

Title of Report:	Labour Market Partnership Minutes of Meetings
Committee Report Submitted To:	Leisure & Development Committee
Date of Meeting	16 September 2025
For Decision or For Information	For information
To be discussed In Committee	NO

Linkage to Council Strategy (2021-25)	
Strategic Theme	Accelerating our Economy and Contributing to Prosperity
Outcome	Enhancement of skills and job creation opportunities
Lead Officer	Head of Prosperity & Place / LMP Manager

Estimated Timescale for Completion	
Date to be Completed	March 2025

Budgetary Considerations	
Cost of Proposal	£458,391 (100% from DfC)
Included in Current Year Estimates	Yes
Capital/Revenue	Revenue
Code	1142-30067
Staffing Costs	100% funded £165,906.29

Legal Considerations	
Input of Legal Services Required	NO
Legal Opinion Obtained	N/A

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	No	Date:
	EQIA Required and Completed:	No	Date:
Rural Needs Assessment (RNA)	Screening Completed	No	Date:
	RNA Required and Completed	No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	No	Date:
	DPIA Required and Completed:	No	Date:

1.0 **Purpose of Report**

The purpose of this report is to inform Council of the minutes of Labour Market Partnership Member Meetings on 20th November 2024, 22nd January 2025, 19th March 2025, and 30th April 2025.

2.0 **Background**

Action 27 of the Causeway Community Plan aims to:

‘Support the development of the Labour Market Partnership - supporting educational and skills initiatives within the Causeway Coast and Glens area to match current and future business needs.’

The 2024/25 Labour Market Partnership (LMP) Action Plan was approved by Council on 18th April 2023. And the 2025/26 LMP Action Plan was approved Tuesday 4th March 2025.

The LMP aims to address the employability needs of Causeway Coast and Glens (CC&G) Borough Council area, also building on the achievements of the previous year’s action plan.

The following 3 strategic priorities and programmes have been identified within the LMP Action Plan and are consistent with the labour market activation proposals in the Borough’s economic development strategy.

- **Strategic Priority 1:** To form and successfully deliver the functions of the local Labour Market Partnership for the area;
- **Strategic Priority 2:** To improve employability outcomes and/or labour market conditions locally;
- **Strategic Priority 3:** To promote and support delivery of existing employability or skills provision available either regionally or locally

Members of the Causeway Coast and Glens LMP are from the following organisations:

- DfC JBOs
- Invest NI
- Causeway Chamber
- Careers Service
- North West Regional College
- Northern Regional College
- Enterprise Causeway
- Roe Valley Enterprises
- NHSCT

Minutes of the LMP Members Meeting can be found below.

Name of Meeting: Fourth Meeting of the Labour Market Partnership Members 2024-2025

Meeting Held at: Cloonavin, Coleraine Council Offices, Coleraine

Date and Time: Wednesday 20th November 2024 at 10.30am

Minutes Taken By: Chloe Stewart

Attendees:

Alison O'Mullan (AO'M) - Jobs and Benefits Office
Chloe Stewart (CS) – CC&G LMP
Clare McGuckian (CMcG) – Jobs and Benefits Office
Danielle McAleese (DMcA) - CC&G LMP
Gabrielle Quinn (GQ) - NRC
Marc McGerty (MMcG) – CC&G LMP
Martin Devlin (MD) - Roe Valley Enterprises
Niall McGurk (NMcG) - CC&GBC Economic Development
Nuala McVey (NMcV) – Northern Health and Social Care Trust
Samuel Steele (SS) – Enterprise Causeway
Siobhan McManus (SMcM) - Jobs and Benefits Office

Apologies:

Helen Lynagh (HL) – Invest NI
Luke McCloskey (LMcC) - NWRC
Mark Reid (MR) – DfE Careers Service

Distribution: All Members

Date of Next Meeting: 22nd January 2025

Date of Issue: December 2024

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Ref No.	Description	Action by
1.00	Welcome	
1.01	Vice Chairman's Welcome – SS Welcomed the members. New LMP team member DMcA was introduced to the members.	
1.02	Apologies - Apologies were recorded as above.	
1.03	Conflicts of Interest - NRC & NWRC recorded as possible conflicts for this meeting.	
1.04	Minutes of Previous Meetings – SS Proposed, AO'M Seconded.	
1.05	Actions / Matters Arising – <ul style="list-style-type: none"> The EA & Libraries NI still be to be invited to LMP Members meetings. LMP Team to provide LMP Members with schedule of programmes for 2024-2025. LMP Team still to discuss possibility of playing radio ads in Coleraine Town Centre with Coleraine BID. 	
2.00	2023-24 Update	
2.01	SP2 and SP3 Update – Work Ready <ul style="list-style-type: none"> MMcG updated the Members on the 2nd stage report of Work Ready. MMcG stated that several of the concerns he had raised with the delivery partners had been addressed and he was going to progress the programme to a close. MMcG added that the employment outcomes from the NWRC/NRC report were very encouraging. Retrain Plus <ul style="list-style-type: none"> MMcG informed members that a number of academies were working well, including: <ul style="list-style-type: none"> Non-Emergency Ambulance Care Taxi Security Lifeguarding MMcG added that several academies have had challenges either with recruitment or conversion on to employment <ul style="list-style-type: none"> HGV was challenging as lots of candidates are struggling to pass the theory tests and candidates are also needing retests. Health and Social Care Academy – the target number of participants was not achieved and the conversion into employment is below target. Children's Care Academy – the target number of participants was not achieved and the conversion into employment is below target. 	

	<ul style="list-style-type: none"> ○ More output monitoring will take place in December and January and outcomes should be greater. • Business Seed Fund <ul style="list-style-type: none"> ○ MMcG updated members. He stated the programme is fully delivered and all mentoring concluded. ○ Monitoring is ongoing with clients. Feedback to date regarding business survival is very positive. • PLA <ul style="list-style-type: none"> ○ MMcG updated members. regarding outcomes, self-employment clarification, and non-starters. ○ Monitoring is ongoing with clients in December and January. Feedback to date regarding candidates securing employment / additional employment is very positive. 	
3.00	2024-2025 Update (DfC LMP)	
3.01	<p>Childminding Academy (additional funding) –</p> <ul style="list-style-type: none"> • MMcG explained that a press release is ready to go out this weekend for promotion of new NICMA Childminding academy. • Money to be spent by end of March 2025. • Procurement completed by Belfast City Council to include all other councils in their framework. Contract is to be delivered by NICMA. • Target is 18 people enrolled and 15 completing, and from that 15, there is a target of 10 into self-employment and 2 into employment. • Procured cost of £1,206 per head • <p>No objections were raised to the above academy being delivered in CC&GBC.</p>	
3.02	<p>Seed Fund (eligibility regarding childminding candidates not economically inactive / unemployed) –</p> <p>MMcG suggested providing the £1,000 Seed Fund grant to those who set up childminding businesses under the academy, but asked the Members should economic status criteria be reconsidered for Childminders?</p> <p>After discussion, the following changes were made to the seed fund grant:</p> <ul style="list-style-type: none"> • Those starting childminding businesses can receive grant regardless of economic status. • A specific amount should be ringfenced from the seed fund grant budget for childminders only. <p>Members agreed that all other business seed fund applicants should be economically inactive, unemployed or in at-risk employment.</p> <p>MMcG reminded the members that in cases of participants completing the childminding academy and obtaining seed fund grants, they will only be counted as one outcome in either of the programme outputs.</p>	

