



**CORPORATE POLICY AND RESOURCES COMMITTEE MEETING  
TUESDAY 28 JUNE 2022**

| <b>No</b> | <b>Item</b>  | <b>Summary of Key Recommendations</b>  |
|-----------|--|--|
| 1.        | Apologies  | <b>Alderman Fielding, Finlay</b>   |
| 2.        | Declarations of Interest   | <b>Nil</b>   |
| 3.        | Minutes of Corporate Policy and Resources Committee Meeting held Tuesday 24 May 2022 | <b>Taken as read and signed as correct</b>   |
| 4.        | Corporate Performance Improvement Plan 2022/23                                       | <b>To recommend that Council agree the Corporate Performance Improvement Plan for 2022/23 as set out</b>   |
| 5.        | Section 75 Annual Progress Report to Equality Commission for NI                      | <b>Information</b>   |
| 6.        | Family Rights at Work Policy   | <b>Approve</b>   |
| 7.        | Planning Department Performance Annual Report 2021/2022                              | <b>Information</b>   |
| 8.        | Planning Review Steering Group minutes   | <b>Approve</b>   |
| 9.        | Council Chamber Streaming Report   | <b>to recommend that Council approve the live streaming of Council and Committee meetings, in principle; that consultation take place with relevant stakeholders, as an integral part of the process</b> |
| 10.       | Elected Member Development Working Group minutes                                     | <b>Approve</b>   |

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|            |  |   |
| <b>11.</b> | Women's Working Group minutes  | <b>Approve</b>  |
|            |  |   |
| <b>12.</b> | Conferences  | <b>Information</b>  |
|            |  |   |
| <b>13.</b> | Correspondence   | <b>To recommend that Council accept the invitation from the Mayor of La Roche Sur Yon and nominate the Mayor and 2 members of the Twinning Sub Committee to attend the International Meeting from Thursday 15 September 2022 (end of the day) to Sunday 18 September 2022</b> |
|            |  |   |
| <b>14.</b> | Consultations  | <b>Nil</b>  |
|            |  |   |
| <b>15.</b> | Matters for Reporting to the Partnership Panel                                 | <b>Nil</b>  |
|            |  |   |
|            | <b>'IN COMMITTEE' (Items 16 – 17 inclusive)</b>                                |   |
| <b>16.</b> | Minutes of the Land and Property Sub Committee meeting held 1 June 2022        | <b>To recommend that Council approve and recommendations therein</b>  |
|            |  |   |
| <b>17.</b> | Corporate Services Management Accounts Period 12 2022/23                       | <b>Information</b>  |
|            |  |   |
| <b>18.</b> | Any Other Relevant Business (notified in accordance with Standing Order 12(o)) | <b>Nil</b>  |

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE  
CORPORATE POLICY & RESOURCES COMMITTEE  
HELD IN THE COUNCIL CHAMBER, CIVIC HEADQUARTERS,  
AND VIA VIDEO-CONFERENCE ON  
TUESDAY 28 JUNE 2022 AT 7.00 PM**

- In the Chair:** Councillor C McShane (C)
- Present:** Alderman Baird (R), Duddy (C), Hillis (C),  
Knight McQuillan (R), S McKillop (R), Councillors Beattie (R),  
Chivers (R), Dallat O'Driscoll (R), McCaw (R), McGurk (R),  
McLean (C), <sup>1</sup>Wilson (C)
- Non - Committee  
Member Present:** Councillor Hunter (R)
- Officers Present:** M Quinn, Director of Corporate Services (C)  
P Donaghy, Democratic and Central Services Manager (R)  
P McColgan, Head of ICT (R)  
J Keen, Committee and Member Services Officer (C)
- In Attendance:** J Winfield, ICT Operations Manager (C)  
A Lennox, Mobile Operations Officer (C)  
C Thompson, ICT Officer (C)
- Press (2 No.) (R)  
Public (1 No.) (R)
- Key:** (C) Attended in the Chamber  
(R) Attended Remotely

The Director of Corporate Services undertook a roll call of committee members present.

