




 <p><b>PEACEPLUS</b> Northern Ireland - Ireland</p> <p>Co-funded by the</p> <div>  European Union          UK Government       </div> <div>  <i>Riadas na hÉireann</i> Government of Ireland          Northern Ireland Executive       </div> <p>A project supported by PEACEPLUS, a programme managed by the Special EU Programmes Body (SEUPB)</p>	
 <p><b>Causeway Coast &amp; Glens Borough Council</b></p>	
<b>PEACEPLUS PARTNERSHIP MEETING</b>	
DATE	Thursday 16th October 2025
TIME	1.40pm
LOCATION	Cushendall Development Group, Cushendall
MEETING CHAIRED BY	Lisa Harris (Acting Chair)
IN ATTENDANCE	
Members	Alderman M Fielding / Alderman Y Boyle / Cllr D Nicholl / Cllr M Watson / Cllr MA McKillop / Cllr Wisener / M McCormack / A McNickle / K Heaney / B Cooper / P Crossley
Statutory Agency	D Bradley
PEACEPLUS Staff	Lisa Harris (Coordinator)/ Graham Todd (Finance & Verification Officer)/ Clare McIntaggart (Project Officer) / Karen Moses (Finance & Admin Officer) / Liam Hinphey (Capital Projects Officer)

## 1. Welcome

Lisa Harris introduced herself as Acting Chair and welcomed all members in person to the partnership meeting.

## 2. Apologies & Roll Call

See Appendix A

## 3. Conflict of Interest/Respect & Dignity Statement

The Acting Chair read out Statement, no conflicts of interest were declared.

## 4. Minutes of Previous Meeting

The Acting Chair referenced previous minutes.

Approved as a true and accurate record.

Proposed by: M McCormack

Seconded by: P Crossley

## 5. Matters Arising from Minutes

The Acting Chair asked the members for any matters arising, none were raised.

## 6. Update on Implementation of PEACEPLUS Local Action Plan

- **Strand 1 – LCRT Capital Projects (LHi)**

Liam Hinphey provided a progress update since the last meeting in August on the Capital Projects:

Altnahinch Dam:

- Updated MOU developed between Council and NI Water for dam access project
- Water authority initially hesitant but agreed with safety alternatives in place
- Approved through CCGBC Leisure & Development Committee in September
- Topographical survey completed, enabling tender for structural engineers and architects
- Slight delay requiring re-tender for structural engineers
- Quantity surveyor now in place for all five projects.

Girona Coastal Path:

- Condition survey completed.
- Letters of Offer being issued to structural engineers, architects and quantity surveyor.

Mountsandel:

- Liaising with Historical Environment Division with recommendation to tender for specialist archaeological advisor. Three qualified contacts provided, two have confirmed interest.

Layd Path, Cottage Wood & Ronan's Way:

- Tenders for Quantity Surveyors have been agreed.
- New lease in place to proceed and should be approved by end of year.
- Clarification requested on budget split between capital works and resource/educational elements as currently not clear.

*(1.50pm – DN joined the meeting)*

- Leisure & Development Dept are working with Coast & Countryside Dept.
- Architects/engineers to be appointed for Stage 2 Planning Permission – a revised Gantt chart will be ready by December.

Benbradagh and Project Replacement Proposal:

- Original Benbradagh project stalled due to landowner permission issues, only one responded.
- Proposed replacement: Castle Park Walkway development:  
  
Similar to College Wood project / Council-owned land (no landowner approval needed) / Same budget, program targets, and beneficiaries / Scored 65 on assessment matrix (same as other projects)
- Partnership approval requested before presenting to SEUPB  
  
Approved by Partnership

## • **Strands 2 & 3 Projects**

CMcI delivered an update on the Projects focussing on Reporting/Monitoring and Communications:

### Reporting and Monitoring

- Live participant tracking system now operational across all projects
- QR code access for participants to complete open/close surveys; both must be completed to be counted as a participant
- 40 questions in open form with comparative close form for baseline data now in place for Projects
- Forms enable real-time reporting dashboard showing demographics, participation rates
- Data entry is key: can be monitored easily and issues addressed quickly
- Monthly reports can be generated showing project progress against 6,777 participant target
- Training completed for all delivery agents
- Two projects already have complete data from residential programmes

### Communications

- Newsletter: Volume 6 went out and Volume 7 going out 17 October. All Newsletters are also available online.
- Website: Version 2 now live with new features:
  - Projects page now created and each Project has an icon
  - The clickable cards take you to the Project Summary and will sign post to the relevant Delivery Agent's website / socials
  - Have requested access to Data Analytics to monitor visitor activity.

