



**LAND AND PROPERTY SUB-COMMITTEE MEETING
WEDNESDAY 7 MAY 2025**

No	Item	Summary of Key Recommendations	Estimated Timescale for completion
1.	Apologies	Councillor Nicholl	N/A
2.	Declarations of Interest	Nil	N/A
3.	Minutes of Previous Meeting held on 2 nd April 2025	Confirmed as a correct record	N/A
	'In Committee' (Items 4-12.1 inclusive)		
4.	Land and Property Transformation Programme		
4.1	Corporate Asset Register – Update Presentation	Received	N/A
5	Requests to Use Council Land		
5.1	Request to Use Council Land Charging Schedule – Revisions	To recommend that the Corporate Policy and Resources Committee consider the revisions to the Land and Property Request to use Council land charging schedule to include a further category for Outdoor Not for Profit and Community Events and the application and booking fees are waived accordingly	Ongoing
5.2	Request to Use Council Land – Portrush, Ramore Head – Filming Fee's	To recommend that the Corporate Policy and Resources Committee approve	

		<i>Option 2: Approve the request to waive the fee for the for the Maritime and Coastguard Agency (Ref/10/25), for filming carried out at Ramore Head, Portrush on Saturday 26th April 2025</i>	
6.	Requests to Purchase/Dispose of Council Land/Property		
6.1	Ballycastle Museum – Acquisition of Property	<i>To recommend that the Corporate Policy and Resources Committee approves the purchase of 57 Castle Street, Ballycastle, for [REDACTED], to facilitate both the extension and renovation of the Ballycastle Museum, subject to the expiry of the call in period of the 13th May 2025</i>	<i>May 2025</i>
7.	Leases and Licences		
7.1	Portrush, The 153 rd Open, Transfer of Land to the R&A	<i>to recommend that the Corporate Policy and Resources Committee approve Option 2 - Cost recovery from the Royal and Ancient for the 153rd Open Golf Championship event 2025. Cost recovery and Ministerial approval under Section 96 of the Local Government Act for disposal of land at less than best value and R&A will cover the costs of the LPS Valuation, so</i>	<i>3 August 2025</i>

		<i>Council are not operating at a loss</i>	
8.	Legal Issues		
8.1	Portrush, The 153rd Open, Transfer of Land to the R&A	<i>To recommend that the Corporate Policy and Resources Committee approve Option 2 - Cost recovery from the Royal and Ancient for the 153rd Open Golf Championship event 2025. Cost recovery and Ministerial approval under Section 96 of the Local Government Act for disposal of land at less than best value and R&A will cover the costs of the LPS Valuation, so Council are not operating at a loss and to include a bond in the licence.</i>	
9.	Correspondence	<i>Nil</i>	

**MINUTES OF THE LAND AND PROPERTY SUB-COMMITTEE MEETING HELD
VIA VIDEO CONFERENCE ON WEDNESDAY 7 MAY 2025 AT 7.00PM**

Chair: Alderman Knight-McQuillan (R)

Present: Alderman Fielding (R)
Councillors C Archibald (R), McCully (R), McShane (R),
Wilson (R), Wisener (R)

Officers Present: M Quinn, Director of Corporate Services (R)
J Mills, Council Solicitor, Land and Property (R)
J Welsh, Head of Community and Culture (R)
P Thompson, Head of Tourism and Recreation (R)
J Drillingcourt, Land and Property Officer (R)
M Faith, Assistant Land and Property Officer (R)
S Carty, Corporate Asset Officer (R)
J Keen, Committee & Member Services Officer (R)

Press 1 no. (R)

1. APOLOGIES

An apology was recorded for Councillor Nicholl.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF PREVIOUS MEETING HELD ON WEDNESDAY 2 APRIL 2025

Summary, previously circulated.

AGREED – the Minutes of the Land and Property Sub Committee meeting held Wednesday 2 April 2025 were confirmed as a correct record.

MOTION TO PROCEED ‘IN COMMITTEE’

Proposed by Councillor McShane

Seconded by Councillor C Archibald and

AGREED – that Land and Property Sub Committee move ‘*In Committee*’.

