

**ENVIRONMENTAL SERVICES COMMITTEE MEETING  
TUESDAY 10 FEBRUARY 2026**

**Table of Recommendations**

<b>No</b>	<b>Item</b>	<b>Summary of key Recommendations</b>	<b>Estimated Timescale for completion</b>
1.	Apologies	<i>None</i>	-
2.	Declarations of Interest	<i>Nil</i>	-
3.	Minutes of previous meeting held Tuesday 13 <sup>th</sup> January 2026	<i>Confirmed as a correct record</i>	-
4.	Entertainments Licensing Report	<i>To recommend that Council grant Annual Entertainments Licence subject to compliance with any recommendations of the Council's Licensing Department</i>	-
5.	Adoption of Causeway Coast and Glens Borough Council Climate Change Action Strategy	<i>To recommend that Council adopts the Climate Change Action Strategy (CCAS)</i>	-
6.	Amusement Permit Renewals	<i>Noted</i>	-
7.	Cinema Licence Renewals	<i>Noted</i>	-
8.	Entertainment Licence Renewals	<i>Noted</i>	-
9.	Licences Issued under Delegated Authority	<i>Noted</i>	-

<b>No</b>	<b>Item</b>	<b>Summary of key Recommendations</b>	<b>Estimated Timescale for completion</b>
10.	Petroleum Spirit Licence Renewals	<i>Noted</i>	-
11.	Society Lottery Registrations	<i>Noted</i>	-
12.	Period 9 – ES Management Accounts and Financial Position 2025/26	<i>Noted</i>	-
13.	Matters for Reporting to Partnership Panel	<i>None</i>	-
14.	Consultations	<i>Noted</i>	-
15.	Correspondence	<i>None</i>	-
16.	Any Other Relevant Business (notified in accordance with Standing Order 12 (0))		
16.1	<b>(Councillor Kane)</b> <i>Enforcement of dog-fouling and littering legislation across the Borough</i>	<i>Noted</i>	-
16.2	<b>(Councillor Kane)</b> <i>Dangerous structure at the Antrim Arms, Ballycastle</i>	<i>Noted</i>	-
16.3	<b>(Alderman Fielding)</b> <i>Litter Smart Champions initiative launched in January 2025</i>	<i>Noted</i>	-
	<b>In Committee (Items 17-18)</b>		
17.	Regional Review of Local Authority Property Certificate Fees	<i>To recommend that Council agrees to the proposed increase in Property Certificate fees</i>	-
18.	Street Trading Licence Renewals	<i>Noted</i>	-

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF  
THE ENVIRONMENTAL SERVICES COMMITTEE HELD  
IN THE COUNCIL CHAMBER, CIVIC HEADQUARTERS  
AND VIA VIDEO CONFERENCE  
ON TUESDAY 10 FEBRUARY 2026 AT 7.00 PM**

**In the Chair:** Alderman S McKillop (C)

**Members Present:** Alderman Coyle (C), Fielding (C), Hunter (R)  
Councillors C Archibald (R), Callaghan (C), Chivers (R),  
Elder (R), Holmes (C), Huggins (C), Kane (C), Jonathan  
McAuley (C), McQuillan (R), Mairs (C)

**Substitutions:** Councillor McShane substituted for Councillor Bateson

**Officers Present:** A McPeake, Director of Environmental Services (C)  
O Dath, Climate Change Lead Officer (C)  
I Owens, Committee and Member Services Officer (C)

**In Attendance:** L Boyd, ICT Officer (C)  
C McTaggart, ICT Officer (C)

Press: (1 no.) (R)

**Key:** (C) Attended in the Chamber  
(R) Attended Remotely

The Director of Environmental Services undertook a roll call.

The Chair advised Committee of its obligations and protocol whilst the meeting was being audio recorded.

**1. APOLOGIES**

There were no apologies.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. MINUTES OF PREVIOUS MEETING HELD TUESDAY 13 JANUARY 2026**

Copy, previously circulated, was presented as read.

Proposed by Councillor McAuley  
Seconded by Councillor Huggins and

**AGREED** – that the Minutes of the Environmental Services committee meeting held Tuesday 13 January 2026 were confirmed as a correct record.

#### 4. ENTERTAINMENTS LICENSING REPORT

Report, previously circulated, was presented by the Director of Environmental Services.

