

**ENVIRONMENTAL SERVICES COMMITTEE MEETING
TUESDAY 13 MAY 2025**

Table of Recommendations

No	Item	Summary of key Recommendations	Estimated Timescale for completion
1.	Apologies	<i>None</i>	<i>N/A</i>
2.	Declarations of Interest	<i>None</i>	<i>N/A</i>
3.	Minutes of previous meeting held Tuesday 8 th April 2025	<i>Confirmed as a correct record</i>	<i>N/A</i>
4.	Entertainment Licensing Report	<i>To recommend to Council to grant an Occasional Indoor Entertainments Licence subject to compliance with any recommendations of the Council's Licensing Department and no objections being received from NIFRS.</i>	<i>N/A</i>
5.	Consultation Response to Food Law Code of Practice April 2025	<i>To recommend that Council approves the response.</i>	<i>N/A</i>
6.	Fleet, Plant and Equipment Renewal 2025-26 (Operations & Estates)	<i>To recommend to Council that permission be given to procure items identified in the Operations and Estates fleet, plant and renewal programme for 2025-26.</i>	<i>March 2026</i>

No	Item	Summary of key Recommendations	Estimated Timescale for completion
7.	Environmental Services Business Plans 2025/26	<i>To recommend that the Committee holds a Teams meeting to discuss the Environmental Services 2025/26 Business Plan prior to the next Council meeting.</i>	<i>N/A</i>
8.	Approval of premises as a Venue for Civil Marriage	<i>Noted</i>	<i>N/A</i>
9.	Approval of premises as a Venue for Civil Partnership	<i>Noted</i>	<i>N/A</i>
10.	Entertainment Licence Renewals	<i>Noted</i>	<i>N/A</i>
11.	Licences Issued under Delegated Authority	<i>Noted</i>	<i>N/A</i>
12.	Petroleum Spirit Licence Renewals	<i>Noted</i>	
13.	Society Lottery Registrations	<i>Noted</i>	
14.	Waste Data, October to December 2024 (Provisional)	<i>To recommend that Council note the provisional recycling statistics for October to December 2024 reporting period published by DAERA.</i>	<i>N/A</i>
15.	Matters for Reporting to Partnership Panel	<i>Nil</i>	
16.	Consultations	<i>Nil</i>	
17.	Correspondence	<i>Nil</i>	
	<i>'IN COMMITTEE' (Item 18)</i>		

No	Item	<i>Summary of key Recommendations</i>	<i>Estimated Timescale for completion</i>
18.	Street Trading Licence Renewals	<i>Noted</i>	<i>N/A</i>
19.	Any Other Relevant Business (notified in Accordance with Standing Order 12(o))	<i>None</i>	

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF
THE ENVIRONMENTAL SERVICES COMMITTEE HELD
IN THE COUNCIL CHAMBER, CIVIC HEADQUARTERS
AND VIA VIDEO CONFERENCE
ON TUESDAY 13 MAY 2025 AT 7.00 PM**

In the Chair: Councillor Mairs (C)

Members Present: Alderman Fielding (C), Hunter (R), S McKillop (C);
Councillors Bateson (R), C Archibald (C), Callaghan (C),
Chivers (R), Holmes (R), Huggins (C), Kane (C), Jonathan
McAuley (C), MA McKillop (R), Stirling (C)

Non-Committee

Members Present: Alderman Callan (C)

Officers Present: D Jackson, Chief Executive (C)
A McPeake, Director of Environmental Services (C)
J Richardson, Head of Capital Works, Energy and
Infrastructure (R)
S McAfee, Head of Health and Built Environment (R)
N Daveron, Estates Manager (R)
U Harper, Committee and Member Services Officer (C)

In Attendance: A Lennox, ICT Officer (C)
L Boyd, ICT Officer (C)

Press: (1 no.) (R)

Public: (1 no.) (C)

Key: (C) Attended in the Chamber
(R) Attended Remotely

The Chair advised Committee of its obligations and protocol whilst the meeting was being audio recorded.

The Director of Environmental Services undertook a roll call.

1. APOLOGIES

There were no apologies.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF PREVIOUS MEETING HELD TUESDAY 8 APRIL 2025

Summary, previously circulated.

Proposed by Councillor Huggins

Seconded by Councillor McAuley and

AGREED – The Minutes of the Environmental Services Committee meeting held Tuesday 8 April 2025 were confirmed as a correct record.

