

**LEISURE & DEVELOPMENT COMMITTEE MEETING  
TUESDAY 13 FEBRUARY 2018**

**Table of Recommendations**

| <b>No</b> | <b>Item</b>   | <b>Summary of key Recommendations</b>   |
|-----------|---|---|
| <b>1</b>  | Apologies   | <b><i>Alderman Hillis<br/>Councillor<br/>McCandless</i></b>   |
| <b>2</b>  | Declarations of Interest  | <b><i>Councillor<br/>A Mulholland –<br/>Tender for Provision<br/>of Generalists Advice<br/>Services for the<br/>Borough</i></b> |
| <b>3</b>  | Minutes of Reconvened Meeting (Tuesday 12 December 2017) held Tuesday 9 January 2018  | <b><i>Confirmed</i></b>   |
| <b>4</b>  | Minutes of Meeting held Tuesday 9 January 2018  | <b><i>Confirmed</i></b>   |
| <b>5</b>  | Presentation on Tourism Marketing Activities for 2018/19  | <b><i>For Information</i></b>   |
| <b>6</b>  | Notice of Motion submitted by Councillor Quigley and Seconded by Councillor Deighan<br><br><i>“Council notes the hardship caused by the introduction of Personal Independence Payments and calls on the Department for Communities to take immediate steps to ensure that applicants for these payments are not left without money for unacceptable periods of time; that they are afforded dignity</i> | <b><i>Motion Carried</i></b>  |

|           |   |   |
|-----------|---|---|
|           | <i>and respect at assessments and where they fall short of the points needed to qualify they are given every assistance and advice to source additional medical information deemed necessary to make a decision in their favour. Furthermore, this council calls for additional support for applicants who are compelled to go to appeal or their PIP payments.</i> |   |
|           |   |   |
| <b>7</b>  | Tourism events Grant Funding Programme  | <b>Approve</b>  |
|           |   |   |
| <b>8</b>  | Event Evaluation  | <b>Defer consideration of Supercup NI to 2019<br/>Assess funding for Scottish Pipe Championships for 2018</b> |
|           |   |   |
| <b>9</b>  | The Open Championship 2019 – Project Management   | <b>Approve</b>  |
|           |   |   |
| <b>10</b> | Causeway Coast and Glens Bonfire Framework  | <b>Do Not to Approve</b>  |
|           |   |   |
| <b>11</b> | Roe Valley Enterprises  | <b>Approve</b>  |
|           |   |   |
| <b>12</b> | The Market Yard   | <b>For information</b>  |
|           |   |   |
| <b>13</b> | Portrush Revitalise Panel   | <b>For information</b>  |
|           |   |   |
| <b>14</b> | Ballycastle Sport and Leisure Facility Update   | <b>For information</b>  |
|           |   |   |
| <b>15</b> | Correspondence  |   |
|           | <b>15.1</b> Fermanagh & Omagh District Council – reinstatement of the Area of Natural Constraint Scheme (8 January 2018)  | <b>Council to respond</b>   |
|           |   |   |
| <b>16</b> | Consultations   | <b>None</b>   |
|           |   |   |

|    |   |  |
|----|---|--|
| 17 | Review of Leisure Management Options and Coleraine Leisure  | <b><i>For Information Report to L&amp;D in March</i></b> |
|    |   |  |
| 18 | The Open Championship 2019 – Traffic and Transport  | <b><i>Approve</i></b>                                    |
|    |   |  |
| 19 | Magilligan Community Centre Tender  | <b><i>Approve</i></b>                                    |
|    |   |  |
| 20 | Tender for the Provision of Generalist Advice Services for the Borough  | <b><i>Approve</i></b>                                    |
|    |   |  |
| 21 | Alchemy Growth Programme – Contractor Award   | <b><i>Approve</i></b>                                    |
|    |   |  |
| 22 | Confidential Correspondence   |  |
|    | <b>22.1</b> Ballymoney Social Centre  | <b><i>For Information</i></b>                            |
|    |   |  |
| 23 | <p>Notice of Motion submitted by Councillor K Mulholland and Seconded by Councillor Chivers</p> <p><i>“That this Council establishes a ‘task and finish’ working group to carry out a scoping investigation into the impact Brexit will have across the Borough; to consult with education, business, agriculture, community &amp; voluntary, tourism stakeholders and other relevant organisations; and to report back to Council by April 2018.”</i></p>  | <b><i>Motion Lost</i></b>                                |
|    |   |  |
| 24 | <p>Notice of Motion submitted by Alderman Finlay and Seconded by Councillor Fielding</p> <p><i>“Whereas this council, Causeway Coast and Glens, recognises the vital significance of Bombardier Aerospace, formerly Shorts, for the Northern Ireland economy, with four thousand three hundred workers directly employed and a further twenty thousand employed indirectly in the supply chain or through induced economic activity; we express our profound concern at the threat posed to these jobs by the recent protectionist judgements by the US</i></p> | <b><i>Motion Withdrawn</i></b>                           |

|           |  |                            |
|-----------|--|----------------------------|
|           | <i>International Trade Commission which effectively placed a 300% surcharge on the C Series aircraft in an attempt to close the US market; it is resolved to express our full solidarity with the workforce and company at this time of trial and propose to write directly to the Prime Minister Theresa May MP to request that the government make it known to Boeing that if they do not withdraw their case then they will be excluding themselves from UK Procurement opportunities both current and future; it is further resolved to write to the European Trade Commissioner to request an immediate escalation through existing trade disputes mechanisms.”</i> |                            |
| <b>25</b> | Any Other Relevant Business (in accordance with Standing Order 12 (o))   |                            |
|           | <b>25.1 The Dark Hedges</b><br><br>Update on Dark Hedges site.   | <b>Verbal Update Given</b> |
|           |  |                            |

