

Title of Report:	Council Constitution – Annual Review
Committee Report Submitted To:	Corporate Policy and Resources Committee
Date of Meeting:	27 May 2025
For Decision or For Information	For Decision
To be discussed In Committee	NO

Linkage to Council Strategy (2021-25)	
Strategic Theme	Cohesive Leadership
Outcome	Council has agreed policies and procedures and decision making is consistent with them.
Lead Officer	Head of Policy and Community Planning

Budgetary Considerations			
Cost of Proposal			
Included in Current Year Estimates		YES/NO	
Capital/Revenue			
Code			
Staffing Costs			
Legal Considerations			
Input of Legal Services Required		NO	
Legal Opinion Obtained		NO	
Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	Yes/No	Date:

1.0 Purpose of Report

- 1.1 A Council is required, under section 2 of the Local Government Act (Northern Ireland) 2014, to prepare and keep up to date a Constitution.
- 1.2 Causeway Coast and Glens Borough Council agreed their new Constitution in October 2015. This governs how the Council operates, how decisions are made, and the procedures which are to be followed to ensure efficiency, transparency and accountability to local people. Some of these processes are required by the law, while others are a matter for the Council to choose.
- 1.3 The Council's Constitution is divided into sixteen Articles which set out the basic rules governing the Council's business. More detailed procedures and codes of practice are provided in separate Rules and Protocols at the end of the document.

2.0 Proposed Amendments to Council Constitution

- 2.1 Please see below proposed amendments to the Council Constitution:

Item	Proposed Amendments
Part 2 – Responsibility for Functions	Annex 2 – Responsibilities for Council Functions Include the Terms of Reference for the Organisational Review Sub Committee
Various	Change website links to various documents within the Constitution due to a recent review of the Council website.

3.0 Recommendation

It is recommended that the Corporate Policy and Resources Committee recommends to Council approval of the proposed amendments to the Council Constitution as outlined in item 2.1.