

**ENVIRONMENTAL SERVICES COMMITTEE MEETING  
TUESDAY 14 JANUARY 2025**

**Table of Recommendations**

<b>No</b>	<b>Item</b>	<b>Summary of key Recommendations</b>	<b>Estimated Timescale for completion</b>
<b>1.</b>	Apologies	<b><i>Nil</i></b>	
<b>2.</b>	Declarations of Interest	<b><i>Nil</i></b>	
<b>3.</b>	Minutes of previous meeting held Tuesday 10 December 2024	<b><i>Confirmed as a correct record</i></b>	
<b>4.</b>	Any Other Relevant Business (notified in Accordance with Standing Order 12(o))		
<b>(i)</b>	Herring Pond (Alderman Stewart)	<b><i>Information</i></b>	
<b>(ii)</b>	Festive Lighting and Christmas Trees (Alderman S McKillop)	<b><i>Information</i></b>	
<b>5.</b>	Grant of Premises as a Venue for Civil Marriage and Civil Partnership	<b><i>to recommend to Council that the premises be granted Approval for Civil Marriage and Civil Partnership subject to compliance with any recommendations of the Councils licensing section</i></b>	
<b>6.</b>	New Street Trading Policy	<b><i>to recommend to Council that the new Street Trading Policy is adopted by Council for immediate implementation</i></b>	

No	Item	Summary of key Recommendations	Estimated Timescale for completion
7.	Parking Consultations & Decision on Introduction of Charges	<p><b><i>To recommend that Council approve Option 4: Charging at all Seafront car parks in Ballycastle – with the following concessions and also charge at West Strand car park Portrush.</i></b></p> <p><b><i>Provide free car parking within any of the Harbour area car parks at Ballycastle to the following users by way of an enforcement whitelist.*</i></b></p> <ul style="list-style-type: none"> <li><b><i>Residents of Rathlin who park their car overnight at Ballycastle.</i></b></li> <li><b><i>Non-resident of Rathlin with permanent employment on the Island, e.g. Teacher, Nurse etc.</i></b></li> </ul> <p><b><i>*Enforcement whitelist - – a vehicle registration is entered to the service providers software which identifies that particular vehicle as permitted to park in a location without charge.</i></b></p> <p><b><i>Berth Holders at Ballycastle Marina to have free parking within any of the Harbour car parks. They also benefit from a 30-minute loading and off-loading dispensation. Two spaces allocated for this purpose.</i></b></p>	

<b>No</b>	<b>Item</b>	<b>Summary of key Recommendations</b>	<b>Estimated Timescale for completion</b>
<b>8.</b>	Cinema Licence renewals	<b>Noted</b>	
<b>9.</b>	Entertainment Licence Renewals	<b>Noted</b>	
<b>10.</b>	Petroleum Spirit Licence Renewals	<b>Noted</b>	
<b>11.</b>	Society Lottery Registrations	<b>Noted</b>	
<b>12.</b>	Dangerous Structure Update	<b>Noted</b>	<b>N/A</b>
<b>13.</b>	Period 8 – ES Management Accounts and Financial Position 2024/25	<b>Noted</b>	
<b>14.</b>	Matters for Reporting to the Partnership Panel	<b>Nil</b>	
<b>15.</b>	Consultations	<b>Nil</b>	
<b>16.</b>	Correspondence	<b>Nil</b>	
	<b>'IN COMMITTEE' (Item 17-18 inclusive)</b>		
<b>17.</b>	Annual Purchase of Plants for the 2025 season	<b>to recommend that Council approve the annual purchase of plants for Council Estate for the 2025 season at a cost of £45,974.00</b>	
<b>18.</b>	Street Trading Licence Renewals	<b>Noted</b>	

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF  
THE ENVIRONMENTAL SERVICES COMMITTEE HELD  
IN THE COUNCIL CHAMBER, CIVIC HEADQUARTERS  
AND VIA VIDEO CONFERENCE  
ON TUESDAY 14 JANUARY 2025 AT 7.00 PM**