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF  
THE LEISURE AND DEVELOPMENT COMMITTEE  
IN CIVIC HEADQUARTERS, COLERAINE ON  
TUESDAY 13 FEBRUARY 2018 AT 7:00 PM**

**In the Chair:** Councillor Duddy

**Members Present:** Aldermen: King, and Robinson  
Councillors: Baird, Chivers, Clarke, Deighan,  
Douglas, Holmes, MA McKillop, McLean,  
C McShane, A Mulholland, K Mulholland, and  
Stevenson

**Officers Present:** D Jackson, Chief Executive  
P Thompson, Head of Tourism & Recreation  
W McCullough, Head of Sport and Wellbeing  
P Beattie, Head of Prosperity and Place  
L Steele, Destination Marketing Officer  
J Welsh, Head of Community & Culture  
P Caldwell, Capital Projects Manager  
J Gray, SIB Project Manager  
N Harkness, SIB Project Manager  
P Cameron, Good Relations Manager  
D Allen, Committee & Member Services Officer

**In Attendance:** Councillor Quigley (Item 6)  
Councillor P McShane

Press (1 no.)

Public (1 no.)

## **SUBSTITUTIONS**

Alderman King replaced Councillor McCandless for the transaction of business for the evening.

### **1. APOLOGIES**

Apologies were recorded for Alderman Hillis and Councillor McCandless.

### **2. DECLARATIONS OF INTEREST**

Declarations of Interest were recorded for Councillor A Mulholland relating to the Tender for the Provision of Generalist Advice Services for the Borough.

\* Councillor Stevenson and Councillor McLean joined the meeting at 7.05pm.

**3. MINUTES OF RECONVENED MEETING (TUESDAY 12 DECEMBER 2017) HELD TUESDAY 9 JANUARY 2018**

The Chair advised the minutes of the above meeting were adopted at the Council Meeting 23 January 2018.

**AGREED** – that the minutes of the reconvened meeting (Tuesday 12 December 2017) held Tuesday 9 January 2018 be confirmed as a correct record.

**4. MINUTES OF MEETING HELD TUESDAY 9 JANUARY 2018**

The Chair advised the minutes of the above meeting were adopted at the Council Meeting 23 January 2018.

**AGREED** – that the minutes of the meeting held Tuesday 9 January 2018 be confirmed as a correct record.

\* Councillor Clarke and joined the meeting at 7.08pm.

\* Alderman Robinson joined the meeting at 7.10pm.

**5. PRESENTATION ON TOURISM MARKETING ACTIVITIES FOR 2018/19**

\* Councillor MA McKillop left the meeting at 7.10pm.

\* Councillor Stevenson and Alderman Robinson left the meeting at 7.12pm.

Members were shown a short video on the Causeway coastal route.

The Destination Marketing Officer provided Members with a presentation on Tourism Marketing Activities for 2018/19. This included information on Council's vision, tourism statistics, Causeway Coast and Glens marketing priorities and key target markets, digital media, events marketing and marketing collateral, stakeholder/trade engagement culminating in the marketing activity calendar for 2018.

\* Councillor C McShane joined the meeting at 7.20pm during the presentation.

Officers responded to Members questions relating to budget, value of tourism to the Borough, resources, collaboration with neighbouring

Councils, social media and digital marketing, target markets, visitors from China, car parking and signage from major airports.

\* Alderman Robinson and Councillor Stevenson rejoined the meeting at 7.33pm during the question and answer session.

**AGREED** - to change the Order of Business to take Agenda Item 16 Notice of Motion proposed by Councillor Quigley and seconded by Alderman Hickey before Agenda Item 6 – Tourism Event Grant Programme.

**6. NOTICE OF MOTION PROPOSED BY COUNCILLOR QUIGLEY AND SECONDED BY COUNCILLOR DEIGHAN**

Councillor Quigley proposed the Notice of Motion.  
Seconded by Councillor Deighan.

*PERSONAL INDEPENDENCE PAYMENTS*

*“Council notes the hardship caused by the introduction of Personal Independence Payments and calls on the Department for Communities to take immediate steps to ensure that applicants for these payments are not left without money for unacceptable periods of time; that they are afforded dignity and respect at assessments and where they fall short of the points needed to qualify they are given every assistance and advice to source additional medical information deemed necessary to make a decision in their favour. Furthermore, this council calls for additional support for applicants who are compelled to go to appeal or their PIP payments.*

Councillor Quigley read out a prepared statement.