The Chair advised Committee of its obligations and protocol whilst the meeting was being audio recorded; and with the remote meetings protocol.

The Chair noted the passing of former Moyle District Council Councillor, Seamus Blaney. He was an Elected Representative for Ballycastle 1993 – 2015 and Chair of Moyle District Council 2006 -2007. The Chair expressed condolences for the family circle.

## **1. APOLOGIES**

Apologies were recorded for Alderman Fielding and Alderman Finlay.

## **2. DECLARATIONS OF INTEREST**

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<sup>1</sup> RESOLVED: Council Meeting 30 June 2022 Alderman McLean was in attendance in The Chamber.

There were no declarations of interest.

**3. MINUTES OF CORPORATE POLICY AND RESOURCES COMMITTEE MEETING HELD TUESDAY 24 MAY 2022**

Copy, previously circulated.

The minutes of the meeting of 24 May 2022 were taken as read and signed as correct. It was reported that those minutes had been adopted by the Council at its meeting on 7 June 2022.

**4. CORPORATE PERFORMANCE IMPROVEMENT PLAN 2022/23**

Report, previously circulated, presented by the Director of Corporate Services.

**Purpose of Report**

The purpose of this report is to present to Members, for decision, Council's 2022/23 Performance Improvement Plan.

**Background**

The Corporate Performance Improvement Plan (the Plan) is a requirement within the Local Government Act (NI) 2014 (the Act). Elected Members agree the annual Plan and progress updates are provided periodically to the Corporate Policy and Resources Committee and full Council.

The Plan is subject to an annual external audit process by the Local Government Auditor. There is a guidance document specifically written by Central Government that sets out the process and requirements of the Council when developing the Plan and reporting progress.

The Plan includes some of Council's key performance measures, and the targets and outcomes that are applicable to them.

Updates against this Plan will be brought to Committee in November 2022 and then in May 2023.

**Recommendation**

**It is recommended** that Elected Members agree the Corporate Performance Improvement Plan for 2022/23 as set out in Appendix 1 (circulated).

Proposed by Councillor Wilson  
Seconded by Councillor McLean and

**AGREED** – to recommend that Council agree the Corporate Performance Improvement Plan for 2022/23 as set out in Appendix 1 (circulated)

**5. SECTION 75 ANNUAL PROGRESS REPORT TO EQUALITY COMMISSION FOR NI**

Report, previously circulated, presented by the Director of Corporate Services for information.

### **Introduction**

Under Section 75 of the Northern Ireland Act 1998 (and included as a commitment in the Council's Equality Scheme) is a requirement that the Council provide an annual report to the Equality Commission for NI on progress in meeting our obligations under the equality and good relations duties.

The report also requires the Council to report on how it is fulfilling its statutory duties under Section 49A of the Disability Discrimination Act 1995 by reporting on progress made on the commitments included in the Council's Disability Action Plan.

### **Annual Progress Report 2021/22**

A copy of the Annual Progress Report for 2021/22 was circulated for information.

The format of the report is based on a template provided by the Equality Commission and the report always covers the previous financial year. The period of time this report deals with therefore is from 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022.

Part A of the report relates to the Section 75 Equality and Good Relations duties and covers outcomes, impacts and good practice in relation to these areas of work, along with progress on the Council's Equality Action Plan, consultations undertaken, screening and Equality Impact Assessments undertaken, monitoring arrangements, training and complaints made in relation to equality and good relations issues.

Part B outlines actions achieved, partially achieved or not achieved in relation to the Council's Disability Action Plan.

## **6. FAMILY RIGHTS AT WORK POLICY**

Report, previously circulated, presented by the Director of Corporate Services.

### **Purpose of Report**

The purpose of this report is to present Council with the following policy:

Family Rights at Work Policy

### **Background**

In light of the need to recognise changing family relationships, evolving options of types of family leave and amendments to legislative requirements, the Family Rights at Work Policy has been developed to support employees.

The policy reflects the amendments from the Work and Families (Northern Ireland) Order 2006 and consequent regulations as updated by the National Joint Council and as implemented by Causeway Coast and Glens Borough

Council and provides guidance on entitlements to maternity leave; paternity leave; adoption leave; parental leave and shared parental leave policy and pay arrangements.

