



**CORPORATE POLICY AND RESOURCES COMMITTEE MEETING
TUESDAY 24 JUNE 2025**

No	Item	Summary of Key Recommendations	Estimated Timescale for completion
1.	Apologies	None	n/a
2.	Declarations of Interest	None	n/a
3.	Minutes of the Corporate Policy and Resources Committee Meeting held Tuesday 27 May 2025	Confirmed as a correct record	
4.	Minutes of the Commemoration and Celebration Sub Committee held on 04 June 2025	To recommend that the minutes are adopted and recommendations therein approved	
5.	Notice of Motion Proposed by Councillor McCully, seconded by Councillor Kane (Abbrev. Impact of second homes on CCG Borough)	To recommend that Council support the Notice of Motion, as amended.	
6.	Notice of Motion Proposed by Councillor Jonathan McAuley, seconded by Councillor Kyle (Abbrev. VJ Day commemoration event)	To recommend that Council support the Notice of Motion.	
7.	Corporate Services Management Accounts P12	To recommend to Council that the Management Accounts for period 12 - Corporate Services and Planning - and the	N/A – monthly update

		associated narrative contained within the report are accepted.	
8.	Causeway Coast and Glens Community Plan – Progress Update	Noted	
9.	Rural Needs Annual Monitoring Return	To recommend approval to Council of the annual monitoring report to DAERA on implementation of the Rural Needs (NI) Act 2016.	
10.	Request to host Northern Ireland Local Government Association (NILGA)	To recommend to Council to approve the request to host the NILGA Executive Meeting on Friday 8th August 2025 in The Council Chamber, Civic Headquarters, catering costs to be met by NILGA.	
11.	Performance Improvement Plan 2025/26	To recommend to Council the adoption of the 2025/26 Performance Improvement Plan and the Improvement Objectives contained within it.	
12.	Draft Corporate Strategy	Withdrawn	
13.	Business Plans		
13.1	ODHR	To recommend that Council adopts the ODHR Business Plan.	
13.2	Planning	To recommend that Council adopts the Planning Business Plan.	
13.3	ICT	To recommend that Council adopts the ICT Business Plan.	

13.4	Policy and Community Planning	To recommend that Council adopts the Policy and Community Planning Business Plan.	
14.	Conferences	None	
15.	Correspondence	None	
16.	Matters for Reporting to the Partnership Panel	None	
	'In Committee' (Items 17-19 inclusive)		
17.	Minutes of the Land and Property Sub-Committee Meeting held on 04 June 2025	To recommend that the minutes are adopted and recommendations therein approved	
18.	Minutes of the Organisation Review Sub-Committee Meeting held on 29 May 2025	To recommend that the minutes are adopted and recommendations therein approved	
19.	Renewal of Health Plan	To recommend that Council approve the renewal of the Westfield Health employee health plan.	
20.	Vehicle Tyre Tender	To recommend to Council approval of Option A: award of Tyre supplies to WH Nutt.	
21.	Any Other Relevant Business (notified in accordance with Standing Order 12(o))	None	

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE
CORPORATE POLICY & RESOURCES COMMITTEE
HELD IN THE COUNCIL CHAMBER AND VIA VIDEO CONFERENCE
ON TUESDAY 24 JUNE 2025
AT 7.03 PM**

In the Chair: Councillor McShane (C)

Present: Alderman Boyle (C), Coyle (C), Fielding (C), Knight-McQuillan, (C) S McKillop (C)
Councillors C Archibald (C), Jonathan McAuley (C), McCully (C), Nicholl (R), Peacock (R), Storey (C), Watson (R), Watton (C), Wilson (C)

Non-Committee

Members Present: Councillors Kane (R), Kyle (R)

Officers Present: M Quinn, Director of Corporate Services (C)
D Wright, Chief Finance Officer (R)
J McCarron, Performance and Transformation Officer (R)
U Harper, Committee and Member Services Officer (C)

M Kennedy, ICT Operations Officer (C)
L Boyd, ICT Operations Officer (C)

Press 1 no. (R)

Key: (C) Attended in The Chamber
(R) Attended Remotely

The Director of Corporate Services undertook a roll call of Committee Members present.