*“Since the introduction of PIP MLA offices, Citizens Advice Bureaus and other agencies have been inundated with vulnerable claimants. These claimants are terrified that they are going to lose payments which they are fully entitled to and wholly rely upon to make ends meet.*

*The stories about the PIP assessment regime are deeply troubling and often heart breaking. It is clear that this process is not about meeting the needs of our most vulnerable citizens who rely on critical financial assistance.*

*At present, there are increasing calls from organisations that represent people i.e. the Law Society asking for these regimes and processes to be suspended given the chaotic and desperate circumstances that people are finding themselves in. People are expected to not only be computer literate but have access to technology and the internet. Also,*

*they have great difficulty collating medical evidence and often GP's are charging for this medical evidence. Those with severe complex needs are having difficulty sourcing medical evidence from overworked consultants. The most prominent disabling condition are people who have mental health problems.*

*Official statistics for PIP in Northern Ireland were published in October 2017 (39% equates 9220 overall total) with mental health problems. These are some of our most vulnerable citizens and often are unable to fully articulate how debilitating their conditions are.*

*Claimants mental health issues are not assessed by appropriately trained assessors e.g. a physiotherapist and a trained disability analyst both carried out assessments for clients with mental health issues. Both assessing companies ATOS and Capita are having difficulty in recruiting assessors with a mental health background but bizarrely state that they provide mental health training to their assessors.*

*DfC statistics show that the award rate for new claims is 41% and 64% for DLA reassessment. The overall rate is a mere 53% and our most vulnerable citizens have to face lengthy tribunals and mandatory reconsideration to fight for their necessary benefits.*

*Members thank you very much for your time and hoping that you will support this motion."*

Councillor Stevenson broadly supported the Motion but suggested that the wording be changed to read "... **that they continue to be afforded dignity and respect** ..." and the words "**in favour**" to be removed.

Councillor K Mulholland supported the Notice of Motion as presented by Councillor Quigley. Councillor Baird was in agreement.

In reply to the suggested changes by Councillor Stevenson, Councillor Quigley stated that she believed that some deaf applicants and those with reduced or weakened mental capacity had not been afforded dignity and respect in their assessment and that the original Notice of Motion would stand.

**AGREED** – to recommend that Council support the Notice of Motion.

## **7. TOURISM EVENTS GRANT FUNDING PROGRAMME**

Report circulated.

A total of 15 grant applications were received, 11 in the large event grant programme and 4 in the small tourism event grant category.

At Stage 1 of the process, 1 event was deemed ineligible to proceed to Stage 2.

At Stage 2 the remaining 14 events were subject to the pass rate of 65% (as per Council policy), the minimum threshold for a grant funding award. 11 of the 14 applicants scored above the threshold and were successful. 3 applicants failed to meet the threshold of 65%.

A summary of the applications received, with scoring is detailed in Table 1 of the report.

A sliding scale of a percentage reduction has been applied to all successful applications as detailed in Table 1 of the report. For applications that scored between 80 and 100, a 30% reduction was applied. For applications that scored between 65 and 79 a 40% reduction was applied.

Subject to the Rate Setting process, if the Tourism and Recreation Event Grant Programme is reduced beyond the 17/18 sum of £250, 253, it is proposed that a pro-rata reduction is applied accordingly to the Large Event Grants (3 Year Awards) – NW200, Super Cup NI, Armoy Road Races and The Royal Scottish Pipe Band Association of NI. It should be noted that all other successful applicants have already had a reduction of 30% to 40%.

**It is recommended** that Council approves the allocation of Tourism Event Funding to successful applicants for the Tourism and Recreation Events Grant Programme as detailed in Table 1 of the report, and subject to the reductions outlined.

In reply to a query from Councillor K Mulholland in relation to the Large Events Grant 3 Year Awards 2018-2019, the Head of Tourism and Recreation clarified that there was a typing error in the table and that the figure recommended for funding should read the same as the figure requested in relation to the events for the NW200, Armoy Road Race, Super Cup NI and The Royal Scottish Pipe Band Association.

Councillor C McShane requested that it be recorded that she was opposed to the ring fencing of events.

In response to a request from Councillor C McShane in relation to the cost of running Portrush Air Show, the Chair replied that Portrush Air Show was a Council stand-alone event not on the agenda and not

included for discussion in the report, therefore could not be discussed at this juncture, but that it could be brought up for discussion under Any Other Relevant Business.

Councillor Clarke confirmed that costings on Portrush Air Show had previously been supplied by the Chief Finance Officer.

Proposed by Councillor K Mulholland  
Seconded by Councillor Chivers

- to recommend that Council approves the allocation Tourism Event Funding to successful applicants for the Tourism and Recreation Events Grant Programme to be amended to include funding of the full requested amount to the Large Events Grants 2018-2019 (£104,154) and to the Small Events Grants 2018-2019 (£14,970) and not to apply the reduction as outlined.

A recorded vote was requested by Councillor K Mulholland.

The Chair put the motion to the Committee to vote, 3 Members voted for, 11 Members voted against and 0 Members abstained.

The Chair declared the motion **lost**.

For :                Councillors; Chivers, C McShane and K Mulholland  
(3)

Against:           Aldermen; King and Robinson  
(11)                Councillors; Baird, Clarke, Deighan, Douglas, Duddy,  
                         A Mulholland, Holmes, McLean and Stevenson

Abstentions:    None  
(0)

Proposed by Councillor Holmes  
Seconded by Councillor Clarke

- to recommend that Council approves the allocation Tourism Event Funding to successful applicants for the Tourism and Recreation Events Grant Programme as detailed in Table 1 of the report, and subject to the reductions outlined.

A recorded vote was requested by Councillor K Mulholland.

The Chair put the motion to the Committee to vote, 10 Members voted for, 3 Members voted against and 1 Member abstained.

