

14 September 2016

You are hereby requested to attend a meeting of the Causeway Coast and Glens Borough Council **Corporate Policy and Resources Committee**, to be held in **the Council Chamber, Civic Headquarters, Coleraine**, on **Tuesday 20 September 2016 at 7.00pm**.

Committee Members: Alderman Campbell, Councillor Duddy, Councillor McCorkell, Councillor Knight-McQuillan, Councillor Wilson, Councillor Callan, Alderman Hillis, Councillor McCandless, Councillor Chivers, Councillor McGuigan, Alderman Hickey, Councillor Quigley, Alderman S McKillop, Councillor C McShane, Councillor Blair, Councillor Beattie

A G E N D A

1. Apologies
2. Declarations of Interest
3. Minutes of Meeting held Tuesday 18 August 2016 (summary attached)

FOR DECISION

Democratic and Customer Services

4. Update on Elected Member Development Charter (report attached)
5. Expressions of Sympathy Protocol (report attached)
6. Access to Agendas, Reports and Minutes (report attached)
7. Timetable of meetings January 2017 – December 2017 (report attached)

Performance

8. Estates Strategy (report attached)

9. Performance Report on Statutory Indicators (report attached for information)
10. NIE Substation Lease, Dungiven (report attached)

Policy and Community Planning

11. Draft Council Constitution (report attached)
12. Policy Approval Process (report attached)
13. Information Governance Policies and Procedures (report attached)
14. Community Planning Partnership Chair and Vice Chair Appointments (report attached)

FOR INFORMATION (Items 15-17 inclusive)

15. Capital Assets Realisation Team (report attached)
16. Actual Penny Product Forecast (report attached)
17. Valuation Services Contract (report attached)
18. Matters for Reporting to Partnership Panel – date of next meeting 12 October 2016
19. Correspondence
20. Any other relevant business (notified in accordance with Standing Order 12(o))

IN COMMITTEE

21. Crescent Portstewart Lease (report attached)
22. Voluntary Severance Request (report attached)

D H Jackson
Chief Executive
Causeway Coast and Glens Borough Council