

**ENVIRONMENTAL SERVICES COMMITTEE MEETING  
TUESDAY 11 FEBRUARY 2025**

**Table of Recommendations**

<b>No</b>	<b>Item</b>	<b>Summary of key Recommendations</b>	<b>Estimated Timescale for completion</b>
1.	Apologies	<i>Nil</i>	
2.	Declarations of Interest	<i>Councillor C Archibald</i>	
3.	Minutes of previous meeting held Tuesday 14 January 2025	<i>Confirmed as a correct record</i>	
	<b>'IN COMMITTEE (Item 4)'</b>		
4.	'Connected Causeway – Update for Environmental Services Committee' – Presentation from SIB, Project Manager	<i>Received</i>	
5.	Prohibition or Restriction of Use of Public Roads; Special Events	<p><b><i>To recommend that Council grant a Road Closure Order subject to compliance with the conditions of the Order, that the applicant:-</i></b></p> <ul style="list-style-type: none"> <li>- <b><i>Has insured against such risks in connection with the holding of the event on the above roads to the value of £10,000,000;</i></b></li> </ul> <p><b><i>Erects, places, and removes all barriers and signs as per the traffic management plan</i></b></p>	

<b>No</b>	<b>Item</b>	<b>Summary of key Recommendations</b>	<b>Estimated Timescale for completion</b>
		<p><i>between: 09:30hrs until 16:00hrs on 17<sup>th</sup> May 2025;</i></p> <ul style="list-style-type: none"> <li>- <i>Provides access to emergency services in the event of an emergency situation</i></li> </ul>	
6.	Capping of Craighulliar Landfill Site	<p><i>To recommend that Council grants permission to progress to Stage 1 of the procurement gateway to enable a feasibility and scoping study to be undertaken in respect of final engineered capping of Craighulliar Landfill Site and a paper brought back to a future meeting with options for additional renewable energy schemes on the Craighulliar site</i></p>	
7.	Amusement Permit Renewals	<i>Noted</i>	
8.	Entertainment Licence Renewals	<i>Noted</i>	
9.	Approval of Premises as a Venue for Civil Marriage	<i>Noted</i>	
10.	Approval of Premises as a Venue for Civil Partnership	<i>Noted</i>	
11.	Licences Issued under Delegated Authority	<i>Noted</i>	
12.	Petroleum Spirit Licence Renewals	<i>Noted</i>	

<b>No</b>	<b>Item</b>	<b>Summary of key Recommendations</b>	<b>Estimated Timescale for completion</b>
13.	Transfer of Landlord Registration Scheme to Local Councils	<i>Noted</i>	
14.	Period 9 – ES Management Accounts and Financial Position 2024/25	<i>Noted</i>	
15.	Matters for Reporting to Partnership Panel	<i>Nil</i>	
16.	Consultations	<i>Nil</i>	
17.	Correspondence	<i>Nil</i>	
18	Any Other Relevant Business (notified in Accordance with Standing Order 12(o))		
(i)	Road Closure Ramore Street, Portrush (Ald Fielding)	<i>Information</i>	
	<b>'IN COMMITTEE' (Item 19-22 inclusive)</b>		
19.	Harbour & Marina Strategy Procurement	<b><i>To recommend that Council grant officers permission to appoint McCarty Browne to deliver the harbour and marina strategy. The subsequent strategy shall be brought back to members for approval at a later date</i></b>	
20.	Street Trading Licence Renewals	<i>Noted</i>	
21.	North West Region Waste Management Group	<i>Noted</i>	

<b>No</b>	<b>Item</b>	<b>Summary of key Recommendations</b>	<b>Estimated Timescale for completion</b>
	(NWRWMG) – Joint Committee Minutes		
<b>22.</b>	Increase in Fees for Car Park Enforcement Contract	<b>Noted</b>	

UNCONFIRMED

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF  
THE ENVIRONMENTAL SERVICES COMMITTEE HELD  
IN THE COUNCIL CHAMBER, CIVIC HEADQUARTERS  
AND VIA VIDEO CONFERENCE  
ON TUESDAY 11 FEBRUARY 2025 AT 7.00 PM**

**In the Chair:** Councillor Mairs (C)

**Members Present:** Alderman Fielding (C), Hunter (R), Knight-McQuillan (C), S McKillop (C); Councillors C Archibald (C), Bateson (R), Chivers (R), Holmes (R/C), Huggins (C), Kane (C), Jonathan McAuley (C), MA McKillop (R), McQuillan (R), Stirling (C)