For: Aldermen; King and Robinson  
(10) Councillors: Baird, Clarke, Deighan, Douglas, Duddy,  
A Mulholland, Holmes and McLean

Against: Councillors: Chivers, C McShane and K Mulholland  
(3)

Abstentions: Councillor Stevenson  
(1)

The Chair declared the motion **carried**.

**AGREED** - to recommend that Council approves the allocation Tourism Event Funding to successful applicants for the Tourism and Recreation Events Grant Programme as detailed in Table 1 of the report, and subject to the reductions outlined.

Councillor C McShane raised a Point of Order but as it could not be substantiated by a relevant Standing Order this was rejected by the Chair.

## 8. EVENT EVALUATION

Report circulated.

In order to outline the approach for the future of event management in the newly formed Council, Members approved the performance measurement of events managed directly by Council and those supported by Council.

In order to apply the approved approach above, Airwaves 2016, The Lammas Fair 2017 and the NW200 2017 were assessed on the following basis:

A programme of primary research in order to estimate the additional expenditure generated in the local economy (determined as the Causeway Coast and Glens Borough Council area) as a result of the event; and second, to assess spectator satisfaction with and their perceptions of various aspects of hosting the event in Causeway Coast and Glens.

In accordance with the approach approved by Council, it is proposed that a further event is evaluated in 2018, an event that is supported (grant funded) by Council.

If considered appropriate, based upon Council's contribution to the event, a view of visitor numbers and contribution to the economy, the Supercup NI event is deemed to be an evaluation priority.

The evaluation of Council's own events and those events financially supported by Council, provides an independent objective assessment, which allows for the informed development.

**It is recommended** that, in accordance with the Council's approved approach using the methodology detailed in the report, members consider and approve the performance management of events, specifically the external evaluation of one event supported by Council: Supercup NI.

Councillor Clarke raised concerns that the cost to Council contributing to the Supercup NI event was too high.

Proposed by Councillor Clarke  
Seconded by Councillor McLean

- to recommend that Council defer consideration of grant funding for the Supercup NI event until 2019 and for Council to assess grant funding for the Scottish Pipe Championships to be held in Portrush this year.

Councillor Mulholland suggested that Members be provided with a list of all intended events in order to be able to prioritise these.

Councillor McShane commented that Council needed to be consistent in the format of their reporting as the format of this report differed from previous reports. The Head of Tourism and Recreation confirmed that he would check that the process follows Council's Procurement Policy.

Councillor K Mulholland proposed to recommend that in accordance with the Council's approved approach using the methodology detailed in the report, members consider and approve the performance management of events, specifically the external evaluation of one event supported by Council: Supercup NI.

There was no seconder for this proposal.

Councillor K Mulholland informed the Chair of a spelling mistake in the report, 'Auld Lamma Fayre' to be corrected to read 'Auld Lamma Fair'.

The Chair put the motion to the Committee to vote. 9 Members voted for, 5 Members voted against and there were no abstentions. The Chair declared the motion **carried**.

**AGREED** - to recommend that Council defer consideration of grant funding for the Supercup NI event until 2019 and for Council to assess grant funding for the Scottish Pipe Championships to be held in Portrush this year.

## 9. THE OPEN CHAMPIONSHIP 2019 – PROJECT MANAGEMENT

Report and appendices circulated.

The 148th Open will be played at Royal Portrush from Sunday 14 to Sunday 21 July 2019. It will be the first time The Open has returned to Northern Ireland since Max Faulkner's victory in 1951.

The 148th Open will be the largest sporting event ever staged in Northern Ireland and will have the greatest economic impact of any sports event ever staged in Northern Ireland.

The Committee received a report reviewing Council's current service contract with the Riverside Theatre – 1 August 2016 to 31 July 2017.

In order to co-ordinate, administer and project-manage Council's involvement in the 2019 Open Golf Championship, the requirement for a dedicated project manager has been identified. The post holder will become the focal point for Council's operational involvement in the event during all three phases:

1. Preparation and planning for the event.
2. The delivery, resourcing, mobilisation and execution of the plan.
3. Post event evaluation.

The job description for the post is at Annex B of the report.

**It is recommend** that, in order to resource Council's working groups and the appointment of the Project Manager, Council approves to set aside £350,000 from Council's Reserves.

**It is also recommended** that Council approves appointment of a Project Manager as the operational lead for the 148<sup>th</sup> Open Championship from 1<sup>st</sup> April 2018 to 31<sup>st</sup> September 2019.

The Head of Tourism and Recreation confirmed that the timescale for procurement was 8-12 weeks and clarified that the post had been sent for evaluation and that the salary for this post could possibly be evaluated as a Scale PO4.

Councillor Clarke raised concerns that this was a high additional burden to Council and that there may be sufficient talent across the various services in-house to deliver on this project.

The Chief Executive informed Members that this was the biggest event ever to be held on the island of Ireland and that all Council employee's had their own specific job to do. A dedicated Project Manager would need to be appointed to pull all elements of the event together.

In response to a request from Councillor Clarke with reference to statistics from the Irish Open held in Portstewart in 2017 relating to the number of members of the public who left the course and visited the town, the Head of Tourism and Recreation confirmed that he would inquire on whether a survey had taken place on this.

\* Councillor Baird and Councillor C McShane left the meeting at 9.22pm.

The Head of Tourism and Recreation reminded Members that this event would raise the Causeway Coast and Glens area as a tourist destination and that Council would be looking for external funding over and above the £350,000 from Council's reserves.

\* Councillor Deighan left the meeting at 9.28pm.

