

Leisure & Development Committee Tuesday 10th November 2015

Table of Key Recommendations

No	Item	Recommendation
2.	Declaration of Interest	<i>Councillor Margaret Anne McKillop Item 4 Board member of Causeway Coast and Glens Heritage Trust Alderman Hickey Item 10 Husband President of the Rotary Club</i>
3.	Minutes of Previous Meeting held 13 th October 2015	<i>Adopt</i>
4.	Causeway Coast and Heritage Trust Presentation	<i>Noted</i>
5.	Circuit of Ireland Rally Presentation	<i>Noted</i>
6.	Funding policy and Programmes 2016/17	<i>Approve</i>
7.	Establishment of Project Boards for Capital Projects	<i>Set up Project Boards consisting of 10 Members using D'Hondt</i>
8.	Tourism and Recreation Event Management	<i>Approve but to include a Ballymoney signature event</i>
9.	RDP Strategy Update	<i>Noted</i>
10.	Mountsandel Historical Site	<i>Noted</i>
11.	Leisure & Development Organisational Structures	<i>Approve</i>
12.	Dunluce Centre	<i>Approve</i>
13.	Coleraine Enterprise Zone Update	<i>Noted</i>
14.	Any other Relevant Business 14.1 Caravan Site Dispute Small Claims 14.2 Ballymoney Communities 14.3 Floodlights Dervock Community Centre	<i>Resolved Report relevant to Community Centre provision in Ballymoney to be brought back Relocated to Riada Stadium</i>
15.	Date of Next Meeting	<i>Tuesday 12th January 2016 at 7pm</i>

Leisure & Development Committee

Minutes of the Meeting of Causeway Coast and Glens Borough Council Leisure & Development Committee, held in Council Chamber, Civic Headquarters, Coleraine on Tuesday 13th October 2015 at 7.00 pm.

In the Chair: Councillor M A McKillop

Members present: Aldermen Hillis, Hickey and Mullan
Councillors Clarke, Douglas, Knight-McQuillan, McCandless, McCorkell, McGlinchey, McLean, Mulholland, Stevenson, Wilson

In attendance: R Baker, Director of Leisure and Development
P O'Brien, Funding Manager
P Thompson, Head of Tourism and Recreation
P Beattie – Head of Prosperity and Place
W McCullough, Head of Leisure, Well-being and Sport
J Gray, Project Manager
D Bader, Committee and Member Services Officer

Also in Attendance: Councillor Duddy
M Sizaret, Causeway Coast and Glens Heritage Trust (Item 4)
B Willis, Circuit of Ireland Event Director (Item 5)

Press

1. Apologies

Councillors Holmes and Mulholland.

2. Declarations of Interest

Councillor Margaret Anne McKillop Item 4 - Board member of Causeway Coast and Glens Heritage Trust

Alderman Hickey at Item 10 – husband is the President of the Rotary Club.

3. Minutes of the Meeting held on Tuesday 13th October 2015

It was AGREED: that the minutes of the Leisure and Development Committee Meeting held Tuesday 13th October 2015, be confirmed as a correct record.

4. Causeway Coast and Glens Heritage Trust – Presentation

The Chair welcomed M Sizaret to the meeting and he thanked Council for the opportunity to present.

The members received a presentation on The Causeway Coast and Glens Heritage Trust.

The Causeway Cost and Glens Heritage Trust is a public/private/voluntary sector partnership devoted to promoting and enhancing the unique heritage of the Causeway and Glen's area.

Its vision and activities are Designated Landscape Management - areas of outstanding natural beauty and Giant's Causeway and Causeway Coast World Heritage Site, and heritage/sustainable tourism projects.

The heritage sustainable projects include;

- Support to the Dark Hedges Preservation Trust
- Heart of the Glens Landscape Partnership Scheme
- Drifting Apart – Geodiversity
- Craft Reach- Economusess
- Wildsea Europe.

The Chair thanked M Sizaret for an informative presentation which was followed by questions from the Members.

Following a Members question regarding the Economusees project, Mr Sizaret clarified that this was a project funded by INTERG and the aim was to try to turn artisans workshops into tourists places where the public could learn about the heritage.

Members were concerned that the Portstewart to Portrush Skerries area had not been included on the map. Mr Sizaret responded that although boundaries had been set on the map these could be exceeded and that they were working with the Environment Agency to see what role that they could play in this area and try to develop plans to protect sites.

M Sizaret left the meeting.

5. Circuit of Ireland Rally – Presentation

The Chair welcomed the Circuit of Ireland Events Director B Willis to the meeting.

Members received a presentation on the Circuit of Ireland Rally.

B Willis thanked Council for the opportunity to present and gave Members a brief insight into his involvement and achievements in the world of rallying since the age of 18, culminating in achieving 6th place in the prestigious Dakar Rally.

He explained that a Rally was a team event consisting of driver, co-driver and 6-8 mechanics and worked on a time basis in special stages. This required a Road Closing Order at 10 different sites and would use at least one road on two different occasions. The winner was the person that achieved the minimum time on the closed roads.

They visit schools and endeavour to promote how to drive in a safe way and try to promote the sport to the everyday shopper.

The rally vehicles have tax, MOT and insurance and are under the same legislation as the public except when on the closed roads.

The Circuit of Ireland is the 2nd oldest rally in the world and 2016 is the 86th Anniversary of the rally. It is one of the island of Irelands major sporting events which brings rallying to the people, where all the family can be involved.

Eurosport who has merged with the Discovery Chanel covers the rally and manages the European Championships; it provides the bulk of the international coverage.

The event in 2016 is due to take place for a full week on Tuesday 5th April through to Saturday 9th April 2016. A national rally reconnaissance will be held the weekend before the rally. For the third consecutive year the rally will be a counting round of the European Rally Championship and for the first time since 1991, Circuit of Ireland Rally will be a round of the British Rally Championship. The event will also be a part of the International Rally Championship and will generate huge global viewing and have strong local television and media coverage as well as international TV Coverage in Europe, the Americas, Africa and Asia.

The Rally plans to run some of the stages in the local area to promote Northern Irelands' magnificent scenery. It is a major international event which will have huge tourism and economic benefits for the Causeway Coast and Glens area, attracting many visitors and provides spectators with the opportunity to experience a family fun day and festival atmosphere.

Members thanked B Willis for his informative presentation and were excited that this prestigious event was to come through Northern Ireland, especially the Causeway Coast and Glens area.

Following questions from Elected Members the Director of Leisure and Tourism confirmed that he will be recommending that Council endorse this event which was covered in the Events Report, subject to funding.