<div data-bbox="204 219 268 248" data-label="Text">3.03</div> <div data-bbox="204 555 268 584" data-label="Text">3.04</div> <div data-bbox="204 1294 268 1323" data-label="Text">3.05</div> <div data-bbox="204 1861 268 1890" data-label="Text">3.06</div>	<div data-bbox="328 185 695 215" data-label="Section-Header">Self Employed Academies</div> <div data-bbox="376 224 1219 423" data-label="List-Group"> <ul style="list-style-type: none"> • Discussion took place regarding a number of academies that would lead to self-employment. • These included B&B, Beauty, Childminding, Construction, Roofing, Taxi, Creative / Arts. • Members were happy to develop programmes and provision for self-employment academies. </div> <div data-bbox="328 495 1235 560" data-label="Section-Header">PLA Guidance Notes Changes (eligibility regarding retrospective payments)</div> <div data-bbox="376 566 1241 1243" data-label="List-Group"> <ul style="list-style-type: none"> • MMcG reminded the members that retrospective funding is not allowed under current PLA Guidance Notes and Eligibility. • MMcG added this is causing significant issues as candidates are required to pay in advance to register for courses, including with NRC and NWRC. • After discussion Members agreed to amend the PLA Eligibility so that if course costs have been paid that the candidate can still apply for PLA. • Members agreed that this must be time appropriate, e.g. paid 30 days before they apply to PLA, and that the candidate must not have started the course. • LMP Team to take advice from Funding Unit. • A discussion took place about previous applications that were submitted for PLA after they had paid in September. All agreed that these applications could not be considered as the Guidance Note at the time of application clearly stated no retrospective funding is eligible. • GQ to check if information about PLA can be added to NRC website so candidates know about the funding during enrolment. </div> <div data-bbox="328 1279 668 1308" data-label="Section-Header">PLA Group Applications</div> <div data-bbox="376 1317 1241 1693" data-label="List-Group"> <ul style="list-style-type: none"> • MMcG discussed that PLA Group applications were offered previously in 2022/23. • No objections were raised to opening group applications again on the basis that it is open to recognised training organisations and the community and voluntary sector only. • Must also enable local residents from the borough to obtain a new job or a better position in their current career. • LMP Team to take advice from Funding Unit. • MMcG stated that the funding model for group applications includes a Value for Money clause so courses which are comparatively expensive will not pass the assessment stage. </div> <div data-bbox="328 1827 756 1856" data-label="Section-Header">The Open Royal Portrush 2025</div> <div data-bbox="328 1865 1232 1993" data-label="Text"> <p>MMcG advised the group that that CCG LMP are involved in planning academies for jobs to support The Open Royal Portrush 2025. MMcG to advise the LMP Members when the recruitment event for The Open will be.</p> </div>	
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3.07	<p>LMP Marketing</p> <p>The members agreed to create CCG LMP social pages (including Facebook, Instagram and TikTok) to promote all LMP activities. Members agreed to continue with radio adverts and also commence social media paid advertisements. Members also agreed to consider other content including videos encouraging people to work and to share existing content including Tourism NI Make It Happen Here.</p>	
3.08	<p>Working Committees / LMP Sub-Groups</p> <p>After discussion the following working groups were agreed by Members:</p> <ul style="list-style-type: none"> • Apprenticeships • Careers • Disability • Employers • NEET • SPF Providers <p>Working groups to be set up in 2025.</p> <ul style="list-style-type: none"> • AO'M suggested for the JBO Managers to sit on Disability working group due to Employment and Support Allowance (ESA) merging into Universal Credit. All agreed. • MMcG suggested that Chamber and also JBO Employment Engagement Officers could sit on the Employers and Careers Working Group. 	
3.09	<p>Apprenticeships Update</p> <ul style="list-style-type: none"> • Apprenticeship Awards event planned again for Apprenticeship week in February 2025. • GQ advised that NRC Coleraine are organising an event in February 2025 too with local case studies, and guest speakers aimed at employers. • MMcG stated that they have actively engaged with apprenticeship providers to encourage events with LMP offering to cover costs. Uptake has been very disappointing. 	
3.10	<p>2025-26 and 2026-27 Action Plan</p> <ul style="list-style-type: none"> • MMcG updated the Board regarding the 2025-26 and 2026-27 Action Plan • MMcG presented to Regional LMP in Belfast in October 2024. • All agreed to keep the 2025-26 and 2026-27 Action Plan very similar to the 2024-25 Action Plan. • MMcG to present the Action Plan in the January LMP Meeting. 	MMcG

4.00	2024 -2025 Multiply Funding	
4.01	<p>MMcG informed the members that the first tender is out for procurement for 'Industry Upskilling' programme and that a procurement for the other Multiply programmes would be concluded by December 2024.</p> <ul style="list-style-type: none"> • CCG LMP Team to discuss next steps with council procurement manager. • CCG LMP to meet with DFE on 02.12.2024 to discuss progress. • Procurement to be completed in December 2024 with delivery commencing in January 2025. • Members agreed this is an exceptionally tight delivery window. 	CCG LMP
5.00	Any Other Business	
5.01	<p>Ulster University Evaluation Ulster University are still completing their evaluation of the LMPs. LMP to work with some key employers to help complete surveys.</p>	
5.02	<p>Shared Prosperity Funding Underspend MMcG informed members that the SPF activity in CCG was the worst across all 11 Council areas. MMcG informed the Members that he anticipated SPF would approach LMP about delivering underspend in 2024-25. Members agree for MMcG to progress with a funding application that could also build a pipeline of potential candidates for 2025-26 LMP programmes.</p>	
6.00	Date of Next Meeting	
	Next CCG LMP Meeting to be held on Wednesday 22 nd January 2025 at 10am in Cloonavin, Coleraine.	

