Causeway Coast & Glens Borough Council

Title of Report:	**Commemoration Programme HM Queen Elizabeth II**
Committee Report Submitted To:	**Commemoration and Celebration Sub-Committee**
Date of Meeting:	**03 September 2025**
For Decision or For Information	**For Decision**
To be discussed In Committee ~~YES~~/NO	NO

Linkage to Council Strategy (2021-25)	
Strategic Theme	Leader and Champion
Outcome	
Lead Officer	Director of Corporate Services

Estimated Timescale for Completion	
Date to be Completed	December 2026

Budgetary Considerations	
Cost of Proposal	TBC - £40K in budget 2025/26
Included in Current Year Estimates	**YES/~~NO~~**
Capital/Revenue	Revenue
Code	3106 – Civic Projects
Staffing Costs	

Legal Considerations	
Input of Legal Services Required	**YES/NO**
Legal Opinion Obtained	**YES/NO**

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes/No	Date:
	EQIA Required and Completed:	Yes/No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes/No	Date:
	RNA Required and Completed:	Yes/No	Date:
Data Protection Impact Assessment	Screening Completed:	Yes/No	Date:
	DPIA Required and Completed:	Yes/No	Date:

1.0 Purpose of Report

1.1 The purpose of the report is to provide an update on the Commemoration Programme for HM Queen Elizabeth II.

2.0 Background

2.1 On 5th December 2023, Council resolved to agree the following Notice of Motion:

Notice of Motion (A)

"This council acknowledges, with sadness, the recent passing of our late Sovereign Lady, Queen Elizabeth II. Pays tribute to the exemplary dignity, wisdom and diligence with which Her Late Majesty served our nation and the Commonwealth. Further acknowledges the tremendous debt of gratitude owed for the personal sacrifice and unwavering loyal devotion over her glorious 70-year reign.

This Council commits to honour and enshrine her memory in tangible commemoration across the Borough and invites council officers to present an options paper to the relevant committee for consideration in due course. This council shall also establish a sub-committee to commence preparation for the coronation of His Majesty, King Charles III."

2.2 **Notice of Motion (B)**

"That Causeway Coast and Glens Borough Council recognises the exemplary 70 years of service rendered by the late Her Majesty Queen Elizabeth II, as the United Kingdom's longest reigning Monarch.

We are also very proud that the Late Monarch visited our Borough 5 times between 1953 and 2016, in which she included the unveiling of sergeant Robert Quigg VC statue in Bushmills, within my own constituency, which was to be her last visit.

In recognition of her shining example of exemplary selfless service, we the undersigned propose that a substantial permanent memorial be commissioned and located within the Borough and be in situ before or during 2026. We believe that the memorial should depict Queen Elizabeth II during her coronation and that ideally it would be located in a prominent and visible location

We further propose that officers prepare a report, taking this matter forward, to include options for design, location, consultation with appropriate groups and identification of a suitable budget as part of the estimates process.

This Statue will be a fitting tribute by the people of the Borough to the late Monarch, whose service to our country may never be matched again."

3.0 Commemoration Programme

3.1 As detailed in the Commemoration Programme attached at Appendix A, Members had previously asked that the idea of a modern style silhouette of the late Queen Elizabeth II with Paddington Bear and her beloved Corgis be explored.

3.2 As Members will be aware, the Northern Regional College has agreed to partner with the Council on this project.

Representatives from the Northern Regional College agreed to arrange a site meeting with the Chair of the Commemoration and Celebration Sub Committee to discuss further.

3.3 As previously agreed by Elected Members, a procurement exercise is currently active for the design and supply of an interior and exterior option using the following specifications:

Indoor:

- Size: 1000mm x 330mm
- Style: Cameo
- Material: Formed Epoxy Resin
- Location: Coleraine Town Hall
- Inside

Outdoor:

- Size: 3000mm x 1000mm
- Style: Queen Elizabeth's Favourite Flower - Rose
- Material: Corten Steel
- Location: TBC
- Outside

4.0 Financial Implications

4.1 Council has agreed a budget of £40,000 (2025/26) to continue with the delivery of the programme for Notices of Motion (a) and (b) and to cover activities planned for by this Sub-Committee.

5.0 Equality Implications

5.1 The Commemoration Programme will be screened in accordance with the Council's Policies and Procedures.

6.0 Recommendation

6.1 **It is recommended** that the information as detailed in Appendix A is noted and that work continues by Officers in order to research costs and methods of delivery for the various activities contained in the agreed Commemoration Programme for HM Queen Elizabeth II.

