

**ENVIRONMENTAL SERVICES COMMITTEE MEETING
TUESDAY 11 MARCH 2025**

Table of Recommendations

No	Item	Summary of key Recommendations	Estimated Timescale for completion
1.	Apologies	<i>Nil</i>	
2.	Declarations of Interest		
3.	Minutes of previous meeting held Tuesday 11 February 2025	<i>Confirmed as a correct record</i>	
4.	Consultation on Public Health Agency Draft Corporate Plan 2025-2030	<i>To recommend that Council endorses the response.</i>	
5.	Consultation on a Draft Fuel Poverty Strategy for Northern Ireland	<i>To recommend that Council endorses the response.</i>	
6.	Amusement Permit Renewals	<i>Noted</i>	
7.	Entertainment Licence Renewals	<i>Noted</i>	
8.	Approval of Premises as a Venue for Civil Marriage	<i>Noted</i>	
9.	Approval of Premises as a Venue for Civil Partnership	<i>Noted</i>	
10.	Licences Issued under Delegated Authority	<i>Noted</i>	

No	Item	Summary of key Recommendations	Estimated Timescale for completion
11.	Entertainment Licence Renewals	Noted	
12.	Petroleum Spirit Licence Renewals	Noted	
13.	Society Lottery Registrations	Noted	
14.	Award of Public Analyst Collaborative Tender		
15.	Food Waste Recycling Initiative	Noted	
16.	Period 10 – ES Management Accounts and Financial Position 2024/25	Noted	
17.	Matters for Reporting to Partnership Panel	Nil	
18.	Consultations	Nil	
19.	Correspondence	Nil	
	'IN COMMITTEE' (Item 20-21 inclusive)		
20.	Purchase of Replacement Household Recycling Centre Compactors and Containers	to recommend to Council that permission be given to procure replacement Household Recycling Centre compactors and containers from Numac Fabrications Ltd.	
21.	Street Trading Licence Renewals	Noted	

No	Item	<i>Summary of key Recommendations</i>	<i>Estimated Timescale for completion</i>
22.	Any Other Relevant Business (notified in Accordance with Standing Order 12(o))	<i>None</i>	

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF
THE ENVIRONMENTAL SERVICES COMMITTEE HELD
IN THE COUNCIL CHAMBER, CIVIC HEADQUARTERS
AND VIA VIDEO CONFERENCE
ON TUESDAY 11 MARCH 2025 AT 7.00 PM**

In the Chair: Councillor Mairs (C)

Members Present: Alderman Fielding (C), Hunter (R), S McKillop (C);
Councillors C Archibald (C), Bateson (R), Callaghan (C),
Chivers (R), Holmes (R/C), Huggins (C), Kane (C),
Jonathan McAuley (R), McGlinchey (R), MA McKillop (R),
McQuillan (R), Stirling (C)

Officers Present: A McPeake, Director of Environmental Services (C)
S McAfee, Head of Health and Built Environment (R)
U Harper, Committee and Member Services Officer (C)

In Attendance: M Kennedy, ICT Officer (C)
R Finlay, ICT Officer (C)

Press: (3 no.) (R)

Key: (C) Attended in the Chamber
(R) Attended Remotely

The Chair advised Committee of its obligations and protocol whilst the meeting was being audio recorded.

The Director of Environmental Services undertook a roll call.

1. APOLOGIES

There were no apologies.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF PREVIOUS MEETING HELD TUESDAY 11 FEBRUARY 2025

Summary, previously circulated.

Proposed by Councillor Huggins
Seconded by Councillor Stirling and

AGREED – The Minutes of the Environmental Services Committee meeting held Tuesday 11 February 2025 were confirmed as a correct record.

4. CONSULTATION ON PUBLIC HEALTH AGENCY DRAFT CORPORATE PLAN 2025-2030

Report, previously circulated, was presented by the Director of Environmental Services.

Purpose of Report

The purpose of this report is to provide a Causeway Coast and Glens Borough Council response to the consultation.

Background

The Public Health Agency (PHA) has launched a consultation on its draft Corporate Plan for 2025 – 2030. The draft Plan sets out the strategic direction for the PHA over the next five years and where they will target their work.

The draft plan states that PHA endeavours to translate the Health and Social Care values into its culture by putting individuals and communities they at the heart of everything they do, acting with openness and honesty and treating people with dignity, respect and compassion; working together in partnership to improve the quality of life of those they serve, listening to and involving individuals and communities; valuing, developing and empowering their staff and striving for excellence and innovation; being evidence led and outcomes focused

The draft Plan sets out a framework for delivery which is based on the thematic areas of focus detailed in the report.

