

THE COUNCIL MEETING HELD THURSDAY 5 AUGUST 2025

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No	Item	<i>Decision</i>
1.	The Mayor's Business	<i>Received</i>
2.	Apologies	<i>Councillors Bateson, Callaghan and Schenning</i>
3.	Declaration of Members' Interests	<i>Nil</i>
4.	Minutes of The Council Meeting held Thursday 26 June 2025	<i>Confirmed as a correct record</i>
5.	Minutes of Special Planning Committee meeting held Wednesday 21 May 2025	<i>Noted</i>
6.	Minutes of Planning Committee meeting held Wednesday 28 May 2025	<i>Noted</i>
7.	Finance Committee Report	
7.1	Period 2 Management Accounts	<i>Information</i>
8.	Corporate Policy and Resources Committee Report	
8.1	Section 75 Annual Progress Report to Equality Commission for NI	<i>That Council approve the adoption of the draft Annual Progress Report for 2024/25</i>
9.	Matters for Reporting to the Partnership Panel	<i>Information</i>

10.	Conferences	None
11.	Correspondence	
11.1	Jason Gilard, Co Founder, CTS (Connect Through Service)	<i>That the Veteran Champion attend the Northern Ireland Veterans Award event on 16th October 2025 at the Veteran's fee of £90</i>
11.2	John Kelpie, Chief Executive, Derry and Strabane District Council	Noted
11.3	Grainia Long, Chief Executive, Northern Ireland Housing Executive	Noted
12.	Consultation Schedule	Noted
13.	Sealed Documents	Seal approved (Items (i-vii))
14.	Notice of Motion proposed by Alderman Stewart, seconded by Councillor Kane <i>That this council will assess the need for Electric Vehicle (EV) charging points across the Borough (abbrev)</i>	<i>Referred to Environmental Services Committee</i>
15.	Notice of Motion proposed by Councillor McShane, seconded by Councillor Peacock <i>That this Council recognises that across our borough, pavement parking continues to create daily barriers, particularly for wheelchair users, blind and partially sighted people, older adults, and for pram and pushchair users (abbrev)</i>	<i>Referred to Corporate Policy and Resources Committee</i>
	<i>'In Committee' (Items 16)</i>	
16.	Leisure and Development Committee Report	

16.1	Burnfoot Changing Pavilion Tender report	<i>That Council approve the award of the Tender for Burnfoot Changing Pavilion and associated grounds works to Western Building Systems at a cost of £285,595.83</i>
16.2	Growth Deal – Centre for Food & Drug Discovery	<i>That Council approve the Outline Business Case for the Ulster University’s proposed Centre for Food & Drug Discovery at the Coleraine Campus as part of the Growth Deal. This approval will allow the project to be formally submitted to DfE for Casework Committee review with the Outline Business Case therefore subject to change; During this review period UU should be required to submit their State Aid / Subsidy Control legal advice to the Council for review and to screen the proposals for equality and rural impact</i>
16.3	Sport & Wellbeing MUGA Tender Awards	<i>That Council note the tender process in Annex A, for the resurfacing of Macosquin, Ballysally</i>

		<p><i>and Coleraine West MUGAs and approve the Contract award to Sports Ground Specialists at a cost of £131,975</i></p>
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UNCONFIRMED

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE
COUNCIL HELD IN THE COUNCIL CHAMBER ON
THURSDAY 5 AUGUST 2025 AT 7.00 PM**

In the Chair : The Mayor, Councillor McMullan

Members Present : Alderman Boyle, Callan, Coyle, Fielding, Hunter,
Knight-McQuillan, McAuley, S McKillop, Scott,
Stewart

Councillors Anderson, C Archibald, N Archibald,
Chivers, Holmes, Huggins, Kane, Kennedy, Kyle,
Mairs, McCully, McGlinchey, McGurk, MA McKillop,
McQuillan, McShane, Nicholl, Peacock, Stirling,
Storey, Wallace, Watson, Watton, Wilson, Wisener

Officers Present : D Jackson, Chief Executive
M Quinn, Director of Corporate Services
P Mulvenna, Director of Leisure and Development
M Jones, Council Solicitor, Corporate, Planning and
Regulatory (R)
E Beattie, Head of Policy and Community Planning
(R)
J Culkin, Management Accountant
I Owens, Committee & Member Services Officer

In Attendance : A Lennox, ICT Officer
L Boyd, ICT Officer

Press 1 No. (R)

Public 0 No. (R)

Key – R = Attended Remotely

The Mayor advised Council of its obligations and protocol whilst the meeting was being audio recorded; and with the remote meetings protocol.