Causeway Coast & Glens Borough Council

Appendix A

Commemoration and Celebration Sub-Committee

Commemoration Programme

	The role of the Sub Committee is to act as an advisory group, supporting the development of a proposed programme of activity to recognise commemorative and celebratory occasions. To identify resource requirements to deliver an agreed programme of activity *and commemoration;* • To share best practice in terms of wider initiatives and approaches; • To promote co-ordination and collaboration in terms of delivery of a range of activity, avoiding duplication of effort.

What	Details	Responsible	Estimated Cost
Notice of Motion (1a) *"This council acknowledges, with sadness, the recent passing of our late Sovereign Lady, Queen Elizabeth II. Pays tribute to the exemplary dignity, wisdom and diligence with which Her Late Majesty served our nation and the Commonwealth. Further acknowledges the tremendous debt of gratitude owed for the personal sacrifice and unwavering loyal devotion over her glorious 70-year reign.* *This Council commits to honour and enshrine her memory in tangible commemoration across the*	At the Corporate Policy and Resources Committee on 28 February 2023, it was proposed by Alderman McLean, seconded by Councillor Wilson and ratified by Council on 7 March 2023, that a Sub Committee be established to commemorate Queen Elizabeth II and commence preparation for the Coronation of His Majesty, King Charles III and that the nomination process be the same as NI 100 2021 Centenary Working Group and the Queen's Platinum Jubilee Working Group	DS	

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Borough and invites council officers to present an options paper to the relevant committee for consideration in due course.
This council shall also establish a sub-committee to commence preparation for the coronation of His Majesty, King Charles III."

Notice of Motion (1b)

"That Causeway Coast and Glens Borough Council recognises the exemplary 70 years of service rendered by the late Her Majesty Queen Elizabeth II, as the United Kingdom's longest reigning Monarch.

We are also very proud that the Late Monarch visited our Borough 5 times between 1953 and 2016, in which she included the unveiling of sergeant Robert Quigg VC statue in Bushmills, within my own constituency, which was to be her last visit.

In recognition of her shining example of exemplary selfless service, we the undersigned propose that a substantial permanent memorial be commissioned and located within the Borough and be in situ before or during 2026. We believe that the memorial should depict Queen Elizabeth II during her coronation and that ideally it would be located in a prominent and visible location

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(d'Hondt picks from numbers 1-6 from CP&R). Membership of the Sub Committee was updated following the Local Government Election in May 2023 as follows:

Round	Rank	
1	DUP	Cllr Storey
2	SF	Pass
3	DUP	Ald Knight-McQuillan
4	SF	Pass
5	Alliance	Cllr McCully
6	DUP	Ald Fielding
7	UUP	Councillor Wisener Cllr Wilson (former)
8	SF	Pass
9	DUP	Cllr Huggins

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<td>DCS</td>
<td>£20,000</td>
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We further propose that officers prepare a report, taking this matter forward, to include options for design, location, consultation with appropriate groups and identification of a suitable budget as part of the estimates process. *This Statue will be a fitting tribute by the people of the Borough to the late Monarch, whose service to our country may never be matched again."*	The option currently being considered is a Tender exercise to engage with local artist(s) to produce concept designs. An indicative cost is required along with: • Size • Style • Material • Location • Inside/Outside ---------- *Update for March 2025:* Indoor: • Size: 1000mm x 330mm • Style: Cameo • Material: Formed Epoxy Resin • Location: Coleraine Town Hall • Inside ---------- *Update for April 2025:* Outdoor: • Size: 3000mm x 1000mm • Style: Queen Elizabeth's Favourite Flower - Rose • Material: Corten Steel • Location: TBC • Outside ---------- *Update for May 2025:*		