- Partnership Profiles – would like to introduce “Partnership Profile” on members to website. BC volunteered for first profile.

- **Finance**

GT updated the members on matters relating to Finance:

Procurement and Outstanding Tenders

- In February 2025 we were instructed by SEUPB to place a hold on “Above Threshold Tenders” – due to alignment with UK Legalisation Procurement Act & EU Regulations.
- Issue ongoing in that UK-based organisations cannot register on Irish tender platform (etenders.gov.ie)
- Seven tenders currently on hold awaiting resolution: Dealing with the Past; Youth Engagement & Development; Exchange - Cross Border; Odyssey - Asylum Seekers; Preserving History, Heritage & Home, LGBTQIA+; and Older People’s programmes
- Issue is being addressed now by SEUPB Managing Authority and Office of Government Procurement (OGP) as others are reporting the same problems.
- Impact of further procurement delay and compliance risk, with limited other alternatives.

Appointment of External Controller

- Negotiations are ongoing with KPMG regarding budgets before signing of contract.

Project Site Visits

- Before the end of year – site visits to be carried out with all contracted Delivery Agents/Projects

## **7. PEACEPLUS Membership**

CMcl informed the members of revised changes:

- Sub-Committee Groups (CMcl)
  - Proposed restructure of Sub-Committees groups and terms (removing monitoring/reporting and communications).
  - New structure: each project will be allocated to two board members, based on previous expression of interest forms where given. Will have opportunity to review.
  - Allocations to be finalised and distributed by end of month.

## **8. AOB**

Lisa Harris provided updates on other business for the attention of the members:

- PEACEPLUS Staffing Update
  - Karen Moses has been appointed as PEACEPLUS Business Support Officer

- Election of Chair and Vice-Chair
  - Chair Transition: Cllr Dermot Nicholl will be taking on the role of Chair from Cllr Philip Anderson following election via the D'hondt method. The Acting Chair read out a message from Cllr Anderson and thanked him for his services to the Partnership and welcomed Cllr Nicholl to the post.
  - Appointment of Vice-Chair: An Expression of Interest Email will be sent to the Social Partners after which they will be asked to vote on the nominees.
- Mileage Policy Review
  - Reminder shared on the documentational requirements for claiming mileage for PEACEPLUS related activities: (licence, insurance for business purposes, Tax & MOT)
- Recording of Minutes & Minutes
  - Proposed update to and addition of new documentation package to accompany current Minutes, for example:
    - Appendix A: Partnership Attendance
    - Appendix B: PEACEPLUS Timetable of meetings for Board & Steering Groups
    - Appendix C: Membership of PEACEPLUS Sub-Committees
    - Appendix D: PEACEPLUS Live Standing Conflict of Interest Declarations
    - Appendix E: Monitoring and Reporting Updates
    - Appendix F: A sample of recent press / comms coverage from various projects
    - Appendix G: Financial Update by Project (an expenditure chart)

*(3.05pm - DB left the meeting)*

Partnership members agreed to new proposed package.

## **9. Next Scheduled Meeting (Acting Chair)**

- Meeting will take place on Thursday 18th December 2025 – Location being finalised so suggestions still welcome and will be confirmed in course.
  - MW suggested Millenium Centre in Loughgiel with Altnahinch Dam located nearby for site visit.
- Meeting closed at 3.10pm

## **Actions from Meeting to be carried over and added to Agenda for next meeting:**

1. LHi: Provide breakdown of Layd Path, Cottage Wood, Ronan's Way overall budget allocation to provide clarity.
2. BC to provide Profile for website and newsletter "Partnership Introduction".

