

**AUDIT COMMITTEE MEETING HELD
WEDNESDAY 11 DECEMBER 2024**

Table of Recommendations

No	Item	Summary of key Recommendations	Estimated Timescale for completion
1.	Apologies	Alderman Callan, Stewart, Councillor McMullan	
2.	Declarations of Interest	Senior Manager, Cavanagh Kelly and Audit, Risk and Governance Manager	
3.	Minutes of Audit Committee Meeting held Wednesday 18 September 2024	Confirmed as a correct record	
4.	Northern Ireland Audit Office Report		
4.1	NIAO Annual Audit Letter 2023-24	To recommend that Council note the reports 4.1-4.4 inclusive	
4.2	NIAO Annual Report and Accounts 2023-24		
4.3	s.95 Improvement Audit and Assessment – Final Audit and Assessment Report 2024-25		
4.4	Draft Report to those Charged with Governance 2023-24		
5.	Audit Progress Report (Monitoring)	To recommend that Council note the work completed to date in respect of the 2024/25 financial year; That Council approve the	June 2025

No	Item	Summary of key Recommendations	Estimated Timescale for completion
		<i>procurement for a specialised ICT audit to be undertaken subject to cost.</i>	
6.	Direct Award Contracts	Noted	
7.	Audit Committee Effectiveness	Noted	July 2025
8.	Correspondence		
8.1	NIAO Local Government Auditors Report 2022-23	Noted	
8.2	NIAO The National Fraud Initiative in Northern Ireland 2024	Noted	
9.	Matters for reporting to Partnership Panel	Nil	
	'In Committee' (Items 10 - 17 inclusive)		
10.	Internal Audit (CavanaghKelly) Reports		
10.1	Animal Welfare	Noted	
11.	Internal Audit (CavanaghKelly) Reports		
11.1	Enforcement, Development Control and Development Plan	Noted	
11.2	Building Maintenance	Noted	
11.3	Risk Management	Noted	
12.	Prior Year Recommendations	Noted	
13.	Transformation Action Plan		
13.1	Independent Advisor Final	Noted	
13.2	Project Closure Report	To recommend that Council notes the content of this report, accepts Closure of the Transformation Action Plan and	

No	Item	Summary of key Recommendations	Estimated Timescale for completion
		agrees the forward-looking actions	
14.	Absence Report (Quarter 2)	Noted	
15.	Corporate Risk Matrix and Register	To recommend that Council note and approve the changes to the Corporate Risk register	
16.	Audit Risk and Governance resourcing paper	<p>To recommend that Council approve the proposed restructure of the Audit Risk and Governance service, to ensure Council meets its statutory obligations and meet the increasing demands placed on the service, as follows;</p> <p>to recommend to Council that consideration is given to increasing the contract with the external provider, as and when required to cover additional demands on Internal Audit;</p> <p>to recommend to Council that an additional resource is added into the</p>	June 2025

No	Item	Summary of key Recommendations	Estimated Timescale for completion
		Council's current organisation structure to fulfil the role of the Governance Officer	
17.	Raising Concerns/Fraud	None	
18.	Any Other Relevant Business (notified in accordance with Standing Order 12(o))	None	
19.	Date of Next Meeting – Wednesday 12 March 2025	Received	12 March 2025