**In the Chair:** Councillor Mairs (C)

**Members Present:** Alderman Fielding (C), Hunter (R), S McKillop (C);  
Councillors C Archibald (C), Bateson (R), Callaghan (C),  
Chivers (R), Holmes (R/C), Huggins (C), Kane (C),  
Jonathan McAuley (R), McGlinchey (C), MA McKillop (C),  
McQuillan (R), Stirling (C)

**Non Committee Members Present:** Alderman Stewart (R), Alderman Callan (R)

**Officers Present:** A McPeake, Director of Environmental Services (C)  
S McAfee, Head of Health and Built Environment (R)  
J Richardson, Head of Capital Works, Energy and Infrastructure (C)  
J Morton, Senior Harbour Master (C)  
T Vauls, Car Parks Manager (R)  
J Keen, Committee and Member Services Officer (C)

**In Attendance:** A Lennox, ICT Officer (C)  
M Kennedy, ICT Officer (C)

Press: (2 no.) (R)  
Public: (1 no.) (R)

**Key:** (C) Attended in the Chamber  
(R) Attended Remotely

The Chair advised Committee of its obligations and protocol whilst the meeting was being audio recorded.

The Director of Environmental Services undertook a roll call.

**1. APOLOGIES**

There were no apologies.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. MINUTES OF PREVIOUS MEETING HELD TUESDAY 10 DECEMBER 2024**

Summary, previously circulated.

Proposed by Councillor MA McKillop  
Seconded by Councillor Kane and

**AGREED** – The Minutes of the Environmental Services Committee meeting held Tuesday 14 December 2024 were confirmed as a correct record.

#### **CHANGED ORDER OF BUSINESS**

The Chair advised of a change to the order of business.

#### **4. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12 (0))**

\* **Alderman S McKillop joined the meeting in the Chamber at 7.05pm.**

##### **(i) Herring Pond (Alderman Stewart)**

*To ask for an update on storm damage to the Herring Pond, Portstewart, and the timeline for fixing the issues*

The Director of Environmental Services provided an update outlining the damage which has been done, what work is required to repair the damage and advised the Herring Pond will not be available to the public until mid March.

In response to questions, the Director of Environmental Services advised that updates regarding the Herring Pond can be posted on social media.

\* **Councillor C Archibald joined the meeting in the Chamber at 7.12pm during consideration of the following item.**

\* **Councillor Holmes joined the meeting in the Chamber at 7.23pm during consideration of the following item, having initially attended remotely.**

##### **(ii) Festive Lighting and Christmas Trees (Alderman S McKillop)**

*To liaise with members with regards festive lighting and Christmas tree options in towns and villages for 2025.*

Alderman S McKillop presented the item of Any Other Relevant Business to express comments from the community regarding the standard of festive lighting and the Christmas Tree in Bushmills and to ask for consideration to be given to improving these.

The Director of Environmental Services stated that there will be a report brought to the Environmental Services Committee with options for this year's festive lighting which can include additional grant aids for communities to assist with dressing towns for Christmas.

Further discussion ensued regarding festive lighting and Christmas trees across the Borough, consideration was given to the use of artificial trees, lighting in towns and villages and grants to support community groups.

In response to questions, the Director of Environmental Services stated that feedback from the steel structures used in Greysteel and Ballykelly was positive. The Director of Environmental Services confirmed that comments made at this meeting can be considered in the report being brought to the Committee about the festive lighting and Christmas trees.

Councillor Kane stated that it is common to hear about legacy Councils in the Chamber and Council needed to move forward as Causeway Coast and Glens Borough Council. Councillor Kane was in agreement with the use of artificial trees and empowering community groups to be involved in festive lighting. Councillor Kane spoke about the possibility of a Working Group between Environmental Services Committee and Leisure and Development Committee to discuss options for festive lighting, trees and funding for Christmas events.

In response to the Chair seeking clarity, Councillor Kane stated that he was making a proposal to set up a working group. Councillor MA McKillop seconded the proposal.

In response to queries from the floor the Chair ruled that a proposal cannot be made under an item of Any Other Relevant Business.

The Director of Environmental Services confirmed he can present a preliminary report which can trigger a proposal to set up a Working Group.

