

**MINUTES OF THE ORGANISATION REVIEW SUB COMMITTEE  
MEETING  
HELD VIA VIDEO-CONFERENCE ON  
THURSDAY 21 AUGUST 2025 AT 6.00PM**

**Chair:** Alderman Knight-McQuillan (R)

**Officers Present:** D Jackson, Chief Executive (R)  
I Owens, Committee & Member Services Officer (R)

The time being 6.08pm the Chief Executive stated the meeting was inquorate.

Adjourned business:

1. Apologies
2. Declarations of Interest
3. Minutes from the previous meeting held Thursday 29 May 2025
4. Updated Terms of Reference

**RECOMMENDED FOR CONFIDENTIAL CONSIDERATION (Items 5-9 inclusive)**

5. Number of Directorates
6. Alignment of Service Areas
7. The Finance Service / Internal Audit
8. Planning Service
9. Date of Next Meeting

**ORGANISATION REVIEW SUB-COMMITTEE MEETING  
THURSDAY 21 AUGUST RECONVENED THURSDAY 19 SEPTEMBER 2025**

<b>No</b>	<b>Item</b>	<b>Summary of Key Recommendations</b>	<b>Estimated Timescale for completion</b>
<b>1.</b>	Apologies	<b>None</b>	<b>-</b>
<b>2.</b>	Declarations of Interest	<b>None</b>	<b>-</b>
<b>3.</b>	Minutes from previous meeting held Thursday 29 May 2025	<b>Confirmed as a correct record</b>	
<b>4.</b>	Updated Terms of Reference	<b>To recommend that Corporate Policy and Resources Committee agree the updated Terms of Reference.</b>	<b>-</b>
<b>5.</b>	Number of Directorates	<b>Noted</b>	<b>-</b>
<b>6.</b>	Alignment of Service Areas	<b>Noted</b>	<b>-</b>
<b>7.</b>	The Finance Service / Internal Audit	<b>Noted</b>	<b>-</b>
<b>8.</b>	Planning Service	<b>Noted</b>	<b>-</b>
<b>9.</b>	Date of Next Meeting	<b>To recommend to Corporate Policy and Resources Committee that the next meeting is held on the 3rd Thursday in October at 6pm.</b>	<b>-</b>

**MINUTES OF THE ORGANISATION REVIEW SUB COMMITTEE  
MEETING  
HELD VIA VIDEO-CONFERENCE ON  
THURSDAY 29 MAY 2025 AT 6.00PM RECONVENED THURSDAY 18  
SEPTEMBER 2025 AT 6:00PM**

**Chair:** Alderman Knight-McQuillan

**In Attendance:** Alderman Fielding, Councillors McCully, Nicholl, Storey

**Officers Present:** D Jackson, Chief Executive  
J Keen, Committee & Member Services Officer

**1. APOLOGIES**

There were no apologies received.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. MINUTES FROM THE PREVIOUS MEETING HELD THURSDAY 29 MAY 2025**

Summary, previously circulated.

**AGREED** – that the Minutes of the Organisation Review Sub Committee held Thursday 29 May 2025 were confirmed as a correct record.

**4. UPDATED TERMS OF REFERENCE**

Copy circulated.

Proposed by Councillor McCully  
Seconded by Alderman Fielding

**AGREED** – to recommend that Corporate Policy and Resources Committee agree the updated Terms of Reference.

**MOTION TO PROCEED ‘IN COMMITTEE’**

**AGREED** – that Organisation Review Sub Committee move ‘*In Committee*’.

***The information contained in the following items is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.***

- \* **Councillor Storey joined the meeting remotely at 6.07pm.**

## **5. NUMBER OF DIRECTORATES**

The Chief Executive outlined the key points for consideration, he stated there would be an opportunity to discuss with Party Groups and what they would like to see considered, as part of the process.

Discussion ensued regarding the number of Directorates and where specific functions may be best placed within the Organisation Structure. Consideration was also given to Council being more proactive in promoting the positive achievements of Council and the local economy.

Sub Committee Members agreed to discuss the Organisational structure with their respective Parties and provide feedback at the next Sub Committee Meeting.

Sub Committee NOTED the verbal update.

## **6. ALIGNMENT OF SERVICE AREAS**

This was considered under Item 5 Number of Directorates.

## **7. THE FINANCE SERVICE / INTERNAL AUDIT**

This was considered under Item 5 Number of Directorates.

## **8. PLANNING SERVICE**

This was considered under Item 5 Number of Directorates.

## **9. DATE OF NEXT MEETING**

**AGREED** – to recommend to Corporate Policy and Resources Committee that the next meeting is held on the 3<sup>rd</sup> Thursday in October at 6pm.

There being no further business, the Chair thanked everyone for their attendance and the meeting closed at 7.41pm.

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Chair

UNCONFIRMED