Proposed by Councillor Holmes  
Seconded by Councillor K Mulholland and

**AGREED** - to recommend that, in order to resource Council's working groups and the appointment of the Project Manager, Council approves to set aside £350,000 from Council's Reserves.

**AGREED** - to recommend that Council approves appointment of a Project Manager as the operational lead for the 148<sup>th</sup> Open Championship from 1<sup>st</sup> April 2018 to 31<sup>st</sup> September 2019.

## **10. CAUSEWAY COAST AND GLENS BONFIRE FRAMEWORK**

Report and Appendices circulated.

The purpose of this report is to present members with the Interagency Bonfire Framework for approval.

In 2014, the Good Relations audit highlighted a need to develop collaborative approaches to monitor potential challenges in terms of shared and safe space and cultural expression, in order to identify issues

early and work together with local stakeholders to find mutually beneficial solutions.

The Good Relations programme has facilitated an interagency partnership approach through the establishment of a Safer Bonfire working group involving relevant statutory agencies.

The overall purpose of the group is to promote safer, stronger and healthier communities while ensuring that both the natural and built environment is safe, respected and valued. Specifically the group seeks to address both environmental, community safety and good relations issues which from time to time are associated with bonfires.

The group identified the need to develop an interagency bonfire management framework that would assist in the celebration of cultural identity respectfully, whilst promoting safer, stronger and healthier communities, ensuring that both the natural and built environment is safe, respected and valued.

The bonfire framework outlines the roles and responsibilities of partners within the Bonfire working group and affirms the ongoing, longer term process of continuous engagement with local communities in order to embed the principles into practice.

**It is recommended** that:

- (i) Members approve the Bonfire Framework (Annex A of the report)
- (ii) Good Relations along with Environmental Services develop a pilot project exploring safer bonfires for 2018/19.

\* Councillor Deighan re-joined the meeting at 9.32pm.

Members thanked officers for their report.

The Head of Community and Culture confirmed that communities supported Council on this as they were not in favour of bonfires being banned. Consultations had taken place and officers had been out at sites along with other outside agencies to talk with communities.

Members felt that there needed to be more young people in the community involved in the consultations and training should be ongoing.

Councillor Clarke felt that the document almost engineered the solution and that it was disproportionate as it concentrated more on legislation and enforcement. He did support steps to encourage safe bonfires i.e.

using non-toxic material, adequate marshalling, environmental clean-up, fly tipping etc. but stated that his party would not be supporting the document.

In reply to a query from the Chair, the Head of Community and Culture informed Members it was the intention of statutory agencies as well as the Council to encourage community groups to sign up to the framework. However as the framework did not have consequences, it would not be enforceable.

Proposed by Councillor Chivers

Seconded by Councillor K Mulholland

- to recommend that:

- (i) Members approve the Bonfire Framework (Annex A of the report)
- (ii) Good Relations along with Environmental Services develop a pilot project exploring safer bonfires for 2018/19.

The Chair put the motion to the Committee to vote. 4 Members voted for, 7 Members voted against and there were no abstentions. The Chair declared the motion **lost**.

## **11. ROE VALLEY ENTERPRISES**

Report circulated.

\* Councillor Deighan left the meeting at 10.00pm.

In 1998, Limavady Small Business Agency, (which has since been amalgamated with its parent company, Roe Valley Enterprises), requested funding from Limavady Borough Council towards the extension of their offering at Aghanloo Industrial Estate. The request was for funding towards 18,000 square feet of office space, adjacent to the Enterprise Agency's existing units which was agreed and the office space funded.

As per the original Letter of Offer from 11th May 1999, the asset could not be disposed of, for a period of 10 years. The project commenced in 1999, and completed in early 2001. However, Council did not put a debenture in place until 2001 which was not time-limited.

It was noted that in 2001, the solicitors for Roe Valley Enterprises had suggested a period of 10 years for the debenture to be in place, there is

no further communication agreeing this, or indeed any correspondence which suggests why it was not put in place.

Roe Valley Enterprises has now approached Council with regard to finalising the position of the debenture – given that all the remaining debentures have now expired.

**It is recommended** that Council commence the process of finalising this debenture in light of the passage of time, the expiry of all other debentures, and the continued operation of Roe Valley Enterprises as a stable local stakeholder in economic development.

Proposed by Alderman Robinson  
Seconded by Councillor Holmes and

**AGREED** - to recommend that Council commence the process of finalising this debenture in light of the passage of time, the expiry of all other debentures, and the continued operation of Roe Valley Enterprises as a stable local stakeholder in economic development.

\* Councillor Clarke left the meeting at 10.01pm.

## 12. THE MARKET YARD

Information report circulated.

In September 2016 Council agreed to develop Market Yard as a multi-use space including a pay & display car park. It was agreed that Environmental Services would progress preparatory work within an estimated budget of £190,000 for the pay and display car park and that Leisure & Development Services would develop a proposal for the multi-use element of the site and bring a proposal with possible funding options back to Council for approval.

In March 2017 Council agreed to a proposed enhanced scheme providing more flexibility in the original layout to accommodate a wider range of small to medium scale events as well as the originally envisaged larger scale events at an estimated capital investment of £300,000. An opportunity existed to seek funding from the Arts Council NI Local Government Challenge fund for the extra cost of the enhancement works.