\* **Alderman Stewart left the meeting remotely at 7.27pm.**

\* **Alderman Callan left the meeting remotely at 7.30pm.**

## **5. GRANT OF PREMISES AS A VENUE FOR CIVIL MARRIAGE AND CIVIL PARTNERSHIP**

Report, previously circulated, was presented by the Director of Environmental Services.

### **APPROVAL OF A PLACE AS A VENUE FOR CIVIL MARRIAGE AND CIVIL PARTNERSHIP**

**Reference** MA 037 / CP 037  
**Number:**

**Premises:** Gray's Bushmills, 306 Whitepark Road, Bushmills

**Application:** Application has been received for the Grant of Approval as a place of Civil Marriage and Civil Partnership.

**Representations:** No Objections Received

**PSNI and NIFRS:** No Objections Received

**Recommendation:**

**It is recommended** that the premises be granted Approval for Civil Marriage and Civil Partnership subject to compliance with any recommendations of the Councils licensing section.

Proposed by Councillor Huggins  
Seconded by Councillor MA McKillop and

**AGREED** – to recommend to Council that the premises be granted Approval for Civil Marriage and Civil Partnership subject to compliance with any recommendations of the Councils licensing section

\* **Councillor McGlinchey left the meeting remotely at 7.31pm.**

## **6. NEW STREET TRADING POLICY**

Report, previously circulated, was presented by the Director of Environmental Services.

**Purpose of Paper**

The purpose of this paper is to seek Council approval to adopt a new Street Trading Policy.

Further information was provided within the report under the following headings

- Background
- Significant changes in new policy
- Consideration of relevant Street Trading convictions.

**Recommendation**

**It is recommended** that the Environmental Services Committee recommend to Council that the new Street Trading Policy is adopted by Council for immediate implementation.

In response to questions, the Director of Environmental Services advised that mobile traders cannot sell hot food due to health and safety legislation, but static traders could and that street trading and concessionary trading are different. The Director of Environmental Services advised that a licence can be refused because of a trading related criminal offence.

In response to questions, the Head of Health and Built Environment advised the one mobile hot food trader is a legacy arrangement and that all licences are covered under the policy – mobile, concessionary and temporary.

Proposed by Councillor Callaghan  
Seconded by Councillor Stirling and

**AGREED** – to recommend to Council that the new Street Trading Policy is adopted by Council for immediate implementation

## 7. PARKING CONSULTATIONS & DECISION ON INTRODUCTION OF CHARGES

Report, previously circulated, was presented by the Director of Environmental Services.

### Purpose of Report

To provide members with the outcome of recent public consultations with regard to the introduction of seasonal parking charges at seafront car parks in Ballycastle and at Westbay Portrush and to request a decision on the introduction of these charges.

Background information was provided within the report circulated.

### Proposals

The options are the same as listed in appendix 1 (circulated) and summarised in Table 1 for ease of reference are below.

Car Parks Charged	Option 1	Option 2	Option 3	Option 4	Option 5	Option 6
Ballycastle Marina	✓	✓	✓	✓	✓	
Ballycastle Grannies Rock	✓	✓	✓	✓		✓
Ballycastle Harbour	✓	✓	✓	✓		✓
Westbay	✓	✓	✓	✓	✓	✓
<b>Exemptions Mechanism</b>						
Dedicated Spaces	✓		✓		✓	
Whitelist		✓		✓		✓
<b>Exemptions for</b>						
Rathlin Islanders	✓	✓	✓	✓	✓	✓
Rathlin Island Permanent workers	✓	✓	✓	✓	✓	✓
Berth holders			✓	✓	✓	



<b>Time limit for Unloading</b>						
Berth holders (30mins)	✓	✓	✓	✓	✓	
	<b>Option 1</b>	<b>Option 2</b>	<b>Option 3</b>	<b>Option 4</b>	<b>Option 5</b>	<b>Option 6</b>
<b>Income Generated</b>						
Ballycastle Car Parks	£114,023	£114,023	£94,913	£94,913	£41,405	£72,618
Westbay Car Park	£113,386	£113,386	£113,386	£113,386	£113,386	£113,386
<b>Total</b>	<b>£227,409</b>	<b>£227,409</b>	<b>£208,299</b>	<b>£208,299</b>	<b>£154,791</b>	<b>£186,004</b>

## Assumptions

70% occupancy (when charging)

- White list / dedicated white list for Rathlin Element equates to charging spaces reduced by 30 spaces
- PCN income approximately equals enforcement cost

### Option 1

Charging at all Seafront car parks in Ballycastle – with the following concessions and also charge at West Strand car park Portrush.