6. Funding Policy and Programmes 2016/17

The Director of Leisure and Development and Funding Manager presented the report previously circulated and summarised as undernoted;

The purpose of this report is to seek approval from Members on the reviewed Grant Funding Policy and proposed Funding Programmes for 2016/17.

Council is committed to distributing available grants fairly, efficiently and effectively. The purpose of Council's Grant Funding Policy is to outline the agreed approach to Grant Funding in relation to resourcing external bodies to assist in the delivery of its strategic objectives and priorities.

In December 2014 Council approved the draft Grant Funding Policy for the distribution of grants for the 2015-2017 period. This policy has been reviewed and is being presented to Council with the proposed grant funding programmes for the period 2016-17.

(The Policy is attached as Annex 1¹ and the Proposed Grant Programmes for 2016-17 are detailed in Table 1 below).

Grant Funding Policy

The policy sets out a framework for the processing of grants. The overall aim of the funding process outlined in the policy is:

"To have a consistent, customer focused process with relevant assessment and evaluation procedures with appropriate appeal and monitoring systems in place".

Principles

- Grant funding awards are at the sole discretion of Council but will be dependent on the Council's available and agreed level of funding which is determined in the annual budget.**
- Activities grant funded must be fully consistent with the strategic aims and priorities of the strategies to be addressed.**
- Due regard will be given to equality considerations in accordance with Section 75 and any other statutory duty.**
- All funding applications will be determined on their objective merits. No organisation is entitled to funding because it may have been granted funding in the past or for any other reason.**
- Council must ensure proper, prudent and effective use of Public Money.**
- Contracted services must be tendered in adherence to the Council's Procurement Process.**
- Eligibility for funding is enabled through the grant programmes with specified criteria. This allows Council to focus on supporting organisations to achieve their best and to meet clearly identified needs, which must all be bound by Council's strategic priorities.**

¹ Previously circulated

Grant Funding Programmes 2016-17

The proposed grant funding programmes will target resources to meet identified need and will further Council's objectives as outlined in the Council's Corporate Plan and individual Service Strategies. The Grants Funding Process is detailed in Appendix 1 of the Grant Funding Policy.

Calls for applications will start in late November / early December 2015 with the opening of the Community and Culture Grants. Assessment of the first wave of programme funds will be carried out in February with recommendations for funding being brought to Council in March 2016.

The proposed programmes for 2016 – 17 are:

- **Community Development Support Grant.**
- **Community Festivals Fund.**
- **Social Inclusion Grant.**
- **Good Relations Building a United Community**
- **Culture, Arts, Heritage Grant.**
- **Tourism and Recreation Major Events.**
- **Tourism and Recreation Minor Events.**
- **Seed funding for new & innovative ventures.**
- **Sport and Wellbeing Small Grants.**

Table 1: Proposed Grant Funding Programmes 2016-17

Proposed Programme	Purpose	Criteria
Community & Culture		
Community Development Support Grant	To support groups whose core objective is the development of community skills, knowledge and confidence in order to foster a range of community development activities to meet identified community need.	<ul style="list-style-type: none">• Not-for-profit organisations that are open, accountable and representative of the geographical area in which they service.• Organisations which promote and support community development.• Groups must be multi-purpose, providing or hosting a number of different activities and services for the benefit and to meet identified needs of their whole community not just for a

		<p><i>specific group and/or single issue within that community.</i></p> <ul style="list-style-type: none"> • <i>Community Development groups with premises can apply for a grant of up to a maximum of £2,000.</i> • <i>Community Development groups without premises can apply for up to a maximum grant of £1,000.</i>
Community Festivals Fund	<i>To support community led Festivals that contain a range of activities.</i>	<ul style="list-style-type: none"> • <i>Must be initiated and led by a community organisation or a community-led partnership.</i> • <i>A grant of up to £500 maximum for one-day community fun day events (anticipated to attract less than 5,000 participants).</i> • <i>A grant of up to £1,500 maximum for festival events lasting 2 consecutive days or more and anticipated to attract less than 5,000 participants.</i> • <i>A grant of up to £5,000 maximum for festivals lasting 3 consecutive days or more and anticipated to attract at least 5,000 participants.</i>
Social Inclusion Grant	<i>To provide small grants to local community and voluntary organisations that are involved in activities that encourage people within their community, particularly those that are socially excluded, to participate in social and recreational activities.</i>	<ul style="list-style-type: none"> • <i>Formally 'not for profit' constituted groups.</i> • <i>Available to groups that haven't received a Community Development Support Grant</i> • <i>- Applicants can apply for grants of up to 85% of costs up to a maximum of £500 towards project revenue costs.</i>
Good Relations Building a United Community	<i>Project/programme costs for Good Relations activity.</i>	<ul style="list-style-type: none"> • <i>Formally constituted organisations, which are not-for-profit and promote and support Good Relations.</i> • <i>Need to demonstrate how their organisation contributes to the aims identified in the</i>

		<p>Causeway Coast and Glens Council Good Relations Strategy:</p> <ul style="list-style-type: none"> ○ Our Children and Young people. ○ Our Shared Community. ○ Our Safe Community. ○ Our Cultural Expression.
Culture, Arts, Heritage Grant	<p><i>To support cultural, arts and heritage events, projects and activities which support the CAH Strategy objectives.</i></p>	<ul style="list-style-type: none"> • Formally 'not for profit' constituted groups. • Activities which support CAH Strategy objectives. • Projects which develop arts and heritage locally and make them more accessible.
Tourism		
Major Events	<p><i>To support new or existing events which attract visitors to the area.</i></p> <p><i>The event must:</i></p> <ul style="list-style-type: none"> • Enhance the visitor experience. • Increase visitor numbers and spend. • Extend Tourism Season. • Attract out of state visitors. • Enhance the appeal and profile of the area. • Create a legacy and showcase • Causeway Coast and Glens on the Global stage. 	<ul style="list-style-type: none"> • Events with a budget in excess of £15k. • Events that attract more than 5,000 visitors. • Event that take place over at least 2 days. • Generate economic benefits for the area. • Capacity for growth & sustainability. • Extend the tourism season. • Out of state visitors must be targeted.
Minor Events	<p><i>To support new or existing events which attract visitors to the area.</i></p> <p><i>The event must:</i></p>	<ul style="list-style-type: none"> • Events with a budget of less than £15k. • Events that attract more than 1,000 visitors.