1. THE MAYOR'S BUSINESS

'I have attended events throughout the borough, meeting people and visiting some places I never expected to in community groups which are the backbone of their community and deserve great credit. I attended an RAF Service at Aghanloo where I was well received. A number of groups have been in the

Mayor's Parlour; there have been lots of engagements in Coleraine and I officially opened an Indian Restaurant in Coleraine.

It is my intention to hold Mayoral receptions for those involved in the Open Championship and the Supercup; The Council have been well showcased at these events and I want to recognise the level of support provided by organisers to all those involved'.

The Mayor invited the Chief Executive to address the Council Meeting in respect of Open Golf.

The Chief Executive said he hoped that Elected Members got to see something of the event and spoke of the large crowds in attendance at the event in Portrush numbering approximately 300 thousand on the course and some 500 million who viewed around the globe. The Chief Executive said that on reflection the event was a tremendous success in all aspects and acknowledged the huge team effort from all those involved from Council, lead partners led by R&A and the Royal Portrush Golf Club and other multi-agency partners including the District Commander from PSNI, Translink and Tourist NI. The Chief Executive also acknowledged the work of Causeway Coast and Glens Borough Council staff for their contribution to the success of the event which included:-

Director of Environmental Services and Director of Leisure and Development for their key roles;

Head of Tourism and Recreation for co-ordinating of the multi-agencies;

Project Manager, The Open Championship for event oversight and time commitment;

Head of Health and Built Environment and her team in respect of food and safety;

Estate Supervisor for constant response to issues throughout the event;

The Chief Executive said that the Director of the R&A commented how spotless and immaculate Portrush was during the event.

The Chief Executive said he hoped that the event would return to our Borough again in the 2030's.

The Mayor concurred with the remarks made by the Chief Executive and praised the corporate hospitality extended to Elected Members.

The Mayor said 'The Supercup, another major event was very well organised and I was impressed by the high standard of play including at the Women's football match in Ballyclare and thank all those involved who ran the event so excellently and could not praise the organisers highly enough'.

Councillor Watton referred to the resounding success the annual band parade had been on the evening following the Open saying businesses had reported this was an economic driver.

***Councillor Holmes joined the meeting in the Chamber at 7.10 pm**

2. APOLOGIES

Apologies were recorded for Councillors Bateson, Callaghan and Schenning.

3. DECLARATION OF MEMBERS' INTERESTS

There were no Declarations of Interest.

4. MINUTES OF THE COUNCIL MEETING HELD THURSDAY 26 JUNE 2025

Copy previously circulated.

Proposed by Alderman Hunter

Seconded by Councillor Peacock and

RESOLVED – That the Minutes of the Council Meeting held Thursday 26 June 2025 are confirmed as a correct record.

5. MINUTES OF SPECIAL PLANNING COMMITTEE MEETING HELD WEDNESDAY 21 MAY 2025

Copy previously circulated.

RESOLVED – That the Minutes of the Special Planning Committee Meeting held Wednesday 21 May 2025 are received and noted.

6. MINUTES OF PLANNING COMMITTEE MEETING HELD WEDNESDAY 28 MAY 2025

Copy previously circulated.

RESOLVED – That the Minutes of the Planning Committee Meeting held 28 May 2025 are received and noted.

7. FINANCE COMMITTEE REPORT

7.1 Period 2 Management Accounts

Report, previously circulated, was presented by the Chief Executive who reported that the financial position was reasonably healthy at this early stage in the financial year.

Purpose of Report

The purpose of this report is to present the current management accounts to Council for information and analysis.

Background

Causeway Coast and Glens Borough Council (CC&GBC) provides a range of services to the Borough of Causeway Coast and Glens which stretches from Lough Foyle in the west to the Glens of Antrim in the east covering an area of 1,968 square kilometres and with a population of approximately 145,000. The council is currently made up of 3 directorates (Leisure and Development, Environmental Services, Corporate Policy and Resources) and includes a Planning, Finance and Legal department, that are reported separately in this report. The Annual Budgeted Spend for 2025/26 controlled by the Directorates is £86.408m (excludes depreciation, actuarial adjustments, provisions, accumulated absences, and it is these figures that change the figures in the Audited Accounts). Gross Income is budgeted at £86.408m meaning a balanced budget was approved for the year.

Financial Overview by Directorate

The tables previously circulated details a draft summary of the financial position at period 2 (up to and including 31 May 2025).

Council is showing a favourable variance against budget at period 2 amounting to £532,170 therefore should this position be maintained throughout the year Council would be in surplus operationally, increasing reserves by this amount.