Provide dedicated spaces within the car park to the rear of Ballycastle Ferry Terminal to the following users by way of a permit scheme.

- Residents of Rathlin who park their car overnight at Ballycastle.
- Non-resident of Rathlin with permanent employment on the Island, e.g. Teacher, Nurse etc.

Berth Holders at Ballycastle Marina to receive a 30-minute loading and off-loading dispensation. Two spaces allocated for this purpose.

### Option 2

Charging at all Seafront car parks in Ballycastle – with the following concessions and also charge at West Strand car park Portrush.

Provide free parking within any of the Harbour area car parks at Ballycastle to the following users by way of an enforcement white list\*

- Residents of Rathlin who park their car overnight at Ballycastle.
- Non-resident of Rathlin with permanent employment on the Island, e.g. Teacher, Nurse etc.
- 

\*Enforcement whitelist – a vehicle registration is entered to the service providers software which identifies that particular vehicle as permitted to park in a location without charge.

Berth Holders at Ballycastle Marina to receive a 30-minute loading and off-loading dispensation. Two spaces allocated for this purpose.

**Note: Option 2 shall have no dedicated space allocation.**

### **Option 3**

Charging at all Sea front car parks – with the following concessions and also charge at West Strand car park Portrush.

Provide dedicated spaces within the car park to the rear of the Ferry Terminal at Ballycastle to the following users by way of a permit scheme.

- Residents of Rathlin who park their car overnight at Ballycastle.
- Non-resident of Rathlin with permanent employment on the Island, e.g. Teacher, Nurse etc.

Berth Holders at Ballycastle Marina to have free parking within any of the Harbour car parks. They also benefit from a 30-minute loading and off-loading dispensation. Two spaces allocated for this purpose.

### **Option 4**

Charging at all Seafront car parks in Ballycastle – with the following concessions and also charge at West Strand car park Portrush.

Provide free car parking within any of the Harbour area car parks at Ballycastle to the following users by way of an enforcement whitelist.\*

- Residents of Rathlin who park their car overnight at Ballycastle.
- Non-resident of Rathlin with permanent employment on the Island, e.g. Teacher, Nurse etc.

\*Enforcement whitelist - – a vehicle registration is entered to the service providers software which identifies that particular vehicle as permitted to park in a location without charge.

Berth Holders at Ballycastle Marina to have free parking within any of the Harbour car parks. They also benefit from a 30-minute loading and off-loading dispensation. Two spaces allocated for this purpose.

**Note: Option 4 shall have no dedicated space allocation.**

### **Option 5**

Charging at Seafront Marina car park only – with the following concessions and also charge at West Strand car park Portrush.

Given the likely displacement of cars, wishing to avail of free parking at the Ferry Terminal/Harbour car park in Ballycastle as a result of charging at the Seafront Marina car park, dedicated spaces within the Ferry Terminal car park or adjacent area shall be made available by way of a controlled space (free to use – circa 40 spaces) to the following users by way of a permit scheme.

- Residents of Rathlin who park their car overnight at Ballycastle.
- Non-resident of Rathlin with permanent employment on the Island, e.g. Teacher, Nurse etc.

Berth Holders at Ballycastle Marina to have free parking within any of the Harbour car parks. They also benefit from a 30-minute loading and off-loading dispensation. Two spaces allocated for this purpose.

### **Option 6**

Charging at the Harbour car parks only with the Seafront Marina car park remaining free and also charge at West Strand car park Portrush.

Provide free car parking within any of the Harbour area car parks in Ballycastle to the following users by way of an enforcement whitelist.\*

- Residents of Rathlin who park their car overnight at Ballycastle.
- Non-resident of Rathlin with permanent employment on the Island, e.g. Teacher, Nurse etc.