4. ENTERTAINMENT LICENSING REPORT

Report, previously circulated, was presented by the Director of Environmental Services.

GRANT OF INDOOR ENTERTAINMENTS LICENCE

Licence No: EL438

Premises: Koko Portrush, Castle Erin Road, Portrush

Application: Grant of an Annual Indoor Entertainments Licence for Dancing, Singing, music or any other entertainment of a like kind;

Days and times on which it is applied to provide entertainment:

Monday – Sunday 12:00hrs to 01:00hrs

Representations: To be received by 10th May 2025

PSNI: No objections received

NIFRS: Joint inspection to be carried out

Recommendation

It is recommended to grant an Annual Indoor Entertainments Licence subject to compliance with any recommendations of the Council's Licensing Department and NIFRS and no objections being received from representatives or NIFRS.

GRANT OF INDOOR ENTERTAINMENTS LICENCE

Licence No: EL379

Premises: The Open Camping Village, Ulster University, Cromore Road, Coleraine

Application: Grant of an Occasional Indoor Entertainments Licence

Days and times on which it is applied to provide entertainment:

Monday – Sunday 19:00hrs to 22:30hrs

13th July to 20th July 2025

Representations: No objections

PSNI: No objections

NIFRS: Joint inspection to be carried out

Recommendation

It is recommended to grant an Occasional Indoor Entertainments Licence subject to compliance with any recommendations of the Council's Licensing Department and no objections being received from NIFRS.

Proposed by Alderman S McKillop

Seconded by Councillor Huggins and

AGREED – to recommend to Council to grant an Occasional Indoor Entertainments Licence subject to compliance with any recommendations of the Council's Licensing Department and no objections being received from NIFRS.

5. CONSULTATION RESPONSE TO FOOD LAW CODE OF PRACTICE APRIL 2025

Report, previously circulated, was presented by the Director of Environmental Services.

Purpose of Report

The purpose of this report is to inform Members of a consultation by the Food Standards Agency (FSA) on proposed changes to the Food Law Code of Practice and Practice Guidance (Northern Ireland), and to seek approval for the Council's draft response.

Background

The Food Standards Agency (FSA) has launched a Consultation on the proposed amendments to the Food Law Code of Practice (Northern Ireland).

This consultation seeks stakeholders' views on proposed changes to the Northern Ireland Code and the accompanying Practice Guidance.

The Food Law Code of Practice provides official guidelines for Councils on how to enforce food safety and hygiene laws, ensuring food businesses comply with regulations. The Food Law Practice Guidance complements the Code, offering non-statutory advice and best practices to help Councils implement food safety enforcement consistently and effectively.

The proposed amendments aim to provide Councils with greater flexibility in delivering official food hygiene controls and allow more effective targeting of resources to address emerging risks in the food chain. The Food Standards Agency is required to consult on any revisions prior to implementation. Details of the Consultation can be found at:

<https://www.food.gov.uk/news-alerts/consultations/consultation-on-proposed-amendments-to-the-food-law-code-of-practice-and-practice-guidance-northern-ireland> .

The closing date for submission of responses is 19th May 2025.

Key Issues

The consultation outlines several key proposals designed to enhance food hygiene enforcement and ensure that practices align with current challenges and needs. These proposals focus on:

- Adopting a revised risk-based approach to prioritise and set timescales for initial inspections of new food establishments.
- Allowing adjustments to an establishment's food hygiene intervention risk rating, based on a broader range of control methods, including remote techniques.
- Expanding the range of activities that can be performed by officers without formal food hygiene qualifications, provided they are competent.
- Clarifying the approach to interventions at food establishments in risk category E premises.
- Removing the mandatory requirement for a specific number of hours for continuing professional development (CPD).
- Implementing various amendments to align with legislative changes, improve clarity, enhance consistency, and keep the Code current.