An application for funding was submitted and completed by 31<sup>st</sup> March 2017 with a decision expected in the following months. The maximum fund available was £150,000. In September 2017 notification was received from the Arts Council that the application for funding was

unsuccessful on the grounds that the Arts Council had chosen not to fund major capital projects.

Due to the unsuccessful funding application and the inability to proceed with the enhanced scheme, the matter will now be referred to the Environmental Services Committee who will consider the original proposal within the context of the ongoing planning application process.

The information report was noted.

\* Councillor Deighan rejoined the meeting at 10.04pm.

### **13. PORTRUSH REVITALISE PANEL**

Information report circulated.

ReVitalise (shopfront) Schemes have now run in the main towns of the Borough – Portrush, Portstewart, Limavady, Coleraine, Ballymoney and Ballycastle.

The Department for Communities (DfC) have proposed that a scheme is put in place which will be solely targeted at Portrush in the run-up to The Open in 2019 which will be fully funded by DfC.

Staff are currently working on draft guidelines and rules around intervention, however the programme requires a panel to be put in place to oversee the scheme. The panel will be a mix of Elected Members, and nominated participants from the business community. These latter nominations will come “from the floor” at a public meeting prior to the opening of the scheme. This public meeting will not take place until after the Elected Members are nominated and have met to review the scheme.

Parties will be contacted shortly for nominations to this panel.

The information report was noted.

### **14. BALLYCASTLE SPORT AND LEISURE FACILITY UPDATE**

Information report circulated.

Officers have sought direction from and updated Councillors on this project on a number of occasions since March 2016 and most recently in January 2018. In addition to the anticipated facility provision at the shared school campus it is recommended that Ballycastle has a need for

community access to a range of other new or improved sports facilities as outlined in the report.

Council Officers (supported by SIB) have continued to meet with the Project Steering Group and the DE architect to progress work on the facility designs, cost apportionment and the access agreements. SIB has documented a proposed methodology for capital cost apportionment and this has been submitted to the Project Steering group for consideration. If agreed this will be included within the Heads of Terms and subsequent legal agreements.

The work to structure the project in the most VAT efficient way is ongoing with a reply from HMRC to DE on the matter still awaited.

The Project Board aims to issue a call to tender for an ICT in February 2018. This process will allow the Project Board to identify the cost of Council's involvement in the project to Full Business Case (FBC) stage. Officers (with support from SIB) have drafted a separate Draft Heads of Terms setting out Council's intention to indemnify DE from these costs. This Heads of Terms has been provided to DE for consideration and, once agreed with DE, it will be used by the Departmental Solicitors to draft an agreement for Council and DE approval and signature.

A report on this subject is expected to come to be presented to the L&D Committee in April or May 2018 (subject to the DE procurement process).

Councillor Mulholland felt that the facility needed assessment.

\* Councillor Clarke rejoined the meeting at 10.11pm.

The information report was noted.

## **15. CORRESPONDENCE REPORT**

### **15.1 Fermanagh & Omagh District Council – Reinstatement of the Area of Natural Constraint Scheme (8 January 2018)**

Committee noted the correspondence schedule, circulated.

Proposed by Councillor K Mulholland  
Seconded by Councillor Chivers and

**AGREED** - to recommend that Council responds to the correspondence from Fermanagh & District Council.

## **16. CONSULTATIONS**

There were no consultations listed.

### **MOTION TO PROCEED 'IN COMMITTEE'**

Proposed by Councillor Mulholland

Seconded by Councillor Douglas

**AGREED** - that the Committee proceed to conduct the following business 'In Committee'.

\* Press and public left the meeting at 10.13pm.

## **17. REVIEW OF LEISURE MANAGEMENT OPTIONS AND COLERAINE LEISURE**

Confidential information report circulated.

Members were presented with a confidential report updating them on the progress with the review of leisure management options and the redevelopment of Coleraine Leisure.

Councillor K Mulholland commented that the Project Board had met 4 times not 3 and requested that this be amended before the Council Meeting to be held at the end of February.

The SIB Project Manager responded to Members queries relating to the site selection process and confirmed once the Outline Business Case had been approved Members would have the opportunity to make recommendations to Council for decision.

The Chief Executive clarified it was a requirement that all key decisions go through Council and that a report would be brought back to the Leisure and Development Committee in March.

The confidential information report was noted.

## **18. THE OPEN CHAMPIONSHIP 2019 – TRAFFIC AND TRANSPORT**

Confidential information report and appendices circulated.

The 148th Open will be played at Royal Portrush from Sunday 14 to Sunday 21 July 2019. It will be the first time The Open has returned to Northern Ireland since Max Faulkner's victory in 1951, it will be the largest sporting event ever staged in Northern Ireland and will have the

greatest economic impact of any sports event ever staged in Northern Ireland.

In excess of 200,000 spectators are likely to be attending the event. While many people will be accommodated in Portrush and local area during the Championship, there will also be large numbers of people travelling into the Borough each day.

Based upon an analysis of travel trends to the Open and considering the Northern Ireland context, the requirement for daily vehicle parking is predicted to be:

- Public Park & Ride: 14,000
- Reserved Parking: 8,000
- Coaches: 120

Over the past three years the Transport Group consisting of The Royal and Ancient (R&A), Causeway Coast & Glens Council, PSNI, Translink and the Department of Infrastructure (Roads) have been working closely to develop a transport plan to create a traffic, transport and parking system that facilitates the efficient movement of people from all parts of the Province, the Republic of Ireland and outside Northern Ireland to and from the event, without significantly impinging upon normal traffic flows.