\*Enforcement whitelist - a vehicle registration is entered to the service providers software which identifies that particular vehicle as permitted to park in a location without charge.

Further information was provided regarding the findings of the consultation.

### **Option preferences.**

Out of all the options listed, respondents selected option 1 as their most preferred option.

The findings of the consultation are summarised within the attached report – see appendix 3 (circulated).

618 respondents completed the survey questionnaire (table circulated).

Rathlin Community Development Community Association contacted the Director of Environmental Services via email with some concerns they had and requested that these be taken into consideration when Council deliberate on

the results of the survey and any subsequent proposals – the correspondence can be viewed at appendix 4 (circulated).

A recently Council commissioned draft Traffic and Parking survey across the Connected Causeway area conducted by AECOM on Friday 16<sup>th</sup>, Saturday 17<sup>th</sup> and Sunday 18<sup>th</sup> August 2024, showed that in Ballycastle there was an under provision of parking spaces at peak times at the Sea front/Harbour/Ferry Terminal car parks.

### **Recommendation**

**It is recommended** that the Environmental Services Committee considers the findings of the public consultation (attached) and advise which charging option (if any) they wish to recommend to Council.

Proposed by Councillor Bateson

Seconded by Councillor MA McKillop

- To recommend that Council maintain the status quo of no car parking charges at West Bay nor Ballycastle Seafront. This is following the vast feedback from the consultation which was overwhelmingly opposed to the charges as well as the complex issues surrounding the Island life on Rathlin, the marina and the overall layout of the areas.

Councillor Huggins requested a Recorded Vote.

Councillor Holmes stated that the results of the public consultation were as expected as no one wants the charges. Council needs to spend money in this area and Council needs to raise money in order to spend it; Ballycastle needs to shoulder its share of the car parking charges alongside the other big towns in the Borough. Councillor Holmes reflected on his experiences of paying for car parking.

Councillor Kane stated that the rates were struck last year based on this income. Councillor Kane stated that options and considerations were discussed prior to the meeting and that Elected Members are not ready to make a decision, that this needs to be part of the rate setting process.

Councillor Huggins stated that the car parking charges need to be fair across the Borough, that Rathlin Island has been considered and dispensation is in the options provided. Councillor Huggins stated there should not be a difference made for Ballycastle, she stated the proposed charges are seasonal and there are towns in the Borough where there are car parking fees throughout the year. Councillor Huggins stated that Committees are the place for making decisions.

The Chair put the motion to the vote.

5 Members voted For; 9 Members voted Against; 1 Member Abstained

The Chair declared the motion lost.

**Recorded Vote Table**

For (5)	Councillor C Archibald, Bateson, Chivers, MA McKillop, McQuillan
Against (9)	Alderman Fielding, S McKillop
	Councillor Callaghan, Holmes, Huggins, Kane, Jonathan McAuley, Mairs, Stirling
Abstain (1)	Alderman Hunter

- \* **Councillor McGlinchey rejoined the meeting remotely at 7.54pm.**

Councillor Huggins requested a recess.

The Chair declared a recess at 7:56pm

The meeting reconvened at 8:03pm

Proposed by Councillor Huggins

Seconded by Councillor Holmes

- To recommend that Council approve Option 4:

Charging at all Seafront car parks in Ballycastle – with the following concessions and also charge at West Strand car park Portrush.

Provide free car parking within any of the Harbour area car parks at Ballycastle to the following users by way of an enforcement whitelist.\*

- Residents of Rathlin who park their car overnight at Ballycastle.
- Non-resident of Rathlin with permanent employment on the Island, e.g. Teacher, Nurse etc.

\*Enforcement whitelist - – a vehicle registration is entered to the service providers software which identifies that particular vehicle as permitted to park in a location without charge.

Berth Holders at Ballycastle Marina to have free parking within any of the Harbour car parks. They also benefit from a 30-minute loading and off-loading dispensation. Two spaces allocated for this purpose.

**Note: Option 4 shall have no dedicated space allocation.**

Councillor Bateson requested a Recorded Vote.

In response to questions the Director of Environmental Services confirmed that the options were agreed to only consider permanent employees on Rathlin Island.

