



**CORPORATE POLICY AND RESOURCES COMMITTEE MEETING  
TUESDAY 28 JANUARY 2025**

<b>No</b>	<b>Item</b>	<b>Summary of Key Recommendations</b>	<b>Estimated Timescale for completion</b>
1.	Apologies	<i>Alderman Boyle, Councillors C Archibald, Storey</i>	<i>n/a</i>
2.	Declarations of Interest	<i>None</i>	<i>n/a</i>
3.	Minutes of the Corporate Policy and Resources Committee Meeting held Tuesday 26 November 2024	<i>Confirmed as a correct record</i>	<i>n/a</i>
4.	Minutes of Commemoration and Celebration Sub-Committee Meeting held on 17 December 2024	<i>To recommend that the Minutes of Commemoration and Celebration Sub-Committee Meeting held 17 December 2024 are adopted and recommendations therein approved.</i>	<i>n/a</i>
5.	Notes of Women's Working Group held on Monday 20 January 2025	<i>To recommend that the Notes of the Women's Working Group held Monday 20 January 2025 are adopted and actions therein approved.</i>	<i>n/a</i>
6.	Corporate Services Management Accounts P8	<i>To recommend to Council that the Management Accounts for Period 8 - Corporate Services and Planning - and the associated</i>	<i>N/A – Monthly update</i>

		<i>narrative contained within the report are accepted.</i>	
7.	Update to Council's Standing Orders	<b><i>To recommend that Council note the amendment to Council's Standing Orders, Annex D, Protocol for the Operation of the Planning Committee (attached Appendix 1) and approve the update to Council's Standing Orders as version 3.5.</i></b>	<b><i>4 February 2025</i></b>
8.	Council Constitution – Amendments	<b><i>To recommend that Council approve the proposed amendments to the Council Constitution as outlined in item 2.1.</i></b>	
9.	Second Quarterly Report on Planning Performance	<b><i>To recommend that Council note the Planning Departments Second Quarterly Report.</i></b>	<b><i>N/A</i></b>
10.	Performance Improvement Policy	<b><i>To recommend that Council approve the Performance Improvement Policy (Version 5, February 2025), as detailed within Appendix 1 of this report.</i></b>	<b><i>January 2026</i></b>
11.	NILGA Local Government Awards 2025	<b><i>To recommend to Council to approve that Councillors attend the NILGA Gala Awards Night on Thursday 27th March 2025; subject to Council being shortlisted.</i></b>	
12.	Conferences	<b><i>Nil</i></b>	
13.	Correspondence		

13.1	Sharon McNicholl, Chair, Equality and Diversity Group correspondence	<b>To recommend that Council note the Correspondence from Sharon McNicholl, Chair, Equality and Diversity Group, and Diversity Ambassador Network Terms of Reference.</b>	<b>4 February 2025</b>
14.	Matters for Reporting to the Partnership Panel	<b>Nil</b>	
	<b>'In Committee' (Items 15-21 inclusive)</b>		
15.	Land and Property Sub-Committee Minutes held 8 January 2025	<b>To recommend that the Minutes of the Land and Property Sub Committee meeting held 8 January 2025 are adopted and recommendations therein approved.</b>	
16.	Transformation Programme Implementation Oversight Panel Minutes held 18 November 2025 for confirmation	<b>Confirmed as a correct record</b>	
17.	Approval to use Procurement Framework to purchase Retail Consultancy Services to inform the Local Development Plan preparation and provide expert advice on planning applications and input to related planning appeals	<b>To recommend that Council agree, in principle, to planning officials using the Bloom Services/NEPRO procurement framework to buy and manage future retail consultancy services to inform the Local Development Plan preparation and provide expert advice on planning applications and input to related planning appeals subject to the following amendments and to be</b>	<b>August 2025</b>

		<p><b>agreed at the next Full Council meeting:</b></p> <ol style="list-style-type: none"> <li><b>1. insertion at paragraph 5.3 to refer to Members and</b></li> <li><b>2. insertion of row in Business Case to link to Community Plan</b></li> </ol>	
<b>18.</b>	Staffing Restructure in Planning Department	<p><b>To recommend that Council agrees to the restructuring of the Planning Department as set out in Figure 2 above with an overall reduction of staff costs of £6k and reduction in staffing of 0.7FTE.</b></p>	<b>Q1 of 2025/26</b>
<b>19.</b>	Riada House Car Parking Options	<p><b>To recommend that Council approve Option 1 – Do nothing</b>  <b>Current arrangements remain.</b></p> <ol style="list-style-type: none"> <li><b>1. Park in the spaces around Riada House.</b></li> <li><b>2. Park in the free car park on Market St (beside the fire station)</b></li> <li><b>3. Park on the road on Market St</b></li> </ol>	
<b>20.</b>	Democratic and Central Services Resourcing Paper Request for Additional Resources & Revised Structure for Democratic and Central Services	<p><b>to recommend that Council approve:</b>  <b>In relation to Committee and Member Services/Civic Events and Corporate Support, Option 2 as detailed in the report at Section 4 and shown at Figure B of the report is approved</b></p> <p><b>In relation to Corporate Communications and PR, Option 2 as detailed in</b></p>	<b>June 2025</b>

		<p><b>Section 6.2 and shown at Figure C of the report is approved</b></p> <p><b>In relation to Strategic and Asset Management and Land and Property, Option 2 as detailed in the report at Section 7.8 and shown at Figure D is approved.</b></p>	
<b>21.</b>	Populating the Organisation Structure	<b>To recommend that Council note this report</b>	
<b>22.</b>	Any Other Relevant Business (notified in accordance with Standing Order 12(o))	<b>None</b>	
<b>23.</b>	Notice of Motion proposed by Councillor Kennedy, seconded by Councillor Stirling (AED's)	<b>to recommend to Council that the Notice of Motion is deferred to the Corporate Policy and Resources Committee in February 2025</b>	