3. GT to schedule financial site visits with contracted Delivery Agents before end of year to engage in advance of compliance checks.
4. CMcl to finalise Sub-Committee allocations and distribute by end of month.
5. Secretariat to issue Expression of Interest for Vice Chair role 2025/26 to Social Partners by end of month.

CONFIRMED

## Appendix A: PEACEPLUS Board Member's Attendance

A	Attended
Apol	Apologies Sent
N	Non Attendance
AO	Attended Online

CONFIRMED

		2023	2024						2025					
	Party / Organisation / Agency	21/12/2023	18/01/2024	21/03/2024	20/06/2024	14/11/2024	19/12/2024	20/03/2025	17/04/2025	19/06/2025	21/08/2025	16/10/2025	18/12/2025	
Elected Representative														
	Cllr Philip Anderson	DUP	A	AO	A	Apol	A	A	A	A	A	Apol		
	Alderman Michelle Knight-McQuillan	DUP	A	Apol	AO	N	AO	A	Apol	AO	N/A	N/A	N/A	
	Alderman John McAuley	DUP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Apol	N		
	Cllr Tanya Elder (Formerly Stirling)	DUP	N	N	N	Apol	AO	Apol	Apol	AO	N	A	Apol	
	Alderman Mark Fielding	DUP	N	N	Apol	N	A	A	Apol	N	A	Apol	A	
	Cllr Dermot Nicholl	SF	Apol	N	AO	AO	A	A	AO	A	A	A	A	
	Cllr Ciaran McQuillan	SF	A	AO	A	Apol	A	Apol	Apol	Apol	A	A	Apol	
	Cllr Niamh Archibald	SF	AO	AO	Apol	AO	AO	A	AO	N	Apol	Apol	Apol	
	Cllr Margart Anne McKillop	SDLP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	A	A	
	Cllr Maighr��ad Watson	SF	N	AO	AO	N	A	Apol	AO	N	Apol	A	A	
	Cllr Ashleen Schenning	SDLP	A	AO	A	N	N	Apol	N	AO	N	N/A	N/A	
	Alderman Yvonne Boyle	Alliance	Apol	AO	AO	AO	A	A	AO	Apol	A	A	A	
	Cllr John Wisener	UUP	A	AO	A	A	A	A	A	A	Apol	A	A	
Social Partner														
	Mairead McCormack	Glenshane Development Assoc	A	AO	AO	A	Apol	Apol	N	N	A	A	A	
	Ann McNickle	CRUN	A	AO	A	A	A	Apol	A	AO	A	A	A	
	Karen Heaney	Ind	AO	AO	AO	AO	A	A	AO	A	A	A	A	
	Karen Campbell	RVRA	Apol	AO	AO	A	AO	A	AO	AO	Apol	Apol	Apol	
	Shauna McFall	Naturally North Coast	Apol	N	AO	Apol	A	Apol	AO	A	A	Apol	Apol	
	Bonny Cooper	Ind	Apol	AO	A	A	A	A	Apol	A	A	A	A	
	Marion Walker	Cedar Foundation	A	AO	A	Apol	Apol	A	A	Apol	A			
	Joe Hutchinson	Youth Representative	N	AO	Apol	AO	A	A	A	N	A	A	Apol	
	Patricia Crossley	Ind	A	AO	A	Apol	A	A	A	A	A	A	A	
	Patricia McQuillan	Ind	AO	AO	AO	AO	AO	Apol	Apol	N/A	N/A	N/A	N/A	
Statutory Agency														
	Tracey Colgan	Public Health Agency	N	N	N	N	A	N	N	N	N	N	N/A	
	Seamus Ward	Western Trust	Apol	Apol	N	N	N	N	N	N	N/A	N/A	N/A	
	Bronagh Cooper	Western Trust	N	N	N	N	N	N	N	N	N/A	N/A	N/A	
	Wendy Nixon	PSNI	N	N	N	N	N	N	N	N	N	N	N	
	Vince Redmond	PSNI	N	N	N	N	N	N	N	N	N	N	N	
	Louise Clarke	NIHE	N	N	N	N	N	N	N	N	N	N	N	
	Christine O'Carroll	NIHE	Apol	AO	AO	AO	A	Apol	N	N	N	N	N	
	Deirdre Bradley	EANI	Apol	Apol	Apol	AO	A	Apol	AO	Apol	A	Apol	A	
	Colin Jess	Social Enterprise NI	N	N	N	N	N	N	N	N	N	N	N	
	Niall McGurk	(CC&G)	N	N	N	N	N	N	N	N	N	N	N	
	Elizabeth Beattie	(CC&G)	N	N	N	N	N	N	N	N/A	N/A	N/A	N/A	
CCGBC PEACEPLUS Team														
	Patricia O'Brien	CCGBC	N/A	N/A	A	A	A	A	A	Apol	A	A	Apol	
	Lisa Harris	CCGBC	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	A	A	
	Graham Todd	CCGBC	N/A	N/A	N/A	N/A	A	A	A	A	A	A	A	
	Karen Moses	CCGBC	N/A	N/A	N/A	N/A	N/A	N/A	A	A	A	A	A	
	Clare McIntaggart	CCGBC	N/A	N/A	N/A	N/A	N/A	N/A	A	Apol	A	A	A	
	Liam Hinphey	CCGBC	N/A	N/A	N/A	N/A	N/A	N/A	A	A	A	N	A	
	Julie Welsh	CCGBC	N	A	A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	Sarah-Jane Goldring	CCGBC	A	A	A	A	N	N	N/A	N/A	N/A	N/A	N/A	
	Suzanne Fol	CCGBC	A	A	A	A	A	Apol	N/A	N/A	N/A	N/A	N/A	
	Lorraine Bell	CCGBC	N/A	N/A	N/A	A	N	A	A	N/A	N/A	N/A	N/A	



