

Title of Report:	Timetable of Council, Committee and Sub Committee Meetings January 2027 - January 2028
Committee Report Submitted To:	Corporate Policy and Resources Committee
Date of Meeting:	22 September 2026
For Decision or For Information	For Decision

Linkage to Council Plan 2026–2031	
Strategic Theme	Governance, Quality & Continuous Improvement
Outcome	Governance Framework reviewed and updated annually
Lead Officer	Director of Corporate Services

Estimated Timescale for Completion	
Date to be Completed	Ongoing

Budgetary Considerations	
Cost of Proposal	
Included in Current Year Estimates	YES/NO
Capital/Revenue	
Code	
Staffing Costs	

Legal Considerations	
Input of Legal Services Required	YES/NO
Legal Opinion Obtained	YES/NO

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
	Screening Completed:	Yes/No	Date:

Data Protection Impact Assessment (DPIA)			
	DPIA Required and Completed:	Yes/No	Date:

1.0 **Purpose of Report**

1.1 The purpose of the report is to present the Schedule of Council, Committee and Sub Committee Meetings January 2027 – January 2028 for Council decision.

2.0 **Background**

2.1 The day and frequency of Council, Committee and Sub Committee meetings each month previously agreed, is presented as follows:

- Council Meeting – 1st Tuesday at 7pm;¹
- Land and Property and Strategic Assets Sub Committee – 1st Wednesday at 7pm;
- Environmental Service Committee – 2nd Tuesday at 7pm;
- Audit Committee – Quarterly, 3rd Wednesday at 7pm;²
- Finance Committee – 2nd Thursday at 7pm;
- Leisure and Development Committee – 3rd Tuesday at 7pm;
- Corporate Policy and Resources Committee – 4th Tuesday at 7pm;
- Planning Committee (with full Council powers) – 4th Wednesday at 10.30am;³

2.2 The Commemoration and Celebration Sub Committee meets on an ad hoc basis as required.

2.3 The Organisation Review Sub Committee meets on an ad hoc basis as required.

3.0 **Proposed Schedule of Council, Committee and Sub Committee Meetings January 2027-January 2028**

3.1 The proposed Timetable of Meetings Schedule (attached Appendix I) has been presented taking into account the 2027 Council Election, the Annual July recess⁴ and key public holiday periods. *Rescheduled meeting dates/times have been presented throughout for Council decision, where appropriate.*

¹ Convene a Special Council Meeting annually following the September Audit meeting (Ref AC 220309 / CM 220405).

² September Audit Committee meeting is permanently changed from Wednesday Week 2 to Wednesday Week 3 to facilitate Audit deadlines (Ref AC 220309 / CM 220405).

³ No Planning Committee meeting in December 2023 (Ref AM 230930)

⁴ Council extend its Committee meeting recess from July 2022 to include August 2022, that Council does schedule its Council Meeting and Planning Committee in August 2022 (Ref CM 211005).

4.0 Standing Order 1 'Annual and Monthly Meetings'

- 4.1 In accordance with Council's Standing Order, **1 (2) In any year which is a local election year, the Annual Meeting shall be held within twenty-one days immediately following the election, at such time as the Council may fix, at the offices of the Council or at such other place as the Department may direct.**
- 4.2 The Council Election will be held on 6 May 2027. It is proposed that Council shall hold its Annual Meeting on **Tuesday 25th May 2027 at 7.00pm**. This is in line with the requirement under Schedule 5 Paragraph 1 of the Local Government Act 2014:
- 1—(2) In a local election year the annual meeting must be held within 21 days from the election day.*
- 4.3 The Annual Meeting will be the only meeting held during May 2027.
- 4.4 It is proposed that, due to the pre-election period, the only meetings to be held in April 2027 will be the **Council meeting on Tuesday 6th April 2027** and the **Planning Committee meeting on Wednesday 28th April 2027**.
- 4.4 In accordance with Standing Order **1(5) Meetings of the Council shall not take place on a Public or Bank Holiday, a Saturday or a Sunday. When the day of a meeting falls on one of these days, the meeting shall be held on the next following weekday instead.**
- 4.5 The Audit Committee Meeting in March 2027 falls on a Public Holiday, in line with Standing Orders, it is proposed that this meeting is held the following day on **Thursday 18th March 2027 at 7.00pm**.
- 4.6 It is proposed that the December 2027 Leisure and Development meeting which is scheduled to be held on Tuesday 21st December 2027 is instead held on the preceding **Thursday 16th December 2027**, due to the proximity to the Christmas holidays.

5.0 Rates Setting Process and Timetable

- 5.1 At the Finance Committee meeting held 12 March 2026, adopted by Council 8th April 2026, it was agreed *that Council approves the revised Rates Setting Process and timetable for the 2027/2028 budget process as set out*. The budget setting report ([link to full report](#)) recommended there would be two Finance Committee meetings in January 2027, one dealing with regular monthly business reporting to the regular Council meeting and a second Rates Estimates Finance Committee reporting to the Rates Strike meeting. Both meetings would take place on the same evening, the Rates Estimate Finance Committee meeting occurring immediately after the regular monthly Finance Committee meeting. It is proposed that Council shall hold these meetings on **Thursday 21st January 2027 from 7.00pm**.

5.2 In preparation of this report, Officers have recommended that a second evening is also held for any adjournment of the January 2027 Rates Estimate Finance Committee Meeting, it is proposed that Council shall hold **Thursday 28th January 2027 at 7.00pm** for any adjournment of the January Rates Estimate Finance Committee meeting.