For each of the focus areas, the draft plan sets out the PHA's ambitions, priorities for the years ahead and how success will be measured.

The full consultation document can be found at:

<https://www.publichealth.hscni.net/about-us/consultations/current-consultations/draft-pha-corporate-plan-2025-2030-consultation>

Appendix 1 (previously circulated) is a suggested response to the consultation.

The closing date for submission of responses was 28th February 2025. Due to the time constraints this response has been submitted as an officer response pending endorsement and approval by Council.

Recommendation

It is recommended that Council endorses the response.

The Director of Environmental Services advised that although the response has already been submitted due to time constraints, any amendments can be submitted following approval by Council.

Proposed by Councillor Callaghan
Seconded by Councillor C Archibald and

AGREED – to recommend that Council endorses the response.

5. CONSULTATION ON A DRAFT FUEL POVERTY STRATEGY FOR NORTHERN IRELAND

Report, previously circulated, was presented by the Director of Environmental Services.

Purpose of Report

The purpose of this report is to provide a Causeway Coast and Glens Borough Council response to the consultation.

Background

The Department for Communities (DfC) has launched a consultation on a draft Fuel Poverty Strategy for Northern Ireland which proposes a framework for addressing fuel poverty and its impacts.

DfC defines fuel poverty is the inability of a household to heat and power their home adequately. It is affected by the cost of energy, the energy efficiency of the home and energy needs of those living in it, and household income. When people cannot heat their homes adequately it can lead to poor mental and physical health.

This strategy proposes a vision of a Warm, Healthy Home for Everyone, supported by 4 principles. It contains a number of proposed actions that will help us achieve the following objectives to:

1. Make homes more energy efficient
2. Collaborate and build capacity
3. Protect consumers

The draft Strategy also proposes a new approach to measuring and reporting on fuel poverty and proposals for the Department's new Fuel Poverty Energy Efficiency scheme.

The full consultation document can be found at: <https://www.communities-ni.gov.uk/consultations/consultation-new-fuel-poverty-strategy-northern-ireland>

Appendix 1 (previously circulated) is a suggested response to the consultation.

The initial date for submission of responses was 6th March 2025. However, Council has been granted an extension until 12th March 2025, with the response subject to subsequent endorsement and approval by full Council.

Recommendation

It is recommended that Council endorses the response.

The Director of Environmental Services advised that any amendments can be submitted following approval by Council.

Councillor Huggins noted that the response was very comprehensive and praised those involved in drafting it.

* **Councillor Holmes joined the meeting in the Chamber at 7.06pm.**

Proposed by Councillor Huggins
Seconded by Alderman S McKillop and

AGREED – to recommend that Council endorses the response.

6. AMUSEMENT PERMIT RENEWALS

For information report, previously circulated, was presented as read by the Chair.

THE BETTING, GAMING, LOTTERIES AND AMUSEMENTS (NI) ORDER 1985

RENEWAL OF AN AMUSEMENT PERMIT

The undernoted applications for renewal of an amusement permit have been received and processed during the report period.

<u>Licence No:</u>	<u>Name of Premises</u>
AP016	The Horseshoe Arcade
AP018	The Regal
AP006	Oasis Gaming Centre
AP011	Potters Snooker & Pool Club Ltd
AP010	The Jet Centre
AP017	Bentley Leisure Casino
AP004	Flutters Portrush Ltd

<u>Licence No:</u>	<u>Name of Premises</u>
AP009	Goldrush Portrush Ltd - Trading as Goldrush Entertainment Centre
AP008	Funland

Committee NOTED the report.

7. CINEMA LICENCE RENEWALS

For information report, previously circulated, was presented as read by the Chair.

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NI) ORDER 1985

CINEMAS (NORTHERN IRELAND) ORDER 1991

The undernoted application for a cinema licence has been received, acknowledged and processed during the report period.

<u>Unique Reference Number:</u>	<u>Name of Premises</u>
CL001	Movie House Coleraine

Committee NOTED the report.

8. APPROVAL OF PREMISES AS A VENUE FOR CIVIL MARRIAGE

For information report, previously circulated, was presented as read by the Chair.

MARRIAGE REGULATIONS (NI) 2003

THE MARRIAGE (NI) ORDER 2003

Approval of premises as a venue for Civil Marriage.

The undernoted applications for renewal as an approved place for Civil Marriage were received, acknowledged and processed during the report period.

<u>Unique Reference Number</u>	<u>Premises Name</u>	<u>Approval Type</u>
MA002	Mussenden Temple	Civil Marriage Place Approval

Committee NOTED the report.