END

Name of Meeting: Fifth Meeting of the Labour Market Partnership Members 2024-2025

Meeting Held at: Cloonavin, Coleraine Council Offices, Coleraine

Date and Time: Wednesday 22nd January 2025 at 10.00am

Minutes Taken By: Chloe Stewart

Attendees:

Alison O'Mullan (AO'M) - Jobs and Benefits Office
Annette Deighan (AD) – Causeway Chamber
Chloe Stewart (CS) – CC&G LMP
Clare McGuckian (CMcG) – Jobs and Benefits Office
Danielle McAleese (DMcA) - CC&G LMP
Gabrielle Quinn (GQ) – NRC
Helen Lynagh (HL) – Invest NI
Luke McCloskey (LMcC) - NWRC
Marc McGerty (MMcG) – CC&G LMP
Mark Reid (MR) – DfE Careers Service
Martin Devlin (MD) - Roe Valley Enterprises
Nuala McVey (NMcV) – Northern Health and Social Care Trust
Samuel Steele (SS) – Enterprise Causeway

Apologies: Niall McGurk (NMcG) - CC&GBC Economic Development

Distribution: All Member organisations
Council (for information)

Date of Next Meeting: 12th February 2025 (Cloonavin)

Date of Issue: February 2025

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Ref No.	Description	Action by
1.00	Welcome	
1.01	Apologies - Apologies were recorded as above.	AD / LMP Team
1.02	Conflicts of Interest - Enterprise Causeway, Roe Valley Enterprises, NRC and NWRC recorded as conflicts for this meeting.	
1.03	Minutes of Previous Meetings – GQ had email some queries about the minutes. The LMP manager had not had a chance to review these. Minutes of LMP Members meeting on the 20.11.2024 to be approved at the next meeting.	
1.04	Actions / Matters Arising – <ul style="list-style-type: none"> LMP Team to provide LMP Members with schedule of programmes for 2024-2025. LMP Team still to discuss possibility of playing radio ads in Coleraine Town Centre with Coleraine BID. The Open Championship is coming to Causeway Coast and Glens this summer. Recruitment events will be occurring in February 2025. MMcG said we would discuss the Open Championship again in the meeting. Working Groups – a discussion took place about the need for working groups, in particular the Apprenticeship Working Group. MMcG explained that it is a priority project in the action plan and that there were at least 4 other clusters of organization planning events and activities and this needed to be joined up, resulting in more effective coordination and messaging, and also significant time savings. 	
2.00	2023-24 Update	
2.01	Members were provided with a spreadsheet of the performance measurement outcomes for the 2023-2024 Action Plan.	
2.02	MMcG talked through the outcomes of each programme and theme, which included: <ul style="list-style-type: none"> SP2.1 Work Ready Employability Programme SP2.2 Business Seed Fund SP2.3 Retrain Plus Employment Academies <ul style="list-style-type: none"> Chef Academy Non-Emergency Care Academies Transport Academies Taxi Academies Security Academies Lifeguard Academies Social Care Academy Children's Care Academy 	

	<ul style="list-style-type: none"> ○ Cocktail Making Academy • SP2.4 Personal Learning Account • SP3 Employability NI <p>This included a breakdown per programme of:</p> <ul style="list-style-type: none"> • number of candidates enrolling • number of candidates completing • number of candidates achieving a qualification • number of candidates securing employment, and • number of candidates still in employment after 6 months. 	
2.03	MMcG informed members that these statistics would be reported in the Annual Report which would be completed in February 2025. This will also include some case studies of programmes and candidates. MMcG to share the Annual Report with Members.	MMcG
2.04	MMcG informed Members that surveys were ongoing with candidates who participated on PLA and on Seed Fund. Not all candidates have yet completed the surveys and communication is ongoing to encourage maximum completion.	
2.05	39 of the 56 candidates that were supported to start a business on the Seed Fund completed the survey. 36 of these 39 respondents are still trading.	
2.06	A lower percentage of candidates completed the PLA Survey. 144 of the 223 candidates who completed the PLA went on and completed the survey. Out of those 144 candidates 89 reported that they secured new or additional employment.	
2.07	MMcG said that some of the accrued expenditure was still not spent as activities had not concluded, however, he was confident that we would spend the majority of the accrued budget.	
2.08	<p>A detailed discussion too place about academies and sectors. After discussion it was agreed:</p> <ul style="list-style-type: none"> • To develop an academy for female taxi drivers. • Not to have any specific and standalone interventions for the Golf in July, unless the jobs are sustainable with other local employers in the borough. General LMP academies including the tourism and hospitality sector programmes will run as planned, and if piggyback on the Open branding. 	
3.00	2024-2025 Update (DfC LMP)	
3.01	MMcG informed Members that they had received lots of interest and enquiries for potential candidates for LMP programmes, however, when following up with candidates a significant proportion were not suitable, and many did not respond back.	
3.02	MMcG reported that in previous programmes when the LMP team were under resourced the contractors were responsible for onboarding clients, however, moving forward the LMP team will be responsible in most programmes. MMcG added that the LMP are now being significantly stricter with the HGV academy as lots of applicants do not even make it beyond the Theory Test stage.	

3.03	Discussion took place regarding the challenges that have been encountered delivering academies and what academies to consider and prioritise for the January to June 2025 programmes.	
3.04	MMcG explained that academies for entry level jobs we may need to focus more on jobs in geographical location rather than having coverage across the borough. For example, running a care academy in Limavady and collaborate with Limavady employers with live care vacancies. MMcG added that as the team is resourced better, moving forward more engagement with employers would take place and that employers branding could be used on academy promotion materials.	
3.05	Discussion took place about what sectors to focus on with academies. Concern was raised about the tourism and hospitality sector academies as the jobs can be zero hour, seasonal and low pay. MMcG stated that this sector was listed under the Entry Level academies and therefore lower cost.	
3.06	Members agreed to be more selective when partnering in with employers, especially in the hospitality sector. MMcG added that the LMP would engage with HATS to look at how we can improve provision for academies in the sector.	LMP Team
3.07	<p>After discussion, the academy priorities for Jan to June are:</p> <p>Ongoing academies include:</p> <ul style="list-style-type: none"> • Childminding • Security • Transport • Non-Emergency Ambulance Care • Taxi • Lifeguard (Beach and Pool) <p>Academies to further explore in Q4</p> <ul style="list-style-type: none"> • Advanced manufacturing (to include) <ul style="list-style-type: none"> ○ Joinery ○ Fabrication ○ Engineering ○ Production / Manufacturing • Care Academies <ul style="list-style-type: none"> ○ Children's ○ Adults Social Care ○ Classroom Assistant • Hospitality and Tourism • Medical Admin Assistant • Business Admin • Working from Home • Northern Trust (LMP team to discuss filling trust vacancies with NMcV and First Choice Recruitment) 	
3.09	ACTION - LMP team to discuss filling trust vacancies with NMcV and First Choice recruitment.	NMcV and LMP Team
3.10	MMcG reminded the members that there is £18,000 of a budget for employability support for those who need it across the academies.	

