

**ENVIRONMENTAL SERVICES COMMITTEE MEETING
TUESDAY 9 SEPTEMBER 2025**

Table of Recommendations

No	Item	Summary of key Recommendations	Estimated Timescale for completion
1.	Apologies	None	N/A
2.	Declarations of Interest	Chair, Alderman S McKillop	-
3.	Minutes of previous meeting held Tuesday 10 th June 2025	Confirmed as a correct record	-
	Change Order of Business		
4.	Notice of Motion proposed by Alderman Stewart, seconded by Councillor Kane from Council Meeting held Tuesday 5th August 2025	Support The Notice of Motion	-
5.	Review of Environmental Services Committee Terms of Reference	to recommend that Council approve the Terms of Reference as set out in this report.	-
6.	Entertainment Licensing Report	to recommend that Council grant Items 1.1, 1.2 and 1.3 as set out above.	N/A
7.	Consultation on New Rules for Selling and Supplying Puppies and Kittens	to recommend that Council endorse the response.	N/A
8.	Consultation on Dilapidation Bill	to recommend to Council that the Director of Environmental Services incorporate additional elements, having consulted	N/A

No	Item	Summary of key Recommendations	Estimated Timescale for completion
		<i>with Planning Department and bring a report back to the Council Meeting for further consideration</i>	
9.	Drinking in Public Byelaws and Powers	<i>to recommend that Council endorse the response</i>	N/A
10.	Consultation on Proposed Updates to Technical Guidance for the Assessment of Noise Emissions from Onshore Wind Turbines	<i>to recommend that Council endorse the response</i>	N/A
11.	Adoption of Causeway Coast and Glens Borough Council Climate Change Action Strategy	<p><i>to recommend that Council approve the proposed draft Climate Change Action Strategy and recommend its adoption to Council and that this draft goes to public consultation in alignment with the consultation policy. The feedback from the consultation will be brought back for consideration at a later date;</i></p> <p><i>It is further recommended to council, that the following statement be added to all other council policies and strategies: 'This Policy/ strategy shall support council's Climate Change Action Strategy to meet its targets and objectives.'</i></p>	-
12.	Consultation Responses to Northern Ireland Climate Change Adaptation Programme 3 (NICCAP3)	<i>to recommend that Council note the consultation process and approve the</i>	-

No	Item	Summary of key Recommendations	Estimated Timescale for completion
		<i>draft responses for submission to NICCAP3.</i>	
13	Consultation Responses to DAERA's Climate Action Plan	<i>To recommend that Council defer consideration to the Council Meeting</i>	-
14.	Amusement Permit Renewals	<i>Noted</i>	-
15.	Approval of premises as a Venue for Civil Marriage	<i>Noted</i>	-
16.	Approval of premises as a Venue for Civil Partnership	<i>Noted</i>	-
17.	Entertainment Licence Renewals	<i>Noted</i>	-
18.	Pavement Café Licence Renewals	<i>Noted</i>	-
19.	Petroleum Spirit Licence Renewals	<i>Noted</i>	-
			N/A
20.	Animal Welfare Update	<i>Noted</i>	
21.	Period 3 ES Management Accounts and Financial Positions 2025/26	<i>Noted</i>	-
22.	Matters for Reporting to Partnership Panel	<i>To recommend that the issue of the short time scale of Consultation Documents is submitted to the Partnership Panel</i>	-
23.	Consultations	-	-
24.	Correspondence		N/A
24.1	Air and Environmental Quality Branch, Department of Agriculture, Environment and	<i>Noted</i>	