	<ul style="list-style-type: none"> • <i>Enhance the visitor experience.</i> • <i>Increase visitor numbers and spend.</i> • <i>Address seasonality.</i> • <i>Enhance the appeal and profile of the area.</i> 	<ul style="list-style-type: none"> • <i>Events that take place over 1 full day to 3 days duration.</i> • <i>Generate economic benefits for the area. -Capacity for growth & sustainability.</i> • <i>Extend the tourism season.</i>
Seed Funding	<p><i>To provide small seed funding for new & innovative ventures.</i></p> <p><i>The event must:</i></p> <ul style="list-style-type: none"> • <i>Enhance the visitor experience.</i> • <i>Increase visitor numbers and spend.</i> • <i>Extend Tourism Season.</i> • <i>Attract out of state visitors.</i> • <i>Enhance the appeal and profile of the area.</i> • <i>Create a legacy and showcase</i> • <i>- Causeway Coast and Glens on the Global stage.</i> 	<ul style="list-style-type: none"> • <i>Events with a budget of less than £5k.</i> • <i>Must be a new event.</i> • <i>Demonstrate future sustainability & growth over period of funding.</i> • <i>Generate economic benefits for the area.</i> • <i>Out of state visitors must be targeted.</i>
Sport & Wellbeing		
Small Grants	<p><i>To provide small grants and bursaries for the development of sport in Amateur sports clubs or individual sports persons participating at Amateur level.</i></p> <p><i>Increase participation in sport and enhance the</i></p>	<p><i>Organisations / individuals must fulfil minimally one of the following:</i></p> <ul style="list-style-type: none"> • <i>-Be affiliated to the local Area Sports Council.</i> • <i>The club / recipient must be involved in a sport recognised by and affiliated</i>

	<p><i>wellbeing of the citizens of CC&G Borough.</i></p> <p><i>Boost sporting activity in the local area.</i></p>	<p><i>to a National Governing Body.</i></p> <ul style="list-style-type: none"> • <i>- Reside in the local Sports Council area or be a member of a club within that area.</i>
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The Director of Leisure and Development stated that the Grant Funding Policy had been amended which would allow for a number of 2015/16 events to now avail of grant funding. A Cultural, Arts, and Heritage Grant had now been included. He continued to say that the actual cost of the Grant Funding Programme 2016-2017 had not been included in the report as the rates process had not yet taken place and that the next step would be to allocate a budget.

It was confirmed that the Grant Funding Policy ensured that the grant funding process was open and transparent and that an on-line Funding hub had been set up on the new Causeway Coast and Glens Borough Council website so that the public were able to see at a glance what funding was available. Any group's interested in applying for funding would be steered towards the on-line hub.

In relation to a members query the Director of Leisure and Development confirmed that applications would be assessed by Council Officers and their recommendations would be presented to Council for Members for approve. The application process would be applied across all grant Funding Programmes.

On a Members query the Funding Manager clarified that under eligible costs part payment of salaries could be claimed for staff if they were carrying out duties directly related to the funded project. Organisations would evidence this through staff timesheets apportioning staff time to the funded project.

It was proposed by Councillor Douglas, seconded by Alderman Hickey and AGREED; **to recommend that Council approve the amended Grant Funding Policy and proposed Grant Funding Programmes for 2016-17 for approval subject to 2016 – 2017 budget allocation.**

7. Establishment of Project Boards for Capital Projects

The Director of Leisure & Development informed Members that there were 2 large Capital Projects which necessitated the setting up of a Project Board, the Portstewart Environment Improvement Scheme (subject to a letter of offer) and the Dungiven Project (subject to a letter of offer).

The Board would consist of 10 members, nominated using the D'Hondt method and the three areas the Project Board would provide oversight of were cost, time and quality.

Councillor Clarke proposed seconded by Councillor Knight-McQuillan and AGREED; **to recommend that Council approve the setting up of a Project Board to consist of 10 Members, for the Portstewart Environment Improvement Scheme and the Dungiven Project, using the D'Hondt method.**

8. Tourism and Recreation Event Management

The Head of Tourism and Recreation presented the report, previously circulated and as undernoted;

The Purpose of this report is to:

- ***Outline the approach for the future management and development of the Council's Tourism and Recreation events remit.***
- ***Present proposed Council's own events for 2016.***
- ***Present those external major events in 2016 that will require support (including financial assistance).***

The operational planning, management and delivery of Council's events is a functional area of the Tourism and Recreation Service.

The overarching strategic approach for events is accounted for in the Destination Management Strategy, approved by Council in June 2015. This report draws from the Strategy and provides the required direction to provide the framework to allow Council to deliver, in partnership with others a balanced portfolio of events across the Borough.

Vision

"Causeway Coast and Glens Borough Council will facilitate and deliver events that inspire visitors and in doing so promote the area as a unique destination to visit, live, work and study".

To deliver this vision, the Council needs to develop a co-ordinated approach with a strong and dynamic events sector, producing a portfolio of events and festivals that deliver benefit across the area.

Objectives for the Events team include:

- ***The provision and facilitation of high profile one-off and recurring events which complement the Council's corporate aims and objectives.***
- ***To develop a portfolio of core number of signature events which are unique and embedded in the character of the area.***
- ***The aforementioned events should occur throughout the calendar year.***
- ***Work in collaborative partnership with public/private and voluntary sectors to deliver the aforementioned events, where partners all have clear identified and understood roles.***
- ***The Council area will be recognised as a place to host major events for the benefit of the citizens of the area and visitors, ensuring that impact and legacy are delivered on an ongoing basis.***

To achieve the above objectives a number of issues need to be addressed. These include the need to ensure geographical spread, undertake the research to assess the 'best fit' events for our area and address seasonality.

Strategic themes

Causeway Coast and Glens Borough Council will work to secure, grow and sustain a strong portfolio of events. It is envisaged that this is achieved through best practise in development, management, marketing, support and measuring performance.