3.11	<p>Employability Support for candidates on academies is to be procured. MMcG to work with the Procurement Manager to commence procurement.</p> <p>MMcG informed Members that the original Action Plan submitted for Retrain Plus included an even split of 120 candidates under the 3 themes. This was reduced to 96 candidates when the LMP Members reviewed the outcomes against the reduced DfC budget.</p> <p>This included: Economically Inactive / Unemployed – 32 candidates Skilled Labour Supply – 32 candidates Disability – 32 candidates</p> <p>MMcG suggested changing the 2024-25 programme for Retrain Plus to: Economically Inactive / Unemployed – 38 candidates Skilled Labour Supply – 38 candidates Disability – 20 candidates</p> <p>No objections were raised to the amendment. MMcG to complete a Change Control Form with DfC by the end of Q4.</p>	LMP Team & Proc Mgr
3.12	<p>Childminding Academy Belfast City Council procured NICMA (through a Belfast Procurement Framework with CCG LMP included) for the Childminding Academy. LMP are still waiting on documentation to issue a contract and PO to NICMA.</p> <p>NICMA have commenced recruitment at risk and have 16 candidates confirmed, with up to 18 spaces.</p> <p>If recruitment is successful additional places could be funded by the main LMP DfC budget.</p>	LMP Team
3.13	<p>Marketing and promotion to commence on the contract is officially confirmed. LMP Team to notify the local Jobs and Benefits Offices when Childminding delivery partner is confirmed and contract issued.</p>	
3.14	<p>Retrain Plus Marketing and Recruitment LMP Team to provide Jobs and Benefits staff with a quarterly information sheet.</p>	
3.15	<p>Business Seed Fund Business Seed Fund grant for 24-25 will be open in early Q4 for applications. LMP team to reach out to the local Jobs and Benefits Centres to recruit candidates and to hold information events.</p> <p>PR and marketing to commence immediately, including PR with Go Succeed and EEP.</p>	LMP Team
3.17	<p>LMP to develop further academies to help people become self-employed.</p> <p>Personal Learning Account Fund</p>	LMP Team

	<p>264 applications to date and 183 approved with a value of £79,852.00 committed.</p> <p>81 applications were unsuccessful. Mostly for incomplete or poor applications, not demonstrating how this course will help them secure employment, ineligible dates, alternative funding or provision elsewhere, or failing the value for money check.</p>	LMP Team
4.00	2025-26 & 2026-27 LMP Action Plan (attached)	
4.01	Discussion took place around the LMP 2025-26 and 2026-27 Action Plan which was circulated to Members on the 17 th January, and a slightly updated plan on 21 st January 2025, following the discussion at the LMP Meeting in November 2024.	MMcG
4.02	MMcG reminded Members that even though the budget on the Action Plan was £583,406.75 for 2025/26 and also £583,406.75 for 2026/27, he did not anticipate DfC would secure their full funding request. This would mean we may have to review the actions once the DfC budget is confirmed by the DoF.	
4.03	MMcG stated that the skeleton of the action plan was similar to 2024-25 and had taken into consideration challenges from previous years, including recruiting and delivering.	
4.04	MMcG said that DfC might request a slight change to the layout of Retrain Plus, however, the outputs and outcomes will not change.	
4.05	MMcG said that he would like to see a considerable increase in the employer engagement, and also a much smoother procurement process for appointing providers. Procurement likely to commence this quarter for 2025-26 to ensure provision can commence immediately once the LoO for project delivery is received from DfC.	
4.06	He also added that as the team are now better resourced, he anticipates much greater engagement with candidates, and greater coordination and integration of complementary programmes in SP3.	
4.07	MMcG to fix the typo on SP 2.1	
4.08	The Members approved the Action Plans for 2025-26 and 2026-27. All agreed and no objections were raised.	
5.00	2024 -2025 Multiply Funding	
5.01	<p>MMcG informed the members that the 'Industry Upskilling' programme is being delivered by Tangible Consulting, and Roe Valley Residents Association are delivering 'Multiply Initiatives' (i.e. Age Friendly Numeracy, Numeracy At Risk and Multilingual Math).</p> <p>The Multiply Programme is to be delivered by March 2025.</p> <p>MMcG explained that marketing is underway, however, he felt the Multiply Your Workforce project was going to struggle to recruit the numbers required. LMP are considering radio adverts.</p>	

	<p>MMcG informed the Members that they would claim LMP salary costs against the Multiply funding resulting in more resources available for DfC funding projects. This was agreed by Members.</p> <p>One member asked how many tenders were put in for each, MMCG to obtain this data from Councils Procurement Manager, if permitted to.</p> <p>Discussion took place regarding a perceived overlap of LMP and NRC Multiply delivery in CCG. MMcG explained that:</p> <ul style="list-style-type: none"> • In April 2024 the LMP Manager had emailed NRC and NWRC asking what Multiply projects were planned for CCG. • NRC had replied with limited detail about the NRC application across the entire NRC region, however, with no detail about CCG planned activities. • NWRC replied with details about CCG delivery. • LMP responded seeking clarification about planned activity in CCG, however, a response was not received. GQ was copied in this email. • As no detail was forthcoming from NRC, LMP asked DfE if we could submit a late application as we were waiting on clarification. DfE approved a late submission. • Despite following up with the Multiply lead officer no information was received. A late submission was made to DfE by LMP. • When assessing the funding applications DfE check for overlap, and no overlap was identified with the NRC application and funding was secured. • In Q3 DfE approached colleges asking if they needed any more funding for new projects. No applications for CCG projects were submitted. <p>ACTION – MMcG to resend the email chain to GQ</p>	MMcG
6.00	Shared Prosperity Funding Application (attached)	
6.01	MMcG explained that CCG LMP have submitted a proposal for UKSPF, and it is awaiting approval from the Minister. Delivery is required to be completed by the end of March 2025.	
6.02	Causeway Coast and Glens LMP were approached in November 2024 along with 4 other Councils to submit project ideas for funding from the UK Ministry of Housing, Communities and Local Government Shared Prosperity Fund.	
6.03	<p>The 5 Councils approached for funding were from areas where Shared Prosperity Fund had underspent, under-delivered, and underperformed.</p> <p>The request was for short fix programmes with a quick turnaround and quick impact. Programme must conclude by 31st March 2025.</p>	
6.04	A number of interventions were explored and discussed with colleagues within Council and JBOs.	
6.05	If successful, the Get Ready for Work Programme will help 228 people from across the Causeway Coast and Glens Council Area to	