The policy outlines rights regarding IVF and the newly introduced Parental Bereavement Leave and Pay.

The draft Policy has been considered and agreed at the Senior Leadership Team and also the Trade Unions through the Action Group and Joint Consultative and Negotiating Committee (JCNC).

In accordance with Council's duty under Section 75 Equality Legislation, the policies have been screened and the result is that they were screened "out".

### **Recommendation(s)**

It is recommended that the Family Rights at Work Policy is recommended to Full Council for approval.

Alderman Knight McQuillan welcomed the policy.

Proposed by Alderman Hillis  
Seconded by Alderman Duddy and

**AGREED** – to recommend that Council approve the Family Rights at Work Policy.

## **7. PLANNING DEPARTMENT PERFORMANCE ANNUAL REPORT 2021/2022**

Report, previously circulated, presented by the Director of Corporate Services for information.

### **Background**

Schedule 4 of The Local Government (Performance Indicators and Standards) Order (Northern Ireland) 2015 sets out the statutory performance targets for the Planning Department for major development applications, local development applications and enforcement cases and these are reflected in Council's Performance Improvement Plan 2021-22 and the Planning Department Business Plan 2021-2022.

The statutory targets are:

- Major applications processed from date valid to decision or withdrawal within an average of 30 weeks
- Local applications processed from date valid to decision or withdrawal within an average of 15 weeks
- 70% of all enforcement cases progressed to target conclusion within 39 weeks of receipt of complaint.

The Planning Department Business Plan KPIs are:

- Objective 1: Improve performance in relation to processing planning applications

- Local applications processed from date valid to decision or withdrawal within an average processing time of 19 weeks
  - Major applications received in this business year to be processed from date valid to decision or withdrawal within an average processing time of 50 weeks
  - 70% of all enforcement cases progressed to target conclusion within 39 weeks of receipt of complaint.
  - reduce the number of over 12 month applications in the system by 10%.
  - Stable Staff Resource
- Objective 2; to manage finance, staff, information and other resources effectively and efficiently within the corporate governance framework
    - Reduction in number of Agency staff employed
    - Number of cases where Ombudsman determines where maladministration is less than 0.5% of all decisions made.

The Northern Ireland Planning Statistics is an official statistics publication issued by Analysis, Statistics & Research Team, Department for Infrastructure. It provides the official statistics for each Council on each of the statutory targets and is published quarterly and on an annual basis. The 2021/22 Annual Statistical Bulletin will not be published until July 2022 and therefore unvalidated statistics are used to analyse performance at this time.

### **Details**

Website link 1

<https://www.infrastructure-ni.gov.uk/publications/northern-ireland-planning-statistics-october-december-2021> provides the link to the published bulletin for Q1-Q3 of 2021/22 business year.

### **Objective 1: Improve performance in relation to processing planning applications**

Table 1 (circulated) provided a summary of performance in relation to major development applications and local development applications for the 2021-22 business year based on unvalidated statistics.

*KPI1: Local applications processed from date valid to decision or withdrawal within an average processing time of 19 weeks*

In the 2021/22 business year, Causeway Coast and Glens Borough Council received the 1,248 local category of planning applications and determined 1,214 applications to decision/ withdrawal. The average processing time taken to process from date valid to decision of 18.8 weeks met the Business Plan KPI of 19 weeks. It demonstrates continuous progress in reducing the average processing time for local applications in a drive to meet the statutory target of 15 weeks. It is 2 weeks faster than the previous business year and the fastest since transfer of powers in April 2015. It is important to continue this improvement into the next business year with the front-loading of planning applications and assessments.

