

Title of Report:	Environmental Services Policies
Committee Report Submitted To:	Environmental Services Committee
Date of Meeting:	9th December 2025
For Decision or For Information	For Information
To be discussed In Committee	No

Linkage to Council Strategy (2021-25)	
Strategic Theme	
Outcome	
Lead Officer	Director of Environmental Services

Estimated Timescale for Completion	
Date to be Completed	N/A

Budgetary Considerations	
Cost of Proposal	N/A
Included in Current Year Estimates	N/A
Capital/Revenue	N/A
Code	N/A
Staffing Costs	N/A

Legal Considerations	
Input of Legal Services Required	No
Legal Opinion Obtained	No

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	N/A	Date:
	EQIA Required and Completed:	N/A	Date:
Rural Needs Assessment (RNA)	Screening Completed	N/A	Date:
	RNA Required and Completed:	N/A	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	N/A	Date:
	DPIA Required and Completed:	N/A	Date:

1.0 **Purpose of Report**

1.1 To inform Members of the Environmental Services Policies and their review dates.

2.0 **Background**

2.1 At the Environmental Services Committee meeting held on 14th October 2025, Members agreed that a report be brought back with a list of Environmental Services Policies and their review dates.

2.2 A list of the policies and review dates are attached in the Table below.

Service Area	Policy	Date adopted by Council	Date Policy last Revised	Estimated Review Date	Status
HBE	Environmental Services Enforcement Policy	March 2015	March 2017	April 2025	Commitment made to review policy in HBE 25/26 Business Plan.
HBE	Sampling Policy	Dec 2019	-	April 2025	Review in progress.
HBE	Street Trading Policy	January 2025	-	January 2027	Review due January 2027.
HBE	Business Continuity management Policy	June 2023	Aug 2024	March 2026	Review due.
HBE	Street Naming & Property Numbering Policy	October 2015	-	February 2026	Commitment made to review policy in HBE 25/26 Business Plan. Review in progress.
Estates	Policy for Provision of Memorials/ Trees in Open Spaces	Nov 2015	Nov 2024	Nov 2026	Variation made in 2024 to offer alternative locations for trees to be planted
Estates	Funding and Installation of Council Owned Bus Shelters	July 2015	-	July 2026	Due for review
Operations	Waste Collection Service Policy	Due Dec 2025	-	Dec 2030	New policy document

3.0 **Recommendation**

3.1 For Noting