#### ENTERTAINMENTS LICENCE

#### GRANT OF INDOOR ENTERTAINMENTS LICENCE

**Licence No:** EL344

**Premises:** Calablanca Bar and Lounge, 65 Main Street, Ballykelly

**Application:** Grant of an Annual Indoor Entertainments Licence  
Days and times on which it is applied to provide  
entertainment:  
Monday to Saturday: 11:30 hrs – 01:00 hrs  
Sunday: 12:30 hrs – 00:00 hrs

**Representations:** No objections

**PSNI/NIFRS** No objections

#### Recommendation

It is recommended to grant an Annual Entertainments Licence subject to compliance with any recommendations of the Council's Licensing Department.

Proposed by Councillor Callaghan  
Seconded by Councillor Mairs and

**AGREED** – To recommend that Council grants Annual Entertainments Licence subject to compliance with any recommendations of the Council's Licensing Department.

\* **Councillor McShane joined the meeting in the Chamber at 7.04pm.**

**5. ADOPTION OF CAUSEWAY COAST AND GLENS BOROUGH COUNCIL CLIMATE CHANGE ACTION STRATEGY**

Report, previously circulated, was presented by the Director of Environmental Services.

**Purpose of Report**

To seek members' consideration and final adoption of the Climate Change Action Strategy CCAS (attached appendix 1, previously circulated).

**Background**

In addition to council declaring a climate emergency in 2020, council has new additional Statutory responsibilities under the NI Climate Change Act (CCA) 2022.

Section 42 of the Act imposes climate change reporting duties on specified public bodies. The Act secured its Royal Assent in June 2022 with the associated regulation coming into effect 18 months from the Assent. DAERA is the body who has the compliance responsibility for this Act.

A Climate Emergency Forum (CEF) was held on the 20<sup>th</sup> of August 2025 to discuss the detail of the proposed strategy. No concerns were raised at the forum; however, several recommendations were reflected in the draft climate change action strategy.

*Members adopted the Climate Change Action Strategy in October. A draft CCAS subsequently went out for public consultation from October to the 15<sup>th</sup> of January with a total of 14 responses received.*

**Proposal**

To adopt the proposed Climate Change Action Strategy (CCAS) attached to set direction on both climate mitigations and adaptations. – Appendix 1, previously circulated.

Overall, the feedback was broadly aligned with the draft strategy, and no respondents raised issues that would require fundamental changes to council's approach. Several responses expressed concerns about whether there would be sufficient resources to deliver climate action.

There have been minor amendments to the strategy following internal review. These changes primarily reflect comments from service areas to ensure actions

align with existing departmental strategies, plans and terminology. One emissions figure has been corrected following the identification of a small carbon emissions quantum which has been amended from 6,224,436 to 6,399,973 KgCo<sub>2</sub>.

**Recommendation:**

It is recommended that Members consider the proposed Climate Change Action Strategy (CCAS) and recommend its adoption to Council.

The Director of Environmental Services advised that the Climate Change Lead Officer was in attendance in the Chamber.

Councillor Kane thanked the Climate Change Lead Officer saying this was a huge piece of work and that progress made towards adoption was no small feat. Councillor Kane said the results of the consultation process were disappointing; Councillor Kane spoke of the challenges in delivery around resourcing, communication, public awareness and building understanding all of which required mitigation and action to ensure a strong phased approach up to 2032 with the aim of 0% zero by 2050. Councillor Kane also pointed out that January was the wettest on record and the impact of the weather on towns, villages, coastal areas and the countryside.

At the request of Councillor Holmes the Director of Environmental Services advised that the Energy Officer had an oversight role in relation to rationalising and reducing usage for Council buildings with a Manager being associated also with each building. The Director of Environmental Services said it was proposed to install building management systems to monitor heat and light. Tangible targets will be set against each building for which energy certificates already exist as a means of comparison.

The Director of Environmental Services said the process required embedding into everyday working. Small changes can impact positively with an example being a change of the type of fuel used in Council's fleet.

At the request of Councillor Holmes the Director of Environmental Services agreed to facilitate Elected Members with the presentation from the Energy Officer which had been shown to the officers in the Climate Action Team.

Alderman Fielding thanked the Climate Change Lead Officer for the strategy which includes timeframes which he said were ambitious and aspirational and said he was encouraged that staff were willing to reduce emissions. Alderman Fielding spoke of the need for all of us to work towards reducing emissions and protect the natural landscape. Alderman Fielding referred to the potential

burden to the ratepayer in reaching 0% zero target which may require investment.

