - **Website:** version 1 is now live internally, a soft launch at the moment. There is currently a main page providing an overview; Newsletter section hosting current and previous editions with a sign-up function; and a Partnership section where (confirmed) Meeting minutes are available, images are being updated. These are all accessible via clickable links, CCGBC website and QR Codes.
 - **Outreach:** PEACEPLUS Infographic is being mailed out via CCGBC mailing list which has 400+ voluntary and community organisations registered for weekly updates.
 - **Polls:** PEACEPLUS team are now frequently using polls for such activities as attendance to Partnership Meetings. This allows us to easily record, track and provide data for SEUPB. If your email contact is updated at any time, please advise the team so you are not missed from our communications.

The Higher-Level Communications Plan needs a few small adjustments but is on track.

Item 7. PEACEPLUS Membership

POB advised this would be addressed at the next meeting.

Item 8. Sub-Committee Update

POB advised this would be addressed at the next meeting.

Item 9. Any Other Business

- **Residential Meeting:** The Chair confirmed preferred dates (following a poll issued after the last meeting) as Wed 20th and Thurs 21st August and will take place locally. Partnership Development Programme with Cavan will be discussed for a future meeting as there is keen interest from Cavan Partnership to engage in this. MF and SMcF confirmed they could not attend these dates. Meeting will start at approx. 2pm and end at approx. 1pm on the

respective dates. POB stated that we would invite Delivery Agents and use this opportunity to commence the Sub-Committee activity.

- **Future Partnership Meetings:** The Chair confirmed that Ballymoney (Riada House) would be cancelled for future meetings. Meetings will take place bi-monthly with in-person attendance required and where practical, may include a site visit/lunch, however there may be occasions where online meetings would be necessary.
- **PEACEPLUS Staff Recruitment:** POB updated the meeting with the following:
 - Coordinator – following interview, no one was appointed. Potentially looking at an interchange with other organisations as a development opportunity. This may not be until August.
 - Project Officer: Clare McIntaggart has been appointed. POB and the room congratulated Clare.
 - Finance Verification Officer: interviews taking place next week
 - Finance & Administration Officer: post will be advertised soon.

Item 10. Next Meeting

- Residential Meeting at The Dunadry Hotel: from 2pm on Wednesday 20th August to 1pm on Thursday 21st August 2025 (attendance required in person and will include an overnight stay).
- Meeting closed at 2.50pm.