A draft consultation response, attached as appendix 1 (previously circulated), prepared in collaboration with Environmental Health teams

across all Councils in Northern Ireland, highlights the following main points:

- The updated risk-based approach to prioritisation and scheduling of new food business inspections is supported but limitations are noted due to IT system constraints (MIS), resource pressures, and limited time savings from remote assessments.
- The use of remote inspections for Category C and D businesses is opposed as previous experience shows these methods are less effective than physical inspections. Remote assessments should only be used for Category E premises or to verify follow-up actions.
- Extending official control duties to unqualified staff for D and E category premises is also opposed due to supervisory burdens and capacity limitations. However, using unqualified staff for administrative and low-risk tasks is supported.
- The clarification in the approach to Category E premises is welcomed.
- The proposal to remove the prescriptive number of CPD hours, emphasising that the 20-hour CPD requirement (including 10 core hours) is not supported. It is considered that it should remain to ensure officers maintain up-to-date expertise, professional credibility, and adequate training standards.
- Relocating the FSA endorsed qualification from the Code to the Practice Guidance is strongly opposed and warn that this could lower professional standards and fragment the profession.

Summary

The suggested Council response broadly supports the aims of the proposed changes, particularly those promoting a risk-based and flexible approach. However, some concerns remain around the practical implementation, impact on enforcement quality, and the risk of undermining professional standards.

Recommendation

It is recommended that Council approves the response.

The Director of Environmental Services advised that the closing date for responses is the 19th of May, which is prior to the Council meeting, but amendments to the response can be submitted beyond 19th May if required.

Proposed by Councillor Callaghan
Seconded by Councillor Stirling and

AGREED – to recommend that Council approves the response.

6. FLEET, PLANT AND EQUIPMENT RENEWAL 2025-26 (OPERATIONS & ESTATES)

Report, previously circulated, was presented by the Director of Environmental Services.

Purpose of Report

The purpose of this report is to seek approval from Members to procure vehicles, plant and equipment during the 2025-26 financial year in order to maintain the continuity and enhance the efficiency of Operations and Estates service delivery.

Background

The Operations and Estates functions are required to use a range of specialist vehicles, plant and equipment at various locations/facilities.

A number of vehicles have been identified for replacement due to age/cost to maintain or are on hire. Replacement plant/equipment also identified to improve service delivery.

Procurement

Inventory of Operations vehicles/plant/equipment (appendix, previously circulated).

Inventory of Estates vehicles/plant/equipment (appendix, previously circulated).

Estimated cost of Operations and Estates fleet, plant and equipment renewal in 2025-26 is c.£1,966,000 [Operations – c.£1,546,000 & Estates c.£420,000].

Options

Do nothing. If identified vehicles, plant or equipment are not procured additional strain will be put on existing fleet/operations/service delivery, with increased and continuing hire and repair costs incurred.

Procure vehicles/plant/equipment identified in order to reduce maintenance/hire costs and maximise service efficiency due to reduced down time.

Recommendation

It is recommended that the Environmental Service Committee recommends to Council that permission be given to procure items identified in the Operations and Estates fleet, plant and renewal programme for 2025-26.

The Director of Environmental Services advised that the vehicles to be replaced date from 2002 to 2015, as well as four additional vehicles to assist with vacant posts that have now been filled by operatives.

In response to a query from Councillor Huggins, the Director of Environmental Services advised that the cost of the vehicles will fall under capital investment and the repayments will commence from next year and will be included under Council's Minimum Revenue Provision (MRP).

Proposed by Councillor Huggins
Seconded by Councillor McAuley and

AGREED – to recommend to Council that permission be given to procure items identified in the Operations and Estates fleet, plant and renewal programme for 2025-26.

7. ENVIRONMENTAL SERVICES BUSINESS PLANS 2025/26

Report, previously circulated, was presented by the Director of Environmental Services.

Purpose of Report

The purpose of this report is to present to Members the 2025/2026 Environmental Services (ES) Business Plans for consideration and approval.

Introduction

As Council enters the third year of the new Council term it is important to both look ahead to what ES Directorate wishes to achieve in 2025/26 but also review what has been achieved in 2024/25. The business plans represent a continuation of work from the 24/25 period, as well as new targets for 25/26 for each of the service areas:

- Estates
- Health & Built Environment
- Infrastructure
- Operations

The plans for each of the aforementioned service area are developed based upon:

- The emerging actions from the Community Planning Process.
- The Council's exiting Corporate Plan.
- Endorsed service area strategies.
- Relevant Central government strategies and policies.
- Council decisions and direction from the previous financial year.

The Purpose of the Plans

The purpose of the annual business plans is to:

- Give a clear sense of what the service is for and the challenges it faces.
- Show how it is supporting Council's priorities.
- Show how it is contributing to the efficiency drive and transformation of service delivery.
- Show how it is aligning its resources to meet the challenges ahead.
- Help us to hold ourselves to account and ensure we deliver for Council and its residents.
- Bring key information together in one place about the service, which Members, staff and stakeholders can understand.