Proposed by Councillor Kane  
Seconded by Councillor Holmes

**AGREED** – To recommend that Council adopts the Climate Change Action Strategy (CCAS).

**6. AMUSEMENT PERMIT RENEWALS**

For information report, previously circulated, was presented as read.

**THE BETTING, GAMING, LOTTERIES AND AMUSEMENTS (NI) ORDER 1985**

**RENEWAL OF AN AMUSEMENT PERMIT**

The undernoted applications for renewal of an amusement permit have been received and processed during the report period.

<u>Licence No:</u>	<u>Name of Premises</u>
AP010	The Jet Centre

Committee NOTED the report.

**7. CINEMA LICENCE RENEWALS**

For information report, previously circulated, was presented as read.

**LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NI) ORDER 1985**

**CINEMAS (NORTHERN IRELAND) ORDER 1991**

The undernoted application for a cinema licence has been received, acknowledged and processed during the report period.

<u>Unique Reference Number:</u>	<u>Name of Premises</u>
CL001	Movie House Coleraine

Committee NOTED the report.

## **8. ENTERTAINMENT LICENCE RENEWALS**

For information report, previously circulated, was presented as read.

### **LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NI) ORDER 1985**

#### **ENTERTAINMENT LICENCES**

The undernoted applications for an entertainments licence have been received, acknowledged and processed during the report period.

UNCONFIRMED

<u>Unique Reference Number</u>	<u>Name of Premises</u>
EL039	Singin Thistle
EL049	Harbour Bar & Bistro
EL237	Rafters Snooker Club
EL034	Diamond & Octagon
EL102	Ulster University Students Union
EL032	Coronation Sports & Social Club
EL057	Kilrea Golf Club
EL139	Patsy's Bar
EL082	Portstewart Golf Club
EL239	Rasharkin Presbyterian Church Hall
EL243	The Glen Bar
EL074	Portballintrae Village Hall
EL435	The Clyde Tavern (Outdoor)
EL177	Lurig Bar
EL365	O'Briens Foreglen GAC
EL340	St. Canice's GAA Social Club
EL288	Dunluce Parish Centre
EL194	Rathlin Parochial Hall
EL398	Glenariffe Community & Recreation Centre
EL056	Kilrea GAC Community Hall
EL233	Fat Willys Pub

Committee NOTED the report.

## 9. LICENCES ISSUED UNDER DELEGATED AUTHORITY

For information report, previously circulated, was presented as read.

The below licences were issued under Delegated Authority during the last report period:

### **The Petroleum (Consolidation) Act (Northern Ireland) 1929**

Reference Number	Name of Premises	License
PL065	Ulster Gliding Club	Grant of a Petroleum Licence

### **Betting, Gaming, Lotteries and Amusements (NI) Order 1985**

Reference Number	Premises:	Licence
SL042	St Brigids Cloughmills GAC	Grant of a Society Lotteries Permit
SL043	Ballymoney United Football Society & Recreation Club	Grant of a Society Lotteries Permit

Committee NOTED the report.

### **10. PETROLEUM SPIRIT LICENCE RENEWALS**

For information report, previously circulated, was presented as read.

#### **PETROLEUM (REGULATION) ACTS 1929 AND 1937**

#### **PETROLEUM SPIRIT LICENCES**

The undernoted applications for renewal of petroleum spirit licence have been received, acknowledged and processed during the report period.

<u>Licence No:</u>	<u>Name of Premises</u>
PL034	Ballybogey Service Station
PL071	Nicholl Auto 365 (Ballymoney)
PL040	CB Fuels Ltd
PL070	Nicholl Auto 365

Committee NOTED the report.

### **11. SOCIETY LOTTERY REGISTRATIONS**

For information report, previously circulated, was presented as read.

#### **THE BETTING, GAMING, LOTTERIES AND AMUSEMENTS (NI) ORDER 1985**

#### **REGISTRATION OF A SOCIETY**

The undernoted applications for society lottery registrations have been received, acknowledged and processed during the report period.

<u>Registration No:</u>	<u>Name of Society</u>
SL003	St Marys & St Josephs Parish
SL011	Ballymoney Homing Pigeon Society
SL038	Limavady Wolfhounds GAC

Committee NOTED the report.

## 12. PERIOD 9 – ES MANAGEMENT ACCOUNTS AND FINANCIAL POSITION 2025/2026

For information report, previously circulated, was presented as read.

### Purpose of Report

The purpose of this report is to provide Members with information on the current financial position of the Environmental Services Directorate at the end of Period 9.