	<p>overcome barriers that prevent them from finding sustainable employment. This will include the following interventions:</p> <ul style="list-style-type: none"> • Driving For Work • Cook For Life • Get Fit For Work • Agri Skills for Work • B&B Skills for Start-Up • Creative Skills for Start-Up • Beauty Skills for Start-Up • Causeway Festival of Learning 	
6.06	<p>Driving for Work will support 84 people who are not currently in employment to undertake driving lessons with 56 achieving their driving licence by March 2025. All applicants must have their provisional and theory tests already completed. This will ensure candidates will complete in the timeframe, and also ensure candidates have commenced the journey, however, have not been able to pass their test. During recruitment and assessment candidates will be asked to evidence what work they would aspire to once they have a licence. Candidates must participate in the Work Ready Employability Training too.</p>	
6.07	<p>Cook for Life will support 48 individuals who are not in employment to develop cooking skills needed for life. Candidates must participate in Work Ready Employability Training. This will be delivered by community partners.</p>	
6.08	<p>Get Fit For Work will support 24 people to get active again and to get on the road to fitness and also to employment. The intervention will see 1-2-1 fitness planning and training support along with membership of a local gym until March 2025. Candidates must participate in the Work Ready Employability Training.</p>	
6.09	<p>Agri Skills for Work will support 36 candidates to undertake training in a range of skills needed to find employment in the agri sector. This will include using H&S, chemicals, spraying, towing trailers, and other agri related support.</p>	
6.10	<p>B&B Skills for Start-Up will support 12 people who are economically inactive to start a B&B business. Candidates must also participate in Go Succeed / Exploring Enterprise.</p>	
6.11	<p>Creative Skills for Start-Up will support 12 people who are economically inactive to start a B&B business. Candidates must also participate in Go Succeed / Exploring Enterprise.</p>	
6.12	<p>Beauty Skills for Start-Up will support 12 people who are economically inactive to start a B&B business. Candidates must also participate in Go Succeed / Exploring Enterprise.</p>	
6.13	<p>Causeway Festival of Learning will be held in March 2025. A series of events will be held across the borough. Community groups and social enterprises can access a grant of up to £500 to run events during the festival. This funding can cover marketing costs, catering,</p>	

6.14	<p>materials, awards, venue costs and travel. This will be administered by CCG Grants and Funding Unit.</p> <p>The 5 themes for events and initiatives for the Causeway Festival of Learning Week are:</p> <ul style="list-style-type: none"> • Celebrating previous learning • Promoting upcoming learning • Learning taster sessions • Inspire and engage • Encouraging Best Practice 	
6.15	<p>After discussion a number of points of concern were raised by Members:</p> <ul style="list-style-type: none"> • Capacity of the LMP team to deliver considering existing commitments • Possible challenges with procurement • Delays and limited capacity of partner organisations, e.g. Go Succeed / Exploring Enterprise 	
6.16	MMcG explained that he had included some programme management costs in the programme and programme management would be procured.	
6.17	MMcG added that they had discussed capacity within the LMP team and they were comfortable with the additional workload.	
6.18	After discussion Members agreed to proceed with the application. All agreed and no objections were raised.	
7.00	Any Other Business	
7.01	LMP team to provide the LMP Members with a schedule of meeting dates for 2025-26, in addition to a schedule of events for the upcoming year.	LMP Team
7.02	LMP are contributing £1,000 to the Unlock the Potential of Apprenticeships event held to be held in NRC, Coleraine on the 6 th of February 2025. This would include NRC catering costs, event host and photography.	
8.00	Date of Next Meeting	
	Next CCG LMP Meeting to be held on Wednesday 12 th February 2025 at 10.00am, in Cloonavin.	

END

Name of Meeting: Sixth Meeting of the Labour Market Partnership Members 2024-2025

Meeting Held at: Cloonavin, Coleraine Council Offices, Coleraine

Date and Time: Wednesday 19th March 2025 at 10.00am

Minutes Taken By: Chloe Stewart

Attendees:

Alison O'Mullan (AO'M) - Jobs and Benefits Office
Chloe Stewart (CS) – CC&G LMP
Clare McGuckian (CMcG) – Jobs and Benefits Office
Danielle McAleese (DMcA) - CC&G LMP
Gabrielle Quinn (GQ) – NRC
Gavin Gilmore – (GG) – Invest NI
Luke McCloskey (LMcC) – NWRC – Chair
Marc McGerty (MMcG) – CC&G LMP
Mark Reid (MR) – DfE Careers Service
Martin Devlin (MD) - Roe Valley Enterprises
Nuala McVey (NMcV) – Northern Health and Social Care Trust
Samuel Steele (SS) – Enterprise Causeway – Vice Chair

Apologies:

Annette Deighan (AD) – Causeway Chamber
Niall McGurk (NMcG) - CC&GBC Economic Development
Helen Lynagh (HL) – Invest NI

Distribution: All Member organisations
Council (for information)

Date of Next Meeting: Dates for 2025-2026 To Be Confirmed

Date of Issue: March 2025

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Ref No.	Description	Action by
1.00	Welcome	
1.01	Welcome from the Chair. GG welcomed as stepping in for HL as Invest NI representative.	
1.02	Apologies - Apologies were recorded as above.	
1.03	Conflicts of Interest - Enterprise Causeway, Roe Valley Enterprises (Business Seed Fund), NRC and NWRC (UK SPF, MULITPLY) recorded as conflicts for this meeting.	
1.04	Minutes of Previous Meetings – Comments from the members included: <ul style="list-style-type: none"> • Complete action points (below). • It was recorded that GQ had queried the action points of the meeting from 20.11.2024 and not the minutes. • The members noted that there was also a concern over timescale for completing and achieving targets for the UK SPF projects before end of March 2025. (This point is in addition to points of 6.17 and 6.28 of last meeting minutes). 	
1.05	Actions / Matters Arising – <ul style="list-style-type: none"> • LMP Team to provide LMP Members with schedule of programmes for 2024-2025. • Working Groups – to be set up in Q1 2025-26. • MMcG to check with Councils' procurement manager regarding the sharing of procurement information. • Discussion took place about the role of the LMP and LMP Members. MMcG clarified that the LMP is a strategically focused steering group, and that all operational activity such as procurement and financial administration was the responsibility of Council and therefore Council processes and procedures are followed. • LMcC to share Deirdre's feedback from her meeting with members. LMcC to follow up and share report. • Council LMP team to organise bringing in local people/employers who have benefited from LMP programmes to chat to the members about their experiences. 	LMP Team MMcG LMcC LMP Team
2.00	2024-25 DFC Update	
2.01	MMcG talked through the PowerPoint of the performance for the 2024-2025 LMP Action Plan. <ul style="list-style-type: none"> • SP2.1 Retrain Plus 	