* **Press were disconnected from the meeting at 7.03pm.**

The information contained in the following items is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.

4. LAND AND PROPERTY TRANSFORMATION PROGRAMME

4.1 Corporate Asset Register – Update Presentation

The Director of Corporate Services provided an overview of the Corporate Asset Register and the purpose of the presentation at this meeting.

The Corporate Asset Officer provided an overview of work completed to date and future plans for the Corporate Asset Register. The Corporate Asset Officer shared her screen to illustrate how the information is being gathered and presented in one place.

The Chair acknowledged the volume of work and provided thanks for all that had been completed to date.

The Director of Corporate Services advised that the corporate asset register is a foundation for future work and will have benefits both internally and externally.

*** Corporate Asset Officer left the meeting at 7.15pm.**

5. REQUESTS TO USE COUNCIL LAND

5.1 Request to Use Council Land Charging Schedule – Revisions

Confidential report, by virtue of paragraph(s) 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014, previously circulated, was presented by the Land and Property Officer.

Purpose of Report

The purpose of this report is to update the Land and Property Sub-Committee of the revisions required to the request to use Council land charging schedule.

Recommendation

It is recommended that the Land and Property Sub-Committee consider the revisions to the Land and Property Request to use Council land charging schedule to include a further category for Outdoor Not for Profit and Community Events and the application and booking fee's are waived accordingly.

There were no questions or comments from Sub Committee Members.

Proposed by Councillor Wisener
Seconded by Councillor C Archibald and

AGREED – to recommend that the Corporate Policy and Resources Committee consider the revisions to the Land and Property Request to use Council land charging schedule to include a further category for Outdoor Not for Profit and Community Events and the application and booking fees are waived accordingly.

5.2 REQUEST TO USE COUNCIL LAND – PORTRUSH, RAMORE HEAD – FILMING FEE'S

Confidential report, by virtue of paragraph(s) 1 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland), previously circulated, was presented by the Land and Property Officer.

Purpose of Report

The purpose of this report is for the Land & Property Sub - Committee to consider the retrospective request to use Council land from the Maritime and Coastguard Agency (Ref/10/25) and consider waiving the filming fee for use of Council land.

Recommendation

It is recommended that the Land & Property Subcommittee Committee considers the options at paragraph 4.1 – 4.2 and makes a recommendation to Council to either:

Option 1: Refuse the request to waive the fee for the for the Maritime and Coastguard Agency (Ref/10/25), for filming carried out at Ramore Head, Portrush on Saturday 26th April 2025 and charge the Maritime and Coastguard Agency £1,300 as per the Land and Property Request to use Council land Charging Schedule 2025.

Or

Option 2: Approve the request to waive the fee for the for the Maritime and Coastguard Agency (Ref/10/25), for filming carried out at Ramore Head, Portrush on Saturday 26th April 2025.

It was confirmed that the Council Solicitor (Land and Property) was conflicted and as a result could not provide any advice or answers questions in relation to this item

In response to questions the Land and Property Officer confirmed that bodycam footage and an interview with the young person will be contained within the documentary.

Sub Committee Members considered that this is a documentary, it is a non profit production and that it promotes the work of the Coastguard.

Proposed by Councillor McCully
Seconded by Councillor C Archibald and

AGREED – to recommend that the Corporate Policy and Resources Committee approve Option 2: Approve the request to waive the fee for the for the Maritime and Coastguard Agency (Ref/10/25), for filming carried out at Ramore Head, Portrush on Saturday 26th April 2025.

6. REQUESTS TO PURCHASE/DISPOSE OF COUNCIL LAND/PROPERTY

6.1 Ballycastle Museum – Acquisition of Property

Confidential report, by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland), previously circulated, was presented by the Head of Community and Culture.

Purpose of Report

This report seeks approval from the council to proceed with the acquisition of 57 Castle Street, Ballycastle. The purpose is to extend Ballycastle Museum, with this acquisition forming part of the stage 3 application to the National Lottery Heritage Fund (NLHF) Capital Fund.

Recommendation

It is recommended that the committee approves the purchase of 57 Castle Street, Ballycastle, [REDACTED] to facilitate both the extension and renovation of the Ballycastle Museum, subject to the expiry of the call in period of the 13th May 2025.