### Background

Council has approved the annual budget for Environmental Services and has delegated authority to officers to utilise this budget in the provision of services to the rate payers. ES budget for 2025/26 is **£32,689,479.07**. This is based on expenditure budget of **£39,511,868.06** and income budget of **£6,822,388.99**.

The Environmental Services position at Period 9 shows a **£1,585,266.99 favourable variance** (P8 was a £123k adverse variance).

**Note:** £1,412,273.41 of the positive variance is from EPR grant payment in month. If moved to reserves as proposed, this will mean a net P9 favourable position of **£172,993.58**.

The main costs and income attributing to the ES P9 position as variances against budget, were previously circulated in respect of:-

- Estates
- Health and Built Environment
- Infrastructure
- Operations

- ES Business Support
- ES Centrally Managed

### **Capital Expenditure**

The table, previously circulated, sets out the capital expenditure that has been approved through Council thus far for the 2025/26 Financial Year in respect of Environmental Services.

### **Recommendation**

Members are requested to note the paper.

At the request of Councillor Holmes the Director of Environmental Services clarified that there was a transaction of revenue to capitalisation of £50k with the potential for further elements achievable by the year end.

At the request of Councillor Holmes the Director of Environmental Services said he was hopeful the improved favourable figure for P9 in comparison to P8 reporting would hold for the remainder of the accounting year.

The Director of Environmental Services referred to a proposal discussed at the January Finance Committee which would see a move from reserves to a Waste Management Reserve which will be ringfenced for Waste Management Projects; A paper will follow in this regard to discuss spend in coming years.

The Director of Environmental Services provided clarity to Councillor Holmes on elements of income from scrap metal and variances in tonnage in relation to waste disposal contracts.

Councillor Callaghan thanked the Director of Environmental Services and his team on a fantastic job achieving the current position.

Committee NOTED the report.

### **13. MATTERS FOR REPORTING TO PARTNERSHIP PANEL**

There were no matters for reporting to the Partnership Panel.

### **14. CONSULTATIONS**

The Department of Agriculture, Environment and Rural Affairs (DAERA) has published a consultation on the draft Rethinking Our Resources: Northern Ireland Resources and Waste Management Strategy and are seeking views.

The consultation will run from 15 January to 8 April 2026.

The Director of ES provided commentary on the consultation advising that an officer submission would be compiled and brought to the Committee. The Director of Environmental Services further advised that an extension had been requested.

Committee NOTED the report.

## **15. CORRESPONDENCE**

There were no items of Correspondence.

## **16. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12 (0))**

### **16.1 Enforcement of dog-fouling and littering legislation across the Borough** *(Councillor Kane)*

The Chair invites Councillor Kane to address the Committee.

Councillor Kane referred to dog-fouling and littering in the Cloughmills and Ballymoney town centre and thanked Officers who had overseen a subsequent clean up in Ballymoney town centre. Regarding enforcement officers and their key priorities, the Director of Environmental Services advised of a timescale within 8 weeks with key priorities and hotspots based on complaints received. In relation to identifying and penalising individuals, the Director of Environmental Services advised that PR in relation to fly tipping, enforcement processes and associated penalties was pending and that enforcements should be a deterrent.

In relation to Ballymoney town centre, the Director of Environmental Services advised that this was subject to a changeover of Warden.

The Director of Environmental Services advised that there would be increased signage in the town centre citing the £200 penalty and that, so far, 300 of the old signs had been updated; Elected Members are asked to identify and report any of the old signs.

At the request of Councillor Kane, the Director of Environmental Services agreed to provide an update as to when signage had been updated in Ballymoney town centre.

Alderman Fielding referred to a lack of public knowledge of the increased penalty since the fee increased 3 years ago and public areas where signs required updating which he had reported. The Director of Environmental acknowledged and agreed to address.

Councillor McShane said that the main issue was around education, PR and enforcement which required a sustained and robust action and spoke of Council's reputation. Councillor McShane said there was a need to emphasise the penalty for those found responsible and also referred to the health risks posed to children and young people. Councillor McShane spoke of the work undertaken by Council staff.

Alderman Coyle and McKillop and Councillor Elder concurred with previous speakers.

At the request of Councillor Huggins, the Director of Environmental Services said that re-active roadside litter picking occurred when the resource was available and it was safe to do so.

The Director of Environmental Services referred to the vast numbers of community groups and sporting clubs involved in litter picks and agreed to undertake a PR initiative to encourage community litter picks.