## Appendix B: PEACEPLUS Timetable of Meetings for Board

<u>Date</u>	<u>Time</u>	<u>Place</u>
18th December 2025	11.00am - 12.00pm	Cloonavin
19 February 2026	2.00pm – 3.00pm	TBC
16 April 2026	2.00pm – 3.00pm	TBC
18 June 2026	2.00pm – 3.00pm	TBC
20 August 2026	2.00pm – 3.00pm	TBC
15 October 2026	2.00pm – 3.00pm	TBC
17 December 2026	2.00pm – 3.00pm	TBC

CONFIRMED

## Appendix C: Membership of PEACEPLUS Sub-Committees

Subject to change after review – to be reviewed/confirmed by Partnership in December

Project	Council	Social
BPTC 1 - Older People's Programme & Intergenerational	Alderman Mark Fielding	Deirdre Bradley
BPTC 2 - A Women's Development Programme	Cllr Ciaran McQuillan	Bonny Cooper
BPTC 3 - Adult Social Prescribing Programme	Cllr John Wisener	Tracey Colgan
BPTC 4 - Community Skills & Employability Programme	Alderman Mark Fielding	Deirdre Bradley
BPTC 5 - Resilient Communities Programme	Cllr Tanya Elder (Formally Stirling)	Mairead McCormack
BPTC 6 - Youth Engagement & Development Programme	Cllr Dermot Nicholl	Joe Hutchinson
BPTC 7 - Nature & Environmental Programme	Cllr Philip Anderson	Karen Heaney
BPTC 8 - LGBTQIA+ Programme	Cllr Ciaran McQuillan	Joe Hutchinson
BPTC 9 - Access all areas – Championing Inclusion in our Society Programme	Alderman Yvonne Boyle	Patricia Crossley
CCD 1 - Preserving History, Heritage & Home	Cllr Philip Anderson	Shauna McFall
CCD 2 - Teanga a wheen o wuds	Cllr Margaret Anne McKilop	Karen Heaney
CCD 3 - Multi-Cultural Dimensions	Cllr Tanya Elder (Formally Stirling)	Karen Campbell
CCD 4 - The Odyssey - Asylum Seekers & Refugees Development Programme	Cllr John Wisener	Bonny Cooper
CCD 5 - Dealing with the Past, Contemplating the Future	Cllr Dermot Nicholl	Bonny Cooper
CCD 6 - The Loyal Orders Programme	Cllr Maighr��ad Watson	Patricia Crossley
CCD 7 - Sustainable Festivals Hub & Programme	Cllr Niamh Archibald	Louise Clarke
LCRT 1 - Social Action Programming	Cllr Maighr��ad Watson	Mairead McCormack
LCRT 1.1 - Development of Mountsandel	Alderman John McAuley	Tracey Colgan
LCRT 1.2 - Development of Benbradagh	Alderman John McAuley	Karen Campbell
LCRT 1.3 - Girona Causeway Coastal Path	Cllr Niamh Archibald	Shauna McFall
LCRT 1.4 - Layd Path, Cottage Wood and Ron��n's Way	Cllr Margaret Anne McKilop	Ann McNickle
LCRT 1.5 - Altnahinch Dam	Alderman Yvonne Boyle	Louise Clarke
LCRT 2 - Exchange – Cross Border Programme	Cllr Philip Anderson	Ann McNickle

