

|                                            |                                                    |
|--------------------------------------------|----------------------------------------------------|
| <b>Title of Report:</b>                    | <b>Armed Forces Day 2026</b>                       |
| <b>Committee Report Submitted To:</b>      | <b>Commemoration and Celebration Sub-Committee</b> |
| <b>Date of Meeting:</b>                    | <b>05 November 2025</b>                            |
| <b>For Decision or For Information</b>     | <b>For Information</b>                             |
| <b>To be discussed In Committee YES/NO</b> | No                                                 |
|                                            |                                                    |

|                                              |                                       |
|----------------------------------------------|---------------------------------------|
| <b>Linkage to Council Strategy (2021-25)</b> |                                       |
| Strategic Theme                              | Leader and Champion                   |
| Outcome                                      |                                       |
| Lead Officer                                 | <u>Director of Corporate Services</u> |

|                                           |           |
|-------------------------------------------|-----------|
| <b>Estimated Timescale for Completion</b> |           |
| Date to be Completed                      | June 2026 |

|                                    |                                 |
|------------------------------------|---------------------------------|
| <b>Budgetary Considerations</b>    |                                 |
| Cost of Proposal                   | TBC                             |
| Included in Current Year Estimates | <b>YES/NO Estimates 2026/27</b> |
| Capital/Revenue                    | Revenue                         |
| Code                               | 3106                            |
| Staffing Costs                     |                                 |

| Legal Considerations              |                                                                                        |        |       |
|-----------------------------------|----------------------------------------------------------------------------------------|--------|-------|
| Input of Legal Services Required  |                                                                                        | YES/NO |       |
| Legal Opinion Obtained            |                                                                                        | YES/NO |       |
| Screening Requirements            | Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals. |        |       |
| Section 75 Screening              | Screening Completed:                                                                   | Yes/No | Date: |
|                                   | EQIA Required and Completed:                                                           | Yes/No | Date: |
| Rural Needs Assessment (RNA)      | Screening Completed                                                                    | Yes/No | Date: |
|                                   | RNA Required and Completed:                                                            | Yes/No | Date: |
| Data Protection Impact Assessment | Screening Completed:                                                                   | Yes/No | Date: |
|                                   | DPIA Required and Completed:                                                           | Yes/No | Date: |

## **1.0 Purpose of Report**

- 1.1 The purpose of the report is to provide an update on the preparations for Armed Forces Day 2026.

## **2.0 Background**

- 2.1 At the Council Meeting on 5th December 2023 Council resolved to agree the following Notice of Motion:

*"I call upon this council to submit an application to host Armed Forces Day 2026. This significant event is a great opportunity to show our support and give thanks to our military personnel and families both past and present including our veterans and cadets.*

*This event will attract thousands of visitors to our Beautiful Borough, supporting our local traders and tourism providers."*

- 2.2 A report went to Leisure & Development Committee in September 2025. Councillor Huggins requested that a monthly progress report on Armed Forces Day is brought to the Leisure and Development Committee, beginning in October 2025.
- 2.3 A report was provided to the Leisure & Development Committee in October 2025 outlining ongoing planning for the 2026 Armed Forces Day.

## **3.0 Recommendation**

- 3.1 It is recommended that Sub-Committee note the update, with further updates being provided through the Leisure & Development Committee on a monthly basis.