

8 March 2018

You are hereby requested to attend a meeting of the Causeway Coast and Glens Borough Council **Audit Committee**, to be held in **the Council Chamber, Civic Headquarters, Coleraine**, on **Wednesday 14 March 2018 at 7 pm**.

Committee Members: Aldermen Cole and McKeown. Councillors Baird, Beattie (Chair), Blair, Callan, Deighan, Fitzpatrick, Holmes, Hunter (Vice Chair), Knight-McQuillan, McCorkell, McGlinchey, C McShane, P McShane and Watton G Ireland (Independent Member)

A G E N D A

1. Apologies
2. Declarations of Interest
3. Minutes of Audit Committee Meeting 13 December 2017 (summary attached)
4. Northern Ireland Audit Office (NIAO) (Colette Kane & David Campbell in attendance)
 - 4.1 NIAO Causeway Coast and Glens Borough Council Audit Strategy 2017-2018
5. Causeway Coast and Glens Borough Council (CCGBC) – Progress Reports (For Information)
 - 5.1 Report to Those Charged with Governance (RTTCWG) 2015-2016 Progress Report as at March 2018 (attached)
 - 5.2 RTTCWG 2016-2017 Progress report as at March 2018 (attached)
 - 5.3 Request to change the date of audit committee in September 2018 to allow certification of accounts (attached)
 - 5.4 NIAO Fraud Assessment Questionnaire 2017-18 –completed assessment attached for information (attached)

- 5.5 Managing Fraud Risk in a Changing Environment Self-Assessment Checklist 2017-18 (attached)
- 6. Internal Audit Reports – CC&GBC In-House**
 - 6.1 Community facilities (attached)
 - 6.2 Asset Management (attached)
 - 6.3 Tenders and Contracts (attached)
 - 6.4 Creditors (attached)
 - 6.5 Prior Year Recommendations (attached)
- 7. Internal Audit Reports – Moore Stephens**
 - 7.1 Corporate and Business Planning (to follow)
 - 7.2 Review of Prior Year Recommendations - Invoicing and Debtor Management (attached)
 - 7.3 Review of Prior Year Recommendations - Business Continuity and Emergency Planning (attached)
 - 7.4 Review of Prior Year Recommendations - ICT (attached)
- 8. Annual Reports**
 - 8.1 Annual Internal Audit Report 2017/18, and Annual Assurance Report (attached)
 - 8.2 Annual Audit Plan 2018/19 (attached)
 - 8.3 Assessing Conformance with Public Sector Internal Audit Standards and the Local Government Application Note - Internal Audit Self-Assessment Checklist (to follow)
 - 8.4 Audit Committee Self-Assessment Checklist (attached)
- 9. Other Reports**
 - 9.1 Absenteeism Report (ODHR – Q1-Q3 April – December 2017 (attached)
 - 9.2 Corporate Strategy – Annual Review (verbal update)
- 10. Matters for Reporting to Partnership Panel**
- 11. Correspondence**
 - NIAO – Notice of Change Letter (attached)
 - NIAO – Designation of Local Government Auditor (attached)

IN COMMITTEE (Items 10 – 12 inclusive)

12. Risk Management – Risk Registers
13. Legal Cases Activity (attached)
14. Whistle Blowing /Fraud (Verbal update)
15. Any Other Relevant Business (notified in accordance with Standing Order 12(o))
16. Date of Next Meeting
 - 13 June 2018

D H Jackson
Chief Executive
Causeway Coast and Glens Borough Council