The Chair advised Committee of its obligations and protocol whilst the meeting was being audio recorded.

CHANGE TO ORDER OF BUSINESS

The Chair advised that the two Notices of Motion would be heard following Item 4.

1. APOLOGIES

No apologies were received.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE CORPORATE POLICY AND RESOURCES COMMITTEE MEETING HELD TUESDAY 27 MAY 2025

AGREED – that the Minutes of the Corporate Policy and Resources Committee meeting held Tuesday 27 May 2025 are confirmed as a correct record.

4. MINUTES OF THE COMMEMORATION AND CELEBRATION SUB COMMITTEE HELD ON 04 JUNE 2025

Copy, previously circulated, presented as read by the Chair.

Proposed by Alderman Knight-McQuillan
Seconded by Alderman Fielding and

AGREED – to recommend that the Minutes of the Commemoration and Celebration Sub Committee held on 04 June 2025 are adopted and recommendations therein approved.

5. NOTICE OF MOTION PROPOSED BY COUNCILLOR MCCULLY, SECONDED BY COUNCILLOR KANE REFERRED FROM THE COUNCIL MEETING HELD TUESDAY 6 MAY 2025

This Council notes the impact of second homes and short-term holiday rentals on the housing stock supply for residents of the Borough; reaffirms our belief that powers to regulate such should be devolved to local councils; and commits to developing a proposal to the Northern Ireland Executive, alongside an agreed lobbying action plan, to secure such additional powers, within the next three months.

Once developed and adopted, an update on the matter will be a standing item on the agenda of the Corporate Policy & Resources Committee. Additionally, the Mayor and Chief Executive will write to all other councils in Northern Ireland to encourage them to engage in similar lobbying efforts.

Councillor McCully stated:

“This motion is not about demonising second home owners or holiday accommodation providers. Many second home owners contribute massively to the communities they join, both socially and economically. Additionally, Airbnbs are an important part of our tourist accommodation mix. This motion is about balance. Since the Covid-19 pandemic, the number of second homes and Airbnbs has increased massively and it is severely impacting on the

communities we represent, particularly in our coastal towns. We need to address this imbalance and get our communities back on a sustainable footing.

I also recognise that the only long-term solution to the housing crisis is to build more homes. However, with the ongoing lack of investment in social housing, and the continued issues in financing NI Water, I do not hold out any hope we are going to see a surge in house building anytime soon. Therefore, we need to investigate what other policy approaches we can take to try and relieve the housing pressures that we see across our Borough.

This issue impacts on all areas of the Borough – while the pressures worsened by Airbnbs and second homes begin in our coastal towns, the knock-on impact is felt by all of us. People displaced by these types of developments are forced to move to other towns in the borough to find a home. There are already not enough homes, particularly long-term lets, in places like Coleraine, Ballymoney, Limavady, Dungiven, to accommodate people from those towns, nevermind trying to absorb this additional pressure caused by second homes and Airbnbs. Not only do we need to consider the impact on people trying to find a home, but also the impact on local residents who continue to live in our coastal towns. It is now common in towns like Portrush, Portstewart, Portballintrae and Ballycastle for only a few houses on a street to be permanently occupied. Many residents, particularly older residents, report this causing a greater sense of community decline and isolation than ever before. We simply need to do whatever we can to try and promote sustainable communities throughout our Borough.

The last communication from an Executive Department about this matter was received from the Department of Infrastructure, dated 18 March, and stated that in relation to the regulation of second homes and Airbnbs: “Due to ongoing competing priority commitments, there are no immediate proposals to bring forward options for legislative change at this time”. The letter goes on to state that the Department hopes to commence policy development in the future, subject to resources. For me, this is simply not good enough. The damage being done to our communities is worsening every year, and will take a long time to fix, even if additional regulatory powers are granted. We need urgent action.

I am simply not confident that current planning policy is sufficient to address the problems I’ve outlined. Councils should have additional powers – we then can decide in this Chamber how to use them to best balance the needs our communities and our local economy and tourism industry.