Financial Position

Council has approved the annual budget for Environmental Service and delegated authority to officers to utilise this budget in the provision of services to the rate payers. ES budget for 2024/25 is £31,454,883.39. This is based on expenditure budget of £37,162,513.25 and income budget of £5,707,629.86.

The Environmental Services position at Period 11 shows a **£225,049.87** positive variance. This was achieved despite the pressures of cost increases through the staff pay award, energy, fuel and maintenance.

ES budget for 2025/26 is **£32,689,479.07** and a breakdown by Service Area is noted below.

ENVIRONMENTAL SERVICES	2024/25 BUDGET	2025/26 BUDGET
	Budgeted Net Expenditure	Budgeted Net Expenditure
Estates	6,380,661.18	7,651,860.02
Health and Built Environment	2,755,046.60	2,672,847.00
Infrastructure	(224,227.65)	(66,593.79)
Operations	21,021,064.62	21,544,580.48
ES Business Support	766,866.40	733,302.20

Environmental Services CM	152,276.44	153,483.16
ES Total	30,851,687.59	32,689,479.07

Environmental Services Risk Register – Update May 2024

The ES Risk Register is attached in Appendix 2 (previously circulated).

Recommendation

The ES Committee is asked to consider and approve the proposed business plans for the 2025/26 period, providing a focus for officers responsible for delivering Environmental Services.

The Director of Environmental Services advised that that the end of year position for 2024/25 has not yet been finalised but it is anticipated that the savings will be more than the £225,000 positive variance in period 11.

Councillor Callaghan queried how many vacancies are in the structural plan for Environmental Services, how many of those are filled by agency staff and how many of those agency staff could be in permanent employment.

The Director of Environmental Services advised that there are approximately 70 vacancies, all but five or six of which are filled by agency staff. He advised that there has been an accelerated recruitment process, but some recruitment competitions have had to run again as there were not enough successful candidates. He advised that it is hoped to have the majority of staff in post within six months.

Alderman S McKillop highlighted the weaknesses detailed in the SWOT analysis and suggested that there should be further discussion on how the weaknesses will be mitigated. She suggested that training needs for staff should be considered in the Corporate Policy and Resources Business Plan and that wellbeing should be enshrined by the whole organisation rather than just one directorate.

The Director of Environmental Services advised that the directorate provides the mandatory training that is required for staff, but it is hoped that the new performance management system will support the directorate in being more proactive with development training. Alderman S McKillop suggested that this be included in the SWOT analysis.

In response to a request from Councillor Stirling for an update on Coleraine Marina, the Director of Environmental Services advised that he would check the decision on this and email Elected Members with an update.

Councillor Huggins proposed that the Committee should have a Teams meeting to discuss the Business Plan prior to ratifying it, and this was supported by Councillor MA McKillop. The Director of Environmental Services advised that, if agreed by Elected Members, he would circulate proposed dates for the Teams meeting, to be held prior to the next Council meeting.

In response to a question from Councillor Kane regarding integration of Business Plans across all directorates, the Director of Environmental Services advised that the Business Plans are discussed at meetings of the Senior Management Team. The Director of Environmental Services suggested that, next year, the Committee could have a meeting to discuss the detail of the Business Plan before the final draft comes to Committee for approval.

Proposed by Councillor Huggins
Seconded by Councillor MA McKillop and

AGREED – to recommend that the Committee holds a Teams meeting to discuss the Environmental Services 2025/26 Business Plan prior to the next Council meeting.

- * **The Head of Capital Works, Energy and Infrastructure joined the meeting at 7.30pm.**

8. APPROVAL OF PREMISES AS A VENUE FOR CIVIL MARRIAGE

For information report, previously circulated, was presented as read by the Chair.

MARRIAGE REGULATIONS (NI) 2003

THE MARRIAGE (NI) ORDER 2003

Approval of premises as a venue for Civil Marriage.

The undernoted applications for renewal as an approved place for Civil Marriage were received, acknowledged and processed during the report period.

<u>Unique Reference Number</u>	<u>Premises Name</u>	<u>Approval Type</u>
MA036	Rathlin Manor House	Civil Marriage Place Approval

MA003	Portstewart Golf Club	Civil Marriage Place Approval
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Committee NOTED the report.