- **Development.** Causeway Coast and Glens Borough Council will play an influencing role in event development to ensure impact is maximised, creating international standout and a legacy for our region, whilst bringing the event sector together to work in a unified manner. Research and analysis of market trends, changing interests and outside influences will allow a fresh and sustainable approach to the event provision across the area. This will enable a carefully selected mix of Local, Regional and International Signature Events.
- **Management.** The Council team will have a strong role in event management and for many events this will necessitate the use of third party agents to deliver operationally on the ground.
- **Support.** With a large geographical area and many different individuals, groups and partnership organisations involved in event delivery, the Council Events Team will have a facilitation role through the provision of general advice, signposting to specialists, provision of 'event toolkits' and assistance with development. This will involve working with the wider tourism and recreation sector throughout the year and across all parts of the Council area. The team will also where appropriate build on the 'themed years' approach for Northern Ireland and wider initiatives. There will also be a Tourism and Recreation Event Grant Fund, administered as a competitive process for established and new event organisers who meet the broad aims and objectives of the Destination Management Strategy, along with the specific criteria set.
- **Marketing.** Where possible events will showcase the Causeway Coast and Glens as a destination to attract visitors from near and far. The marketing and promotional activity will aim to provide national and regional recognition and standout. The use of area destination brands and or sub-brands will be important to raise awareness levels of the area across the most appropriate media forms. Events will be measured on media coverage and selling the destination.
- **Measuring performance.** To meet the set objectives, vision and to deliver on the Destination Management Strategy, events managed directly by Council and those supported through a partnership approach or direct funding provision will need to have performance measurement. With limited resources, not all events can be measured for outputs and independently assessed on every occasion. However periodic assessment will be required and all funded/ assisted events will be expected to demonstrate that they meet the objectives and the detailed criteria for eligibility. Random evaluations will be applied to measure success and alignment with the Councils strategic approach to events. In addition to the development of a standardised evaluation process, events will be measured on a positive contribution to the visitor economy, media impact and engagement, visitor perceptions and satisfaction.

Proposed event activity for 2016

Table1 below lists Council's own events which are organised and funded by Council.

Table 1

	Council's Own Events	Location	Description
APR	Easter Programme	Borough-wide	Street theatre/animation programme.
MAY	Rathlin Sound Maritime Festival.	Ballycastle and Rathlin	Week-long celebration of maritime heritage/concert festival.
	Northwest 200 Festival.	Portrush and Portstewart, Coleraine	Week long family festival including stunt show, fireworks, live concerts.
JUNE	National Bike Week.	Borough-wide	Week long health and wellbeing initiative incorporating activity cycles.
JULY	Summer Festival	Borough-wide	Street theatre/animation programme throughout the month.
AUG	Lammas Fair.	Ballycastle	2-3 day established event inclusive of street market, horse trading and live concerts.
	Live Concert and fireworks	Portrush	Annual tourist event.
	Summer Festival	Borough-wide	Street theatre/animation programme throughout the month.
SEPT	Airwaves Portrush	Portrush	2 day event incorporating significant airshow and ground attraction components.
	Salmon and Whiskey Festival?	Bushmills	2 day cultural and food festival.
OCT	Halloween Festivals	Borough-wide	4 major town events incorporating fireworks, funfair, outdoor concerts, fancy dress parades.
NOV	Atlantic Sessions	Portrush and Portstewart	4 day music festival in association with local hostelryes.
	Christmas Switch on – Major Towns.	Borough-wide	Christmas festivities including festive parade, live music, Santa.
DEC	Christmas Events.	Borough-wide	Christmas festivities including festive parade, live music, Santa.

Table 2 below lists the external major events that may require operational or monetary support from Council.

Table 2

APR	Circuit of Ireland	Ballymoney and Glens	Presentation to L&D Committee 10 Nov 15. Grant application to be considered.
MAY	Portrush RNLi Raft Race	Portrush	Fundraiser including race on the water and land based activities, entertainment and market.
	NW200	Portrush, Portstewart, Coleraine	Largest motor sport event in Ireland partnered with BBC. Week long event.
	Jazz and Blues Festival	Limavady	4 day music festival in association with local hostelryes.
	Ford Fair	Portrush	Significant car exhibition including demonstrations and cavalcade.
JULY	SuperCupNI (Previously Milk Cup)	Triangle area	Province wide under 18 international football tournament running for 1 week. Significant media coverage.
	Pirates of Portrush	Portrush	2 day family themed event incorporating parade, street drama, live concerts.
	Armoy Road Race	Armoy	Week long motorsport event.
	Clipper	Portrush	Maritime event.
	Red Sails	Portstewart	Week long multi-cultural festival of outdoor activities, live music and fireworks.
	Foyle Cup	Limavady	Week long north west based international under 16's football tournament.
AUG	Heart of the Glens Festival	Cushendall	Week long event with over 100 events including street night themed Ceili and Lurig run.
	Causeway Coast Mini Event	Portrush	Significant car exhibition including demonstrations and cavalcade.
	Riverfest	Coleraine	Week long water sports and land based festival.
	Stendhall	Limavady	Cultural music and arts 2 day festival.
	Truck Festival	Portrush	1 day fundraising event with significant truck/vehicle exhibits
	NW Pipe band Championships	Portrush	Cultural event incorporating over 50 competing bands.
	Ulster Military Vehicle Club Event	Portrush	2 day military show with vehicles and WW1and 2 exhibits.
SEPT	Giant's Causeway Coast Sportive	Ballycastle and glens	3 day cycling festival with approximately 1500 participants
	Causeway Coast Marathon 26 xtreme	Portballintrae	1 day event including ultra-marathon/marathon/half marathon/10k with a high level of participation.

	Causeway Coast Surf Festival	Portrush	2 day surf competitions and land based entertainment.
	Home Nations Surf Kayaking Championships	Portrush	Nationwide competitors competing over 2 days.
OCT	NI Potato Festival	Ballycastle	3 day agricultural based family festival.
	Roe Valley Folk Festival	Limavady	3 day folk music festival in association with local hostelrys.

The Head of Tourism and Recreation provided members with a short presentation.

The purpose of the report was to outline the approach for the future management and development of the Council's Tourism and Recreation Events remit; present proposed council's own events for 2016 and to present those external major events in 2016 that would require support (including financial assistant).

It was established that Causeway Coast & Glens vision would be:

"Causeway Coast and Glens Borough Council will facilitate and deliver events that inspire visitors and in doing so promote the area as a unique destination to visit, live, work and study".

The Head of Tourism and Recreation confirmed that the objectives of the Events Team would include high profile one-off and recurring events, a portfolio of core signature events, address seasonality, partnership through a Destination Management approach, and benefit both citizens and visitors to the Borough.

The strategic themes were to include development, management, support, marketing, and measuring performance.

It was affirmed that with Council agreement, the next steps would be:

- To devise an action plan for 2016 – 2017
- Propose a budget allocation for each of Council's own events
- Propose a budget allocation for 2016 grants, including Major and Minor Events
- The application of grants

Members were concerned that there was a lack of events planned for Ballymoney and Limavady.

Councillor Stevenson raised concerns that the Ballymoney Show had been omitted from the Council run events calendar for 2016 and suggested that the proposed recommendation be approved on the proviso that a signature Ballymoney event be included.

Other members also remarked that a number of other events including the Songwriters Festival Portstewart had not been included.

Members also raised concerns that there were not enough resources assigned to deal with events.

