

21 February 2024

Notice is hereby given that a meeting of the Causeway Coast and Glens Borough Council **Corporate Policy and Resources Committee** will be held in **The Council Chamber, Civic Headquarters**, 66 Portstewart Road, Coleraine, BT52 1EY **(and via Video Conference)** on **Tuesday 27 February 2024 at 7.00pm.**

Committee Members: Alderman Boyle, Coyle, Fielding, Knight-McQuillan; Councillors C Archibald, Huggins, Jonathan McAuley, McCully, McShane, Nicholl (Chair), Peacock, Storey (Vice Chair), Wallace, Watson, Watton, Wilson.

Circulation: All Members of Council (40)

This meeting will be audio recorded.

A G E N D A

1. Apologies
2. Declarations of Interest
3. Minutes of Corporate Policy and Resources Committee Meeting held Tuesday 30 January 2024 (summary attached)
4. Minutes of the Implementation Oversight Panel meeting held Monday 12 February 2024 (minutes attached)
5. Performance Improvement Policy (report attached)
6. Civic Building Charges (report attached)
7. OHDR Policies and Procedures (report attached)
 - Alcohol, Drugs and Substance Use Policy
 - Self Disclosure and Employment of People with Convictions Policy
 - Time and Recording Policy
8. Council Constitution (report attached)
9. Scheme of Delegation (report attached)
10. Notes of the Women's Working Group meeting held Monday 19 February 2024 (notes attached)

11. Conferences
12. Consultation
13. Correspondence (report attached)
14. Matters for Reporting to the Partnership Panel

FOR CONFIDENTIAL CONSIDERATION (Item 15-17 inclusive)

15. Corporate Services Management Accounts Month 9 (to follow)
16. Minutes of the Land and Property Sub Committee meeting held Wednesday 7 February 2024 (unredacted minutes attached)
17. Transformation Programme - Records Management and Information Management Procedures (report attached)
18. Any Other Relevant Business (notified in accordance with Standing Order 12(o))

D H Jackson
Clerk and Chief Executive
Causeway Coast and Glens Borough Council