Faced with Executive inaction, our Council should now step forward and demonstrate that there are workable policy solutions out there. Many of these we have advocated for before – but we have yet to pull them together into a coherent cross-Departmental policy proposal. There are solutions out there. These include caps on the numbers of second homes and Airbnbs allowed in certain towns; requiring planning permission to change from a permanently occupied dwelling; powers to charge additional rates on these properties; additional enforcement powers and registration schemes; and expanding the requirement for holiday accommodation providers to pay business rates.

I am not hopeful that passing this motion this evening will prompt the NI Executive to stop sitting on its hands. However, we need to do everything we can as a Council to address one of the biggest issues in our Borough. Politicians from across our political spectrum have already spoken about this matter at length in this Chamber and at Stormont – I hope as a Council we can now speak with one voice and put as much pressure as possible on the NI Executive to give us the powers we need to help create the sustainable communities we all want to see.”

Alderman Boyle stated that she seconded the motion. She advised that the Head of Planning had written to the Department for Infrastructure (DfI) in 2022 and in February of this year, asking for changes in planning policy to get a tighter grip on the impact of second homes. DfI responded in March to say that a cross-departmental group had been set up and the Head of Planning has requested quarterly updates from this. Alderman Boyle noted that there had been very slow progress on addressing the issue and that a strategic approach is required.

Alderman Fielding stated that this has been an ongoing issue for over 20 years that has been exacerbated by the rise in house prices. He emphasised the need for up-to-date information on the number of second homes and their impact on coastal towns in respect of issues such as school enrolment figures. He stated that after the 2011 census, the Causeway Coast Communities' Consortium gathered figures for second homes for Portrush, Portstewart, Portballintrae and Castlerock and were able to highlight the issues at that time, and stated that new figures are needed following the 2021 census. He emphasised that the intention is not to demonise second homes and suggested that Council could look at best practice in other areas of the UK for addressing the impact of second homes.

Alderman Fielding proposed the following amendment:

Amendment

Proposed by Alderman Fielding

Seconded by Alderman S McKillop

- This Council notes the impact of second homes and short-term holiday rentals on the housing stock supply for residents of the Borough and the character of many local communities, which are changing beyond recognition; notes with concern that there is no formal audit of such properties throughout the Borough and resolves to complete such an audit to inform the development of an agreed lobbying plan for Council in discussions with the Northern Ireland Executive.

Council believes that any plan should recognise the need to address regulatory gaps in managing short-term holiday accommodation and consider the impact

of second homes and short-term holiday rentals as part of the implementation of the Housing Supply Strategy.

Once developed and adopted, an update on the matter will be a standing item on the agenda of the Corporate Policy & Resources Committee. Additionally, the Mayor and Chief Executive will write to all other councils in Northern Ireland to encourage them to engage in similar lobbying efforts.

Councillor Wilson stated that he agreed with the sentiment of the previous speakers and there are not enough first homes, but it is a very difficult issue for Council to tackle. He stated that there is a lack of social housing here, which is not being built at the same rate as in the rest of the UK. He expressed concern that a rates increase may not improve the situation and that a cap on the number of second homes may push prices up. He expressed support for the amendment but stated that the emphasis should be on lobbying for more social housing to be built.

Alderman S McKillop stated that she concurred with everything said and agreed that more data is needed. She seconded Alderman Fielding's proposal.

Alderman Coyle expressed a preference for saying "second properties" rather than second homes. He stated that second properties completely change the character of communities and affect schools and local businesses. He agreed on the need for data. Alderman Fielding advised that the Planning department had clarified that a second property is one that is rented on a long-term basis and is thereby not regarded as a second home, whereas a second home is one that is used on an occasional basis.

Councillor Watton stated his support for what had been said. He said that the situation is dire, so Council should do anything it can to try to help.

Councillor Storey stated he concurred with much of what had been said but that Council should be cautious in asking for more powers and should consider how these powers would be implemented.