Councillor Douglas raised a concern that there were no events proposed for the Limavady area and that this should be addressed in order to promote the area. The Head of Tourism and Recreation commented that the report was to look at the policy and how the Events Team would manage these events and their developments but would look fine tuning and developing the calendar over a wider geographical area once an Action Plan was in place.

In answer to Members' queries in relation to possibility of the launch of the NW200 taking place in the Causeway Coast and Glens Borough and the race being spread throughout the Borough the Director of Development and Leisure stated that he would take this up with the organising committee.

In response to a members query The Director of Leisure and Development stated that there was no facility suitable to hold the final of the Super Cup NI.

Councillor Stevenson proposed seconded by Alderman Hickey and **AGREED: to recommend that Council approves the principle of delivering Council's Own Events, to include a Ballymoney signature event, subject to a detailed action plan for 2016 – 2017 and budget allocation.**

Councillor Stevenson proposed seconded by Alderman Mullan and **AGREED; to recommend that Council approves the principle of supporting those major external events listed, which may require Council's operational and financial support (subject to grant funding application and dependent upon resource requirements).**

9. RDP Strategy Update

The Head of Prosperity and Place presented the report, previously circulated and as undernoted;

The purpose of this report is to provide Members with an update on the development of the Rural Development Programme Strategy.

RDP Local Action Group members have now met to develop the targets and funding amounts which will be allocated across themes in Causeway Coast and Glens. These will form the basis of the bid which will be submitted to the Department for Agriculture and Rural Development before year-end.

Notwithstanding some further items for clarification that will be returned to the Department for consideration, the following targets and funding levels will be contained within the bid.

Allocations and timelines have also been included, however, Members should note that the Board has the option of reviewing the allocation per scheme and the number of calls per scheme throughout the Programme, depending on need.

The final bid will be in place before year-end. Members are encouraged to feed back any comments or further thoughts to the Rural Development Programme manager within the next few weeks.

Rural Business Investment Scheme

Name of Indicator	Value / Target	Causeway Coast and Glens Target
Number of Jobs Created (FTE)	700	91
Number of businesses supported	300	39
Number of people completing bespoke training (necessary/directly linked to the development supported)	30	4
Number of Beneficiaries/People receiving capital grant for their business	500	65
Number of businesses supported to introduce/expand E-business	20	3
Number of businesses who have started to export as result of grant	20	3
Does the LAG Board have any other options that they wish to consider?	No additional options were considered	
Retain all maximum amounts as per DARD guidelines. No revision to minimum amounts as per DARD guidelines.		
<ul style="list-style-type: none"> • New micro business Capital Grant - £30,000 • Existing micro enterprise Capital Grant - £50,000 • Existing Small Enterprise Capital Grant - £90,000 • Technical support and bespoke training - £5,000 • Marketing support web based - £10,000 • Marketing support non web based - £5,000 		

Village Renewal Scheme

Name of Indicator	Value / Target	LAG Target
Number of people benefiting from village renewal projects	5,000	650
Number of Villages supported to draw up or enhance village development plans	100	13

Number of projects supported for investments in village development	50	7
Number of derelict/vacant properties brought back into use	50	7

Actions for support	Support for village plans, technical assistance and bespoke training and capital support
Grant levels	Capital Grant - £150,000 Maximum Grant for village plans: New: £4,000 Updating: £2,000 (if older than 3 years)

Basic Services Scheme

Name of Indicator	Target	LAG Target
Number of people benefiting from improved services / infrastructure	10,000	1,300
Number of participants in bespoke training	200	0
Number of projects supported for investments in local basic services for the rural population	100	13
Actions for support	Fund a variety of capital and technical support projects	
Grant levels	Capital Grant - £180,000 Technical Support - £5,000	

Broadband Scheme

Rural Broadband Scheme		
Name of Indicator	Value / Target	LAG Target
Number of operations for investments in broadband infrastructure and access to broadband, including e-government services	5	1
Number of people benefiting from new or improved IT infrastructures (e.g. broadband internet)	1,200	10

Grant available <i>(Maximum grant up to £100,000 at 75%)</i>	Capital Grant <i>£ To be reviewed following outcome of options provided by Council piece of work</i>
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Prioritisation of Spend and Timelines (£7.488m for projects)

Scheme	Agreed Spend	
Rural Business Investment Scheme	£3,519,360	47%
Village Renewal Scheme	£1,000,000	13.35%
Basic Services Scheme	£2,246,400	30%
Broadband Scheme	£200,000	2.65%
Co-operation Scheme	£524,160	7%

Scheme	No of Calls	When?
Rural Business Investment Scheme	4	1 per year – 2016-2019
Village Renewal Scheme	2 1 call for plans 1 call for applications	2016-17 (plans) 2017-18
Basic Services Scheme	4	1 per year – 2016-19
Broadband Scheme	1	2017-18

The Timeline for Application Calls had been previously circulated.

The Head of Prosperity and Place informed Members that any comments or queries on the update would be taken back to the RDP Local Action Group.

In reply to a Members query on the Village Renewal Scheme he advised that if all villages were to be included then this would reduce the amount of money available.

The Head of Prosperity and Place raised concerns over the announcement that the Michelin tyre factory in Ballymena was due to close in 2018, with the loss of 860 jobs which was due to the significant downturn in demand and high energy costs.

In addition to the workers directly employed by Michelin approximately 500 suppliers and many more in the wider area would be affected.

This was the second major jobs loss in Ballymena as JTI Gallaher announced last year that it would be shutting its plant in the town with the loss of 800 jobs beginning in 2016 resulting in complete closure in 2017.

Causeway Coast and Glens Borough Council have requested post code figures from DETI to ascertain how many people from the area are affected.

10. Mountsandel Historical Site

The Head of Tourism and Recreation presented the report, previously circulated and as undernoted;

The purpose of this report is to provide Members with information outlining the work currently ongoing to assess potential future use of Mountsandel and the surrounding amenity.

Located on the Eastern Bank of the River Bann in Coleraine, Mountsandel Wood is an important recreational site with a strong historical and natural significance. Excavations in the 1970's showed that human activity here dates from 9,000 years ago and it is the location of the first known human settlement in Ireland. In addition to the Mesolithic site, the wider amenity features remains of an Anglo Norman fort, riverside access, a deciduous woodland walk and excellent biodiversity. On the opposite side of the River Bann, land in Council ownership creates a riverside park extending to the towns Old Bridge.