The Chair put the motion to the vote

9 Members vote For; 6 Members voted Against; 1 Member Abstained

The Chair declared the motion carried

### Record Vote Table

For (9)	Alderman Fielding, S McKillop
	Councillor Callaghan, Holmes, Huggins, Kane, Jonathan McAuley, Mairs, Stirling
Against (6)	Councillor C Archibald, Bateson, Chivers, McGlinchey, MA McKillop, McQuillan
Abstain (1)	Alderman Hunter

**AGREED** – To recommend that Council approve Option 4:  
Charging at all Seafront car parks in Ballycastle – with the following concessions and also charge at West Strand car park Portrush.  
Provide free car parking within any of the Harbour area car parks at Ballycastle to the following users by way of an enforcement whitelist.\*

- Residents of Rathlin who park their car overnight at Ballycastle.
- Non-resident of Rathlin with permanent employment on the Island, e.g. Teacher, Nurse etc.

\*Enforcement whitelist - – a vehicle registration is entered to the service providers software which identifies that particular vehicle as permitted to park in a location without charge.

Berth Holders at Ballycastle Marina to have free parking within any of the Harbour car parks. They also benefit from a 30-minute loading and off-loading dispensation. Two spaces allocated for this purpose.

**Note: Option 4 shall have no dedicated space allocation.**

\* **Councillor McGlinchey left the meeting remotely at 8:06pm.**

## 8. CINEMA LICENCE RENEWALS

For Information report, previously circulated, was presented as read by the Chair.

### LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NI) ORDER 1985

### CINEMAS (NORTHERN IRELAND) ORDER 1991

The undernoted application for a cinema licence has been received, acknowledged and processed during the report period.

<u>Unique Reference</u> <u>Number:</u>	<u>Name of Premises</u>
CL003	Bushmills Inn Hotel

Committee NOTED the report.

## 9. ENTERTAINMENT LICENCE RENEWALS

For information report, previously circulated, was presented as read by the Chair.

## **LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NI) ORDER 1985**

### **ENTERTAINMENT LICENCES**

The undernoted applications for an entertainments licence have been received, acknowledged and processed during the report period.

<b><u>Unique Reference Number</u></b>	<b><u>Name of Premises</u></b>
EL349	Roe Park Resort (Hotel)
EL033	Cromore Halt Inn Ltd
EL098	Rathmore Golf Club
EL207	Garryduff Presbyterian Church Hall
EL239	Rasharkin Presbyterian Church Hall
EL133	Potters Snooker & Pool Club
EL039	Singin Thistle
EL315	Rising Sun Bar
EL172	Mosside Orange Hall
EL367	The Depot
EL082	Portstewart Golf Club
EL057	Kilrea Golf Club
EL049	Harbour Bar & Bistro
EL177	Lurig Bar
EL288	Dunluce Parish Centre
EL288	Dunluce Parish Centre
EL310	Blazin Saddles (Bob's Bar)
EL429	The Clyde Tavern
EL435	The Clyde Tavern (Outdoor)
EL331	Corner Bar & Market Yard
EL237	Rafters Snooker Club

Committee NOTED the report.

## **10. PETROLEUM SPIRIT LICENCE RENEWALS**

For information report, previously circulated, was presented as read by the Chair.

## **PETROLEUM (REGULATION) ACTS 1929 AND 1937**

### **PETROLEUM SPIRIT LICENCES**

The undernoted applications for renewal of petroleum spirit licence have been received, acknowledged and processed during the report period.

<b><u>Licence No:</u></b>	<b><u>Name of Premises</u></b>
---------------------------	--------------------------------

PL012	Sainsburys Petrol Station
PL068	Nicholls 24
PL055	Tesco Petrol Filling Station

Committee NOTED the report.

## 11. SOCIETY LOTTERY REGISTRATIONS

For information report, previously circulated, was presented as read by the Chair.

### **THE BETTING, GAMING, LOTTERIES AND AMUSEMENTS (NI) ORDER 1985**

#### **REGISTRATION OF A SOCIETY**

The undernoted applications for society lottery registrations have been received, acknowledged and processed during the report period.