No	Item	Summary of key Recommendations	Estimated Timescale for completion
	Rural Affairs, dated 17 th June 2025		
24.2	Rathlin LIFE Raft Project, received 27 th August 2025	<i>to recommend that Council accede to the request that Council commits to providing one skip per month for the next six months and thereafter one skip per quarter to meet ongoing biosecurity needs</i>	
	<i>'In Committee'</i> (Items 25-27 inclusive)		
25.	Purchase of a 5 Gang Cylinder Mower	<i>to recommend that Council approve the purchase of the 1no. 5 gang mower from Laird Grass Machinery for the tendered price of £89,950 + VAT</i>	-
26.	Portrush Harbour Footbridge Repairs	<i>to recommend that Council approve the lowest tender and therefore grant permission to engage in a contract with Devity Contract Services Ltd. at a tendered figure of £274,468.50 (exc. VAT) to progress the Portrush Harbour Footbridge Repairs (Stage 3 of the Capital Procurement Gateway)</i>	12 weeks from contractor appointment
27.	Tender for the Collection/Receipt and Reprocessing of Wood from Household Recycling Centres	<i>to recommend that Council award of contract for the collection/receipt and reprocessing of wood from Household Recycling Centres to River Ridge Recycling in accordance with the tender specification and contract conditions</i>	-

No	Item	Summary of key Recommendations	Estimated Timescale for completion
28.	Licences Issued under Delegated Authority	Noted	N/A
29.	Street Trading Licence Renewals	Noted	-
30.	Dangerous Structure Update	Noted	N/A
31.	Update on Auction of Concessionary Trading Sites – Portaneevy and West Strand	Noted	-
	‘In Public’ (Item 32)		
32.	Any Other Relevant Business		-
32.1	Dog Foul Signs (Alderman Fielding)	Information	-

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF
THE ENVIRONMENTAL SERVICES COMMITTEE HELD
IN THE COUNCIL CHAMBER, CIVIC HEADQUARTERS
AND VIA VIDEO CONFERENCE
ON TUESDAY 9 SEPTEMBER 2025 AT 7.00 PM**

In the Chair: Alderman S McKillop (C)

Members Present: Alderman Fielding (C), Hunter (R)
Councillors C Archibald (C), Bateson (R), Callaghan (C),
Chivers (R), Holmes (R/C), Huggins (C), Kane (C),
Jonathan McAuley (C), MA McKillop (R), McQuillan (R),
Mairs (C), Stirling (C)

Elected Members Alderman Stewart (Item 4)

In Attendance:

Officers Present: A McPeake, Director of Environmental Services (C)
S McAfee, Head of Health and Built Environment (C)
J Richardson, Head of Capital Works, Energy and
Infrastructure (C)
O Dath, Climate Change Lead Officer (C)
S Duggan, Committee and Member Services Officer (C)

In Attendance: L Boyd, ICT Officer (C)
R Finlay, ICT Officer (C)

Press: (2 no.) (R)

Key: (C) Attended in the Chamber
(R) Attended Remotely

The Chair advised Committee of its obligations and protocol whilst the meeting was being audio recorded.

The Director of Environmental Services undertook a roll call.

1. APOLOGIES

There were no apologies.

2. DECLARATIONS OF INTEREST

The Chair, Alderman S McKillop declared an interest in Item 31 Update on Auction of Concessionary Trading Sites – Portaneevy and West Strand, advising she had declared an interest in the past and wished to have it noted.

3. MINUTES OF PREVIOUS MEETING HELD TUESDAY 10TH JUNE 2025

Proposed by Councillor Huggins

Seconded by Councillor Jonathan McAuley and

AGREED – that the Minutes of the Environmental Services committee meeting held Tuesday 10 June 2025 were confirmed as a correct record.

CHANGE ORDER OF BUSINESS

The Chair advised the Notice of Motion would be taken next on the Agenda for the evening.

4. NOTICE OF MOTION PROPOSED BY ALDERMAN STEWART, SECONDED BY COUNCILLOR KANE FROM COUNCIL MEETING HELD TUESDAY 5TH AUGUST 2025

That this council will assess the need for Electric Vehicle (EV) charging points across the Borough. This review will consider the growing number of residents who own or are considering owning electric vehicles, as well as the needs of tourists visiting the area who may hire electric cars. It will also address the potential for charging points at leisure centres, community halls, and civic buildings, such as the Cloonavin and Riada House. The motion further aims to evaluate the Council's fleet requirements and the infrastructure needed at depots to support a transition to zero-emission vehicles, in line with government targets. Additionally, the review will focus on the availability of charging stations in car parks, both for short- and long-stay parking, and those located near popular tourist destinations. The motion aims to ensure that the Borough is equipped to meet the future demand for electric vehicle infrastructure and comply with national environmental goals.