- * **The Chair declared a recess at 7.33pm to allow Members to consider the text of the amendment.**
- * **The meeting resumed at 7.38pm.**

Councillor McCully stated that he was happy to accept the amendment.

The Chair suggested that this item be referred to the Partnership Panel.

Proposed by Alderman Fielding
Seconded by Alderman S McKillop and

AGREED – to recommend that Council support the Notice of Motion, as amended.

6. NOTICE OF MOTION PROPOSED BY COUNCILLOR JONATHAN MCAULEY, SECONDED BY COUNCILLOR KYLE REFERRED FROM THE COUNCIL MEETING HELD TUESDAY 3 JUNE 2025

Following the successful event ran by council for the 80th anniversary of Victory in Europe, I propose that council look at an event to remember and commemorate the end of the second world war (VJ Day).

As significant, as VE day was in 1945 we need to remember the sacrifice by many of our service personnel who continued the war for freedom for a further three months.

Councillor Jonathan McAuley proposed the motion.

Councillor Kyle noted that it is a tight timescale, as VJ Day is on 15 August, but suggested that a wreath-laying service and a thanksgiving service could be organised.

Alderman Knight-McQuillan stated that she supposed the motion. She noted that the timing is tight, but suggested that if something could be agreed at tonight's meeting, it could be ratified at Thursday's Full Council meeting. She suggested that the VJ Day 80 flag could be flown from town halls in the Borough on 15th August. She suggested that the VE Day exhibition at Coleraine Town Hall could be expanded, with more information provided on VJ Day. She stated that the Royal British Legion is planning a church service of commemoration on the Sunday following VJ Day, and suggested that Council could join with them to incorporate a civic service.

Councillor Peacock noted the tight time frame and stated that Council needed to be cognisant of the workload of the events team, particularly with The Open coming up. She suggested that it would be best to tie-in with events that have already been planned.

Councillor Jonathan McAuley stated that he was happy to tie-in with events already happening and to have the VJ Day 80 flag flown from Council buildings.

Councillor Kyle welcomed the ideas from Councillor Knight-McQuillan and stated that it would be great to add to the exhibition with VJ Day memorabilia and to have the VJ Day flag flown.

Councillor Coyle stated that he appreciated people's affinity for these events but that he would abstain from any vote.

Proposed by Councillor Jonathan McAuley
Seconded by Councillor Kyle and

AGREED – to recommend that Council support the Notice of Motion.

7. CORPORATE SERVICES MANAGEMENT ACCOUNTS P12

Report, previously circulated, was presented by the Director of Corporate Services.

Purpose of Report

The purpose of this report to provide Members with information on the current financial position of Corporate Services Directorate at the end of Period 12.

Background

Council has approved the annual budget for Corporate Services and delegated authority to officers to utilise this budget in the provision of services to the rate payers. Corporate Services budget for 2024/25 is **£6,323,338** and the Planning Budget is **£1,870,125**.

Detailed Analysis

The Corporate Services position at Month 12 shows a **£703,218** positive variance, as a result of **£648k** under budget in expenditure and **£55k** over budget in income.

Table 1 Analysis of Expenditure – Corporate Services Months 1-12 (circulated).

Democratic Services (DS)

£187k favourable due to various elements of expenditure being less than budget in period 12 including the following: Members allowances £22k, Members Mileage £23k, Members Courses £21k, Mayors Expenses £15k, Official and Courtesy Visits £17k and an increase in Registration Income £38k.

Land and Property

£128k favourable at period 12 due to a vacant post within the structure and the reallocation of some salary costs to Implementing the Extraordinary Audit, approx. £109k under budget.

Human Resources

£299k favourable in period 12, £85k favourable in salary costs, £21k favourable in Employee Allowances, £90k favourable in Staff training costs, £39k favourable in Occupational Health, £17k favourable in Programme Management Costs and £30k favourable in Legal Services.

ICT

£112k favourable in period 12, due to a combination of underspends and overspends. The adverse variance in Telephones £81k is reduced by underspends in Internet and Data Connections £77k, Computer Supplies £17k,

Mobile Communications £9k, Website Design £15k, System Procurement £11k and Financial Consultancy and Advice £30k.