2.02	<ul style="list-style-type: none"> • SP2.2 Seed Fund • SP2.3 Personal Learning Account <p>SP2.1 Retrain Plus Employment Academies</p> <p>It was noted there are 336 people who have expressed their interested in the academies through submitting a sign-up form. MMcG gave an update on academies. Numbers enrolled on academies so far (2024-25 year):</p> <ul style="list-style-type: none"> ○ Non-Emergency Care Academies -12 candidates. ○ Transport Academies – 22 candidates. ○ Taxi Academies - 8 candidates. ○ Security Academies - 26 candidates. ○ Lifeguard Academies - 22 candidates. ○ Youth Work Academy - 12 candidates. ○ Childminding Academy - 20 candidates. <p>The target for Retrain Plus academies enrolled candidates is 96, and so far, the LMP team have enrolled 122.</p> <p>After discussion regarding the transport academy, the LMP team will implement that all candidates will need to pass their theory test before moving on to next stage of training and this will be reflected in how the transport academy will be procured.</p> <p>There was also a discussion regarding how the LMP team plan academies and what academies are selected and why. It was agreed that the LMP are to consider:</p> <ul style="list-style-type: none"> • What local employers demand for filling vacancies are. • What jobs people are interested in doing. 	
2.03	<p>SP2.2 Business Start Up Seed Fund –</p> <ul style="list-style-type: none"> • Target is 56 people receiving grants of up to £1,000 • Grants to be issued before end of June 2025. • This includes 40 unemployed candidates and 16 who are participating on Exploring Enterprise. • Referrals from Exploring Enterprise have been low. • Clients who have enquired and progressed to pre-application stage need support with their application and financial forecast. • To date 33 participants have enquired for the Seed Fund. • Some marketing was undertaken before Christmas in 2024. • Go Succeed enquiries have stopped until April 2025 and Exploring Enterprise programme is finishing in the new fiscal year. <p>After discussion, it was agreed by the Members to re-introduce mentoring support for candidates applying for the Seed Fund to help ensure they have the necessary forecasts and documentation, and support to complete their application correctly. Other eligible candidates will be referred to Go Succeed once it opens again in April 2025 for plans and financial forecasts.</p> <p>MMcG to review budget and procure provision.</p>	MMcG

2.04	SP2.3 Personal Learning Account - 366 people applied, and 212 of the 366 applications were approved and funded. Monitoring to be completed in June 2025.	MMcG
3.00	2024-2025 Multiply Funding Update (DfE)	
3.01	Counting on You – Industry Upskilling <ul style="list-style-type: none"> Tender won by Tangible Consulting. 49 candidates enrolled (target was 48). 	
3.02	Multiply Initiatives <ul style="list-style-type: none"> Tender combined Math for Speakers of other languages (MSOL) / Engaging mature learners / Those at risk of offending. Tender won by Roe Valley Residents Association led consortium. 138 candidates participating (target was 108). <p>MMcG envisaged that the LMP will complete full spend on these programmes and confirmed there is no Multiply funding for 2025-26.</p>	
4.00	UK Shared Prosperity Funding Update	
4.01	Driving For Work Update – <ul style="list-style-type: none"> 44 participating on the Driving for Work Programme. 32 have progressed to grant offer. (Target was 84 but 40 did not complete funding documentation and/or would not complete in the required timeframe) MMcG to query with DfC if Driving For Work this could be included in the LMP Action Plan 2025-26 under Transport Academies. 	MMcG
4.02	Get Ready for Work Update- <ul style="list-style-type: none"> All candidates on UK SPF Funded academies are provided with employability support, as a requirement. Provided by Finesse Careers, who won the tender. 	
4.03	Agri Skills for Work – <ul style="list-style-type: none"> Only 4 progressed to Letter of Offer. 	
4.04	Cook for Life – <ul style="list-style-type: none"> Roe Valley Residents Association delivering this programme. 48 candidates participating 	

4.05	Get Fit for Work – <ul style="list-style-type: none"> Delivered in Limavady through Niall McGregor Coaching. 16 participating Delivered in Coleraine by Focus on Family. 12 participating. Both targeted at Neighbourhood Renewal Areas. 	MMcG
4.06	Beauty/ Makeup Academy - <ul style="list-style-type: none"> Delivered online and in person at NWRC Limavady. Still recruiting – target of 12 	
4.07	Tourism Academy – <ul style="list-style-type: none"> Recruitment ongoing. No enquiries to date. MMcG to speak to Tourism and Events in CCG to explore Masterclasses 	
4.06	Creative Skills Academy – <ul style="list-style-type: none"> No delivery partners arranged in time. 	
4.07	Causeway Festival of Learning 2025 – <ul style="list-style-type: none"> 32 applications approved for funding. 	
4.08	Budget Update – MMcG explained there will be underspend on the budget allocated but this has been revealed to UK SPF. MMcG explained that he has reduced the forecast expenditure with SPF to £193,102.39 (from £287,326.30) however, the actual spend figure might be lower if candidates do not accept Letter of Offer or candidates do not complete.	LMP Team
5.00	Quarter 1 & Quarter 2 of 2025-26 Action Planning	
5.00	Discussion regarding Hospitality academies - Hospitality sector remains a high demand sector for seeking staff. LMP team looking at delivering hospitality academy across the borough.	LMP Team.
5.02	Discussion over Advanced Manufacturing academies – Discussion took place about the practical delivery of a training academy that would be appropriate for employers. LMP are currently exploring delivery options for this academy, and possibly could include delivery on the employer's work site where the machinery is. This would be a hybrid approach where the students could learn hands on training and then try and obtain the necessary accredited qualifications at the approved centres.	LMP Team.
5.03	Classroom Assistant academy – Demand from schools is very high for qualified classroom assistants.	
5.04	Local business needs-	

5.05	<p>A discussion took place regarding how the LMP team gauge what local businesses need. MMcG said that the LMP team had undertaken some employer engagement, however, want to work with more closely with JBO Employer Advisers, Colleges and Chamber to develop this knowledge further.</p> <p>MMcG added that the Strategic Analysis undertaken during the Action Planning stage highlights the key sectors. The Ulster University Economic Policy Centre (UUEPC) economic outlooks for Causeway Coast and Glens Borough, the Go Succeed team and the LMP Members inform the LMP Team on local business needs.</p>	All LMP Members MMcG
5.06	<p>Academy List - It was noted that all the LMP Members are to share their suggestions for possible academies with the LMP team. MMcG to send LMP Team suggested list.</p> <p>LMP Marketing- LMP need to review the marketing strategy and methods for all demographics.</p>	
6.00	Any Other Business	
6.01	LMP Team to confirm date for next meeting.	LMP Team
7.00	Date of Next Meeting	
	TBC	

END

Name of Meeting: First Meeting of the Labour Market Partnership Members 2025-2026

Meeting Held at: Training Room, Limavady Council Offices.