The most significant contributor to this position is Leisure & Development and in particular Sport and Well-Being with the Leisure Centres all reporting continued strong performance, especially on the income side.

Income and Expenditure Analysis

The overall position with regards staffing costs by Directorate was shown in the table previously circulated.

The table, previously circulated, sets out the budgetary position of all other areas of expenditure against budget by Directorate.

Income levels remain strong for period 2 following on from 2024/25 and the position by Directorate is as detailed in the table, previously circulated.

RESOLVED that Council note the report.

8. CORPORATE POLICY AND RESOURCES COMMITTEE REPORT

8.1 Section 75 Annual Progress Report to Equality Commission for NI

Report, previously circulated, was presented by the Director of Corporate Services.

Introduction

Under Section 75 of the Northern Ireland Act 1998 (and included as a commitment in the Council's Equality Scheme) is a requirement that the Council provide an annual report to the Equality Commission for NI on progress in meeting our obligations under the equality and good relations duties.

The report also requires the Council to report on how it is fulfilling its statutory duties under Section 49A of the Disability Discrimination Act 1995 by reporting on progress made on the commitments included in the Council's Disability Action Plan.

Annual Progress Report 2024/25

A copy of the draft Annual Progress Report for 2024/25 is attached for your information.

The format of the report is based on a template provided by the Equality Commission and the report always covers the previous financial year. The period of time this report deals with therefore is from 1st April 2024 to 31st March 2025.

Part A of the report relates to the Section 75 Equality and Good Relations duties and covers outcomes, impacts and good practice in relation to these areas of work, along with progress on the Council's Equality Action Plan, consultations undertaken, screening and Equality Impact Assessments undertaken, monitoring arrangements, training and complaints made in relation to equality and good relations issues.

Part B outlines actions achieved, partially achieved or not achieved in relation to the Council's Disability Action Plan.

Recommendation

It is recommended that the Council approve the adoption of the draft Annual Progress Report for 2024/25.

The Director of Corporate Services advised that the extensive report which included progress, actions and activities required Council approval in alignment with statutory priorities.

Councillor McShane spoke of the huge work involved in preparing this report which was compiled by the Policy Officer and Head of Policy and Community Planning.

Proposed by Councillor McShane
Seconded by Alderman Boyle and

RESOLVED that Council approve the adoption of the draft Annual Progress Report for 2024/25.

At the request of Councillor Kyle the Director of Corporate Services advised that the trans equality corporate policy referred to on page 12 was subject to equality commission guidance and advice was awaited.

9. MATTERS FOR REPORTING TO THE PARTNERSHIP PANEL

The Chief Executive advised that the matter of raising national insurance costs and supposed rebate to Stormont from Westminster could be escalated to the Partnership Panel.

10. CONFERENCES

There were no Conferences.

11. CORRESPONDENCE

Report previously circulated.

The following correspondence has been received:

11.1 Jason Gilard, Co Founder, CTS (Connect Through Service)

(email dated 26 June 2025, available upon request)

Re: Invitation – 2025 Northern Irish Veterans' Awards – Thursday 16th October, Crowne Plaza, Belfast

Extract

Invitation extended to Causeway Coast and Glens Borough Council to attend this prestigious event recognising and celebrating the outstanding achievements of our ex-service personnel across Northern Ireland – individuals who continue to make a remarkable impact in business, the community, the voluntary sector and beyond.

Local Councils play a vital role in supporting our veteran community, and we would be honoured to have your representation at this year's event. The evening will bring together civic leaders, business professionals, military charities and our veteran community for a celebration of service, resilience, and continued contribution.

Cost

- Cost per person £120.00 plus VAT
- Cost per person (Veteran) £90.00 plus VAT

Proposed by Councillor Huggins
Seconded by Councillor Anderson and

AGREED – that the Veterans' Champion attend the Northern Ireland Veterans Award event on 16th October 2025 at the Veteran's fee of £90.

Councillor Holmes proposed that both the Veterans' Champion and Deputy Veterans' Champion would attend, however Councillor Huggins advised that the Deputy Veterans' Champion was unavailable for this event.