In 2008, Coleraine Borough Council carried out some improvements, including refurbishment of Somerset Riverside Park, and installing interpretative signage on the Mountsandel Woodland Trail. Whilst this was well received at the time there is an opinion by many that the sites location and its historic significance warrants further investigation, with a view to improving the overall experience and sharing this with the area's population and visitors to the region.

Over the past twelve months, Council officers with the support and interest of The Rotary Club have informally been looking at ways to promote the importance of the site historically, from a natural habitat and a biodiversity point of view. Avenues explored have included the potential for the reintroduction of the red squirrel, and discussions with CCEA (Education examination authority) to seek incorporation of Mountsandel into the school's curriculum for history across Northern Ireland. In June approximately 70 students from Coleraine High School and Coleraine Institute, spent a day exploring the history and environmental importance of the woodland area. This is now hoped to be an annual event with the new Coleraine Grammar School.

Council Officers are planning to meet with key stakeholders including NIEA, Forest Service, Waterways Ireland, The Rotary Club, The Rivers Agency and The Hon The Irish Society. The purpose of this meeting will be to seek views, and advice on the potential for development at some point in the future. It is the intention that an outline 'blue print' for development of the wider Mountsandel site will be produced and brought to Council for consideration.

The contents of the report were noted by members.

The Head of Tourism and Recreation informed the Members that Council intended to put together a blue print on the long term potential of the site and hoped to bring this back to Council in the New Year.

Members sought clarification on the term 'blue print'. The Head of Tourism and Recreation confirmed that this would be a bringing together of stakeholders to explore a pragmatic vision for potential regeneration, a cost scoping exercise.

Members were enthused by the idea but identified that access was poor and land ownership fragmented. The site had huge potential but provided many challenges and members suggested that a bridge could possibly be constructed to provide a walkway across the River Bann. It was acknowledged that the Rotary Club had done a large amount of work on this.

Councillor Wilson proposed seconded by Councillor Douglas and AGREED; **that the meeting continue 'In Committee'**.

11. Leisure & Development Organisational Structures

The Director of Leisure and Development presented the report, previously circulated and as undernoted;

The purpose of this report is to present the development of the organisational structure in order to progress the appointment of staff to Tiers 4 and 5.

Following the appointment of the Heads of Service on 1st July 2015, the continuation of the organisational design will progress the creation of a service-orientated structure, which is efficient and aligned to the corporate aims of the Council.

The next logical step is to develop the 4th and 5th tiers of the organisation. The interim management teams have been working on the new structure of the service for the last 12 months, work that has been progressed by the appointed Heads of Service.

The principles that were used for the 2nd (Directors) and 3^d Tiers (Heads of Service) of the Organisational Structure have been consistently applied to the continuation of the design process.

Beyond the 4th and 5th tiers of the organisation, the development of the organizational structure necessitates a full service review. A service review will reveal more opportunities for service improvement and efficiencies. Work has commenced upon service reviews, examples will be provided.

Organisational Design Principles

Local Government Reform presents an opportunity to adopt a design approach that creates an organisation that is structured to ensure delivery of the best possible services and will represent value for money for the ratepayer. The principles applied to achieve this aim are:

- ***Support and underpin strategic themes.*** *The organisational structure must be fit for purpose. Strategy therefore is the key driver for organizational design, enabling appropriate management oversight of the Council's key capabilities and strategic initiatives.*
- ***Group and coordinate themes to create a 'logical fit', eliminate duplication and increase efficiency.*** *The coordination principle emphasizes that activities grouped within a single unit generate greater efficiency if similar tasks have shared purpose, common objectives, aligned performance measures and cultural traits.*
- ***The development of role specialisation.*** *The principle of creating 'specialist skills' is based upon the development and protection of critical specialists. There is clearly a trade-off between Specialisation and Coordination.*
- ***Clearly defined roles and responsibilities.*** *Collaboration improves when the roles of departments, teams and individual team members are clearly defined. Without such clarity, friction occurs often leading to workplace disputes.*
- ***Optimised Span of Control.*** *Increasing the Span of Control means fewer layers of management within the organization, and a relatively flatter organizational structure. This can lead to: Faster decision-making, better and more frequent communication, reduced costs relative to taller organization.*

The application of the principles listed and explained above, has facilitated a reduction in management and management levels, whilst retaining a focus on improved service delivery.

The development of the new structures has had to address the following legacy issues:

- *4 different structures that had evolved over thirty years rather than developed through service orientated design based principles.*
- *4 different structures that had unique structures, reporting lines and layers.*
- *Organisational structures developed upon the people rather than service orientated design based principles.*
- *A generalist approach to service delivery, including officers responsible for multiple and diverse roles.*
- *Under-resourcing of key service areas specifically economic and community development in Moyle and Ballymoney.*
- *Legacy council boundaries.*

Service Area	Service Level Mandate
Community and Culture	<p><i>To address local social issues associated with disadvantage, exclusion, good relations, community safety and the reduction of crime.</i></p> <p><i>To enhance the well-being, and increase the prosperity of citizens, communities and visitors by providing an understanding of, opportunities for participation in, and access to culture, arts and heritage.</i></p>
Prosperity and Place	<i>The creation of a high value added, skilled, innovative and enterprising economy, coupled with the regeneration of the physical environment (urban, rural and resort) to create a better place.</i>
Sport and Well-being	<i>The provision of high quality leisure and sport services, accessible to all via need based programmes and sustainable facility provision, enhanced by effective partnership working to create increased levels of participation in physical activity, improved health and wellbeing and an enhanced quality of life</i>
Tourism and Recreation	<p><i>To support the tourism industry and work in partnership to develop and sustain the region as a high quality and competitive visitor destination. Key responsibilities include:</i></p> <ul style="list-style-type: none"> <i>• A balanced portfolio for major events across the Borough.</i> <i>• High quality venues for the enjoyment of recreational pursuits.</i> <i>• The management the Council owned caravan sites.</i>

Leisure and Development Service Structure

Council approved the organisational structure², which was developed based upon the aforementioned design principles and in conjunction with Environmental Services and Corporate Services to ensure a 'one council' approach by removing duplication and establishing core business.

Structure as at October 2015

As at October 2015, the following progress has been achieved:

² Previously circulated to members

Appointment of Heads of Services:

- **Head of Prosperity and Place:** **Paul Beattie.**
- **Head of Community and Culture:** **Julie Welsh.**
- **Head of Tourism and Recreation:** **Peter Thompson.**
- **Head of Sport and Wellbeing:** **Wendy McCullough**

Other Management Positions:

- **Strategic Project Management:** **Secondment from SIB.**
- **Funding Unit Manager:** **In recruitment.**

Appointment of Tier 4 Posts:

- **RDP Manager:** **Suzanne Irwin.**
- **PCSP Manager:** **Bridget McCaughan.**
- **General Manager Caravan Parks:** **In recruitment.**

Next Stage

The continuation of the design process involving previous and current management in consultation with the Unions has led to the following structures for the service areas and support services. The role mandates for tiers 4 and 5 detailing the purpose of the roles can be found in Annex A.