Date and Time: Wednesday 30th April 2025 at 10.00am

Minutes Taken By: Chloe Stewart

Attendees: Alan McConaghie (AMcA) - Jobs and Benefits Office
Alison O'Mullan (AO'M) - Jobs and Benefits Office
Chloe Stewart (CS) – CC&G LMP
Danielle McAleese (DMcA) - CC&G LMP
Gabrielle Quinn (GQ) – NRC
Helen Lynagh – (HL) – Invest NI
Luke McCloskey (LMcC) – NWRC – Chair
Marc McGerty (MMcG) – CC&G LMP
Martin Devlin (MD) - Roe Valley Enterprises
Nuala McVey (NMcV) – Northern Health and Social Care Trust
Samuel Steele (SS) – Enterprise Causeway – Vice Chair
Shari Butcher (SB) - Jobs and Benefits Office
Siobhan McManus (SMcM) - Jobs and Benefits Office

Apologies: Annette Deighan (AD) – Causeway Chamber
Mark Reid (MR) – DfE Careers Service
Niall McGurk (NMcG) - CC&GBC Economic Development

Distribution: All Member organisations
Council (for information)

Date of Next Meeting: 4th June 2025

Date of Issue: May 2025

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Ref No.	Description	Action by
1.00	Welcome	
1.01	Welcome from the Vice Chair.	
1.02	Apologies - Apologies were recorded as above.	
1.03	Conflicts of Interest - Forms completed and returned to LMP Secretariat.	
1.04	Minutes of Previous Meetings – Action points still to be completed: <ul style="list-style-type: none"> 1. 05 - LMP Team to provide LMP Members with schedule of programmes for 2024-2025. 1.05 Working Groups – to be set up in Q1 2025-26. 1.05 - LMcC to share Deirdre’s feedback from her meeting with members. 1.05 - Council LMP team to organise bringing in local people/employers who have benefited from LMP programmes to chat to the members about their experiences. Notes from last meetings completed action points: <ul style="list-style-type: none"> 4.01 - MMcG did query with DfC if Driving for Work could be funded by DFC in the LMP Action Plan 2025-26 under Transport Academies. This was rejected by DFC. This raised a discussion among the members, with the outcome being to ask DFC to review again once the success of the UK SPF funded project Driving for Work is revealed. It was also noted by members as the borough has a high rural population this could be especially helpful for residents seeing employment but have transport as a barrier. DMcA to provide figures to AO'M. 4.07 – Tourism Accommodation Academy received no interest from the residents in the borough and therefore could not progress. Discussions were held with the Tourism team within Council and it was decided not to progress with masterclasses instead. Minutes were proposed by AO'M. Seconded by MD.	LMP Team MMcG LMcC LMP Team MMcG DMcA
2.00	2024-25 LMP Update	

2.01	<p>Current Position –</p> <ul style="list-style-type: none"> • The LMP Team are currently finalising the Q4 claim with DFC. • Due to an underspend in salaries there will be an underspend in the budget, which could be allocated into Retrain Plus academies before the end of June 2025. • GQ asked to consult with the LMP team regarding not overlapping on the college's disability inclusion fund with future LMP disability focused programmes. 	GQ & LMP Team
2.02	<p>MMcG talked through the PowerPoint of the performance for the 2024-2025 LMP Action Plan.</p> <ul style="list-style-type: none"> • SP2.1 Retrain Plus • SP2.2 Seed Fund • SP2.3 Personal Learning Account • SP3 Promote and Support Employability NI. 	
2.02.1	<p>SP2.1 Retrain Plus Employment Academies</p> <p>MMcG gave an update on academies. Numbers enrolled on academies so far (2024-25 year):</p> <ul style="list-style-type: none"> ○ Non-Emergency Care Academies -12 candidates. ○ Transport Academies – 28 candidates. ○ Taxi Academies – 9 candidates. ○ Security Academies - 93 candidates. ○ Lifeguard Academies - 22 candidates. ○ Youth Work Academy - 14 candidates. ○ Childminding Academy - 20 candidates. 	
2.02.2	<p>Further updates to the 'rules' for taking on transport academy candidates – can be viewed on the final page of this document. *</p>	
2.02.3	<p>Non-Emergency Care Academies – the LMP need to consult with local employers that there are still unfilled vacancies before running any more courses in the future.</p>	
2.02.4	<p>Many of the above academies are to be retendered in the next few months as contracts end between March 2025 and June 2025 for current procurement.</p>	
2.03	<p>SP2.2 Business Start Up Seed Fund –</p> <ul style="list-style-type: none"> • Tangible Consulting procured as delivery partner to offer support for candidates applying for the grant and selecting candidates to be put forward for the grant based on eligibility. • 44 people have registered an interest in the grant. 	
2.04	<p>SP2.3 Personal Learning Account –</p> <p>381 people applied, and 251 of the 381 applications were approved and funded.</p> <p>PLA applications for 2024 -2025 will be open until the end of June 2025.</p>	

2.05	<p>SP3 Promote and Support Employability NI.</p> <p>Many events to be planned by the LMP and partners, including:</p> <ul style="list-style-type: none"> • 6 outreach events in community settings (in partnership with Community Development). • LMP Conference (with stakeholders and partners). • Skills to Propel Breakfast (for employers). • School Careers Conference / Careers Planning Support (June 2025) . • Lifelong Learning Workshop. • Local Job Fairs (with JBOs). • Regional Job Fair. • Apprenticeship Celebration Event and ongoing promotion (September 2025). <p>Members agreed it would be challenging to deliver all of these events in Q1 and for LMP to explore a different timeline.</p> <p>After discussion, the LMP Team are to advise the local Jobs and Benefits offices of any events with the schools so that they can attend and advise of their services available such as CV building.</p> <p>MMcG to confirm how many job fairs will be planned for 2025-26.</p>	<p>LMP Team</p> <p>LMP Team</p> <p>MMcG</p>
3.00	2024-2025 Multiply Final Update (DfE)	
3.01	<p>Programme Concluded</p> <p>Full budget claim and final documents sent to DfE.</p> <p>Targets were overachieved on both programmes.</p> <ul style="list-style-type: none"> • Counting on You – Industry Upskilling (Tangible Consulting delivered), total of 49 candidates participating (target was 48). • Multiply Initiatives (Roe Valley Residents led consortium). <p>The tender combined Maths for speakers of other languages (MSOL), engaging mature learners (Age Friendly Numeracy) and those at risk of offending (Numeracy At Risk). Final total of 138 candidates participating (target was 108). Exams being undertaken in June 2025</p>	
4.00	UK Shared Prosperity Final Update	
4.01	<p>General Update –</p> <ul style="list-style-type: none"> • 129 candidates enrolled across the programmes, with 31 job outcomes to date. 	
4.02	Budget Update –	

