



Title of Report:	Elected Member Development Chartered Steering Group
Committee Report Submitted To:	Corporate Policy and Resources Committee
Date of Meeting:	27 January 2026
For Decision or For Information	For Decision
To be discussed In Committee	No

Linkage to Council Strategy (2021-25)	
Strategic Theme	Leader and Champion
Outcome	
Lead Officer	Democratic and Central Services Manager

Estimated Timescale for Completion	
Date to be Completed	January 2026

Budgetary Considerations	
Cost of Proposal	NIL
Included in Current Year Estimates	N/A
Capital/Revenue	N/A
Code	N/A
Staffing Costs	

Legal Considerations	
Input of Legal Services Required	NO
Legal Opinion Obtained	NO

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact	Screening Completed:	Yes/No	Date:

Assessment (DPIA)	DPIA Required and Completed:	Yes/No	Date:
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1.0 Purpose of Report

1.1 The purpose of the report is to provide an update on the Elected Member Development Chartered Steering Group and to suggest some possible changes for Members' consideration.

2.0 Background

2.1 A working group to deliver on Elected Member Development was set up in Council in 2016 and a Member Learning Development and Policy Statement was agreed in August 2016.

Terms Of Reference for the group were ratified on 22 February 2021 to progress the following:

- Maintain achievement of Elected Member Development Charter and make regular progress reports to Corporate Policy and Resources Committee
- Responsible for Member Development, identify priority development needs and make clear links with Council's strategic objectives.

2.2 **Objectives**

The Objectives of the Steering Group are:

1. To establish priorities for the Learning and Development of Members, linked to the Council's Corporate Plan.
2. To maintain and encourage commitment to the continuous learning and development of all Members and acknowledge the pivotal role which Member Learning and Development plays in the effective operation of Council business.
3. To ensure that Member Learning and Development is Member led.
4. To ensure and promote accessibility for all Members to Learning and Development opportunities.
5. To approve the annual and subsequent amendments to the Elected Member Continuous Professional Development Strategy and Implementation Plan.
6. To assesses and approve the application of the Member Learning and Development Policy.

7. To review the effectiveness of Member Learning and Development to identify positive impact.
8. To provide updates to Council and raise pertinent issues on learning and development matters.
9. To strive for best practice and be a leading Council in the area of Member Learning and Development.
10. To ensure effective utilisation of available budget.
11. To demonstrate continuous improvement.

2.3 Frequency Of Meetings

The Group agreed to meet a minimum of four times per year.

3.0 Steering Group Update

- 3.1 Council successfully achieved Charter status in Learning and Development in January 2023, working with NILGA to achieve this award.
- 3.2 Since that time, the group has successfully developed and implemented an annual work programme of priorities to ensure continued forward momentum for member development.

4.0 The Way Forward

- 4.1 The Elected Member Development Chartered Steering Group has achieved its original focus to:
 - Maintain achievement of Elected Member Development Charter, and make regular progress reports to Corporate Policy and Resources Committee
 - Be responsible for Member Development, identify priority development needs and make clear links with Council's strategic objectives.

It is now suggested that the group might continue to deliver on the second bullet point above by presenting a full and complete training programme to Members via a quarterly report at the Corporate Policy & Resources Committee for Members' consideration. This report would replace the quarterly meetings of this group. This would not affect its chartered status. The Democratic Services Manager would work with NILGA in identifying training for this group and would liaise with key Elected Members to produce the related reports for Corporate Policy & Resources Committee.

5.0 Recommendation

5.1 **It is recommended** that the Elected Member Development Chartered Steering Group be progressed via quarterly reports at the Corporate Policy and Resources Committee for Members' consideration. These reports would replace the quarterly meetings of this group. This would not affect its chartered status.