<b><u>Registration No</u></b>	<b><u>Name of Society</u></b>
SL036	Cushendun Building Preservation Trust
SL037	Portstewart Community Association
SL018	County Londonderry Horse Breeding Society
SL038	Limavady Wolfhounds GAC

Committee NOTED the report.

## 12. DANGEROUS STRUCTURE UPDATE

For information report, previously circulated, was presented as read by the Chair.

### **Purpose of Report**

The purpose of this report is to update Council on the ongoing proceedings relating to a dangerous structure on Castle Street, Ballycastle.

### **Background**

Further to ES241112 and CM241203 members are aware that following a complaint to the Building Control department regarding the structural integrity of the former Antrim Arms building on Castle Street, Ballycastle, a Dangerous Structure Notice was issued by Council.

Said Notice required the owner to begin taking down, securing or repairing the building so as to prevent any danger from the building structure.



The matter was brought before Coleraine Magistrates Court on Friday 3rd January 2025. The case was adjourned until 7th March 2025 to allow the owner to consult with their own Conservation Accreditation Register for Engineers (CARE) Certified Engineer given its status as a listed building.

Historical Environment Division (HED) have been requested to attend the next court hearing on 7th March 2025.

### **Recommendation**

**It is recommended** that the report is noted.

In response to questions, the Director of Environmental Services provided an update as detailed in the report.

Committee NOTED the report.

## **13. PERIOD 8 – ES MANAGEMENT ACCOUNTS AND FINANCIAL POSITION 2024/25**

For information report, previously circulated, was presented as read by the Chair.

### **Purpose of Report**

The purpose of this report to provide Members with information on the current financial position of Environmental Services Directorate at the end of Period 8.

Further information was provided under the following headings

- Background
- In-year Savings
- Capital Expenditure

### **Recommendation**

Members are requested to note the paper.

In response to questions the Director of Environmental Services provided clarity on how the Financial Position has been presented. The Director of Environmental Services confirmed that a further breakdown can be provided in this report going forward.

Committee NOTED the report.

## **14. MATTERS FOR REPORTING TO PARTNERSHIP PANEL**

There were no matters to report to the Partnership Panel.

## **15. CONSULTATIONS**

There were no consultations.

## **16. CORRESPONDENCE**

There was no correspondence.

### **MOTION TO PROCEED ‘IN COMMITTEE’**

Proposed by Councillor Huggins  
Seconded by Councillor Callaghan and

**AGREED – to recommend that Council move ‘In Committee’.**

\* **Press and Public left the meeting at 8.14pm.**

***The information contained in the following item is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.***

## **17. ANNUAL PURCHASE OF PLANTS FOR THE 2025 SEASON**

Report, previously circulated, was presented by the Director of Environmental Services.

Confidential by virtue of paragraph(s) 4 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.

### **Purpose of Report**

Approval is sought to progress with the purchase of plants for Council Estate for the 2025 season.

### **Recommendation**

**It is recommended** that the Environmental Services Committee recommend that Council approve the annual purchase of plants for Council Estate for the 2025 season at a cost of £45,974.00.

In response to questions the Director of Environmental Services advised that the cost of the plants is a similar cost to last year.

Proposed by Councillor Huggins  
Seconded by Alderman S McKillop and

**AGREED – to recommend that Council approve the annual purchase of plants for Council Estate for the 2025 season at a cost of £45,974.00**

## **18. STREET TRADING LICENCE RENEWALS**

Report, previously circulated, was presented as read by the Chair.

Confidential by virtue of paragraph(s) 2 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.

### **STREET TRADING (NI) ACT 2001**

The undernoted applications for a street trading licence have been received, acknowledged and processed during the report period.

<u>Unique Reference Number</u>	<u>Type of Licence</u>	<u>Commodity</u>	<u>Location</u>
MST 010	Mobile	Ice Cream and confectionary	Borough of Causeway Coast and Glens

Committee NOTED the report.

### **MOTION TO PROCEED ‘IN PUBLIC’**

Proposed by Councillor Kane  
Seconded by Councillor MA McKillop and

**AGREED** – to recommend that Committee move ‘*In Public*’.

This being all the business, the Chair thanked Elected Members for their attendance. The meeting closed at 8:22pm

---

Chair