## **16.2 Dangerous structure at the Antrim Arms, Ballycastle (Councillor Kane)**

The Director of Environmental Services said that following recent updates he would read the following script:

*"Following a court hearing on 7 March 2025, the owner of the former Antrim Arms Hotel was ordered to comply with the Dangerous Structure Notice served by the Council's Building Control Department.*

*As the building is listed, planning consent is required for any development works to the structure. An application for demolition was subsequently submitted but was refused by the Planning Department on 6 August 2025 following consultation with the Historic Environment Division (HED). The applicant had a statutory right of appeal to the Planning Appeals Commission within four months of the refusal decision. No appeal was submitted.*

*During the statutory appeal period, no further enforcement action could be taken. The court order requiring compliance with the Dangerous Structure Notice remains outstanding. To progress matters Council will need to return to court, and officers are currently liaising with our legal advisers.*

*Further updates will be provided in due course.”*

**16.3 Litter Smart Champions initiative launched in January 2025 (Alderman Fielding)**

Alderman Fielding felt that individuals who undertake litter picks on a regular basis should be acknowledged, particularly in rural areas. The Director of Environmental Services said that since the inception of the initiative, six individuals were presented with Litter Smart certificates signed by the Mayor.

At the request of Alderman Fielding, the Director of Environmental Services confirmed this scheme was on a rolling basis and agreed to undertake a PR initiative to encourage those who wished to make nominations.-

The Director of Environmental Services advised that in relation to groups who undertake local litter picks that 41 requests had been made from a cross-section of businesses, community groups, Churches, sporting organisations, Schools/Universities and Youth Clubs; This amounted to 1085 litter pickers on loan and 1900 bags of litter collected;. This shows a significant community effort to try to clean up their local area, is a credit to those involved and they should be congratulated.

**MOTION TO PROCEED ‘IN COMMITTEE’**

Proposed by Councillor Callaghan  
Seconded by Councillor Huggins and

**AGREED** – to recommend that Council moves ‘*In Committee*’.

\* **Press and Public left the meeting at 7.50pm.**

***The information contained in the following item is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.***

**17. REGIONAL REVIEW OF LOCAL AUTHORITY PROPERTY CERTIFICATE FEES**

Confidential report by virtue of paragraph 3 Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014, previously circulated, was presented by the Director of Environmental Services.

**Purpose of Report**

The purpose of this report is to consider a proposal from Building Control Northern Ireland (BCNI) to increase property certificate fees.

### **Background**

Property certificates form part of the legal searches undertaken by solicitors on behalf of their clients to confirm, insofar as they relate to Council, that no notices, charges or other proceedings are outstanding against the property being sold. Searches of Council records are carried out in a manner agreed with the Law Society and the associated fee is agreed with various stakeholders including the Law Society.

BCNI is a voluntary, collective grouping of the Building Control Departments of the 11 local councils which was formed to promote consistency and improve service delivery to the public.

Current Council Property Certificate fees were set in 2023, with an agreement that they would remain fixed until a review in 2026. BCNI members have since undertaken a review of the fees and, given the increasing cost pressures on Councils, have proposed modest inflationary adjustments.

The current and proposed fees were previously circulated.

The Law Society have been consulted on the proposed increase to fees and is agreeable to the adjustment.

The proposed adjustments, for implementation from 1<sup>st</sup> April 2026, are essential to ensure Council can maintain the resources required to deliver this service promptly, efficiently, and professionally. If approved, the next review would take place in 2029, unless significant changes to the Property Certificate process occur, in which case Councils reserve the right to review fees at an earlier date.

### **Recommendation**

It is recommended that Council agrees to the proposed increase in Property Certificate fees.

Proposed by Alderman Coyle  
Seconded by Councillor Kane and

**AGREED** – To recommend that Council agrees to the proposed increase in Property Certificate fees.

## 18. STREET TRADING LICENCE RENEWALS

For information confidential report by virtue of paragraph(s) 2 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014, previously circulated, was presented as read.

### **STREET TRADING (NI) ACT 2001**

Applications, previously circulated, for a street trading licence have been received, acknowledged and processed during the report period:-

Unique Reference Number:-
SST 022
MST 001

Committee NOTED the report.

### **MOTION TO PROCEED 'IN PUBLIC'**

Proposed by Councillor Kane  
Seconded by Councillor Callaghan and

**AGREED** – to recommend that Council move 'In Public'.

This being all the business, the Chair thanked Elected Members for their attendance. The meeting closed at 8.10 pm.

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Chair