*KPI2: Major applications received in this business year to be processed from date valid to decision or withdrawal within an average processing time of 50 weeks*

Analysing the statistics based on major hierarchy category there was a significant improvement in the average processing times for major category of applications, processing more applications to decision/withdrawal than the previous business year and in a time 31.6 weeks faster than the previous business year at 54.6 weeks. Of the 16 major planning applications decided/withdrawn, 1 has been determined within the 50 week business plan KPI and the remainder remained live in the system but still with the potential to be determined in less than 50 weeks. Therefore, this business plan KPI has been achieved. Focus will continue into the next business year to process the remaining major applications received within the 50 week target and drive forward to reduce the average processing time closer to the statutory target of 30 weeks. However, delays due to NI Water infrastructure issues has the potential to impact on average processing times where applicants have not engaged with NI Water and agreed a solution prior to the submission of the application.

*KPI3: 70% of all enforcement cases progressed to target conclusion within 39 weeks of receipt of complaint.*

Table 2 (circulated) provided a summary of performance in relation to enforcement activity for the 2021-22 business year.

The business plan KPI and the statutory target to progress 70% of all enforcement cases to target conclusion within 39 weeks of receipt of complaint have both been achieved in this business year. Due to staff vacancies within the Enforcement Team and backlog of site visits due to the Covid 19 restrictions, the number of live cases has increased. A permanent planning assistant has been appointed and this will assist in relieving some of the pressures on other staff within the team in dealing with new cases, allowing them to balance their casework with other workload including enforcement appeals and attendance at court. Going forward, caseloads will require to be carefully monitored and the vacant SPTO post filled to further reduce pressures on staff and continue to meet the statutory target and reduce live cases.

*KPI4: Stable Staff*

Recruitment of staff to fill vacant posts at various grades was undertaken during the business year resulting in appointment of permanent staff into the vacant posts and agency staff to fill FTC posts including secondments. At the end of the business year only one permanent Planning Assistant post remained to be filled and this had been offered to the successful candidate who was at that time undergoing the pre-employment checks. The appointment of a solicitor to deal with planning on a part-time issue is also complete. The recruitment campaign to fill the vacant post at Senior Planning Officer grade due to resignation in February 2022 will be undertaken in Q1 of the next



business year. The successful recruitment of staff over this business year has resulted in a stable compliment of staff at the end of this business year and hence achieving this KPI.

Objective 2: To manage finance, staff, information and other resources effectively and efficiently within the corporate governance framework

*KPI5: Reduction in the number of temporary staff*

The Planning Department commenced the year with 7 agency staff covering a career break, secondment, maternity leave, fixed term contract posts etc. By 31 March 2022 the number of agency staff has reduced to 5 covering a mixture of 3 FTC posts, a long-term sick leave post and maternity leave post. This has been achieved through the recruitment of permanent staff, return of staff from career break and secondment.

*KPI6: Number of cases where Ombudsman determines maladministration is less than 0.5% of all decisions made.*

The Planning Department successfully met this KPI. Over the business year, of the planning application decisions issued and enforcement cases closed, the number of cases where the Ombudsman determined maladministration was on 0.14% of decisions. This related to a total of 2 cases requiring the issuing of a letter of apology and a review of the enforcement strategy and the review of the case central to one of the determinations. A review of the complaints procedure is being undertaken centrally.

**Other Activity**

*Development Plan Team*

Over the business year the Development Plan Team continue to engage with key stakeholders in the Local Development Plan (LDP) process. Work continued on the gathering of evidence and completing the necessary studies to inform the policies, including landscape study, settlement appraisals and annual monitoring work. Workshops have continued with Members on the review of LDP policies for inclusion within the draft Plan Strategy. The LDP Steering Group agreed the first batch of policies on 18 January 2022 and these have been discussed with Shared Environmental Services who will undertake the Sustainability Appraisal on behalf of Council. At the end of this business year only 1 workshop remained to be held, in line with the work programme.

Collaborative working with internal and external stakeholders continued throughout the business year including AONB Masterplans, Town Teams, Revitalise and extensive work in the development of the new Planning Portal. This work continues into the next business year.

*Planning Review*

The report from the independent Planning Review was published in this business year and work commenced on implementing the key recommendations from the report. A Planning Review Steering Group was established incorporating 8 Members, the Chief Executive, Director of

Corporate Services and Head of Planning to oversee the implementation of these actions. An Action Plan has been developed and progress on each of the actions is reported to the Steering Group. A number of meetings with key stakeholders including the Chambers of Commerce and professional bodies were undertaken over this time to improve relationships and encourage engagement in agreeing improvements to the planning process. Positive engagement with key stakeholders continues and work continues in implementation of the key recommendations from the report.

