



Zomba Action Project (ZAP)

c/o Cloonavin Building

66 Portstewart Road

COLERAINE BT52 1EY

Chairman : Rev Terry McMullan

Secretary; Mr Paul Snelling

Email: [REDACTED]

Mr David Jackson

Chief Executive Officer Causeway Coast & Glens Borough Council

66 Portstewart Road Coleraine BT52 1EY

Dear David,

You were informally advised some months ago that at the 2025 ZAP AGM, a proposal to close down ZAP would be on the agenda. At that meeting on 9th October, the proposal was agreed.

Our closure will not be complete until about mid 2026. We will run down our reserves in this financial year on a range of small projects, complete an end of financial year set of accounts and subsequently advise the NI Charity Commission of our closure, with closing accounts. As a technicality the Management Board, including those members appointed by Council, will remain in place and be responsible for the operation of ZAP until its formal closure.

I am writing now to thank Causeway Coast and Glens Borough Council (and the former Coleraine Borough Council) for its continuous support of ZAP over its lifetime; please also pass our thanks on to those members who served on the ZAP Management Board over the years.

The 9th October agenda item below provides a short explanation of the realities that ZAP faced.

Again, our thanks for the support provided over the years.

[REDACTED]  
Terry McMullan  
ZAP Chair

Date: 14 October 2025

## **Background Information on the proposal to close down ZAP (Item 5 on the Agenda)**

ZAP has channelled donations of 1.1 million pounds over the past 20 years to support people most in need in the Zomba region of Malawi, and in this respect has been very successful. However, we have been less successful at managing succession among our active members, a common problem for small charities. To put it simply, most of us on the management board are old; we notice it in ourselves and in each other.

We brought in a facilitator last year and, with his help, faced up to that reality; we gave ourselves a year to address succession, agreeing that if that didn't work out, we would propose closure. It hasn't worked out, hence the formal decision facing us on 9th October. The proposal will aim for closure as early as is practical in the new financial year.