All salary figures represent basic gross plus pension and National Insurance Contributions. (ie. total cost to Council) Figures are estimated at this stage, subject to the application of the Voluntary Severance Scheme and specific role evaluation.

Conclusions

The proposed structures provide a service orientated structure that adheres to the design principles consistently applied through the process, which allows service equality to occur throughout the geographic region, whilst achieving an estimated 5% cost saving. The reduction in staff will be achieved through the application of the Voluntary Severance Scheme and existing vacant posts.

Next Steps

Based upon Council's decision, the progression of the process will occur as follows:

- **Tier 4 Appointments.**
- **Tier 5 Appointments.**
- **Service Review**

The Director of Leisure and Development informed Members that the structure had been discussed at length and approved at the Leisure and Development Committee Meeting in October and then presented to the Council Meeting in October where issues had been raised.

The Director of Leisure & Development also confirmed that there had been lengthy discussions with the GMB, Unite and NIPSA and the Unions are content with the proposed recommendation.

Discussion took place on the relevance of the position of Leisure Services Manager and Community Development Officer's role and responsibilities. The Head of Leisure, Well-being and Sport informed Members that no post was deemed unnecessary and any further reduction of posts would seriously impact on service delivery.

Following a Members query the Director of Leisure and Development confirmed that NR and TD were acronyms for Neighbourhood Renewal and Tactical Deprivation.

Discussion ensued on the matching process and it was confirmed that positions would be filled matching the job with capabilities, competencies and experience and that the matching process had been set in conjunction with the Unions.

The Director of Leisure and Development confirmed that once all positions had been filled and the structure was complete there a review process would take place every 12 months.

Councillor Stevenson proposed that the positions of Leisure Services Manager and Community Development Officer be removed from the structure. There was no seconder for this motion.

Recommendation

It was recommended that the Leisure and Development Organisational Structure depicted above is adopted by the Causeway Coast and Glens Borough Council in order to progress the appointment of staff to Tiers 4 and 5. Detailed service reviews will further develop each service area beyond Tier 5.

Councillor Knight-McQuillan proposed seconded by Councillor Quigley and AGREED; **to recommend that Council adopt the Leisure and Development Organisational Structure as depicted in order to progress the appointment of staff to Tiers 4 and 5. Detailed service reviews will further develop each service area beyond Tier 5.**

12. Dunluce Centre

The Director of Leisure and Development and Project Manager presented the report previously circulated and summarised as undernoted;

The purpose of this report is to update Members on progress with the Dunluce Centre since the June 2014 V4 report and to seek Members approval of the way ahead.

The Dunluce Centre was built in 1993, with the aim of offering wet-weather facilities and enhancing Portrush's tourist offering.

The expenditure budget for 2011/12 at the Centre was £320,394 with a generated income of £133,200; hence Council's subsidy was £187,194. The report at the time concluded that "... it is inconceivable that the Centre will be able to operate at break-even within the foreseeable future... Without a major capital renewal scheme (possibly in excess of £1m), the facility will continue to have declining usage and the requirement for public subsidy will increase."

Based upon declining footfall and the increasing annual cost of the facility, the Dunluce Centre closed in April 2013 and has remained unused since.

Planning Constraints and Strategy Context

Draft Northern Area Plan; The Dunluce Centre is within a Landscape Policy Area and also within a Countryside Policy Area. The Plan states "Metropole Park Area: This area should continue to be retained generally as an open area. Incidental buildings particularly related to tourism and recreation will be acceptable."

The Draft Northern Area Plan also highlights the importance of tourism for the area in terms of economic growth and prosperity, and identifies a need for high-quality "products" and infrastructure.

Given that development already exists on the site (the Dunluce Centre itself), and the inclusion of the statement "Incidental buildings particularly related to tourism and recreation will be acceptable", it is likely that the re-development of the Centre for tourism and recreation use would be considered favourably in planning terms.

The Portrush Regeneration Strategy and subsequent V4 Strategy Report articulate the vision for the site as "forming a gateway to the rest of Portrush which should be seen as a strategic sign-posting venue to draw people into the town".

June 2014 V4 Report Recommendations and Outcome

Following on from the June 2014 V4 report to Council, Expressions of Interest were sought from developers interested in leasing the site and bringing it back into productive use.

This exercise generated the return of four Expressions of Interest in the site, none of which included sufficient detail to enable matters to proceed.

Accordingly, each of the developers expressing interest was requested to provide further details of their proposal. In response, three of the developers withdrew their Expressions of Interest and the fourth, Mill Strand Integrated Primary School, provided further details.

The Mill Strand Integrated Primary School proposal is for outright purchase of the site for redevelopment as a school together with some community use. The

proposal is dependent on the Department of Education approving their Business Case and providing funding for purchase of the site and its redevelopment.

From a land use perspective, it is considered that development of a school at the Dunluce Centre is not consistent with the Area Plan or the Portrush Regeneration Strategy as it does not constitute a “Gateway” Tourism and Recreation facility. Also, developing a new school directly adjacent to the existing Portrush Primary School may lead to displacement issues.

Objectives

The following objectives are drawn from the existing reports on the Dunluce Centre and the Portrush Regeneration Strategy approved by Council;

- ***The site is to be brought back into productive use.***
- ***The site is to be a “Gateway” Tourism and Recreation facility for Portrush.***
- ***Public operation of the site by Council has not been successful and should not be reinstated.***
- ***Redevelopment of the site should be funded by the private or 3rd sector and not by Council.***
- ***Council should seek to maximise the financial return achievable for the Dunluce Centre conditional on its redevelopment and operation as a Tourism and Recreation facility.***

Latest Position and Next Steps

Through Council’s agent – O’Conner Kennedy and Turtle, a number of commercial developers have recently approached Council expressing interest in redeveloping the site on the theme of Tourism and Recreation. However, this interest is in acquiring the site by outright purchase or long lease rather than a short-term lease.

Any future development will necessitate significant capital investment to be able to make the site profitable, therefore a secure tenure for long enough to realise return on investment is required.

Accordingly, to progress further requires that the site be brought to the open market on the basis of an outright sale or long lease, conditional on Council’s requirement that it is redeveloped and operated as Tourism and Recreation facility i.e. a Development Brief.