	MMcG explained there will be underspend on the budget allocated, with the expenditure to date being £118,185.75.																																																																																					
5.00	Quarter 1 & Quarter 2 of 2025-26 Action Planning																																																																																					
5.00	<div>MMcG talked through the planned academies list for Q1 and Q2 and the RAG rating.</div> <table><tr><th>Academy / Sector</th><th>Candidates</th><th>Vacancy Volume</th><th>Vacancy Attractiveness</th><th>Training Partner</th><th>Location</th></tr><tr><td>Child Care</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>Split across borough</td></tr><tr><td>Health and Social Care</td><td>Medium</td><td>High</td><td>Medium</td><td>Good</td><td>Split across borough</td></tr><tr><td>Manufacturing (Wood)</td><td>Medium</td><td>Medium</td><td>Good</td><td>Low</td><td>Split across borough</td></tr><tr><td>Manufacturing (Metal)</td><td>Medium</td><td>Medium</td><td>Good</td><td>Low</td><td>Split across borough</td></tr><tr><td>Manufacturing (Electrical)</td><td>Medium</td><td>Medium</td><td>Good</td><td>Low</td><td>Split across borough</td></tr><tr><td>Working from Home Customer Service</td><td>Good</td><td>Medium</td><td>Good</td><td>Good</td><td>1 contract (online)</td></tr><tr><td>Admin (Medical Assistant)</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>1 contract (N. Antrim)</td></tr><tr><td>Welding Fabrication (Pre-Apprenticeship)</td><td>Good</td><td>Good</td><td>Good</td><td>Low</td><td>(Limavady / Triangle)</td></tr><tr><td>Construction Grounds Work</td><td>Medium</td><td>Medium</td><td>Good</td><td>Low</td><td>Split across borough</td></tr><tr><td>Digital Marketing (Grads)</td><td>Medium</td><td>Medium</td><td>Good</td><td>Good</td><td>1 contract</td></tr><tr><td>Graduate Disability Academy</td><td>Medium</td><td>Medium</td><td>Good</td><td>Good</td><td>1 contract</td></tr><tr><td>Woman Returners Programme</td><td>Good</td><td>Good</td><td>Good</td><td>Good</td><td>1 contract (hybrid)</td></tr><tr><td>Third Age Returner Programme</td><td>Medium</td><td>Good</td><td>Good</td><td>Good</td><td>1 contract (hybrid)</td></tr></table>	Academy / Sector	Candidates	Vacancy Volume	Vacancy Attractiveness	Training Partner	Location	Child Care	Good	Good	Good	Good	Split across borough	Health and Social Care	Medium	High	Medium	Good	Split across borough	Manufacturing (Wood)	Medium	Medium	Good	Low	Split across borough	Manufacturing (Metal)	Medium	Medium	Good	Low	Split across borough	Manufacturing (Electrical)	Medium	Medium	Good	Low	Split across borough	Working from Home Customer Service	Good	Medium	Good	Good	1 contract (online)	Admin (Medical Assistant)	Good	Good	Good	Good	1 contract (N. Antrim)	Welding Fabrication (Pre-Apprenticeship)	Good	Good	Good	Low	(Limavady / Triangle)	Construction Grounds Work	Medium	Medium	Good	Low	Split across borough	Digital Marketing (Grads)	Medium	Medium	Good	Good	1 contract	Graduate Disability Academy	Medium	Medium	Good	Good	1 contract	Woman Returners Programme	Good	Good	Good	Good	1 contract (hybrid)	Third Age Returner Programme	Medium	Good	Good	Good	1 contract (hybrid)	LMP Team, NRC, NWRC
Academy / Sector	Candidates	Vacancy Volume	Vacancy Attractiveness	Training Partner	Location																																																																																	
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5.02	<div>After discussion the following points were noted:<ul style="list-style-type: none">Colleges and LMP staff to meet with employers directly to discuss resource intensive academies such as manufacturing.Academies can be joined up with the Work Experience Programme (WEP) to allow for candidates to gain work experience. WEP is usually for a period of 2-8 weeks.</div> <div>The following plan was agreed</div> <table><tr><th>Approved Academies to develop for Q1&Q2</th><th>Academies deferred for now</th></tr><tr><td>Childcare</td><td>Manufacturing (needs more time)</td></tr><tr><td>Health and Social Care</td><td>Construction (needs more time)</td></tr><tr><td>Medical Assistant</td><td>Women returners programme (OU have just launched their campaign)</td></tr><tr><td>Work From Home (Customer Service)</td><td></td></tr><tr><td>Digital Marketing for Graduates</td><td></td></tr><tr><td>Graduates with Disabilities Academy</td><td></td></tr></table>	Approved Academies to develop for Q1&Q2	Academies deferred for now	Childcare	Manufacturing (needs more time)	Health and Social Care	Construction (needs more time)	Medical Assistant	Women returners programme (OU have just launched their campaign)	Work From Home (Customer Service)		Digital Marketing for Graduates		Graduates with Disabilities Academy																																																																								
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5.03	The Welding Fabrication academy is pending depending on employer needs and timelines.																																																																																					
6.00	Any Other Business																																																																																					
6.01	Local Economic Partnerships (LEPs) –																																																																																					

6.02	MMcG updated the members about the introduction of the LEPs.	
6.03	DFC Funding Position – No updates yet regarding funding for the full financial year 2025-2026.	
6.04	Evaluation of the LMP – MMcG to share the comprehensive evaluation report of the LMPs completed by Ulster University Epic Futures with the members.	MMcG
	Audit Report - MMcG to check if the audit report can be shared with the members before it is approved by Council Audit Committee.	MMcG
7.00	Date of Next Meeting	
	Wednesday 4th June 2025 at 10am in the Large Committee Room, Cloonavin, Coleraine.	