Contributions to other bodies

£18k favourable at period 12 due to underspend in Ombudsman's Costs £10k and subscriptions £8k.

Internal Audit

£102k adverse as at period 12, £14k favourable on salary Costs, £95k adverse due to costs re complaints and £22k adverse on Internal Audit Services

Centrally Managed

Overall, £86k favourable position at the end of period 12, due to underspends in Telephones £29k, salary costs £8k, Legal Services £20k and Other Professional costs £20k.

Policy & Community Planning

Overall, £25k adverse position at the end of period 12, due to overspends on salary costs of £39K, subscriptions £10k and other Professional Costs of £6k, offset by an underspend in Programme Management Costs of £40k.

Planning

£352k favourable at end of period 12, including £270k underspend on salary costs and £40k favourable on Programme Management Costs and £33k favourable on Property Certificate Income, due to receipt of a surplus on running costs from the Regional Property Certificate Unit in Fermanagh/Omagh Council.

Recommendation

It is recommended that the Management Accounts for period 12 - Corporate Services and Planning - and the associated narrative contained within the report are accepted.

AGREED – to recommend to Council that the Management Accounts for period 12 - Corporate Services and Planning - and the associated narrative contained within the report are accepted.

8. CAUSEWAY COAST AND GLENS COMMUNITY PLAN – PROGRESS UPDATE

Report, previously circulated, was presented by the Chair as read.

Introduction

The Community Plan is a long-term plan (from 2017 to 2030) based on sound, robust evidence with a focus on improving social, economic and environmental well-being and contributing to sustainable development.

The Community Plan is a strategic planning tool for the Causeway Coast and Glens area, and it is the key over-arching framework for partnerships and

initiatives in the Council area. It is not seen as an additional or parallel process to structures already in place.

The Report provided further information on Phase 1, Phase 2 and Phase 3 of the Community Plan.

The report also contained further information under the following heading:

- Progress on Delivery Plan - Quarterly Summary of Progress Report (copy previously circulated)
- Presentation on NIHE Traveller Accommodation Strategy
- Update on Coleraine Future Town Fund
- Update From the Community/Voluntary Sector
- Update From the Community Planning Team

Committee NOTED the report.

9. RURAL NEEDS ANNUAL MONITORING RETURN

Report, previously circulated, was presented by the Chair as read.

Purpose of Report

Rural needs assessment is the process by which policies, strategies, plans, service proposals, etc., are assessed to determine whether they have a differential impact on rural areas and, if so, make any adjustments required taking into account particular rural circumstances.

Rural needs assessment became applicable to Causeway Coast and Glens Borough Council through the introduction of the Rural Needs Act (Northern Ireland) 2016. This requires the Council to:

“... have due regard to rural needs when

- *Developing, adopting, implementing, and revising policies, strategies and plans, and*
- *Designing and delivery of public services.”*

The Rural Needs Act also requires the Council to monitor and report on how the Council has complied with this requirement and to produce an annual monitoring report which will be forwarded to the Department for Agriculture, Environment and Rural Affairs (DAERA).

A copy of the Council's annual monitoring report to DAERA for the period April 2024 to March 2025 was previously circulated for Members' consideration.

Recommendation

It is recommended that the Corporate Policy and Resources Committee recommends approval to Council of the annual monitoring report to DAERA on implementation of the Rural Needs (NI) Act 2016.

Alderman S McKillop queried why the provision of sporting facilities in Bushmills had not been screened. The Director of Corporate Services advised that screening is only undertaken when a project is being implemented.

In response to a query from Alderman S McKillop regarding the inclusion of the Planning Ballymoney (Main Street) Environmental Improvement Scheme in the rural screening document, the Director of Corporate Services advised that any major schemes must be screened and that no rural needs were identified in this case as it was an urban scheme.

Proposed by Alderman Coyle
Seconded by Councillor McCully and

AGREED – to recommend approval to Council of the annual monitoring report to DAERA on implementation of the Rural Needs (NI) Act 2016.

