

<b>Title of Report:</b>	<b>Corporate Services Management Accounts – Period 9</b>		
<b>Committee Report Submitted To:</b>	<b>Corporate Policy and Resources</b>		
<b>Date of Meeting:</b>	<b>25 February 2025</b>		
<b>For Decision or For Information</b>	<b>For Decision</b>		
<b>To be discussed In Committee YES/NO</b>			
<b>Linkage to Council Strategy (2021-25)</b>			
Strategic Theme	Leader and Champion		
Outcome	Provide Civic Leadership		
Lead Officer	Director of Corporate Services		
<b>Estimated Timescale for Completion</b>			
Date to be Completed	N/A – Monthly update		
<b>Budgetary Considerations</b>			
Cost of Proposal	N/A		
Included in Current Year Estimates	<b>YES/NO</b>		
Capital/Revenue	Revenue		
Code			
Staffing Costs			

<b>Legal Considerations</b>	
Input of Legal Services Required	<b>YES/NO</b>
Legal Opinion Obtained	<b>YES/NO</b>

<b>Screening Requirements</b>	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:

## 1.0 Purpose of Report

The purpose of this report to provide Members with information on the current financial position of Corporate Services Directorate at the end of Period 9.

## 2.0 Background

Council has approved the annual budget for Corporate Services and delegated authority to officers to utilise this budget in the provision of services to the rate payers. Corporate Services budget for 2024/25 is **£6,323,338** and the Planning Budget is **£1,870,125**.

## 3.0 Detailed Analysis

The Corporate Services position at Month 9 shows a **£139,191** positive variance, as a result of **£111k** under budget in expenditure and **£28k** over budget in income.

**Table 1 Analysis of Expenditure – Corporate Services Months 1-9**

Head of Service Description	Actual Net Spend 2024	2024 YTD	Budget	2024 Budget Variance	Sum of Annual Budget 2024	% Budget Variance
Democratic Services	1,131,763.86	1212,385.94		80,622.08	1,703,582.17	6.65
Land and Property	162,220.05	219,174.29		56,954.24	307,201.00	25.99
Human Resources	841,680.86	878,740.70		37,059.84	1,454,411.80	4.22
ICT and Business Continuity	1,208,956.29	1,235,006.90		26,050.61	1,761,334.61	2.11
Contributions to Other Bodies	89,828.00	89,828		0.00	159,703	0.00
Internal Audit	203,299.53	131,170.11		(72,129.42)	189,004.28	-54.99
Centrally Managed	145,200.48	171,446.76		26,246.28	279,202.60	15.31
Policy & Community Planning	367,160.04	351,547.38		(15,612.66)	468,897.72	-4.44
	<u>4,150,109.11</u>	<u>4,284,300.08</u>		<u>134,190.97</u>	<u>6,323,337.54</u>	<u>3.25</u>
Planning	1,126,916.78	1,318,692.50		191,775.72	1,870,125.24	14.54

### 3.1 Democratic Services (DS)

£81K favourable due to various elements of expenditure being less than budget in Period 9 including the following: Members Mileage, Official and Courtesy Visits and an increase in Registration Income.

### 3.2 Land and Property

£57k favourable at period 9 due to a vacant post within the structure.

### **3.3 Human Resources**

£37K favourable in Period 9

£59k favourable in salary costs, £24k adverse on Staff Training costs, £10k favourable on Occupational Health and £13k adverse on Programme Management costs. Budget will be released in period 10 for Staff training and Programme Management Costs to match budget.

### **3.4 ICT**

£26k favourable overall in Period 9, due to a combination of underspends and overspends. The adverse variances in Telephones £25k and Computer Licences £19k, are reduced by underspends in Internet and Data Connections £53k, Computer Supplies £14k, Computer Equipment £31k and Mobile Communications £7k. ICT have benefitted this month with a credit to telephone costs of £99k being a combination of a release of last year's provision and a correction of in year postings.

### **3.5 Contributions to other bodies**

No variance at period 9, as budget has been released to cover costs to date.

### **3.6 Internal Audit.**

£72k adverse as at Period 9, £13k favourable on salary Costs, £76k adverse due to costs re complaints and £10k adverse on other External Auditor costs.

### **3.7 Centrally Managed**

Overall, £26K favourable position at the end of Period 9, due to underspends in Telephones £20k and salary costs £4k

### **3.8 Policy & Community Planning**

Overall, £16k adverse position at the end of Period 9, due to overspend on salary costs of £31K and underspends in Programme Management Costs of £30k and overspend on other Professional Costs of £10k

### **3.9 Planning**

£103k favourable at end of Period 9, including £207k underspend on salary costs and £10k shortfall on income projections.

#### **4.0 Recommendation**

It is recommended that the Management Accounts for Period 9 - Corporate Services and Planning - and the associated narrative contained within the report are accepted.