**Officers Present:** A McPeake, Director of Environmental Services (C)  
J Richardson, Head of Capital Works, Energy and Infrastructure (R)  
T Vauls, Car Parks Manager (R)  
N Harkness, SIB Project Manager (R)  
I Owens, Committee and Member Services Officer (C)

**In Attendance:** A Lennox, ICT Officer (C)  
M Kennedy, ICT Officer (C)

Press: (3 no.) (R)

Public: (1 no.) (R)

**Key:** (C) Attended in the Chamber  
(R) Attended Remotely

**Substitutions:** Alderman Knight-McQuillan substituted for Councillor Callaghan.

The Chair advised Committee of its obligations and protocol whilst the meeting was being audio recorded.

The Director of Environmental Services undertook a roll call.

## **1. APOLOGIES**

There were no apologies.

## 2. DECLARATIONS OF INTEREST

Councillor C Archibald declared an interest in Item 19 – Harbour and Marina Strategy Procurement. Having declared an interest Councillor C Archibald did not participate in the Item and left the Chamber.

## 3. MINUTES OF PREVIOUS MEETING HELD TUESDAY 14 JANUARY 2025

Summary, previously circulated.

Proposed by Alderman Fielding  
Seconded by Councillor Stirling and

**AGREED** – The Minutes of the Environmental Services Committee meeting held Tuesday 14 January 2025 were confirmed as a correct record.

### **MOTION TO PROCEED ‘IN COMMITTEE’**

Proposed by Alderman Knight-McQuillan  
Seconded by Alderman McKillop and

**AGREED** – to recommend that Council move ‘*In Committee*’.

- \* **Press and Public left the meeting at 7.03 pm.**

*The information contained in the following item is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.*

- \* **Councillor Holmes joined the meeting in the Chamber having previously attended remotely.**

## 4. ‘CONNECTED CAUSEWAY – UPDATE FOR ENVIRONMENTAL SERVICES COMMITTEE’ – PRESENTATION FROM SIB, PROJECT MANAGER

The Chair invited the SIB Project Manager to present to the Committee.

The SIB Project Manager advised that the rationale for requesting presentation ‘in committee’ is due to the commercially confidential nature of the presentation content.

The SIB Project Manager gave an update on the anticipated Connected Causeway Growth Deal project via a power point presentation as follows:-

Status Quo (pre-SOC)

The SOC: Preferred way forward

Post-SOC Developments

Proposed Revised Project Scope

Dealing with ongoing uncertainties

Next Steps

The SIB Project Manager invited questions from Elected Members who sought further details and clarifications which were provided in respect of:-

Stakeholder and community engagement;

Enhanced traffic management and car parking;

Information and signage;

Infrastructure.

Elected Members welcomed the report and the Chair thanked the SIB Project Manager for attending.

The SIB Project Manager left the meeting at 8.00 pm.

**MOTION TO PROCEED 'IN PUBLIC'**

Proposed by Alderman Knight-McQuillan

Seconded by Councillor C Archibald and

**AGREED** – to recommend that Committee move '*In Public*'.

## 5. PROHIBITION OR RESTRICTION OF USE OF PUBLIC ROADS; SPECIAL EVENTS

Report, previously circulated, was presented by the Director of Environmental Services.

### GRANT OF ROAD CLOSURE ORDER

The undernoted application to hold a special event on a public road has been received by Council in accordance with the Road Traffic Regulation (NI) Order 1997.

**Reference No:** EH828719

**Application:** Grant of a Road Closure Order for Castlerock Charity Event and Fun Day

Day and times on which it is applied to close the Promenade, Castlerock  
Saturday 17<sup>th</sup> May 2025 from 9.30 hrs until 16.00 hrs

**Representation:** Closing date 12<sup>th</sup> February 2025

**Df/PSNI/NIFRS**

**NIAS/Translink:** Closing date 4<sup>th</sup> February 2025

### Recommendation

It is recommended that Council grant a Road Closure Order subject to compliance with the conditions of the Order, that the applicant:-

- Has insured against such risks in connection with the holding of the event on the above roads to the value of £10,000,000;
- Erects, places, and removes all barriers and signs as per the traffic management plan between: 09:30hrs until 16:00hrs on 17<sup>th</sup> May 2025;
- Provides access to emergency services in the event of an emergency situation



Proposed by Councillor Holmes  
Seconded by Councillor C Archibald and

**AGREED** – to recommend that Council grant a Road Closure Order subject to compliance with the conditions of the Order, that the applicant:-

- Has insured against such risks in connection with the holding of the event on the above roads to the value of £10,000,000;
- Erects, places, and removes all barriers and signs as per the traffic management plan between: 09:30hrs until 16:00hrs on 17<sup>th</sup> May 2025;
- Provides access to emergency services in the event of an emergency situation

## 6. **CAPPING OF CRAIGAHULLIAR LANDFILL SITE**

Report, previously circulated, was presented by the Director of Environmental Services.