10. REQUEST TO HOST NORTHERN IRELAND LOCAL GOVERNMENT ASSOCIATION (NILGA)

Report, previously circulated, was presented by the Chair as read.

Purpose of Report

The purpose of the report is to present a request from the Northern Ireland Local Government Association (NILGA) to host the NILGA Executive Meeting on Friday 8 August 2025 from 10.30am-12.15pm.

Background

Correspondence has been received from NILGA requesting whether Council can host the NILGA Executive Meeting on Friday 8 August 2025. In previous years Council has agreed to host the meeting, annually.

NILGA requirements

NILGA require the undernoted arrangements in place for their meeting to be held in Causeway Coast and Glens on Friday 8 August 2025:

- Meeting room for up to 20 in-person attendees from 9.30am for set-up;
- Capability for audio/visual set-up to enable remote access for virtual attendees.

Cost to host NILGA

Whether Council are minded to approve the request or otherwise, due to the request for a hybrid meeting set-up, Officers would recommend Council consider the use of The Council Chamber for this meeting.

Civic Facilities have advised there is no room charge for the use of The Council Chamber and supply of tea/coffee. IT staffing assistance will be required for the meeting setup from 9.00am-1.00pm and one Committee & Member Services staff member in attendance to oversee arrangements.

NILGA will meet the cost of the catering.

Recommendation

It is recommended that Corporate Policy & Resources Committee consider the request to host the NILGA Executive Meeting on Friday 8th August 2025 in The Council Chamber, Civic Headquarters, catering costs to be met by NILGA.

Proposed by Alderman Boyle

Seconded by Councillor C Archibald and

AGREED – to recommend to Council to approve the request to host the NILGA Executive Meeting on Friday 8th August 2025 in The Council Chamber, Civic Headquarters, catering costs to be met by NILGA.

11. PERFORMANCE IMPROVEMENT PLAN 2025/26

Report, previously circulated, was presented by the Performance and Transformation Officer.

Purpose of Report

The purpose of this report is to present to Members, for Decision, Council's 2025/26 Performance Improvement Plan

Background

The Corporate Performance Improvement Plan (the Plan) is a requirement within the Local Government Act (NI) 2014 (the Act). Elected Members agree the annual Plan and progress updates are provided periodically to the Corporate Policy and Resources Committee and full Council.

The Plan is subject to an annual external audit process by the Local Government Auditor. There is a guidance document specifically written by Central Government that sets out the process and requirements of the Council when developing the Plan and reporting progress.

The Plan includes some of Council's key performance measures, and the targets and outcomes that are applicable to them.

Updates against this Plan will be brought to Committee in November 2025 and then in May 2026.

Recommendation

It is recommended that the Corporate Policy and Resources Committee recommends to Council the adoption of the 2025/26 Performance Improvement Plan, as set out in Appendix 1 (previously circulated), and the Improvement Objectives contained within it.

Proposed by Alderman Coyle
Seconded by Councillor McCully and

AGREED – to recommend to Council the adoption of the 2025/26 Performance Improvement Plan and the Improvement Objectives contained within it.

12. DRAFT CORPORATE STRATEGY

The Director of Corporate Services advised that this item had been withdrawn.

The Chair advised that there was a workshop prior to the Committee meeting and that a paper, which Councillors will have an opportunity to contribute to, will be tabled at the September meeting.

13. BUSINESS PLANS

The Director of Corporate Services advised that there are four business plans for approval.

13.1 ODHR

Report, previously circulated, was presented by the Director of Corporate Services.

Proposed by Councillor C Archibald
Seconded by Alderman Boyle and

AGREED – to recommend that Council adopts the ODHR Business Plan.

13.2 PLANNING

Report, previously circulated, was presented by the Director of Corporate Services.

Proposed by Councillor C Archibald
Seconded by Alderman Boyle and

AGREED – to recommend that Council adopts the Planning Business Plan.

13.3 ICT

Report, previously circulated, was presented by the Director of Corporate Services.

