

06 March 2025

Notice is hereby given that a meeting of the Causeway Coast and Glens Borough Council **Audit Committee**, will be held in the Council Chamber, Civic Headquarters, 66 Portstewart Road, Coleraine, BT52 1EY and via video conference on **Wednesday 12 March 2025 at 7.00pm.**

Committee Members: *Alderman Callan, John McAuley, Stewart; Councillors N Archibald, Callaghan, Chivers (Chair), Huggins, Jonathan McAuley (Vice Chair), McGurk, McMullan, McQuillan, Mairs, Schenning, Storey, Wilson, Wisener, Independent Member, L Mitchell.*

Circulation: All Members (40)

This meeting will be audio recorded.

A G E N D A

1. Apologies
2. Declarations of Interest
3. Minutes of Audit Committee Meeting held Wednesday 11 December 2024 (copy attached)
4. Terms of Reference Audit Committee (report attached)
5. Northern Ireland Audit Office Reports
 - 5.1 NIAO Audit Strategy (to follow)
6. Direct Award Contracts (report attached)
7. Correspondence
 - 7.1 NIAO Fraud Assessment Questionnaire 2024-25 - completed assessment (report available on request)
8. Matters for reporting to Partnership Panel

IN COMMITTEE (ITEMS 9-15 INCLUSIVE)

9. Internal Audit (Causeway Coast and Glens Borough Council) Reports
 - 9.1 Fuel Stamp Duty (report attached)
10. Internal Audit (CavanaghKelly) Reports
 - 10.1 Environmental Services (report to follow)
 - 10.2 Corporate Health and Safety (report to follow)
11. 5 Year Peer Review of Internal Audit (report attached)
12. Prior Year Recommendations (report to follow)
13. Absenteeism Report (Quarter 3) (report attached)
14. Corporate Risk Matrix and Register (report attached)
15. Raising Concerns/Fraud (verbal)
16. Any Other Relevant Business (notified in accordance with Standing Order 12(o))
17. Date of Next Meeting – Wednesday 18 June 2025

D H Jackson
Clerk and Chief Executive
Causeway Coast and Glens Borough Council