### **Purpose of Report**

The purpose of this report is to ask Members to grant permission to advance to Stage 1 of the procurement gateway to carry out a scoping and feasibility study for the final engineered capping of Craigahulliar Landfill Site.

### **Background**

Craigahulliar Landfill Site occupies a quarry, which operated until 1989, and is located on Ballymacrea Road, approximately 2.75km to the southeast of Portrush.

The site has operated as a non-hazardous landfill and covers an area of approximately 176,000 square metres.

Craigahulliar Landfill Site consists of six cells. Cells 1, 2 and 3 have been filled and capped. Cells 4 and 5 have been infilled. Cell 6 has not been developed.

Further to report ES231010, endorsed at CM231107, Members will be aware of approval to the mothballing of Craigahulliar Landfill Site after the completion of infilling cells 4 and 5.

### **Proposals**

It is proposed that this capital works scheme progress to Stage 1 of the capital programme with a feasibility and scoping study conducted and produced with supporting estimated costs for approx. 52,000m<sup>2</sup> of capping.

Councils Infrastructure department will be responsible for managing each stage of this project.

**Recommendation(s)**

It is recommended that Committee grants permission to progress to Stage 1 of the procurement gateway to enable a feasibility and scoping study to be undertaken in respect of final engineered capping of Craigahulliar Landfill Site.

At the request of Alderman Fielding, the Director of Environmental Services confirmed the process involved in capping which included extraction of gases and finishing with top soil for grazing purposes.

At the request of Councillor Kane the Director of Environmental Services confirmed that there was consideration given to renewable energy by way of extracting gases for purposes of generating power. The Director of Environmental Services advised that gas pipes laid will extract gas which will diminish over time. Councillor Kane referred to a recent presentation by National Association of Councillors, where information was shared on how Councils can benefit from Renewable Energy Schemes. Councillor Kane requested that a paper be brought back with options for additional renewable energy schemes on the Craigahulliar site.

Proposed by Alderman Fielding  
Seconded by Councillor Kane and

**AGREED** – to recommend that Council grants permission to progress to Stage 1 of the procurement gateway to enable a feasibility and scoping study to be undertaken in respect of final engineered capping of Craigahulliar Landfill Site and a paper brought back to a future meeting with options for additional renewable energy schemes on the Craigahulliar site.

**7. AMUSEMENT PERMIT RENEWALS**

For information report, previously circulated was presented by the Director of Environmental Services.

**THE BETTING, GAMING, LOTTERIES AND AMUSEMENTS (NI) ORDER 1985**

## RENEWAL OF AN AMUSEMENT PERMIT

The undernoted applications for renewal of an amusement permit have been received and processed during the report period.

<u>Licence No:</u>	<u>Name of Premises</u>
AP014	Rafters Snooker Club
AP005	Max Gaming Centre

Committee NOTED the report.

## 8. ENTERTAINMENT LICENCE RENEWALS

For information report, previously circulated was presented by the Director of Environmental Services.

## LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NI) ORDER 1985

### ENTERTAINMENT LICENCES

The undernoted applications for an entertainments licence have been received, acknowledged and processed during the report period.

<u>Unique Reference Number</u>	<u>Name of Premises</u>
EL139	Patsy's Bar
EL162	Causeway Hotel
EL191	O'Connor's Bar
EL308	Donegal Charlies
EL340	St Canice's GAA Social Club

Committee NOTED the report.

## 9. APPROVAL OF PREMISES AS A VENUE FOR CIVIL MARRIAGE

For information report, previously circulated was presented by the Director of Environmental Services.

## **MARRIAGE REGULATIONS (NI) 2003**

### **THE MARRIAGE (NI) ORDER 2003**

Approval of premises as a venue for Civil Marriage.

The undernoted applications for renewal as an approved place for Civil Marriage were received, acknowledged and processed during the report period.

<b><u>Unique Reference Number</u></b>	<b><u>Premises Name</u></b>	<b><u>Approval Type</u></b>
MA005	Portrush Town Hall	Civil Marriage Place Approval

Committee NOTED the report.

