

Causeway Coast & Glens Shadow Council

Shadow Council Meeting Thursday 23rd October 2014

Key Decisions

No	Item	
4	Minutes of the Shadow Council Meeting held 25 September 2014	<i>Adopted</i>
5	Minutes of the Organisation Development Committee held 18 th September 2014	<i>Adopted</i>
6	Minutes of the Corporate Policy and Resources Committee held 9 th October 2014	<i>Adopted</i>
10	Capital Project Approval – Juniper Hill caravan Site Stage 3	<i>Approve</i>
11	RPA Staff Severance Scheme for Local Government	<i>Adopted</i>

Shadow Council

Minutes of the Meeting of Causeway Coast and Glens Shadow Council held in the Council Chamber, Coleraine Borough Council on Thursday 23rd October 2014 at 7.00pm

In the Chair: Councillor J Finlay, Presiding Councillor

Present: Councillors Baird, Beattie, Blair, Callan, Chivers, Clarke, Cole, Douglas, Duddy, Fitzpatrick, Harding, Holmes, Hunter, King, Knight-McQuillan, McCandless, McCaul, McCorkell, McGuigan, McKeown, M McKillop, S McKillop, McLean, C McShane, Mulholland, Mullan, Nicholl, Robinson, Stevenson, Watton, Wilson

In attendance: Mr D Jackson, Chief Executive Designate
Mrs E Beattie, Head of Policy
Mrs S Duggan, Programme Administrator
Ms S Kelly, Lead Officer Organisation Development
Mr S McMaw, Head of Convergence
Mr D Wright, Lead Officer Finance

Also in attendance: Mr J Dempsey
Mr L Flanigan
Mr R Lewis
Mr J Richardson [Item 10]

Public
Press x 1

1. Condolences

The Presiding Councillor, on behalf of the Shadow Council, extended condolences to Councillor Loftus on the tragic death of her nephew and to Councillor Fielding on the recent death of his brother.

2. Apologies

Councillor Campbell, Fielding, Hickey, Hillis, Loftus, McGlinchey, P McShane, Quigley.

3. Declarations of Interest

There were no declarations of interest recorded.

4. Minutes of Shadow Council Meeting 25th September 2014

Matters arising:

4.1. Notice of Motion, Councillor Quigley (SC 140925.9)

Councillor S McKillop requested an amendment to the minutes,
"that Councillor Quigley's motion fell short of enabling crime prevention in Northern Ireland",
and to remove the comments noted.

4.2. Selection Procedure for the Appointment of Directors (SC140925.6.1)

Councillor McCorkell raised an issue regarding the composition and number of Members nominated to the panel. Guidance was given by the Chief Executive.

4.3. Interim Work Plan for tackling Area Based Deprivation (SC 140925.7.1)

Councillor Duddy advised, Councillor Harding had seconded the proposal, and not Councillor Holmes as recorded.

It was proposed by Councillor Fitzpatrick, seconded by Councillor Chivers and **AGREED that the minutes of Shadow Council meeting held on 25th September 2014 be adopted and the recommendations contained therein approved.**

5. Minutes of Organisation Development Committee Meeting 18th September 2014

Councillor Nicoll presented the minutes of the meeting.

Matters Arising:

5.1. Review of the Northern Ireland Tourist Board and wider Tourism Structures (OD 140918.4)

Councillor Duddy requested presentation of the redrafted consultation response to incorporate his comments before consideration and approval.

Councillor Callan advised that he was present at the meeting.

It was proposed by Councillor S McKillop, seconded by Councillor McGuigan and **AGREED that the minutes are amended accordingly.**

5.2. Adoption of the Minutes

It was proposed by Councillor McGuigan, seconded by Councillor Robinson and **AGREED that the minutes of Organisation Development Committee held on 18th September 2014 be adopted and the recommendations contained therein approved.**

6. Minutes of Corporate Policy and Resources Committee 9th October 2014

Councillor Harding presented the minutes of the meeting.

