

12 June 2025

Notice is hereby given that a meeting of the Causeway Coast and Glens Borough Council **Audit Committee**, will be held in the Council Chamber, Civic Headquarters, 66 Portstewart Road, Coleraine, BT52 1EY and via video conference on **Wednesday 18 June 2025 at 7.00pm.**

Committee Members: *Alderman Callan, Hunter, John McAuley, Stewart; Councillors N Archibald, Callaghan, Chivers, Huggins, Jonathan McAuley, McGurk, McMullan, McQuillan, Mairs (Vice Chair), Schenning (Chair), Storey, Wisener, Independent Member, L Mitchell.*

Circulation: All Members (40)

This meeting will be audio recorded.

A G E N D A

1. Apologies
2. Declarations of Interest
3. Minutes of Audit Committee Meeting held Wednesday 12 March 2025 (copy attached)
4. Northern Ireland Audit Office Reports
 - 4.1 CCGBC Final Report to Those Charged With Governance 2023/24 (report attached)
5. Draft Year End Accounts 2024/25 (verbal update)
6. Notice of audit (report attached)
7. Draft Annual Governance Statement (report to follow)
8. Annual Assurance Report and Opinion 2024/25 (report attached)

9. Self-Assessment of Audit Committee (report attached)
10. Audit Committee Annual Report 2024-25 (report attached)
11. Extension of Contract - Independent Member on Audit Committee (report attached)
12. Direct Award Contracts (report attached)
13. Questionnaires Completed – reports available on request
 - Fraud Assessment Questionnaire 2024-25 – Complete Assessment
 - Managing Fraud Risk in a Changing Environment Checklist 2024–25
 - Proper Arrangements Questionnaire 2024–25

14. Correspondence

14.1 NIAO Best Practice in Audit Committees (copy attached)

15. Matters for reporting to Partnership Panel

IN COMMITTEE (ITEMS 16-24 INCLUSIVE)

16. Internal Audit (Causeway Coast and Glens Borough Council) Reports

16.1 Arts & Culture Centres (report attached)

16.2 Labour Market Partnership (report attached)

16.3 Capital Projects (report attached)

17. Internal Audit (McHughLindsay) Reports

17.1 Waste Management – River Ridge Contract (report attached)

17.2 Land and Property:

17.2.1 Internal Audit (report attached)

17.2.2 Internal Audit – Executive Summary (report attached)

17.3 PCSP (report attached)

17.4 Procurement (Annual Tenders/Preferred Supplier lists) (report attached)

18. Prior Year Recommendations (report to follow)

19. Procurement of Internal Audit Service (report attached)

20. Absenteeism Report (Quarter 4) (report attached)

21. Corporate Risk Matrix and Register (report to follow)

- 22.** Raising Concerns/Fraud (verbal update)
- 23.** Any Other Relevant Business (notified in accordance with Standing Order 12(o))
- 24.** Date of Next Meeting – Wednesday 17 September 2025

D H Jackson
Clerk and Chief Executive
Causeway Coast and Glens Borough Council