9. APPROVAL OF PREMISES AS A VENUE FOR CIVIL PARTNERSHIP

For information report, previously circulated, was presented as read by the Chair.

THE CIVIL PARTNERSHIP REGULATION (NI) 2005

THE CIVIL PARTNERSHIP ACT 2004

Approval of premises as a venue for Civil Partnership.

The undernoted applications for renewal as an approved place for Civil Partnership were received, acknowledged and processed during the report period.

<u>Unique Reference Number</u>	<u>Premises Name</u>	<u>Approval Type</u>
CP036	Rathlin Manor House	Civil Partnership Place Approval
CP003	Portstewart Golf Club	Civil Partnership Place Approval

Committee NOTED the report.

10. ENTERTAINMENT LICENCE RENEWALS

For information report, previously circulated, was presented as read by the Chair.

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NI) ORDER 1985

ENTERTAINMENT LICENCES

The undernoted applications for an entertainments licence have been received, acknowledged and processed during the report period.

<u>Unique Reference Number</u>	<u>Name of Premises</u>
EL354	Dromboughill Community Association
EL401	Glór Dhún Geimhin
EL148	Portstewart Presbyterian Church Hall
EL037	Dunluce Presbyterian Church Hall
EL078	Portrush Yacht Club
EL093	Royal Portrush Golf Club
EL229	The Bridge Bar
EL334	Ballykelly Presbyterian Church Hall
EL301	Kilmore Country House
EL152	Marquee at Kilmore Country House
EL272	Drumreagh Presbyterian Church Hall
EL399	Cultúrlann Léim An Mhadiadh
EL346	Limavady Rangers Supporters Social Club
EL218	Ballybrakes Community Indoor Bowling Club
EL361	Benedy Community Association Ltd. Outreach Training and Social Centre
EL371	Our Lady of Lourdes School
EL268	Roseyards Presbyterian Church Hall
EL264	St Joseph's Parish Centre
EL075	Port Hotel

Committee NOTED the report.

11. PETROLEUM SPIRIT LICENCE RENEWALS

For information report, previously circulated, was presented as read by the Chair.

The below licences were issued under Delegated Authority during the last report period:

Local Government (Miscellaneous Provisions) (NI) Order 1985

Articles 13 &14, Practice of Acupuncture/Business of Cosmetic Piercing/Tattooing/Semi-Permanent Skin-Colouring/Electrolysis

<u>Unique Reference Number:</u>	<u>Name of Premises</u>	<u>Type of Registration</u>
T/04/25	Four Greys Tattooing	Tattooing
T/05/25	Death or Glory Tattoo Parlour	Tattooing

The Local Government (Miscellaneous Provisions) (NI) Order 1985

<u>Reference No</u>	<u>Premises:</u>	<u>Licence</u>
EL436	Dunluce Lodge	Grant of an indoor Entertainment Licence Days and times on which it is applied to provide entertainment: Monday to Sunday 09:00hrs to 01:00 hrs

Delegated authority was used to issue licences for the above applicants due to time constraints and to enable the premises to provide entertainment.

Decisions to grant or vary entertainment licences will continue to be brought before Council with delegated authority used only in exceptional circumstances.

The Marriage (NI) Order 2003 and The Civil Partnership Regulations (NI) 2005

<u>Reference No</u>	<u>Premises:</u>	<u>Licence</u>
MA040	Ballyness Resort Dungiven	Grant of a Civil Marriage Licence
CP040	Ballyness Resort Dungiven	Grant of a Civil Partnership Licence

The Petroleum (Consolidation) Act (Northern Ireland) 1929

<u>Reference No</u>	<u>Premises:</u>	<u>Licence</u>
PL073	Royal Portrush Golf Club	Grant of a petroleum licence

The Road Traffic Regulation (Northern Ireland) Order 1997

<u>Reference No</u>	<u>Special Event on Road</u>	<u>Prohibition/restriction of use of public roads</u>
EH831846	Ballymoney Spring Fair	Application to hold a Special Event on 12 th April 2025

Committee NOTED the report.

12. PETROLEUM SPIRIT LICENCE RENEWALS

For information report, previously circulated, was presented as read by the Chair.