**It is recommended** that, subject to agreement of lease terms, Council allocate the lands detailed in Table 1 of the report in order to facilitate the development of the Transport Plan for the 148<sup>th</sup> Open Championship.

Councillor Clarke raised concerns in relation to the potential damage to the football pitch at Parker Avenue.

Discussion took place on potential revenue, provision of park and ride locations and members of the public setting up private car parking areas.

Proposed by Councillor Deighan  
Seconded by Councillor Douglas and

**AGREED** - to recommend that, subject to agreement of lease terms, Council allocate the lands detailed in Table 1 of the report in order to facilitate the development of the Transport Plan for the 148<sup>th</sup> Open Championship.

## **19. MAGILLIGAN COMMUNITY CENTRE TENDER**

Confidential report and appendices circulated.

The Business Case for Magilligan Community Centre was approved by Council in May 2016 and a copy of the report is at Annex A of the report. The business case demonstrated that the current portable building has reached the end of its lifespan and no longer meets the needs of the community. The building is in a poor state, with the exterior and frame rotten in places, widespread mould and damp and poor toilet facilities; there is need and demand for a new build to support the local community and no suitable alternative facilities exist in the area.

The Community Association have operated the existing facility with no requirement for Council staffing and are willing to operate any new facility on a similar basis. If Council agree to proceed with a new facility, this arrangement will be confirmed through a Service Level Agreement being put in place, and will ensure that the revenue cost to Council for operating the facility is minimal.

Since Council approval to proceed to Stage 2 in May 2016, work has progressed on design, planning and procurement of a contractor to construct the proposed community centre.

**It is recommended** that, subject to planning permission being granted for Magilligan Community Centre, Council approve the progression of the project to Stage 3 of the Council Capital Project Management system; that is award the construction contract to OB Construction Limited in the sum of £437,000 in accordance with the Tender Report.

The Capital Projects Manager and Head of Community and Culture responded to Members' queries relating to community usage, the increase in the cost of the project and the pressure on the Capital Projects Programme, the tendering process and revenue generation.

Alderman Robinson enquired as to whether the project could be scaled back slightly. In response the Capital Projects Manager informed the Committee a valuing exercise had completed before the tendering process and there were planning restrictions in place.

Councillor Deighan stated that this facility served the full community and was the hub of the community.

Proposed by Councillor Chivers  
Seconded by Councillor Deighan and

**AGREED** - to recommend that, subject to planning permission being granted for Magilligan Community Centre, Council approve the progression of the project to Stage 3 of the Council Capital Project

Management system; that is award the construction contract to OB Construction Limited in the sum of £437,000 in accordance with the Tender Report.

## **20. TENDER FOR THE PROVISION OF GENERALIST ADVICE SERVICES FOR THE BOROUGH**

Confidential report circulated.

The Department for Communities (DfC) is responsible for policy on generalist advice services. This includes advice on issues like welfare benefits, housing, finance, consumer and employment issues. It involves the provision of initial broadly based advice services, with the option for referral for more in-depth support.

The current contract for provision of Generalist Advice Services in the Borough ends on 31<sup>st</sup> March 2018. In preparation for commissioning the service beyond this date, Williamson Consulting were commissioned to carry out a review in order to allow for an objective assessment of need to be carried out based on population, levels of deprivation and rurality.

An open procurement process was undertaken for the period April 2018 to 31<sup>st</sup> March 2019 with delivery to commence 1<sup>st</sup> April 2018, with the possibility of with the possibility of extension for 2 further periods of one year each, subject to DfC funding.

Terms of Reference were released on 12<sup>th</sup> December 2017 and advertised in Belfast Telegraph and local press as well as EU Journal notification. The closing date for receipt of tenders was 12<sup>th</sup> January 2018.

One valid submission was received by the tender closing date with the tender assessment taking place on 30<sup>th</sup> January 2018.

**It is recommended** that Council award the tender for the Causeway Coast and Glens Borough Council Provision of Generalist Advice Services for the Borough from 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019, with the possibility of extension for 2 further periods of one year each, subject to DfC funding, to Citizens Advice Causeway as Lead Partner for Causeway and Glens Advice Services Consortium at a maximum total annual cost of £202,000 exclusive of VAT and subject to the necessary funds being made available through the Department for Communities and Council.

The Committee voted unanimously and

**AGREED** - to recommend that Council award the tender for the Causeway Coast and Glens Borough Council Provision of Generalist Advice Services for the Borough from 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019, with the possibility of extension for 2 further periods of one year each, subject to DfC funding, to Citizens Advice Causeway as Lead Partner for Causeway and Glens Advice Services Consortium at a maximum total annual cost of £202,000 exclusive of VAT and subject to the necessary funds being made available through the Department for Communities and Council.

## 21. **ALCHEMY GROWTH PROGRAMME – CONTRACTOR AWARD**

Confidential report circulated.

The Alchemy Growth programme will be the Council's main business growth support provision offered to businesses (including social enterprises) in the Borough. The proposed intervention will be tailored to meet participants' needs and designed in such a way as to fit into, and play a key role in, the continuum of business support provided by Council and partner organisations.

A successful application for funding from Invest Northern Ireland and the European Regional Development Fund under the EU Investment for Growth and Jobs Programme 2014-2020 was made in May 2017. A grant offer of £274,512 at 80% on maximum expenditure of £343,140 has now been secured.

