



06 June 2024

Notice is hereby given that a meeting of the Causeway Coast and Glens Borough Council **Audit Committee**, will be held in the Council Chamber, Civic Headquarters, 66 Portstewart Road, Coleraine, BT52 1EY on **Wednesday 12 June 2024** at **7.00pm**.

Committee Members: *Alderman Callan, John McAuley, Stewart; Councillors N Archibald, Callaghan, Chivers (Chair), Huggins, Jonathan McAuley (Vice Chair), McGurk, McMullan, McQuillan, Mairs, Schenning, Storey, Wilson, Wisener, Independent Member, L Mitchell.*

Circulation: All Members (40)

This meeting will be audio recorded.

A G E N D A

1. Apologies
2. Declarations of Interest
3. Minutes of Audit Committee Meeting held Wednesday 13 March 2024 (copy attached)
4. Northern Ireland Audit Office Report
 - 4.1 Audit Strategy 2023/24 (report to follow)
 - 4.2 CCGBC Report to Those Charged With Governance (report attached)
5. Draft Year End Accounts 2023/24 (Verbal update)
6. Annual Governance Statement 2023/24 (report to follow)
7. Internal Audit (Causeway Coast and Glens Borough Council)
 - 7.1 Annual Report on Audit Committee Performance 2023-24 (report attached)
 - 7.2 Annual Assurance Report and Opinion 2023-24 (report to follow)

7.3 Extension to the Independent Members Appointment (report attached)

- Questionnaires Completed

- Fraud Assessment Questionnaire 2023-24 – Complete Assessment (Report available on request)
- Managing Fraud Risk in a Changing Environment Checklist 2023–24
- Proper Arrangements Questionnaire 2023–24 (report available on request)

8. Internal Audit Resourcing Paper 2024-25 (report to follow)

9. Direct Award Contracts (report attached)

10. Risk Management Strategy (report to follow)

11. Quarterly Assurance Statement from the Oversight Panel (report to follow)

12. Correspondence

13. Matters for reporting to Partnership Panel

IN COMMITTEE (ITEMS 14-19 INCLUSIVE)

14. Internal Audit (Causeway Coast and Glens Borough Council)

14.1 Policing Community Safety Partnership (PCSP) Internal Audit 2023-24 (verbal update)

15. Internal Audit (Cavanagh Kelly)

15.1 Labour Market Partnership (report to follow)

15.2 Business Development (report to follow)

15.3 Procurement (report to follow)

15.4 Prior Year Recommendations (report to follow)

16. Absence Report (Quarter 4) (report attached)

17. Corporate Risk Matrix and Register (report to follow)

18. Legal Cases Activity (report attached)

19. Raising Concerns/Fraud (verbal update)

19.1 Appointment of Independent Investigator (report to follow)

20. Any Other Relevant Business (notified in accordance with Standing Order 12(o))

21. Date of Next Meeting – Wednesday 18 September 2024

D H Jackson
Clerk and Chief Executive
Causeway Coast and Glens Borough Council