## Appendix D: Sub-Committee Roles & Responsibilities

### **PEACEPLUS Sub-Committee purpose and member expectations**

The Sub-Committees of the PEACEPLUS Partnership Board will be aligned to projects under strands 1 to 3:

Strand 1 – Local Community Regeneration and Transformation

Strand 2 – Building Peaceful and Thriving Communities

Strand 3 – Celebrating Cultures and Diversity

### **Membership**

The Sub-Committee shall consist of members of the partnership Board, with 2 members dedicated to each project within each of the strands. Members preferences will be considered however allocation will also be based on where skills or connections are needed

### **Appointment of Sub-Committee**

The Partnership Board shall at their first meeting following the appointment of the new Chair, determine the members of the Sub-Committees for the following 12 months

### **Duties and responsibilities of the Sub-Committees**

The Sub-Committee members will attend a minimum of 3 events/sessions every 12 months for each of the 2 projects they are dedicated to. Sub-Committee members will be asked to provide information/photos/short report etc on the events they attend to the PEACEPLUS team.

A space on the agenda at Partnership meetings will be allowed for members to give a short update on their dedicated projects. This may include bringing any points of concern for discussion amongst board members.

## Appendix E: CCGBC PEACEPLUS Live Standing Conflict of Interest Declarations

Project	COI	COI
BPTC 1 - Older People's Programme & Intergenerational		
BPTC 2 - A Women's Development Programme	Ann McNickle	
BPTC 3 - Adult Social Prescribing Programme	Ann McNickle	
BPTC 4 - Community Skills & Employability Programme	Mairead McCormack	Karen Campbell
BPTC 5 - Resilient Communities Programme		
BPTC 6 - Youth Engagement & Development Programme		
BPTC 7 - Nature & Environmental Programme		
BPTC 8 - LGBTQIA+ Programme		
BPTC 9 - Access all areas – Championing Inclusion in our Society Programme		
CCD 1 - Preserving History, Heritage & Home		
CCD 2 - Teanga a wheen o wuds		
CCD 3 - Multi-Cultural Dimensions		
CCD 4 - The Odyssey - Asylum Seekers & Refugees Development Programme		
CCD 5 - Dealing with the Past, Contemplating the Future		
CCD 6 - The Loyal Orders Programme	Cllr Philip Anderson	
CCD 7 - Sustainable Festivals Hub & Programme		
LCRT 1 - Social Action Programming		
LCRT 1.1 - Development of Mountsandel		
LCRT 1.2 - Development of Benbradagh		
LCRT 1.3 - Girona Causeway Coastal Path		
LCRT 1.4 - Layd Path, Cottage Wood and Ronán's Way		
LCRT 1.5 - Altnahinch Dam		
LCRT 2 - Exchange – Cross Border Programme		