Council is required to match-fund 20% totalling £68,628 over the 3 year programme to June 2021 and provision for this is included in the estimate for the Prosperity & Place budget for the 2018-2019 financial year.

As a key element of the programme Council needs to appoint a contractor to deliver one-to-one mentoring, skills development workshops and networking events.

A competitive procurement exercise was completed in November 2017 with Central Procurement Directorate (CPD).

Three tenders were submitted.

**It is recommended** that Council agrees to award the contract to D Fitzpatrick & Associates to deliver the key aspects of the Alchemy Growth programme.

The Committee voted unanimously and

**AGREED** - to recommend that Council agrees to award the contract to D Fitzpatrick & Associates to deliver the key aspects of the Alchemy Growth programme.

\* Councillor Deighan and Councillor Clarke left the meeting at 10:45pm.

## **22. CONFIDENTIAL CORRESPONDENCE**

### **22.1 Ballymoney Social Centre**

Items of correspondence have been received in relation to Ballymoney Social Centre.

Responses to the correspondence have been issued by the Director of Corporate Services in relation to matters raised. The responses also confirmed that, as a Council decision had been made in relation to the matter, the correspondence would be referred to the Leisure and Development Committee for noting and completeness of the record.

Councillor Stevenson confirmed that he had received correspondence from Mr Jim Allister MLA and enquired as to whether Section 75 screening was required to take place before decisions are taken. The Chief Executive informed Councillor Stevenson that he would contact the Equality Officer.

Councillor Stevenson also questioned the ownership of The Evergreen Club.

The Chief Executive informed Members that all correspondence had been legally scrutinised.

\* Alderman King left the meeting at 10:49pm.

The confidential correspondence was noted.

### **MOTION TO PROCEED 'IN PUBLIC'**

Proposed by Alderman Robinson  
Seconded by Councillor Douglas and

**AGREED** - that the Committee proceed to conduct the following business 'In Public'.

**23. NOTICE OF MOTION PROPOSED BY COUNCILLOR K MULHOLLAND SECONDED BY COUNCILLOR CHIVERS**

Councillor K Mulholland proposed the Notice of Motion.

*“That this Council establishes a 'task and finish' working group to carry out a scoping investigation into the impact Brexit will have across the Borough; to consult with education, business, agriculture, community & voluntary, and tourism stakeholders and other relevant organisations; and to report back to Council by April 2018.”*

Councillor Clarke remarked that the Notice of Motion was flawed as it was impossible to understand the implications of Brexit.

**Amendment**

Proposed by Councillor Clarke

Seconded by Councillor Stevenson

“That this Council establishes a 'task and finish' working group to carry out a scoping investigation into the impact Brexit will have across the Borough; and further to assess the impact on public services in our community brought about as a result of Sinn Fein's decision to collapse the government at Stormont; and to consult with education, business, agriculture, community & voluntary, tourism stakeholders and other relevant organisations; and to report back to Council by April 2018.”

In summarising Councillor Mulholland felt that the amendment to the motion was very different from the original motion, and advised that if no action was taken Council would be seen as reactionary and not pro-active.

The Chair declared a short recess at 11:05pm. The meeting resumed at 11:07pm.

The Chair read out Standing Order 16.1 (1) to the Committee:

*“An amendment must be legitimate and within the scope of the notice convening the meeting. It must not be a direct negative; must be relevant to the proposal which it seeks to amend, and not inconsistent with anything already agreed upon the same meeting. An amendment must relate solely to the proposal which it seeks to amend, and not be, in effect, a new proposition on a different matter, and must not place a greater responsibility on the meeting than the original proposal.”*

The Chair informed Members that the amendment was not a new amendment but did differ from the original motion, and therefore would not be allowed.

Councillor Clarke withdrew the amended motion with the agreement of the seconder Councillor Stevenson.

The Chair put the substantive Notice of Motion to the Committee to vote. 2 Members voted for, 6 Members voted against and there were no abstentions. The Chair declared the substantive Notice of Motion **lost**.

#### **24. NOTICE OF MOTION PROPOSED BY ALDERMAN FINLAY SECONDED BY COUNCILLOR FIELDING**

*“Whereas this council, Causeway Coast and Glens, recognises the vital significance of Bombardier Aerospace, formerly Shorts, for the Northern Ireland economy, with four thousand three hundred workers directly employed and a further twenty thousand employed indirectly in the supply chain or through induced economic activity; we express our profound concern at the threat posed to these jobs by the recent protectionist judgements by the US International Trade Commission which effectively placed a 300% surcharge on the C Series aircraft in an attempt to close the US market; it is resolved to express our full solidarity with the workforce and company at this time of trial and propose to write directly to the Prime Minister Theresa May MP to request that the government make it known to Boeing that if they do not withdraw their case then they will be excluding themselves from UK Procurement opportunities both current and future; it is further resolved to write to the European Trade Commissioner to request an immediate escalation through existing trade disputes mechanisms.”*

The Chair informed the Committee that the Notice of Motion had been withdrawn.

#### **25. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12 (O))**

In accordance with Standing Orders 12(o) the following Members gave notice of items to be considered:

##### **25.1 The Dark Hedges**

Councillor Stevenson informed the Chief Executive that he was satisfied with the update on the progress of the Dark Hedges Site.

There being no further business the Chair thanked everyone for their attendance and the meeting concluded at 11.12pm.

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Chair