11.2 John Kelpie, Chief Executive, Derry and Strabane District Council
(dated 11 July 2025, previously circulated)

Re: Motion Letter

At a meeting of Derry City and Strabane District Council held on 25 June 2025, the following proposal was passed:-

That Members recognize that data centres are major consumers of electricity that currently threaten Ireland's energy security as well as this Council's commitment to play its part in meeting our obligations to reduce greenhouse gas emissions, as set out in the Strategic Planning Policy Statement, our Local Development Plan 2032 and the Climate Change Act (Northern Ireland) 2022. (abbrev)

11.3 Grainia Long, Chief Executive, Northern Ireland Housing Executive, dated
(23 July 2025, previously circulated)

Following its Council Meeting held Tuesday 3 June 2025, The Mayor, Councillor McMullan wrote to Grainia Long, Chief Executive, Northern Ireland

Housing Executive to reiterate the need for social housing and to seek clarity on the percentage of social housing budget allocated for Causeway Coast and Glens Borough Council area.

Response from Grainia Long to The Mayor, Councillor McMullan previously circulated.

Councillor Watton advised that he had raised this matter numerous times and said he did not believe that it was not possible to provide definite figures in relation to annual allocation for each Council area. Councillor Watton said that since the tabling of this correspondence a further 142 homes have been approved for Londonderry and 320 in an Association, with £11m special allocation provision for water connections. Councillor Watton said that Causeway Coast and Glens Borough Council continued to be under represented despite Council Officers seeking clarity on the annual allocation. Councillor Watton said there was a lot of catching up to do and the current housing provision fell short of that of other Council areas.

RESOLVED that Council note the Correspondence report.

* **Alderman McAuley joined the meeting in the Chamber at 7.15 pm.**

12. CONSULTATION SCHEDULE

The following Consultation Documents were listed:

- Department for Infrastructure - Consultation on a Grant Scheme to support reservoir managers with the initial requirements of the Reservoirs Act (Northern Ireland) 2015 – submission by 16th September 2025
- Linda Dillon, MLA - Non-Executive Bill Proposals – Breastfeeding Bill – submission by 24 October 2025
- Department of Agriculture, Environment and Rural Affairs - Public Consultation on the Timetable and Work Programme for Developing the Forth Cycle River Basin Management Plan – submission by 3 January 2026

RESOLVED – that Council note Consultation Schedule.

13. SEAL DOCUMENTS

Members were advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met.

Seal Documents

- (i) Grave Registry Certificates, No's 6008 to 6034 inclusive;
- (ii) Grave Certificates 5954 and 433 (LBC) (Retrospective)
- (iii) The Department of Agriculture Environment and Rural Affairs and Causeway Coast and Glens Borough Council 20 Year Licence at Downhill Forest North (Retrospective)
- (iv) Release of charge - Roe Valley Community Property Limited (Retrospective)
- (v) Licence Agreement for the Temporary use of Council lands in connection with The 153rd Open 2025 (Royal Portrush) – Causeway Coast and Glens Borough Council and Royal & Ancient Championships Limited (L&PSC 250527 /CP&R 250527 /CM 250603) (Retrospective)
- (vi) Purchase of 57 Castle Street, Ballycastle – Conveyance of Fee Farm Grant (L&P 250507/CP&R 250527/CM 250603) (Retrospective)
- (vii) Commercial lease, Units 4&5 The Diamond Centre Coleraine (L&D 240416, CM 240507, L&PSC 240605, CP&R 240625, CM 240627) (Retrospective)

Proposed by Alderman Callan

Seconded by Councillor Kane and

RESOLVED – That the sealing of documents, as listed, are approved (Items i-vii).

14. NOTICE OF MOTION PROPOSED BY ALDERMAN STEWART, SECONDED BY COUNCILLOR KANE

That this council will assess the need for Electric Vehicle (EV) charging points across the Borough. This review will consider the growing number of residents who own or are considering owning electric vehicles, as well as the needs of tourists visiting the area who may hire electric cars. It will also address the potential for charging points at leisure centres, community halls, and civic buildings, such as the Cloonavin and Riada House. The motion further aims to evaluate the Council's fleet requirements and the infrastructure needed at depots to support a transition to zero-emission vehicles, in line with government targets. Additionally, the review will focus on the availability of charging stations in car parks, both for short- and long-stay parking, and those located near popular tourist destinations. The motion aims to ensure that the Borough is equipped to meet the future demand for electric vehicle infrastructure and comply with national environmental goals.

The Notice of Motion was referred without discussion to the Environmental Services Committee.

15. NOTICE OF MOTION PROPOSED BY COUNCILLOR MCSHANE, SECONDED BY COUNCILLOR PEACOCK

That this Council recognises that across our borough, pavement parking continues to create daily barriers, particularly for wheelchair users, blind and partially sighted people, older adults, and for pram and pushchair users.

Although enforcement powers currently lie with the Department for Infrastructure, we as a Council have the power and responsibility to lead a cultural change through education, visibility, leadership, and strong messaging.

