

<b>Title of Report:</b>	<b>Garvagh Museum Partnership Agreement</b>
<b>Committee Report Submitted To:</b>	<b>Leisure &amp; Development Committee</b>
<b>Date of Meeting:</b>	<b>21<sup>st</sup> January 2025</b>
<b>For Decision or For Information</b>	<b>For Decision</b>
<b>To be discussed In Committee YES/NO</b>	<b>NO</b>

<b>Linkage to Council Strategy (2021-25)</b>	
Strategic Theme	Resilient, Healthy and Engaged Communities
Outcome	Council will work to develop and promote stable and cohesive communities across the Borough
Lead Officer	Head of Community & Culture Museum Services Development Manager

<b>Estimated Timescale for Completion</b>	
Date to be Completed	

<b>Budgetary Considerations</b>	
Cost of Proposal	£10,000 per year
Included in Current Year Estimates	<b>YES/NO</b>
Capital/Revenue	
Code	
Staffing Costs	

<b>Legal Considerations</b>	
Input of Legal Services Required	<b>YES/NO</b>
Legal Opinion Obtained	<b>YES/NO</b>

<b>Screening Requirements</b>	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date: Date: August 2016 (CAH strategy, of which this project forms a part)
	EQIA Required and Completed:	Yes/No	Date: n/a
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date: 2019
	RNA Required and Completed:	Yes/No	Date: 2019
Data Protection Impact	Screening Completed:	Yes/No	Date:

Assessment (DPIA)	DPIA Required and Completed:	Yes/No	Date:
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## 1. Purpose of Report

1.1 The purpose of this report to seek approval to renew the Partnership Agreement between Causeway Coast and Glens Borough Council and the Trustees of Garvagh Museum.

## 2.0 Background

2.1 In 2016 Council agreed to support Garvagh Museum, a community and volunteer led museum, with £7500 annually until 31st March 2021 on the understanding that the Trustees would deliver on agreed actions and targets in support of Council's Culture Arts and Heritage Strategy under a partnership agreement.

2.2 In May 2021 Council approved the recommendation of the Leisure & Development Committee to continue the partnership with Trustees of Garvagh Museum for a 4 year period and to provide support of £10,000 per year which was an increase of £2500 to previous years.

2.3 As part of the partnership, there were a number of conditions agreed including maintaining UK Accreditation Standard for Museums and providing reports and yearly accounts, which the Trustees have met.

2.4 The Trustees have provided annual reports that reference the targets identified in their contract. These targets relate to the themes of the Culture, Arts and Heritage Strategy as laid out in **Annex A**.

2.5 The Trustees of Garvagh Museum presented at the December 2024 Leisure & Development committee meeting, outlining the activities and achievements of the museum and requested support to renew their partnership agreement with Council.

## 3.0 Proposal

3.1 On the condition that the proposal receives Council approval, a new Partnership Agreement would continue to support the Council's Culture Arts and Heritage Strategy as before. This would include actions that deliver on the strategic themes of:

Theme 1: Enhancing our Cultural Assets  
Theme 4: Participation, Inclusion and Equality

Targets:

- Up to 1000 visitors or participants, to include 6 group visits
- Maintain venue and collection
- Participate in at least 2 training sessions
- Up to 300 hours volunteering.

The standard conditions of the Agreement would include:

- To provide a six-month report and an annual report with Accounts to Council
- Acknowledge Council support in all communications including website, flyers and social media.
- Maintain Accreditation
- Maintain annual insurance, providing copy to Council.

#### **4.0 Recommendations**

**4.1** It is recommended to Council that approval is granted for the renewal of the Partnership Agreement with the Trustees of Garvagh Museum, as outlined above, for a further 3 years, to the end of the current term of council, at £10,000 per year, subject to annual review and in future strategic priorities of the service.

**Annex A****Garvagh Museum 2021 - 2024****Theme 1: Enhancing our cultural venues and assets**

Activity	Target	2021/2022	2022/2023	2023/2024
Seasonal Opening	Up to 1000 visitors	393	892	1125
Temporary exhibitions		2 x new exhibitions: Centenary of Northern Ireland 100 years & Local Primary Schools	2 x new exhibitions: Elizabeth 2nd Platinum Jubilee & 90th Anniversary Garvagh Woman's Institute	2 x new exhibitions: Coronation King Charles III & Assisted Flower Fields Portstewart with their Quilt Exhibition
Group visits		Rural Kindship – 30/07/21 Vintage Club – 18/08/21 Cultural Aware Group – 17/09/21 Church Group – 7/08/21	11/4/22 – USA Church Group 11/5/22 - UTV Mahon's Way filming in Museum. 21/5/22 – At Tamlaght O'Crilly Fair 4/6/22 – At Boveedy Jubilee Event. 15/6/22 – Garvagh WI. 16/7/22 – Moneymore WI. 16/7/22 – Donegal Group. 20/7/22 – Age Concern CC&G. 21/9/22 – Wednesday Women Garvagh. 13/10/22 - Derry 9/11/22 Central Railway talk by Charles Freil Carhill Primary School 17/1/23 Ballybogey Over 50's Club – 21/3/23 An evening with Joe Mahon (Mahon's Way)	Garvagh Primary school - 25/4/23 Jaguar Drivers Club - 29/4/23 Faughanvale Reformed Pres Church - 13/5 Senior Moments Carrickfergus - 17/5/23 Tamlaght O' Crilly Community Fair (tented display) 27/5/23 Visit Duke of Edinburgh to Garvagh (tented display) 01/6/23 Derry & Raphoe Mothers Union – 3/6/23 Killyman WI – 3/6/23 Partition of Ireland Talk by Dr Russell Rees (GADDA) 6/6/23 Carhill Integrated Primary School – 7/6/23 Institute of Agricultural Engineers – 16/6/23

			23/3/23 Garvagh Primary School (P5)	Burnside Community Group – 21/6/23
Accreditation	Maintain Accredited status	Yes	Yes	Yes

#### Theme 4: Participation, inclusion and equality

Activity	Target	2021/2022	2023/2024	2023/2024
Training	Participate in at least two training programmes	1. Creating Family Friendly Interactions in the New Normal with Kids in Museums 2. LET'S TALK ..... Museums Sustainability Training	1. Banish the Backlog	1. Let's Talk NIMC session 2. Let's Talk NIMC session
Volunteering	Up to 150 hours volunteering	480.5hrs	609hrs	393hrs

#### Theme 5: Communication and advocacy

Activity	Target	2021/2022	2023/2024	2023/2024
Promotion of the museum		Province wide Alpha Gp. Advertisement. Belfast Telegraph Tourist Museums Page advertisement Facebook	Province wide Alpha Gp. Advertisement. Belfast Telegraph Tourist Museums Page advertisement Facebook BBC Radio Anne Marie Saturday mornings ITV Mahon's Way aired 6 Nov 2022	Province wide Alpha Gp. Advertisement. Belfast Telegraph Tourist Museums Page advertisement Facebook x 2 platforms BBC Radio Anne Marie Saturday mornings