PETROLEUM (REGULATION) ACTS 1929 AND 1937

PETROLEUM SPIRIT LICENCES

The undernoted applications for renewal of petroleum spirit licence have been received, acknowledged and processed during the report period.

<u>Licence No:</u>	<u>Name of Premises</u>
PL067	Kenny's Coleraine
PL019	Supervalu Portstewart
PL006	Larkhill Service Station
PL024	Spar Mountsandel
PL014	Fullan's
PL053	Centra Dungiven
PL064	Ballycastle Foodstores Ltd
PL035	Spar Milltown

Committee NOTED the report.

13. SOCIETY LOTTERY REGISTRATIONS

For information report, previously circulated, was presented as read by the Chair.

THE BETTING, GAMING, LOTTERIES AND AMUSEMENTS (NI) ORDER 1985

REGISTRATION OF A SOCIETY

The undernoted applications for society lottery registrations have been received, acknowledged and processed during the report period.

<u>Registration No:</u>	<u>Name of Society</u>
SL025	Carnalridge Primary School (PTA)

Committee NOTED the report.

14. WASTE DATA, OCTOBER TO DECEMBER 2024 (PROVISIONAL)

For information report, previously circulated, was presented as read by the Chair.

Purpose of Report

The purpose of this report is to advise Members on the publication of provisional waste statistics on 1st May 2025 by the Department of Agriculture, Environment and Rural Affairs (DAERA) for the October to December 2024 reporting period.

Background

DAERA produce quarterly provisional Northern Ireland local authority collected municipal waste management statistics between April and March each year.

The publication provides information on local authority collected municipal waste from household and non-household sources and recycling and landfill rates.

In November each year, notwithstanding any delays, the Department produces a validated report for the proceeding April to March 12 month reporting period.

Information

Provisional statistics for recycling performance in the October to December 2024 reporting period as follows.

Household waste sent for preparing for reuse, dry recycling and composting was 48.3%. The Northern Ireland average was 48.2%. Ranked 5th out of 11 local authorities.

Household waste dry recycling rate was 24.1%. The NI average was 24.3%.

Household waste composting rate was 23.8%. The NI average was 23.6%.

Municipal waste sent for preparing for reuse, dry recycling and composting was 47.2%. The Northern Ireland average was 47.7%.

Waste from households (WfH) preparing for reuse and recycling including composting was 46.8%. The Northern Ireland average was 47.1%.

The WfH recycling rate is a harmonised indicator across the four UK countries.

Recommendation

It is recommended that the Environmental Services Committee note the provisional recycling statistics for October to December 2024 reporting period published by DAERA.

In response to a query from Councillor Kane, the Director of Environmental Services advised that winter has a lower recycling rate due to the lack of garden waste being recycled in that quarter.

AGREED – to recommend that Council note the provisional recycling statistics for October to December 2024 reporting period published by DAERA.

15. MATTERS FOR REPORTING TO PARTNERSHIP PANEL

There were no matters to report to the Partnership Panel.

16. CONSULTATIONS

There were no consultations.

17. CORRESPONDENCE

There were no items of correspondence.

MOTION TO PROCEED ‘IN COMMITTEE’

Proposed by Councillor McAuley

Seconded by Councillor Callaghan and

AGREED – to recommend that Council move ‘*In Committee*’.

* **Press and Public left the meeting at 7.35pm.**

The information contained in the following item is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.

18. STREET TRADING LICENCE RENEWALS

Confidential report, by virtue of paragraph 2 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland), previously circulated, was presented by the Director of Environmental Services.

STREET TRADING (NI) ACT 2001

The undernoted applications for a street trading licence have been received, acknowledged and processed during the report period.

<u>Unique Reference Number</u>	<u>Type of Licence</u>	<u>Commodity</u>	<u>Location</u>
MST 005	Mobile	Ice cream and confectionery	Borough of Causeway Coast and Glens

Committee NOTED the report.

19. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12 (0))

There were no Items of Any Other Relevant Business.

MOTION TO PROCEED ‘IN PUBLIC’

Proposed by Councillor Kane

Seconded by Councillor Callaghan and

AGREED – to recommend that Committee move ‘*In Public*’.

This being all the business, the Chair thanked Elected Members for their attendance. The Chair noted that this would be her last meeting as Chair, and thanked Members for their support during the past year. The Director of Environmental Services thanked the Chair for all her work. The meeting closed at 7.37pm.

Chair