Alderman Stewart presented the Notice of Motion,

“Good evening, I'm asking for your support on this motion I have brought before you this evening. This motion is about preparing our Borough for the future. Electric vehicles are no longer a distant idea – they are fast becoming the norm, and both residents and visitors will increasingly depend on reliable charging infrastructure. By taking a proactive approach now, we can ensure that our communities, leisure facilities, and civic buildings are well served, while also positioning the Borough as forward-thinking, sustainable, and welcoming to all. Importantly, EV charging points also offer the potential to generate income for the Council through their use, meaning this is not only an environmental responsibility but a practical investment in our future.

I thank the members for their contribution, this conversation highlights the need for this review. As an owner of an electric car, I've seen the problems with the current chargers, they are either all in use or broken. And more of them are broken than working, they are old and slow. We need to look at What we have, what we need and where we need it”.

Councillor Kane seconded the Notice of Motion, he stated the number of Electric Vehicles was increasing significantly, with tourism in the area and electric hire cars from Airports, the infrastructure around charging points was not up to standard. Councillor Kane stated there was an opportunity for Council through income through electrified green energy. Councillor Kane added, there was an increasing demand from boat owners in the Harbours and Marinas for charging facilities that could feed into the Harbours and Marinas Strategy.

In response to questions by Elected Members, the Director of Environmental Services clarified Council owned one Electric Vehicle, and did have plans to extend its fleet as part of the Climate Emergency Form and Strategy actions, which he said was timely. The Director of Environmental Services clarified ESB had installed charging points in Council car parks at no cost to Council, Council provided the car park space. The Director of Environmental Services advised a tender would issue in the future for other bidders for spaces, with the potential for income generation. There were approximately 8 ESB chargers in Council Car Parks, the wide geographical spread of the current car parks would be packaged in the forthcoming tender. The Director stated he was not aware of associated funding for Council assets, there had been funding for EV chargers for DfI property.

In response to the Chair, the Director of Environmental Services agreed to bring a report back to the next committee meeting with estimated timescales and when the tender would be issued.

The Chair declared a recess at 7.13pm due to an IT difficulty.

* **The meeting reconvened at 7.18pm.**

Alderman Stewart summarised his Notice of Motion.

AGREED – to recommend that Council Support The Notice of Motion.

* **Alderman Stewart left the meeting at 7.23pm.**

5. REVIEW OF ENVIRONMENTAL SERVICES COMMITTEE TERMS OF REFERENCE

Report, previously circulated.

Purpose of Report

This report reviews the existing Terms of Reference for the Environmental Services Committee.

**Background
Scope**

Causeway Coast and Glens Borough Council decided to utilise the traditional committee system as its preferred form of governance and, as a result, it has

created a number of Committees to progress the work of the new Council from 1st of April 2015.

The Environmental Services Committee (“the Committee”) will be responsible for recommending to Council the key decisions and actions required to be taken specifically in relation to the work of the Environmental Services Directorate.

This will include:

- The future development of the organisational structure for the Environmental Services Directorate;
- Overseeing the delivery of any relevant service strategies for the Environmental Services Directorate and making appropriate recommendations to Council;
- Recommending to Council relevant policies and procedures for the Environmental Services Directorate;
- Monitoring and reviewing business and service delivery plans for the Environmental Services Directorate;
- Recommending to Council the establishment of external partnerships where considered relevant to the role of the Environmental Services Directorate;
- Making recommendations to Council regarding capital projects by the Environmental Services Directorate and monitoring the implementation of any capital projects by the Environmental Services Directorate;
- Making recommendations to Council and monitoring funding sources and mechanisms to assist with various initiatives, projects and actions within the remit of the Environmental Services Directorate;
- Recommending to Council the resolution of any associated issues;
- Considering the resource implications of any recommendations.

Membership

The Committee is comprised of the sixteen Elected Members and they were appointed to the Committee at the Annual General Meeting of Council on 2nd June 2025. Members may be required to represent the Committee and Council at pertinent consultation and capacity building events. The membership list for the Committee is provided at Annex A.