The Chair confirmed that the report is presented to this Sub Committee in line with Land and Property policies.

Proposed by Councillor McShane
Seconded by Councillor C Archibald

AGREED - to recommend that the Corporate Policy and Resources Committee approves the purchase of 57 Castle Street, Ballycastle, [REDACTED], to

facilitate both the extension and renovation of the Ballycastle Museum, subject to the expiry of the call in period of the 13th May 2025.

* **Head of Community and Culture left the meeting at 7.15pm**

7. LEASES AND LICENCES

7.1 Portrush, The 153rd Open, Transfer of Land to the R&A

For information, confidential report, by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014, previously circulated was presented by the Head of Tourism and Recreation.

Purpose of Addendum

The purpose of this addendum is to present Elected Members with information, additional to the Land and Property Sub Committee Report of 2 April 2025, and to seek approval for the temporary transfer of Council land to the Royal & Ancient (R&A) for the 153rd Open Championship (30 June 2025 to 3 August 2025).

Recommendation

Members are asked to consider information provided in this addendum and the valuation, in association with the Report to April's 2025 Land and Property Sub Committee and recommend:

Option 1

Do not charge the Royal and Ancient for the 153rd Open Golf Championship event 2025, a nil return to Council and Ministerial approval under Section 96 of the Local Government Act for disposal of land at less than best value and R&A will cover the costs of the LPS Valuation, so Council are not operating at a loss.

Option 2

Cost recovery from the Royal and Ancient for the 153rd Open Golf Championship event 2025. Cost recovery and Ministerial approval under Section 96 of the Local Government Act for disposal of land at less than best value and R&A will cover the costs of the LPS Valuation, so Council are not operating at a loss.

Option 3

Charge the Royal and Ancient the commercial fee outlined in the independent LPS valuation and R&A will cover the costs of the LPS Valuation, so Council are not operating at a loss.

Councillor McCully stated some of the statistics from R&A to show their income, that this is a profit making event and that the losses to Council were not considered when setting the rates.

Councillor Wilson stated Council are fortunate to see the 153rd Golf Open coming back to the Borough and consideration should be given to what The Open Championship brings to the area.

Proposed by Councillor McCully
Seconded by Councillor McShane and

AGREED – to recommend that the Corporate Policy and Resources Committee approve Option 2 - Cost recovery from the Royal and Ancient for the 153rd Open Golf Championship event 2025. Cost recovery and Ministerial approval under Section 96 of the Local Government Act for disposal of land at less than best value and R&A will cover the costs of the LPS Valuation, so Council are not operating at a loss.

Councillor Wilson stated he would move with the consensus of the Committee.

8. LEGAL ISSUES

8.1 Portrush, The 153rd Open, Transfer of Land to the R&A

Council Solicitor, Land and Property, enquired if the Sub Committee Members wish to include a bond in the licence with R&A as per the terms of the Council Land and Property Policy for large events.

During discussion consideration was given to the reasons for and against adding a bond to the Licence.

In response to questions Council Solicitor advised Members of the process of holding a bond.

The Chair enquired if adding a bond to the decision made at Item 7.1 - Portrush, The 153rd Open, Transfer of Land to the R&A would be acceptable.

The Proposer and Secunder were in agreement to adding a bond to their proposal.

Proposed by Councillor McCully
Seconded by Councillor McShane and

AGREED – to recommend that the Corporate Policy and Resources Committee approve Option 2 - Cost recovery from the Royal and Ancient for the 153rd Open Golf Championship event 2025. Cost recovery and Ministerial approval under Section 96 of the Local Government Act for disposal of land at less than best value and R&A will cover the costs of the LPS Valuation, so Council are not operating at a loss and to include a bond in the licence.

9. CORRESPONDENCE

There were no items of correspondence.

MOTION TO PROCEED '*IN PUBLIC*'

Proposed by Councillor McCully

Seconded by Councillor C Archibald and

AGREED – to recommend that Land and Property Sub Committee move '*In Public*'.

There being no further business, the Chair thanked everyone for their attendance and the meeting closed at 8:04pm

Chair