

Title of Report:	Planning Committee Training
Committee Report Submitted To:	Planning Committee
Date of Meeting:	26 August 2026
For Decision or For Information	For Information
To be discussed In Committee YES/NO	No

Linkage to Council Plan 2026–2031	
Strategic Theme	Governance, Quality & Continuous Improvement
Outcome	Continuous improvement embedded in all services based on evidence, performance data, and customer feedback
Lead Officer	Director of Corporate Services

Estimated Timescale for Completion	
Date to be Completed	October 2026

Budgetary Considerations	
Cost of Proposal	TBC
Included in Current Year Estimates	YES
Capital/Revenue	
Code	
Staffing Costs	

Legal Considerations	
Input of Legal Services Required	YES/NO
Legal Opinion Obtained	YES/NO

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:

Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	Yes/No	Date:

1.0 Purpose of Report

- 1.1 The purpose of this report is to advise Members of plans for delivering Planning Committee training and to request input regarding the content of the training.

2.0 Background

- 2.1 The Planning Committee receives annual training to ensure that all Members are aware of their duties and responsibilities. This training is mandatory for all Members.

3.0 Proposals

- 3.1 It is planned to source an external provider to deliver training on:
- The role of the Planning Committee
 - Northern Ireland Local Government Code of Conduct for Councillors
 - Decision Making

It is anticipated that this session will be delivered in autumn 2026, subject to scheduling.

- 3.2 It is also planned to deliver further “toolbox talks” on key planning policies. It is anticipated that these will be delivered by Planning officers as lunchtime sessions over the coming months. These sessions will be available to all Members.
- 3.3 Members are asked to advise of any specific training requirements that they wish to have covered in the autumn 2026 mandatory training session or toolbox talks.

4.0 Recommendation

It is recommended that the Planning Committee notes this report and advises of any specific training requirements that they wish to have covered in the upcoming training.