### **Other Reviews**

Over the business year there were a number of other reviews of the planning system in Northern Ireland including DfI Review of the Implementation of the Planning Act (NI) 2011, NIAO Report on Planning in Northern Ireland and Public Accounts Committee Review of Planning in Northern Ireland. The actions from these reports are currently under consideration and we will continue to work collaboratively with DfI to improve the planning system in Northern Ireland. Key actions from the reports that apply to this council will be taken forward in the next business year.

### **Recommendation**

**It is recommended** that the Corporate Policy and Resources Committee note the Planning Departments Annual Report.

## **8. PLANNING REVIEW STEERING GROUP MINUTES**

Minutes, previously circulated.

Proposed by Alderman Hillis  
Seconded by Alderman Duddy and

**AGREED** – to recommend that Council approve the Minutes of the Planning Review Steering Group meeting held 10 May 2022 and actions therein.

## **9. COUNCIL CHAMBER STREAMING REPORT**

Report, previously circulated, presented by the Director of Corporate Services.

### **Introduction**

At the Corporate Policy and Resources Committee of 24 May 2022, a proposal by Councillor Wilson, and seconded by Alderman Hillis, and agreed by the Committee, was made to have the costs to live streaming of Council and Committee meetings be brought to the CPR committee meeting of June 2022 for consideration.

### **Background**

Since March 2020, the Covid 19 pandemic has resulted in an increased reliance on technology to facilitate the continuation of Council business, with the introduction of online hybrid Council meetings within the Chamber.

Also, whilst the Covid pandemic's worst elements are receding at the time of

writing, the provision of these hybrid meetings, allowing Members and staff to join both in a home environment or in person at the Council Chamber, may continue to be the new normality.

The Committee has asked that the cost of live streaming of Council and Committee meeting be collated for consideration.

## **Detail**

### **Council Chamber**

Since May 2020, Full Council meetings and Committee meetings have been conducted in the Council Chamber, using several different technologies to assist in Members maintaining the democratic process. Generally, the Members may attend the Cloonavin offices in person or avail of the Microsoft Teams videoconferencing facilities remotely, resulting in a hybrid use of technology.

Also, at that time, the technology was composed of a Bosch microphone system and data projectors, both acquired some 5 years earlier. In September 2020, there was consideration given to the belief that, whilst the technology was functional and allowed meetings to be held, the setup was worthy of a review.

After several options were proposed to Council, it was directed that we upgrade the existing data projectors and Bosch microphone system (see appendix 1 (circulated)), whilst also allowing us to avail of improved integration with the Microsoft Teams technology.

From those initial meetings, involving a plethora of new technologies, Members, Officers and external bodies have very quickly adapted to this new world of technology and we have had largely technical glitch-free meetings. However, Council is always endeavouring to improve the technological aspect of these meetings.

### **Practical Chamber ICT challenge**

There are, on average, two Council meetings per week, ranging from the Full Council meeting to the Planning, Corporate Policy and Resources, Finance, Audit, Leisure & Development and Environmental Services Committees, mostly occurring on a monthly basis.

In the early months of the Covid outbreak, organising online meetings was a challenge, both from a technical and a personnel perspective. The ICT Team, working in conjunction with Member Services, required a number of staff to allow for the smooth running of the meetings. The requirement from an ICT perspective was to allow for the setup, training, support for technical issues, and to provide ongoing maintenance of the systems within the Council Chamber. Other meeting locations that facilitate hybrid meetings are also available in the Cloonavin building and the other legacy Council headquarters (see appendix 2 (circulated)).

The ICT personnel requirement has now been streamlined from the initial Covid pandemic timeline of requiring several staff to currently requiring one full-time member of ICT staff to provide the support. A further report to CPR, for Member's decision, will consider the need to examine the structures within the ICT Team to reflect the new working reality.