This Council, therefore, resolves to endorse #ShareThePath, a social media-only campaign, led by the role of Council's Diversity Ambassador with support from the Chief Executive and all elected members, to:

- *Highlight the real-life impact of pavement parking*
- *Empower drivers to make respectful choices*
- *Encourage civic pride and accessibility for all*

The Notice of Motion was referred without discussion to the Corporate Policy and Resources Committee.

MOTION TO PROCEED 'IN COMMITTEE'

Proposed by Alderman Scott
Seconded by Councillor Watton

AGREED – to recommend that Council move 'In Committee'.

- * **Public and Press were disconnected from the meeting at 7.20 pm.**
- * **Councillor McShane joined the meeting in the Chamber at 7.25 pm.**

16. LEISURE AND DEVELOPMENT COMMITTEE REPORT

16.1 Burnfoot Changing Pavillion Tender Report

Confidential report, previously circulated, was presented by the Director of Leisure and Development.

Confidential by virtue of *By virtue of paragraph 5 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.*

Purpose of Report

The purpose of this report is to seek Council approval for capital expenditure for the replacement Modular Changing Pavilion and associated ground works at Burnfoot football grounds.

Recommendation(s)

Members are asked to approve the award of the Tender for Burnfoot Changing Pavilion and associated grounds works to Western Building Systems at a cost of £285,595.83.

Alderman Scott said that this project was long overdue and will be nice to see project completed.

Proposed by Alderman Scott
Seconded by Councillor Wilson and

RESOLVED that Council approve the award of the Tender for Burnfoot Changing Pavilion and associated grounds works to Western Building Systems at a cost of £285,595.83.

16.2 Growth Deal – Centre for Food and Drug Discovery

Confidential report, previously circulated, was presented by the Director of Leisure and Development.

Confidential by virtue of *By virtue of paragraph 5 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.*

Purpose of Report

The purpose of this report is to request Members approval of the Outline Business Case for the Ulster University's proposed Centre for Food & Drug Discovery at the Coleraine Campus as part of the Growth Deal. This approval will allow the project to be formally submitted to DfE for Casework Committee review with the Outline Business Case therefore subject to change.

The final OBC approved by DfE will be brought back to Committee/Council for budget approval and inclusion within the Deal Document with NIE/UKGOV early next year.

Recommendation

Members are asked to approve the Outline Business Case for the Ulster University's proposed Centre for Food & Drug Discovery at the Coleraine Campus as part of the Growth Deal. This approval will allow the project to be

formally submitted to DfE for Casework Committee review with the Outline Business Case therefore subject to change.

During this review period UU should be required to submit their State Aid / Subsidy Control legal advice to the Council for review and to screen the proposals for equality and rural impact.

The Director of Leisure and Development provided commentary and explained the rationale for expediting this decision to the August Council being the Department for Economy deadline of 18th September 2025.

Proposed by Alderman Callan
Seconded by Councillor McGlinchey and

RESOLVED – that Council approve the Outline Business Case for the Ulster University's proposed Centre for Food & Drug Discovery at the Coleraine Campus as part of the Growth Deal. This approval will allow the project to be formally submitted to DfE for Casework Committee review with the Outline Business Case therefore subject to change; During this review period UU should be required to submit their State Aid / Subsidy Control legal advice to the Council for review and to screen the proposals for equality and rural impact.

16.3 Sport & Wellbeing MUGA Tender Awards

Confidential report, previously circulated, was presented by the Director of Leisure and Development

Confidential by virtue of By virtue of paragraph(s) 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.

Purpose of Report

The purpose of this report is to update Members on progress to date on a number of Sport & Wellbeing MUGA upgrade projects and to seek approval to award the contract to Sports Ground Specialist at a cost of £131,975.

Recommendation

Members are asked to note the tender process in Annex A (previously circulated), for the resurfacing of Macosquin, Ballysally and Coleraine West MUGAs and approve the Contract award to Sports Ground Specialists at a cost of £131,975.

The Director of Leisure and Development advised of an update in respect of the successful tender awarded

Proposed by Councillor Huggins
Seconded by Councillor Anderson and

RESOLVED that Council note the tender process in Annex A, for the resurfacing of Macosquin, Ballysally and Coleraine West MUGAs and approve the Contract award to Sports Ground Specialists at a cost of £131,975.

Proposed by Alderman McKillop
Seconded by Councillor Watson and

AGREED – to recommend that Council move *'In Public'*.

This being all the business, the Mayor thanked everyone for their attendance and the meeting concluded at 7.35 pm

Mayor