9. APPROVAL OF PREMISES AS A VENUE FOR CIVIL PARTNERSHIP

For information report, previously circulated, was presented as read by the Chair.

THE CIVIL PARTNERSHIP REGULATION (NI) 2005

THE CIVIL PARTNERSHIP ACT 2004

Approval of premises as a venue for Civil Partnership.

The undernoted applications for renewal as an approved place for Civil Partnership were received, acknowledged and processed during the report period.

<u>Unique Reference Number</u>	<u>Premises Name</u>	<u>Approval Type</u>
CP002	Mussenden Temple	Civil Partnership Place Approval

Committee NOTED the report.

10. LICENCES ISSUED UNDER DELEGATED AUTHORITY

For information report, previously circulated, was presented as read by the Chair.

The below licences were issued under Delegated Authority during the last report period:

Local Government (Miscellaneous Provisions) (NI) Order 1985

Articles 13 &14, Practice of Acupuncture/Business of Cosmetic Piercing/Tattooing/Semi-Permanent Skin-Colouring/Electrolysis

<u>Unique Reference Number:</u>	<u>Name of Premises</u>	<u>Type of Registration</u>
T/01/2025	Pickled Ink	Tattooing
CP/01/2025	Pickled Ink	Cosmetic Piercing

Committee NOTED the report.

11. ENTERTAINMENT LICENCE RENEWALS

For information report, previously circulated, was presented as read by the Chair.

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NI) ORDER 1985

ENTERTAINMENT LICENCES

The undernoted applications for an entertainments licence have been received, acknowledged and processed during the report period.

<u>Unique Reference Number</u>	<u>Name of Premises</u>
EL056	Kilrea GAC Community Hall
EL398	Friends of Glenariffe - Glenariffe Community & Recreation Centre
EL420	The Orangery
EL020	Castlerock Golf Club
EL211	The Corner House
EL059	The Lodge Hotel
EL067	Montra Club
EL197	Rooks Nest
EL250	The Scenic Inn
EL158	Ballycastle Golf Club

Committee NOTED the report.

12. PETROLEUM SPIRIT LICENCE RENEWALS

For information report, previously circulated, was presented as read by the Chair.

PETROLEUM (REGULATION) ACTS 1929 AND 1937

PETROLEUM SPIRIT LICENCES

The undernoted applications for renewal of petroleum spirit licence have been received, acknowledged and processed during the report period.

<u>Licence No:</u>	<u>Name of Premises</u>
PL070	Nicholl Auto 365
PL034	Ballybogey Service Station
PL040	CB Fuels Ltd

Committee NOTED the report.

13. SOCIETY LOTTERY REGISTRATIONS

For information report, previously circulated, was presented as read by the Chair.

THE BETTING, GAMING, LOTTERIES AND AMUSEMENTS (NI) ORDER 1985

REGISTRATION OF A SOCIETY

The undernoted applications for society lottery registrations have been received, acknowledged and processed during the report period.

<u>Registration No:</u>	<u>Name of Society</u>
SL003	St Mary and St Joseph's Parish
SL015	Ballymoney Homing Pigeon Society
SL004	Mother Goose & Jack Horner Playgroups

Committee NOTED the report.

14. AWARD OF PUBLIC ANALYST COLLABORATIVE TENDER

For information report, previously circulated, was presented as read by the Chair.

Purpose of Report

The purpose of this report is to advise members of the outcome of a collaborative tendering exercise for Public Analyst services.

Background

Article 27 (1) of the Food Safety (NI) Order 1991 requires that the Council appoint one or more persons (Public Analyst(s)) to act as Analyst(s) within the district of the Council.

Furthermore the Framework Agreement* (Chapter 2, para 12.8), states that Causeway Coast and Glens Borough Council shall ensure that a Food Analyst is appointed to carry out examinations and analyses of food samples. In making these appointments, all relevant legal requirements and Codes of Practice shall be satisfied.

Following a tendering process led by Antrim and Newtownabbey Borough Council on behalf of all 11 Northern Ireland Councils, the contract for Public Analyst Services has been awarded to Eurofins Food Testing Ireland Limited.

Recommendation

It is recommended that Members note the above information.

Committee NOTED the report.

15. FOOD WASTE RECYCLING INITIATIVE

For information report, previously circulated, was presented by the Director of Environmental Services.

Purpose of Report

The purpose of this report is to advise Members of an initiative to increase the quantity of food waste deposited in the household brown bin and in turn reduce the disposal of food waste in household black and blue bins.

Background

A waste compositional analysis study of household residual (black bin) and mixed recyclables (blue bin) waste was conducted in July 2024. The study highlighted the continuing incorrect disposal of food waste.