### **Other factors for consideration**

It is anticipated that the live streaming of meetings will increase the individual personal profile of those in attendance, particularly if they choose to initiate the camera feature on their computer equipment. Indeed, all individuals in the Chamber will automatically be online.

The Chamber makes very important and difficult decisions, affecting the lives of our ratepayers and public. Therefore, Members, Council officials and external individuals may have concerns over the live recording and retention of these images. Consideration should be given to consultation with those affected by this possible change in practise.

### **Costs associated with live streaming**

Since the beginning of the Covid pandemic in March 2020, there has been an ongoing incremental acquisition of ICT hardware and software as equipment became obsolete, with associated integration of these enhanced replacement products into the new configuration. These purchases reflected the need for an improved user experience for the individual Chairpersons of meetings, Members, Council official and other participants. Such fixed costs are required, irrespective of whether or not Members may choose to livestream to the wider ratepayers and public. Concurrently, the developing internal ICT expertise of relevant software products has allowed Council to keep costs to a minimum.

Therefore, the cost of moving to a live streaming environment is now relatively minimal.

The primary expenditure would be in computer hardware in the form of a high specification computer, costing approximately £1700. Miscellaneous costs are associated with software and licensing, such as the use of a YouTube channel and other software security products. To enhance the stability of the broadband platform, we would also wish to take this opportunity to install further broadband backup technology (see Appendix 3 for detail (circulated)).

### **For Consideration**

Indicative costs of the live streaming of meetings have been outlined as requested by Members. Consideration to be given to the live streaming of Council and Committee meetings, consultation with relevant stakeholders being an integral part of the process.

### **\* Councillor McCaw joined the meeting at 7:21pm**

The Director of Corporate Services drew Members' attention to other factors for consideration in relation to live streaming meetings, if Council were minded to progress with this. She advised there were several other processes to consider,

prior to implementation, including consultation, data protection impact assessments, governance issues and developing a policy around operation and retention of the recordings.

Discussion ensued regarding the benefit of live streaming including the interests of openness and transparency, ease of access of meetings for members of the public and how ICT within the Chamber has advanced during the pandemic. Consideration was given to data protection, how meetings are currently being made available to the public via gaining online remote access and via audio recordings available to access on the Council website and suggested that everyone in attendance at meetings should have their camera on. It was further suggested that live streaming is also considered for the Planning Committee.

The Head of ICT confirmed costs associated with live streaming meetings as being £50-£100 for using YouTube and £1,700 for a high specification computer, addressed concern raised regarding testing the live streaming and apologised for errors made in relation to this.

The Chair confirmed the decision was to agree progressing live streaming of meetings, in principle, and further detail regarding the issues raised would be provided as it was progressed.

Proposed by Councillor Wilson  
Seconded by Alderman Hillis and

**AGREED** – to recommend that Council approve the live streaming of Council and Committee meetings, in principle; that consultation take place with relevant stakeholders, as an integral part of the process.

- \* **Councillor McGurk joined the meeting at 7:28pm.**
- \* **Councillor Dallat O’Driscoll joined the meeting at 7:29pm.**

## **10. ELECTED MEMBER DEVELOPMENT WORKING GROUP MINUTES**

Minutes, previously circulated, presented by the Director of Corporate Services.

Proposed by Alderman Duddy  
Seconded by Alderman Knight McQuillan and

**AGREED** – to recommend that Council approve the Minutes of the Elected Member Development meeting held 20 June 2022 and actions therein.

## **11. WOMEN’S WORKING GROUP MINUTES**

Minutes, previously circulated.

Proposed by Alderman Knight McQuillan  
Seconded by Councillor Chivers and

**AGREED** – to recommend that Council approve the Minutes of the Women’s Working Group meeting held 20 June 2022 and actions therein.

## 12. CONFERENCES

Report, previously circulated, presented by the Director of Corporate Services for information.

### **Purpose of report**

The purpose of the report is to inform Elected Members of conferences and courses they may wish to attend.

The following is listed:

Elected Members should contact Democratic Services to register interest.

