



Title of Report:	Corporate Services Management Accounts – Period 11		
Committee Report Submitted To:	Corporate Policy and Resources		
Date of Meeting:	28 April 2026		
For Decision or For Information	For Decision		
To be discussed In Committee YES/NO	No		
Linkage to Council Strategy (2021-25)			
Strategic Theme	Leader and Champion		
Outcome	Provide Civic Leadership		
Lead Officer	Director of Corporate Services		
Estimated Timescale for Completion			
Date to be Completed	N/A – Monthly update		
Budgetary Considerations			
Cost of Proposal	N/A		
Included in Current Year Estimates	YES/NO		
Capital/Revenue	Revenue		
Code			
Staffing Costs			

Legal Considerations	
Input of Legal Services Required	YES/NO
Legal Opinion Obtained	YES/NO

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:

1.0 Purpose of Report

The purpose of this report to provide Members with information on the current financial position of Corporate Services Directorate at the end of Period 11.

2.0 Background

Council has approved the annual budget for Corporate Services and delegated authority to officers to utilise this budget in the provision of services to the rate payers. Corporate Services budget for 2025/26 is **£7,167,859** and the Planning Budget is **£1,956,420**.

3.0 Detailed Analysis

The Corporate Services position at Month 11 shows a **£931,087** positive variance, as a result of **£905k** under budget in expenditure and **£28k** over budget in income.

Table 1 Analysis of Expenditure – Corporate Services Months 1 – 11

Head of Service Description	Actual Net Spend 2026	2026 Budget YTD	2026 Budget Variance	Sum of Annual Budget 2026	% Budget Variance
Democratic Services	1,464,492.48	1,943,254.99	478,762.51	2,137,608.07	22.40
Land and Property	257,149.44	296,598.93	39,449.49	318,729.08	12.38
Human Resources	1,193,254.72	1,352,312.15	159,057.43	1,528,177.20	10.41
ICT and Business Continuity	1,669,501.84	1,694,396.15	24,894.31	1,889,199.05	1.32
Contributions to Other Bodies	123,757.67	145,556.41	21,798.74	170,703.00	12.77
Internal Audit	121,072.94	240,734.66	119,661.72	290,399.68	41.21
Centrally Managed	187,105.49	225,359.08	68,253.59	282,028.84	24.20
Policy & Community Planning	485,733.26	504,942.68	19,209.42	551,014.44	3.49
	<u>5,502,067.84</u>	<u>6,433,155.05</u>	<u>931,087.21</u>	<u>7,167,859.36</u>	<u>12.99</u>
Planning	1,405,995.39	1,788,593.11	382,597.72	1,956,420.48	19.56

3.1 Democratic Services (DS)

£478k favourable due to various elements of expenditure being less than budget in Period 11 including the following: Members allowances £202k, PR Salaries £42k, PR Printing £27k, Corporate & Democratic salary Costs £76k, and Registration services £18k.

3.2 Land and Property

£39k favourable at Period 11, £30k favourable on salary costs, £4k favourable on Valuation costs and £3k adverse on Legal Costs.

3.3 Human Resources

£159k favourable in Period 11.

£26k favourable in salary costs, £70k favourable on staff training, £16k favourable on employee relations, £8k favourable on Occupational Health, £16k favourable on subscriptions and £15k favourable on Legal Services.

3.4 ICT

£25k favourable overall in Period 11, favourable variances on salaries £52k, computer licences £83k and financial consultancy £23k, offset by adverse variances in telephones £119k, security £38k and photocopying leases £22k.

3.5 Contributions to other bodies

£22k favourable at period 11, as budget has been released in period 11 and there have been no further costs to date.

3.6 Internal Audit.

£120k favourable as at Period 11, £76k favourable on salary Costs, £26k favourable on Internal Audit services, £20k favourable on other Professional costs and £5k adverse on Legal Costs.

3.7 Centrally Managed

Overall, £68K favourable position at the end of Period 11, due to underspends in Telephones £29k, £11k On Legal Services and £18k on other Professional costs.

3.8 Policy & Community Planning

Overall, £19k favourable variance at the end of Period 11, due to overspend on salary costs of £7k, and other Professional Costs £7k and underspends in Programme Management Costs of £37k.

3.9 Planning

£383k favourable at end of Period 11, largely due to improvement in income from planning applications and property certificates, £266k favourable and maintaining staff costs and wages within budget, £8k favourable. Other favourable variances include Programme Management Costs £34k, Development Plan £34k, Other professional costs £14k and advertising £12k.

4.0 Recommendation

It is recommended that the Management Accounts for Period 11 - Corporate Services and Planning - and the associated narrative contained within the report are accepted.