

Title of Report:	Corporate Services Management Accounts – Period 4
Committee Report Submitted To:	Corporate Policy and Resources
Date of Meeting:	22 September 2026
For Decision or For Information	For Decision
To be discussed In Committee	No
Linkage to Council Plan (2026-31)	
Strategic Theme	Governance, Quality & Continuous Improvement
Outcome	Value for money, with a Council that maintains financial sustainability and achieves efficiency improvements
Lead Officer	Director of Corporate Services
Estimated Timescale for Completion	
Date to be Completed	N/A – Monthly update
Budgetary Considerations	
Cost of Proposal	N/A
Included in Current Year Estimates	YES/NO
Capital/Revenue	Revenue
Code	
Staffing Costs	

Legal Considerations	
Input of Legal Services Required	YES/NO
Legal Opinion Obtained	YES/NO

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes/No	Date:

1.0 Purpose of Report

The purpose of this report to provide Members with information on the current financial position of Corporate Services Directorate at the end of Period 4.

2.0 Background

Council has approved the annual budget for Corporate Services and delegated authority to officers to utilise this budget in the provision of services to the rate payers. Corporate Services budget for 2026/27 is **£7,477,085** and the Planning Budget is **£1,951,843**.

3.0 Detailed Analysis

The Corporate Services position at Month 4 shows a **£114k** positive variance, as a result of **£108k** under budget in expenditure and **£6k** over budget in income.

Table 1 Analysis of Expenditure – Corporate Services Months 1 – 4

Head of Service Description	Actual Spend	Net 2026	2026 YTD	Budget	2026 Budget Variance	Sum of Annual Budget 2026	% Budget Variance
Democratic Services	663,882.40		600,307.74		(63,574.66)	1,910,471.64	-9.58
Land and Property	137,697.08		146,034.26		8,337.18	404,613.47	6.05
Human Resources	439,044.05		470,402.20		31,358.15	1,598,388.56	7.14
ICT and Business Continuity	663,291.67		693,232.42		29,940.75	2,186,653.43	4.51
Contributions to Other Bodies	82,625.47		82,625.47		0.00	160,764.00	0.00
Internal Audit	64,463.79		88,867.04		24,403.25	278,096.24	37.86
Centrally Managed	65,278.40		104,416.32		39,137.92	333,248.69	59.96
Policy & Community Planning	150,467.35		194,866.24		44,398.89	604,849.17	29.51
	2,266,750.21		2,380,751.69		114,001.48	7,477,085.20	5.03
Planning	482,796.10		583,664.52		100,868.42	1,951,843.15	20.89

3.1 Democratic Services (DS)

£63k adverse at period 4.

Adverse variances of £73k for Armed Forces Day (this is to be recouped from reserves), offset by favourable variances of £11k in Members allowances and £13k in Registration services.

3.2 Land and Property

£8k favourable at Period 4.

£9k favourable on salary costs.

3.3 Human Resources

£31k favourable in Period 4.

£18k favourable in salary costs, £5k favourable on recruitment costs and £4k favourable on Legal Services.

3.4 ICT

£30k favourable overall in Period 4.

£33k favourable on salaries, £9k on photocopying leases, £10k on photocopying charges, offset by adverse variances of £23k on security and £11k on telephones.

3.5 Contributions to other bodies

No variance at period 4 as budget has been released to cover expenditure to date of £83k.

3.6 Internal Audit.

£24k favourable as at Period 4.

Favourable variances of £19k on salary Costs and £5k on other Professional costs.

3.7 Centrally Managed

£39k favourable as at period 4.

Favourable variances of £16k on salary costs, £12k on telephones, £3k on Legal Services and £3k on other Professional costs.

3.8 Policy & Community Planning

£44k favourable as at period 4.

Favourable variances of £38k on salary costs and £7k on Programme Management Costs.

3.9 Planning

£101k favourable as at end of Period 4.

Favourable variances on salaries of £55k and Planning Income of £46k

4.0 Recommendation

It is recommended that the Management Accounts for Period 4 - Corporate Services and Planning - and the associated narrative contained within the report are accepted.