Matters Arising:

6.1. Scheme of Allowances (CP&R 141009.4.1)

Councillor Harding updated Members that a new scheme has been published, illustrating maximum rates higher than those recorded in the minutes. It was agreed in principle, that Council accepts the revised scheme of allowances.

6.2. Corporate Health and Safety Policy, Strategy and Action Plan (CP&R 141009.6)

Councillor McLean queried that, with facilities not being up to standard, whether any costings had been done, or list compiled, of what needed to be done?

The Chief Executive advised that he had asked the four Council's to look at this with a view to bringing it back to committee.

Councillor S McKillop advised she was present at the meeting.

6.3. Complaints Policy and Procedures (CP&R 141009.5)

Councillor S McKillop commented that officers were to bring back further suggestions and Members had not agreed that the Policy be changed.

It was proposed by Councillor S McKillop, seconded by Councillor Watton and **AGREED to recommend that Council adopt the Complaints Policy and Procedures as recommended and to add a feedback facility on the website.**

6.4. List of Appendices

Councillor McGuigan queried access to the listed appendices. The Chief Executive reassured Members that more specific signposts to paper or electronic availability of appendices would be given within future Agendas.

6.5. Adoption of the Minutes

It was proposed by Councillor Harding, seconded by Councillor Baird and **AGREED that the minutes of the Corporate Policy & Resources Committee meeting held on 9th October 2014 be adopted and the recommendations contained therein approved.**

7. Revised meeting Schedule

The revised meeting schedule was **AGREED.**

8. Consultation

Chief Executive requested comments and advised that a further draft report on the Consultation on Guidance on Planning Element of Councillor's Code of Conduct, would be brought to a future Committee meeting.

9. Correspondence

Committee noted, Reform Inform Issue 22, previously circulated.

10. Capital Project Approval - Juniper Hill Caravan Site Stage 3

It was proposed by Councillor Duddy, seconded by Councillor Callan and **AGREED that Council move the item "in committee"**.

*** Members of the Press and Public left the meeting at 7.23pm.**

Councillor Finlay queried an apparent discrepancy in the cost of the scheme and that of the tender documents submitted. Mr Richardson offered an explanation surrounding future proofing of the scheme and responded to further Member queries.

Councillor Mullan referred to an anomaly within the Capital Projects controls process, he observed that the project does not need to gain approval because it is not above the threshold, however, a problem may incur costs and he queried where, therefore, does that project sit in the scheme for Capital Projects?

The Chief Executive advised the financial regulations would need to be checked, however, he did envisage that the project would need to be brought to the Shadow Council at the point of exceeding the threshold.

It was proposed by Councillor Duddy, seconded by Councillor Harding and **AGREED that Council approves the appointment of the Most Economically Advantageous Tender as detailed in the Tender Report.**

*** Mr J Dempsey, Mr L Richards, Mr L Flanigan left the meeting.**

*** Mr J Richards left the meeting**

11. RPA Staff Severance Scheme for Local Government

Ms S Kelly presented the report, referring to Circular LGRJF/05 – April 2013 – RPA Staff Severance Scheme for Local Government. Prior to implementation, the Local Government Reform Joint Forum had identified that a number of aspects had become out of date.

On Wednesday 15th October 2014 an updated version of the RPA Staff Severance Scheme was issued to Council (circulated). The version incorporated the following amendments:

- Revise the Scheme to take into account the Local Government Pension Scheme Regulations (NI) 2014 which will take effect from April 2015.
- Deletion of the tapering provision and related reference to a 'Default Retirement Age'
- Deletion of reference to Transition Committees/Statutory Transition Committees

- Deletion of the requirement to use a Standard Approval Form

Ms S Kelly responded to a number of Member queries surrounding the matching process, number of staff affected, a staffing skills audit, enhanced pension costs and the organisation design process.

It was proposed by Councillor Duddy, seconded by Councillor Hunter and **AGREED that Council adopt the draft revised RPA Staff Severance Scheme for Local Government, and seek Expressions of Interest from staff, subject to any revisions which may result once the scheme is finalised and legislation is in place.**

This being all the business the meeting closed 7.45pm.