5.3 It is proposed that Council shall hold its Rates Strike Meeting on **Thursday 12th February 2026 at 7.00pm**.

6.0 Planning Committee

6.1 In accordance with Council's Standing Orders, Protocol for The Operation of the Planning Committee, Annex D, 4.1, "*No meeting will take place in the month of July*". Note there was no Planning Committee meeting scheduled in December 2025 or 2026, therefore there is no Planning meeting proposed to be scheduled in December 2027.

7.0 Corporate Policy and Resources Committee / Land and Property and Strategic Assets Sub Committee

7.1 Note Corporate, Policy and Resources Committee meetings are not scheduled during the month of December, therefore there is no Land and Property and Strategic Assets Sub Committee meeting proposed to be scheduled.

8.0 Commemoration and Celebration Sub-Committee

8.1 At its meeting held Tuesday 22 October 2024 the Director of Corporate Services suggested holding the Commemoration and Celebration Sub-Committee meetings on the same night as the Land and Property and Strategic Assets Sub-Committee. Subsequently these meetings are scheduled by Council as and when required, commencing at 6.00pm.

9.0 Recommendation

9.1 **It is recommended** that the Corporate Policy and Resources Committee recommends to Council that it holds its Annual Meeting on **Tuesday 25th May 2027 at 7.00pm**; that it holds the February 2027 Finance meeting on **Thursday 21 January 2027** at 7pm, immediately followed by a Rates Estimates Finance Committee meeting, that it holds its Rates Strike meeting on **Thursday 11th February 2027 at 7.00pm**; that it holds the March 2027 Audit Committee on **Thursday 18th March 2027 at 7.00pm**; that it holds the December 2027 Leisure and Development Committee meeting on Thursday 16th December 2027, that it further considers and approves the Timetable of Meetings Schedule, January 2027-January 2028 attached as Appendix I.

Appendix I - Proposed Schedule of Council, Committee and Sub Committee Meetings January 2027- January 2028.

DATES OF COUNCIL, COMMITTEE AND SUB COMMITTEE MEETINGS
 April 2025-January 2026

2026	January	February	March	April	May	June		July	August	September		October	November	December	2028	January
The Council Meeting at 7PM	Previously RESOLVED Tuesday 5 th January 2027	Tuesday 2nd Rates Strike - Thursday 11th	Tuesday 2nd	Tuesday 6th	The Annual Meeting - Tuesday 25th	The Council Meeting Tuesday 1st June	The Council Meeting Tuesday 29 th June	Recess	Tuesday 3rd	Tuesday 7th	Monday 19th Special Council Meeting (Annual Accounts)	Tuesday 5th	Tuesday 2nd	Tuesday 7th		Tuesday 4th
Land and Property and Strategic Assets Sub Committee at 7PM	Wednesday 6 th	Wednesday 3rd	Wednesday 3rd	No meeting due to pre-Election period	No meeting due to Election	Wednesday 2nd				Wednesday 1st		Wednesday 6th	Wednesday 3rd	No meeting		
Environmental Services Committee Meeting at 7PM	Tuesday 12 th	Tuesday 9 th	Tuesday 9 th	No meeting due to pre-Election period	No meeting due to Election	Tuesday 8 th				Tuesday 14th		Tuesday 12th	Tuesday 9th	Tuesday 14th		
Finance Committee Meeting at 7PM	Thursday 21st and following this a - Rates Estimate Finance Committee Meeting Thursday 28th (hold for any adjournment of January Rates Estimate Finance Committee Meeting)	No meeting due to Full Council Rates Strike Thursday 11 th	Thursday 11 th	No meeting due to pre-Election period	No meeting due to Election	Thursday 10 th				Thursday 9th		Thursday 14th	Thursday 11th	Thursday 9th		
Audit Committee Meeting at 7PM			Thursday 18 th (moved from Wednesday 17th due to public holiday)			Wednesday 16 th				Wednesday 15th				Wednesday 15th		
Leisure & Development Committee Meeting at 7PM	Tuesday 19 th	Tuesday 16 th	Tuesday 16 th	No meeting due to pre-Election period	No meeting due to Election	Tuesday 15 th				Tuesday 21st		Tuesday 19th	Tuesday 16th	Thursday 16th		
Corporate Policy & Resources Committee Meeting at 7PM	Tuesday 26 th	Tuesday 23rd	Tuesday 23rd	No meeting due to pre-Election period	No meeting due to Election	Tuesday 22nd				Tuesday 28th		Tuesday 26th	Tuesday 23rd	No meeting		
Planning Committee Meeting at 10.30AM	Wednesday 27 th	Wednesday 24 th	Wednesday 24 th	Wednesday 28th	No meeting due to Election	Wednesday 23rd			Wednesday 25th	Wednesday 22nd		Wednesday 27th	Wednesday 24th	No meeting		

CCGBC Draft Holidays 2027-2028 are not yet available, further public holidays not illustrated

Date	Bank Holiday	k/bank-holidays#northern-ireland
01/01/2027	New Year's Day	
17/03/2027	St. Patrick's Day	
26/03/2027	Good Friday * *CCGBC does not take this holiday	
29/03/2027	Easter Monday	
30/03/2027	tbc CCGBC Holiday	
03/05/2027	Early May Day	
30/05/2027	Spring Bank Holiday	
12/07/2027	Battle of the Boyne (Orangemen's Day) (substitute day)	
13/07/2027	tbc CCGBC Holiday	
30/08/2025	Summer Bank Holiday	
DD/MM/YYYY	tbc CCGBC Extra day at Christmas	
28/12/2027	Christmas Day (substitute day)	
29/12/2027	Boxing Day (substitute day)	
03/01/2028	New Year's Day (substitute day)	