Study results showed that 22.5% of black bin and 4.4% of blue bin contents was food waste.

Since autumn 2018, all households have been in receipt of a 240 litre brown bin for recycling mixed food and garden waste and a 5 litre food caddy. Council supplies biodegradable food caddy liners free of charge.

Food and garden waste collected via the kerbside brown bin collection service goes to a locally based organics company to be processed into organic composts and soil conditioners.

Action

It is intended to apply a label to all household black bins. Text on label will instruct householders that all food waste should be deposited in the brown bin for recycling.

Presently, c.5000 tonnes of food waste per annum is disposed of incorrectly via household black and blue bins.

Diverting food waste from the blue and black bins into the brown bin will realise financial savings (c.£60 per tonne), improve council's recycling rate and contribute to the circular economy.

A Province-wide initiative co-ordinated by WRAP, similar to the one being undertaken, was conducted in 2017. This resulted in an immediate one third reduction in food waste deposited in the black bin.

Recommendation

It is recommended that Committee notes the initiative to reduce food waste deposited incorrectly in household black and blue bins and in turn increase the amount of food waste presented for recycling via the brown bin.

The Director of Environmental Services advised that this initiative has the potential to increase the amount of material recycled and achieve savings of £300,000 for Council. He asked Councillors to support and circulate the PR for this initiative.

In response to a query from Councillor Holmes, the Director of Environmental Services advised that bin lorry staff check bins on their rounds for incorrect contents, particularly blue bins. He further advised that consideration is being given to employing a staff member to go door-to-door to try to promote recycling in areas with low rates of recycling.

Committee NOTED the report.

16. PERIOD 10 – ES MANAGEMENT ACCOUNTS AND FINANCIAL POSITION 2024/25

For information report, previously circulated, was presented as read by the Chair.

Purpose of Report

The purpose of this report to provide Members with information on the current financial position of Environmental Services Directorate at the end of Period 10.

Further information was provided under the following headings

- Background
- In-year Savings
- Capital Expenditure

Recommendation

Members are requested to note the paper.

In response to a query from Councillor Holmes, the Director of Environmental Services advised that the increased expenditure on materials related to all materials used by Council, due to the general increase in costs.

Committee NOTED the report.

17. MATTERS FOR REPORTING TO PARTNERSHIP PANEL

There were no matters for Reporting to Partnership Panel.

18. CONSULTATIONS

The Director of Environmental Services advised that the Consultations had been dealt with under Items 4 and 5.

19. CORRESPONDENCE

There was no Correspondence.

MOTION TO PROCEED ‘IN COMMITTEE’

Proposed by Councillor Huggins
Seconded by Councillor Stirling and

AGREED – to recommend that Council move ‘In Committee’.

* **Press and Public left the meeting at 7.13pm.**

The information contained in the following item is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.

20. PURCHASE OF REPLACEMENT HOUSEHOLD RECYCLING CENTRE COMPACTORS AND CONTAINERS

Confidential report, by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland), previously circulated, was presented by the Director of Environmental Services.

Purpose of Report

The purpose of this report is to ask Members to approve the purchase of replacement Household Recycling Centre (HRC) compactors and containers.

Recommendation

It is recommended that the Environmental Services Committee recommends to Council that permission be given to procure replacement Household Recycling Centre compactors and containers from Numac Fabrications Ltd.

Proposed by Councillor Huggins
Seconded by Councillor C Archibald and

AGREED – to recommend to Council that permission be given to procure replacement Household Recycling Centre compactors and containers from Numac Fabrications Ltd.

21. STREET TRADING LICENCE RENEWALS

Confidential for information report, previously circulated, was presented by the Chair as read.

Confidential by virtue of paragraph 2 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014

STREET TRADING (NI) ACT 2001

The undernoted applications for a street trading licence have been received, acknowledged and processed during the report period.

<u>Unique Reference Number</u>	<u>Type of Licence</u>	<u>Commodity</u>	<u>Location</u>
SST011	Stationary	Fresh Fish	28-38 Catherine Street, Limavady
MST 017	Mobile	Ice cream, ice lollies, sweets, crisps and cold drinks	Borough of Causeway Coast and Glens

Committee NOTED the report.

22. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12 (0))

There were no Items of AORB.

MOTION TO PROCEED ‘IN PUBLIC’

Proposed by Councillor Kane

Seconded by Councillor Huggins and

AGREED – to recommend that Committee move ‘*In Public*’.

This being all the business, the Chair thanked Elected Members for their attendance. The meeting closed at 7.17pm.

Chair