Proposed by Councillor C Archibald
Seconded by Alderman Boyle and

AGREED – to recommend that Council adopts the ICT Business Plan.

13.4 POLICY AND COMMUNITY PLANNING

Report, previously circulated, was presented by the Director of Corporate Services.

Proposed by Councillor C Archibald
Seconded by Alderman Boyle and

AGREED – to recommend that Council adopts the Policy and Community Planning Business Plan.

14. CONFERENCES

There were no conferences.

15. CORRESPONDENCE

There were no items of correspondence.

16. MATTERS FOR REPORTING TO THE PARTNERSHIP PANEL

The Chair noted that it had been agreed to refer the Notice of Motion on the Impact of second homes on the Causeway Coast and Glens Borough to the Partnership Panel.

MOTION TO PROCEED ‘IN COMMITTEE’

Proposed by Councillor McCully
Seconded by Alderman S McKillop and

AGREED – to recommend that Committee move ‘*In Committee*’.

* **Public and Press were disconnected from the meeting at 7.56pm.**

The information contained in the following items is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.

The Chair advised Committee of its obligations and protocol whilst the meeting was being audio recorded.

17. MINUTES OF THE LAND AND PROPERTY SUB-COMMITTEE MEETING HELD ON 4 JUNE 2025

Copy, previously circulated, presented as read by the Chair.

Proposed by Alderman Knight-McQuillan
Seconded by Alderman Fielding and

AGREED – to recommend that the Minutes of the Land and Property Sub Committee meeting held Wednesday 4 June 2025 are adopted and recommendations therein approved.

18. MINUTES OF THE ORGANISATION REVIEW SUB-COMMITTEE MEETING HELD ON 29 MAY 2025

Copy, previously circulated, presented as read by the Chair.

Proposed by Alderman Knight-McQuillan
Seconded by Councillor Storey and

AGREED – to recommend that the Minutes of the Organisation Review Sub Committee meeting held Wednesday 29 May 2025 are adopted and recommendations therein approved.

19. RENEWAL OF HEALTH PLAN

Confidential report, by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 was previously circulated and presented by the Director of Corporate Services.

Purpose of Report

To inform members of the committee that Council's health plan is due for renewal.

Background

In June 2022 Council approved the provision of an employee health care package.

A procurement exercise was carried out through Crown Commercial Services in May 2024, Westfield were the successful provider based on services covered and cost to council.

Recommendation

It is recommended that Council approve the renewal of the Westfield Health employee health plan.

Proposed by Alderman Boyle
Seconded by Alderman Coyle and

AGREED – to recommend that Council approve the renewal of the Westfield Health employee health plan.

20. VEHICLE TYRE TENDER

Confidential report, by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 was previously circulated and presented by the Director of Corporate Services.

Purpose Of Report

To inform members of the committee that a tender for vehicle tyres has been concluded.

Background

Council operates a variety of vehicles, small vans through to waste lorries, it is important for council to obtain best value in relation to vehicle supplies.

A procurement exercise was carried out from 13th May to 13th June 2025, with 2 companies sending a response.

Evaluation of submissions has been completed, WH Nutt has submitted the most economically advantageous tender.

Options

- a. Award contract to WH Nutt for supply of vehicle tyres and have a compliant tendered supplier.
- b. Do not award and have no compliant supplier for vehicle tyres as contract with previous supplier runs out in July 2025

Recommendation

It is recommended that Committee approve Option A: award of Tyre supplies to WH Nutt.

Alderman Knight-McQuillan stated that it is good that a local firm won the contract.

Proposed by Councillor Storey
Seconded by Alderman Knight-McQuillan and

AGREED – to recommend to Council approval of Option A: award of Tyre supplies to WH Nutt.

21. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12(O))

There were no items of Any Other Relevant Business.

MOTION TO PROCEED ‘IN PUBLIC’

Proposed by Alderman Knight-McQuillan
Seconded by Alderman Coyle and

AGREED – to recommend that Committee move ‘*In Public*’.

There being no further business, the Chair thanked everyone for their participation and attendance.

The meeting concluded at 8.03pm.

Chair