This approach will be a pilot for the Capital Asset Realisation Team (CART).

The Director of Leisure and Development suggested to Members that the Committee may be mindful to defer this report item, on the basis that a linked Notice of Motion is to be heard at the Corporate and Policy Resources Committee later in November.

Councillor Hillis proposed seconded by Councillor McGlinchey and AGREED; **that this report be heard at the Leisure and Development Committee Meeting.**

Councillor Stevenson disagreed and stated that as the proposed development of the Dunluce Centre was a finance and property issue and had previously fallen under the auspice of the Corporate Policy and Resources Committee, that this should continue as a precedence had been set.

Alderman Hickey responded that the Dunluce Centre and site, in the context of Portush Regeneration, is a matter for the Leisure and Development Committee. Furthermore, commercial Expressions of Interest relevant to the site had been discussed at the Leisure and Development Committee Meeting in October.

Councillor Stevenson raised a Point of Order that he believed that it was the wrong decision.

The Chair put the proposal to the vote, 11 Members voted for, 2 Members voted against and 1 Member abstained. The Mayor declared the motion carried.

Councillor Stevenson wished it to be recorded that he had abstained from the vote as he had raised a Point of Order.

The Project Manager informed Members that they should consider the Planning restraints and strategy context.

The Director of Leisure and Development confirmed to Members that through Council's agent, to date four commercial developers had submitted Expressions of Interest, and that a development brief should be prepared and brought back to Council before any further steps be taken.

Following a discussion on the Expressions of Interest received, the current cost of the facility to the Council and the structure of the Development Brief, Alderman Hickey proposed an amendment to the original proposal seconded by Councillor McCorkell; **that Council prepare a wider Development Brief so as to not restrict the future development of the former Dunluce Centre to a Tourism and Recreation facility.**

The Project Manager advised members that if the Development Brief were to be widened out with no limitations then it would not technically be a Development Brief.

Councillor Hillis proposed, seconded by Council Wilson; to recommend that Council accept the original recommendation and authorise officers to; **Conditional on Council's requirement that the former Dunluce Centre is redeveloped and operated as a Tourism and Recreation facility, officers construct a Development Brief in order to advertise the sale of the Dunluce Centre on the open market on the basis of an outright sale or long lease.**

The Director of Leisure and Development informed Members that the consequences of widening the Development Brief would be that it would be necessary for it to proceed to the open market through Public Sector Clearing House Arrangements.

Councillor Hickey withdrew her amendment to the proposal.

The Director of Leisure and Development offered Members a further option, which was to defer the proposal as originally suggested.

The Chair put the proposal to the vote, 8 Members voted for, 1 Member voted against. The Chair declared the motion carried.

13. Coleraine Enterprise Zone

The Director of Leisure and Development and Head of Prosperity and Place presented the report previously circulated and summarised as undernoted;

The purpose of this report is to update Members on progress with the Enterprise Zone Project.

Members will recall the previous decisions of Council in relation to the Coleraine Enterprise Zone;

- ***September 2014 – Officers are to undertake Project Management Stage 1 – Production of the Outline Business Case and Economic Appraisal.***
- ***January 2015 – Council is to make a conditional offer for purchase of the relevant University of Ulster land conditional on;***
 - ***Satisfactory Title Due Diligence.***
 - ***Presentation of a supporting Outline Business Case and Economic Appraisal.***
 - ***Confirmation of Enterprise Zone status.***
 - ***Securing of an anchor tenant.***
- ***May 2015 – Council approved the Outline Business Case and Economic Appraisal on the basis that further work shall not proceed unless and until:***
 - ***Enterprise Zone status of the relevant land is confirmed; and***
 - ***An anchor tenant has been secured.***

Two of the four conditions of moving forward with the Project are met, these being;

- ***Confirmation of clear title by solicitors Pinsent & Mason.***
- ***Presentation of the supporting Project Outline Business Case and Economic Appraisal to Members at a workshop on Wednesday 29th April 2015 and subsequent approval by Council in May 2015.***

In relation to the remaining conditions;

- ***Confirmation of Enterprise Zone status – officers have been informed by DETI that the Enterprise Zone Designation papers have been approved by OFMDFM and forwarded to HM Treasury for official designation within the last week and that a response from Treasury is expected shortly.***
- ***Securing of an anchor tenant – the Data Centre Company 5NINES have confirmed that they have secured their equity funding. Council has received written confirmation from the equity investor regarding the level of investment. The remaining debt funding is progressing through bank credit. SIB is concurrently undertaking due diligence.***

The major capital investment required to deliver the project as per the Outline Business Case approved by Council totals £3m and comprises;

- ***Purchase of the UU land.***
- ***Payment of electrical connection costs.***
- ***Contracting for the civil engineering enabling works, access roads, drainage etc.***
- ***Marketing of the site.***

As above, this investment cannot proceed until the Enterprise Zone Designation is confirmed and the Agreement to Lease / Development Agreement with 5Nines is in place confirming their tenancy.

In the meantime, the following necessary preparatory work has been progressing;

- ***Preparation of the Lease Purchase from Ulster University.***
- ***Preparation of the “back-to-back” Lease to 5Nines.***
- ***Preparation of the Agreement to Lease / Development Agreement with 5Nines.***
- ***Working with DETI and OFMDFM to secure the Enterprise Zone designation.***
- ***Working with adjacent landowners, whose lands are also subject to Enterprise Zone designation.***
- ***Financial due diligence in respect of 5Nines.***
- ***Detailed design for procurement of the civil engineering enabling works, access roads, drainage etc.***
- ***Detailed design and preparation of the electrical connection and supply agreement.***
- ***Detailed specification of the marketing work required.***

Members will be kept updated regularly as these matters progress.

Members noted the above item for information.

Councillor Wilson proposed seconded by Councillor Knight Committee; **that the meeting continued ‘Out of Committee’.**

14. Any other Relevant Business

14.1 Caravan Site Dispute

The Director of Leisure and Development confirmed that the Caravan Site small claims dispute had been concluded.

14.2 Ballymoney Communities

Following a Members query the Director of Leisure and Development confirmed that a report would be brought back relevant to Community Centre Provision in Ballymoney.

14.3 Floodlights Dervock Community Centre

The Director of Leisure and Development confirmed that the football pitch floodlights at the Community Centre were to be removed to allow the pitch to be widened and that these would be reallocated to the Riada Stadium.

15. Date of next meeting - Tuesday 12th January 2016, Civic Headquarters, 7pm.

This being all the business the meeting closed at 10:37pm.