### **10. APPROVAL OF PREMISES AS A VENUE FOR CIVIL PARTNERSHIP**

For information report, previously circulated was presented by the Director of Environmental Services.

### **THE CIVIL PARTNERSHIP REGULATION (NI) 2005**

### **THE CIVIL PARTNERSHIP ACT 2004**

Approval of premises as a venue for Civil Partnership.

The undernoted applications for renewal as an approved place for Civil Partnership were received, acknowledged and processed during the report period.

<b><u>Unique Reference Number</u></b>	<b><u>Premises Name</u></b>	<b><u>Approval Type</u></b>
CP005	Portrush Town Hall	Civil Partnership Place Approval

Committee NOTED the report.

## 11. LICENCES ISSUED UNDER DELEGATED AUTHORITY

For information report, previously circulated was presented by the Director of Environmental Services.

The below licences were issued under Delegated Authority during the last report period:

### Entertainment Licences

<u>Unique Reference Number</u>	<u>Name of Premises</u>
EL233	Fat Willys Restaurant Ltd. T/A Fat Willys Pub and Grub

Committee NOTED the report.

## 12. PETROLEUM SPIRIT LICENCE RENEWALS

For information report, previously circulated was presented by the Director of Environmental Services.

### PETROLEUM (REGULATION) ACTS 1929 AND 1937

#### PETROLEUM SPIRIT LICENCES

The undernoted applications for renewal of petroleum spirit licence have been received, acknowledged and processed during the report period.

<u>Licence No:</u>	<u>Name of Premises</u>
PL048	Bush Fuels
PL069	Derrychrier Services Limited

Committee NOTED the report.

### **13. TRANSFER OF LANDLORD REGISTRATION SCHEME TO LOCAL COUNCILS**

For information report, previously circulated was presented by the Director of Environmental Services.

#### **Purpose of Report**

The purpose of this report is to provide Members with information regarding the transfer of the Landlord Registration Scheme to Local Councils.

#### **Background**

The Landlord Registration Scheme Regulations (Northern Ireland) 2014 established the requirement for all private landlords to register with the scheme and created a centralised database of landlords operating within the private rented sector.

The Scheme is currently managed by a Landlord Registrar and a small team within the Department for Communities (DfC). Local councils have enforcement powers to act against non-compliant landlords.

In 2023, SOLACE considered a report from DfC outlining the benefits of transferring the functions of the Landlord Registration Scheme to local councils. In March 2023, it was agreed that Lisburn & Castlereagh City Council (LCCC) would act as the lead council in the preparation for and transfer of the functions under the Landlord Registration Scheme within Northern Ireland.

In September 2023, a Programme Board was established to oversee the delivery of the project with representatives from DfC, LCCC and an independent SOLACE representative to oversee the transfer of these functions from DfC to local councils by March 2025.

Engagement has been ongoing with Councils and other stakeholders throughout the lifetime of the project including various all councils' group including Environmental Health NI (EHNI), IT officers', Head of Communications and Information Governance groups. Other stakeholders have included landlords, agents, tenants, DfC, PropertyPal and those who have contracts with the current scheme.

This scheme operates on a cost-neutral basis, with all services funded solely by the registration fee. There is no financial implication for any council. To date, all

funding for the project has been provided by the DfC. Post transfer of functions, all staffing costs, contracts, and future initiatives will be funded through the registration fee.

### **New Website and Registration Portal**

Following an open procurement exercise conducted by LCCC in March 2024, an IT software company was awarded the contract for the build and management of a new dedicated website and registration portal. Currently, this system is going through the User Acceptance Testing stage which once finalised in early February 2025 will allow the data stored on the current system to be migrated over.

The transfer of the landlord registration functions to local councils will occur on Saturday 1<sup>st</sup> March 2025 with a 'go live' date for the new system on Monday 3<sup>rd</sup> March 2025. This will see the completion of Phase 1. Phase 2 will commence shortly after that date with all additional functionality completed by June 2025.

Full training, including user guides for future employees who will access the database, will be provided to all councils and other users to maximise the benefits of the new system.

### **Appointment of New Landlord Registration Team**

A recruitment exercise for a new landlord registration team was completed in 2024 and a team of three positions have now been filled, including the appointment of a new Landlord Registrar.