### 2.1 NILGA (Public Engagement Workshop)

Two online sessions to choose from: Monday 4 July at 6.30pm or Tuesday 19 July at 9.30am.

Delegate Fee: No Charge

Full details of what to expect are available at:

<https://www.eventbrite.co.uk/e/beyond-consultation-a-public-engagement-workshop-for-councillors-tickets-358366071567>

### **Recommendation**

**It is recommended** that Corporate Policy & Resources Committee note the Conferences/Courses listed.

## 13. CORRESPONDENCE

Addendum report, previously circulated, presented by the Director of Corporate Services for information.

### **Purpose of Report**

The purpose of the report is to present correspondence for Members’ consideration.

The following are listed:

### 2.1 **Luc Bouard, Mayor, La Roche Sur Yon** (correspondence issue date 3 June 2022)

Correspondence has been received from the Mayor of La Roche Sur Yon extending an invitation to The Mayor to attend an International Meeting with its partner Cities in September 2022 to celebrate their 40th anniversary of twinning with Drummondville (Canada) and Cáceres (Spain).

The Programme is entitled, “Volunteering, free access of sport, what about after the covid 19 health crisis?”

The Invitation has been extended to three people, the correspondence advises hotel and catering costs will covered from Thursday 15 September 2022 (end of the day) to Sunday 18 September 2022, the programme will run from 16<sup>th</sup> – 17<sup>th</sup> September 2022 inclusive.

**Costs:**

Flights: Dublin – Nantes, France approx. €50 return (value fare)

Train: Nantes - La Roche Sur Yon approx. £20 (standard fare)

Car Park: Dublin *from* approx. €30

Excluding: Further travel and associated subsistence.

(prices as at 24 June 2022)

**It is recommended** that Council consider the Invitation from the Mayor of La Roche Sur Yon to nominate 3 people to attend the International Meeting from Thursday 15 September 2022 (end of the day) to Sunday 18 September 2022; and associated Budget, should the Invitation be accepted.

The Director of Corporate Services outlined the current situation regarding the Twinning Groups within the Borough.

Alderman Hillis expressed disappointment with the current situation regarding Coleraine Twinning Association, as he considered there were benefits to be gained from Twinning.

Proposed by Alderman Duddy

Seconded by Alderman Hillis

**AGREED** – to recommend that Council accept the invitation from the Mayor of La Roche Sur Yon and nominate the Mayor and 2 members of the Twinning Sub Committee to attend the International Meeting from Thursday 15 September 2022 (end of the day) to Sunday 18 September 2022.

#### **14. CONSULTATIONS**

There were no consultations.

#### **15. MATTERS FOR REPORTING TO THE PARTNERSHIP PANEL**

There were no matters to report to the Partnership Panel.

#### **MOTION TO PROCEED ‘IN COMMITTEE’**

Proposed by Councillor McLean

Seconded by Alderman Hillis                      and

**AGREED** – to recommend that Council move ‘*In Committee*’.

- \* **Members of the Press left the meeting at 7:41pm.**

***The information contained in the following items is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.***

**16. MINUTES OF THE LAND AND PROPERTY SUB COMMITTEE MEETING HELD 1 JUNE 2022**

Minutes, previously circulated.

Proposed by Councillor McLean  
Seconded by Councillor McGurk and

**AGREED** – to recommend that Council approve the Minutes of the Land and Property Sub Committee meeting held 1 June 2022 and recommendations therein.

**17. CORPORATE SERVICES MANAGEMENT ACCOUNTS PERIOD 12 2022/23**

Confidential report, previously circulated, presented by the Director of Corporate Services for information.

**Purpose of Report**

The purpose of this report to provide Members with information on the current financial position of Corporate Services Directorate at the end of Period 12.

**Recommendation**

That Council note the information presented

**18. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12(O))**

There were no Items of Any Other Relevant Business.

**MOTION TO PROCEED 'IN PUBLIC'**

Proposed by Alderman Duddy  
Seconded by Councillor Wilson and

**AGREED** – to recommend that Council move *'In Public'*.

There being no further business the Chair thanked everyone for their attendance and the meeting concluded at 7:45pm.

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Chair