	A procurement exercise is currently active for the design and supply of an interior and exterior option as specified above.		
To explore the idea of a modern style silhouette of the late Queen Elizabeth II with Paddington Bear and her beloved Corgis'.	Communications are ongoing to gauge if NRC wishes to partner with Council on this project. ---------- *Update for March 2025*: Confirmation has been received that the college's HND Graphic Design Course, which is based in Trostan Avenue, Ballymena, are keen to take on this project. Key members of staff have been invited to attend a Sub-Committee meeting in order to progress with the partnering arrangement. ---------- *Update for April 2025*: Representatives from Northern Regional College will be in attendance at the Sub-Committee Meeting. ---------- *Update for May 2025:* NRC to arrange a site meeting with the Chair of the Commemoration and Celebration Sub Committee in order to discuss the project further.	Corporate Services	To Be Confirmed
To look at the possibility of the renaming of a street in each of the Causeway Coast and Glens District Electoral Areas and/or the naming of the new Leisure Centre in Coleraine and/or renaming	As reported to Environmental Services Committee on 10th September 2024 "Legal Advice on Powers To Rename Roads" it was	SMT	-

Castlerock Promenade as Queen Elizabeth II Promenade could recognise the late Queen Elizabeth II, with similar tributes in other District Electoral Areas.	stated that Council does not have powers to rename a road/street as per Legal Advice Promenades are not in Council ownership and this would therefore be a matter for the Department for Infrastructure. ---------- Update from NIO re naming of a Building: "Having reviewed your request with officials, we have transferred your request to the cabinet office, who would be best placed to deal with your request. Once reviewed they will respond in due course." Further Guidance on this topic can be found at: https://www.gov.uk/government/publications/public-royal-names-memorialisation-guidance/royal-names-memorialisation-public-guidance-html		
To investigate that the Portrush to Bushmills Greenway (which encompassed the legacy Moyle and Coleraine Borough Council areas) currently subject to a consultation process, could include a commemoration	Further information has been sought as to the status of this Consultation process ---------- Update: This project was put on hold with uncertainties regarding Government funding. It will now continue in its early development phases, which will include outline design and development of economic appraisals etc. Consultation to date has been through SIB / SIB colleagues who have engaged with	L&D	

	affected landowners, statutory bodies and key stakeholders. Leisure and Development Report – 19th November 2024 - Growth Deal: Outline Business Cases – Development & Design Costs provides further information. Work in Progress		
To look into the option of tree planting projects possibly using oak trees, which have longevity.	Native oak trees were planted in the following locations to commemorate the NI Centenary in 2021. The same locations are proposed with the trees being planted by the Mayor/Deputy Mayor in the New Year. Riverside Park, Ballymoney River Park, Armoy Cloonavin Flowerfield, Portstewart Jim Watt Centre, Garvagh Lower Main Street, Limavady Burnfoot Playing Fields Granite wedges (see below) were provided at each location and it is recommended that a similar format is used with the Council logo	Estates	£1500

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Update for February 2025:

The Deputy Mayor will plant the trees on Thursday 6th February which is the 73rd anniversary of Queen Elizabeth’s accession to the throne.
<table>
<tr><th>Location</th><th>Date/Time</th></tr>
<tr><td>Riverside Park, Ballymoney</td><td>10 am</td></tr>
<tr><td>River Park, Armoy</td><td>10.45 am</td></tr>
<tr><td>Cloonavin</td><td>11.45 am</td></tr>
<tr><td>Flowerfield Arts Centre, Portstewart</td><td>12.30 pm</td></tr>
<tr><td>Jim Watt Centre, Garvagh</td><td>2 pm</td></tr>
<tr><td>Lower Main Street, Limavady</td><td>3 pm</td></tr>
<tr><td>Burnfoot Playing Fields</td><td>3.45 pm</td></tr>
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<td>To explore the idea of green spaces, where people could come together, possibly in a memorial garden/garden of remembrance at Anderson Park</td>
<td>Internal consultation has taken place and the following comments made re Anderson Park:-</td>
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area in Coleraine in the vicinity of the Northern Regional College.	- *there an opportunity that this proposal could be proposed for a small project as part of the Coleraine Fund and that funding could potentially contribute to this,.* - *There have also been some suggestions regarding the redevelopment of the play park there* - *Anderson Park has been subject to significant anti-social behaviour and vandalism recently, therefore . may be detrimental to the enjoyment of others.* - *the additional footfall from the NRC could assist in deterring anti-social behaviour, but only during hours the NRC is open*		
To try and encourage children to design tiles which would form a feature, such as the NI100 wall feature at Roe Valley Arts Centre.	• Artist fees including facilitation of participatory workshops • Delivery and installation of project *Do Members wish to consider this idea within the proposed Memorial Garden?*		£5,000
To look at undertaking D-Day Commemorations in conjunction with standard bearers from Royal British Legion groupings at key events.	Complete		

Key	
	Complete
	In Progress
	Unable to Proceed