### **Communications Plan**

DfC has developed an advertising campaign as part of a broader communications strategy related to the transfer of functions. This campaign, which includes radio and social media advertisements, will launch in February 2025. The advertisements will emphasize the requirement for landlords in the private rented sector to register with the scheme. Additionally, updates regarding these changes will be communicated via email or letter to those already registered. Following the transfer, future campaigns will be led by the Landlord Registrar and distributed across all councils for promotion through their social media channels.

### **Governance Structures Post Transfer**

The Programme Board were scheduled to formally agree a Memorandum of Understanding (MOU), new operating model and timeline for regulation change being brought forward by DfC, at its meeting in January 2025. These documents will provide clarity to Council on the governance structures for the scheme post

transfer and proposes how the Landlord Registration Scheme can become more meaningful to councils and landlords in the long term.

**Recommendation**

It is recommended that Members note the above information.

At the request of Councillor Holmes the Director of Environmental Services clarified that landlords were already registered with Causeway Coast and Glens Borough Council and that the information related to a transfer of data from DfC to Council. The Director of Environmental Services further advised that registration lasts 3 years and costs £70 online and £80 if in paper format with cost recovery mechanism covering finances.

Committee NOTED the report.

**14. PERIOD 9 – ES MANAGEMENT ACCOUNTS AND FINANCIAL POSITION 2024/25**

For information report, previously circulated was presented by the Director of Environmental Services

**Purpose of Report**

The purpose of this report to provide Members with information on the current financial position of Environmental Services Directorate at the end of Period 9.

Further information was provided under the following headings

- Background
- In-year Savings
- Capital Expenditure

**Recommendation**

Members are requested to note the paper.

Committee NOTED the report.

**15. MATTERS FOR REPORTING TO PARTNERSHIP PANEL**

There were no matters for Reporting to Partnership Panel.



## 16. CONSULTATIONS

There were no Consultations.

## 17. CORRESPONDENCE

There was no Correspondence.

### CHANGE ORDER OF BUSINESS

The Chair advised of a change to order of business

## 18. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12 (0))

### (i) Road Closure Ramore Street, Portrush (Alderman Fielding)

*Can an update be provided on discussions between the Council, NIHE and DfI Roads regarding the road closure of Ramore Street, Portrush and what measures can be undertaken to inform visitors that Landsdowne Car Park is still accessible to the businesses operating in that locality.*

Alderman Fielding said that there was no signage indicating business as usual for traders/businesses who were adversely impacted some of whom were concessionary traders and sought clarity on the timeframe for re-opening and engagement which had taken place with stakeholders.

The Director of Environmental Services advised that Officers had engaged with DfI and NIHE citing that Council had no direct remit of responsibility in this regard but confirmed that road opening was likely to be Thursday of this week. The Director of Environmental Services said he had received an update confirming that works were undertaken to clear debris and make safe the area and believed that traffic management plans to re-direct traffic had not fully been put in place.

Alderman S McKillop raised the matter of signage at Portballintrae where there was an absence of signs in relation to closure of Ballaghmore Road and issues with traffic lights in Bushmills during a busy Sunday.

The Director of Environmental Services agreed to contact Alderman S McKillop for more details.

Councillor Kane referred to what he described the worst storm in memory and wished to acknowledge the work undertaken by Council including the Community Hubs.

At the request of Councillor Kane the Director of Environmental Services advised that all parks and open spaces had now returned to normal opening hours but that some forests and woodlands were still not fully operational. Councillor Kane suggested that some signage may still be in situ suggesting that facilities are not open as normal and may need to be removed.

The Director of Environmental Services wished to thank staff working in Estates, Emergency Planning and other areas of Council who worked diligently to get premises back up and running on Council property.

#### **MOTION TO PROCEED 'IN COMMITTEE'**

Proposed by Councillor Huggins  
Seconded by Councillor Archibald and

**AGREED – to recommend that Council move 'In Committee'.**

- \* **Press and Public left the meeting at 8.20 pm.**

*The information contained in the following item is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.*

- \* **Having declared an interest Councillor C Archibald left the Chamber for consideration of this Item at 8.20 pm.**

#### **19. HARBOUR AND MARINA STRATEGY PROCUREMENT**

Confidential report, previously circulated, was presented by the Director of Environmental Services.

Confidential By virtue of paragraph(s) 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland)

##### **Purpose of Report**

To seek Members approval to appoint a consultancy to carry out and complete a harbour and marina strategy.

## **Background**

Members previously approved officers to carry out a public procurement exercise to secure tenders from suitably qualified consultants to carry out and complete a harbour and marina strategy.

Economic assessments were previously prioritised with regard to the Magilligan ferry terminal, Coleraine marina and Red Bay pier to ensure significant spend could be appraised – an overall appraisal or strategy has not taken place across all the facilities. An audit was carried out and adopted by the Audit committee (June 2023) which made the following recommendation

***“it is recommended that a strategic review of the current harbours and marinas provision should take place. This should be moulded into a strategy and be brought to Committee”.***

One satisfactory tender return was received from McCarthy Brown at a value of £38,000.00.

## **Proposal**

In order to comply with the audit recommendation and to ensure that the harbours and marinas deliver the most advantageous socio-economic benefits across all the facilities, it is proposed that the tender from McCarty Browne is accepted to ensure the harbour and marina strategy is completed at a cost of £38,000.00.

## **Recommendation**

It is recommended that the ES Committee grant officers permission to appoint McCarty Browne to deliver the Harbour and Marina Strategy. The subsequent strategy shall be brought back to members for approval at a later date.

Proposed by Alderman S McKillop

Seconded by Councillor Kane and

**AGREED** to recommend that Council grant officers permission to appoint McCarty Browne to deliver the Harbour and Marina Strategy. The subsequent strategy shall be brought back to members for approval at a later date.

At the request of Councillor Kane the Director of Environmental Services advised that the procurement process had determined that the experience and knowledge of the successful tender was deemed acceptable by the panel.

\* **Councillor C Archibald returned to the Chamber at 8.25 pm.**

## **20. STREET TRADING LICENCE RENEWALS**

Confidential for information report, previously circulated, was presented by the Director of Environmental Services.

Confidential by virtue of paragraph(s) 2 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014

### **STREET TRADING (NI) ACT 2001**

The undernoted applications (circulated) for a street trading licence have been received, acknowledged and processed during the report period.

Committee NOTED the report.

## **21. NORTH WEST REGION WASTE MANAGEMENT GROUP (NWRWMG) – JOINT COMMITTEE MINUTES**

Confidential for information report, previously circulated, was presented by the Director of Environmental Services.

Confidential by virtue of paragraph(s) 2 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.

### **Purpose of Report**

The purpose of this report is to provide members with minutes from the North West Region Waste Management Group (NWRWMG) Joint Committee Meetings on 24<sup>th</sup> September and 28<sup>th</sup> November 2024.

### **Background**

The NWRWMG is the voluntary coalition of two councils, Causeway Coast & Glens Borough Council and Derry & Strabane District Council, and is responsible for delivering effective waste management infrastructure, procurement and planning.

Both councils have formed a Joint Committee under the Local Government Act (Northern Ireland) 1972 in order to carry out this work.

Four elected members from each council sit on the NWRWMG Joint Committee.

### **Minutes**

The undernoted minutes from the NWRWMG Joint Committee are included in appendix 1, previously circulated:-

- Minutes of Joint Committee AGM dated 24<sup>th</sup> September 2024;
- Minutes of Joint Committee meeting dated 24<sup>th</sup> September 2024;
- Minutes of Joint Committee meeting dated 28<sup>th</sup> November 2024

Also previously circulated were:-

- Review of Corporate Risk Register;
- Current Status of NWRWMG Tenders

### **Recommendation(s)**

It is recommended that the Environmental Services Committee note the NWRWMG Joint Committee meeting minutes of 24<sup>th</sup> September and 28<sup>th</sup> November 2024.

Committee NOTED the report.

## **22. INCREASE IN FEES FOR CAR PARK ENFORCEMENT CONTRACT**

Confidential, for information report, previously circulated, was presented by the Director of Environmental Services

Confidential by virtue of paragraph(s) 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.

### **Purpose of Report**

To inform members of the request from our car park service provider, Car Park Services Ltd, to increase the charges for services in line with clause 12.2.2 of the current contract.

The current prices for services and the new proposed price increases are listed in the table in Appendix 1, previously circulated.

The Chief Finance Officer, has been consulted and is content with the living wage increase and also the CPI increase of 2.6%.

## **Recommendation**

**It is recommended** that the Environmental Services Committee note the increases in contract costs which are in line with our current contract.

Committee NOTED the report.

## **MOTION TO PROCEED ‘IN PUBLIC’**

Proposed by Councillor Kane

Seconded by Councillor McAuley and

**AGREED** – to recommend that Committee move ‘*In Public*’.

This being all the business, the Chair thanked Elected Members for their attendance. The meeting closed at 8.30 pm.

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Chair