Chair

The Committee will be chaired in 2025/26 by Alderman Sharon McKillop (DUP). In the absence of the Chairperson, the Committee will be chaired by the Deputy Chairperson, Councillor Sean Bateson (Sinn Féin). In the absence of the Deputy Chairperson, a chair for the meeting will be agreed by the Members present.

Meetings

The first meeting of the Committee of the newly elected Council will be held on Tuesday 10th June 2025, when the Terms of Reference will be agreed. The Environmental Services Committee will normally meet on the second Tuesday of each month at 7.00 pm except when this falls within a recess period agreed by Council. A schedule of meetings for the Committee for the

2025/26 year are attached as Annex B. All meetings of the Committee will be governed by the Council's Standing Orders and the Local Government Code of Conduct for Councillors.

Sub-Committees and Working Groups

The Committee has the facility, if it so wishes, to establish and appoint any number of Sub-Committees and Working Groups it deems necessary to consider in more detail the work of the Committee concerning specific issues related to the Environmental Services Directorate. The following Working Groups are proposed for 2025/26 year.

- Trading Working Group
- Climate Emergency Forum

Communication and Reporting

The Minutes of the Committee will be reported at each meeting of Causeway Coast and Glens Borough Council by the Chair of the Committee.

Review Period

The Terms of Reference are to be reviewed on an annual basis, prior to the Annual Meeting each year.

Recommendation(s)

It is recommended that the Environmental Services Committee recommends to Council the approval of the Terms of Reference as set out in this report.

Proposed by Councillor Kane
Seconded by Councillor Huggins

AGREED – to recommend that Council approve the Terms of Reference as set out in this report.

6. ENTERTAINMENT LICENSING REPORT

Report, previously circulated.

Entertainments licence

1.1 Grant of indoor entertainments licence

Licence No:	EL441
Premises:	The Saffron Bar, Main Street, Waterfoot
Application:	Grant of an Indoor Entertainments Licence Days and times on which it is applied to provide entertainment: Monday to Sunday 11:30hrs to 01:00hrs

Representations: No objections received

PSNI & NIFRS: No objections received

Recommendation

It is recommended to grant an Indoor Entertainments Licence subject to compliance with any recommendations of the Council's Licensing Department

1.2 Grant Of Indoor Entertainments Licence

Licence No: EL161

Premises: The Central Bar, Ann Street, Ballycastle

Application: Grant of an Indoor Entertainments Licence

Days and times on which it is applied to provide entertainment:

Monday to Saturday 12:00hrs to 02:00hrs

Sunday 12:00hrs to 00:00hrs

Representations: No objections received

PSNI & NIFRS: No objections received

Recommendation

It is recommended to grant an Indoor Entertainments Licence subject to compliance with any recommendations of the Council's Licensing Department

1.3 GRANT OF INDOOR ENTERTAINMENTS LICENCE

Licence No: EL055

Premises: Kilrea Town Hall, The Diamond, Kilrea

Application: Grant of Indoor Entertainments Licence

Days and times on which it is applied to provide entertainment:

Monday to Friday 11:30hrs to 01:00hrs

Saturday 11:30hrs to 01:30hrs

Sunday 11:30hrs to 23:30hrs

Representations: No objections received.

PSNI & NIFRS: No objections received

Recommendation

It is recommended to grant an Indoor Entertainments Licence subject to compliance with any recommendations of the Council's Licensing Department.

Proposed by Councillor Callaghan
Seconded by Councillor Huggins and

AGREED – to recommend that Council grant Items 1.1, 1.2 and 1.3 as set out above.

- * **Councillor Holmes joined the meeting in The Chamber having previously joined remotely.**

7. CONSULTATION ON NEW RULES FOR SELLING AND SUPPLYING PUPPIES AND KITTENS

Report, previously circulated.

Purpose of Report

The purpose of this report is to provide a Causeway Coast and Glens Borough Council response to the consultation.

Background

The Department of Agriculture, Environment and Rural Affairs (DAERA) is seeking views on a proposal to introduce a registration system for persons selling, giving away, or otherwise transferring ownership of puppies and kittens aged under six months old.

A key objective of DAERA is to end third-party sales of puppies and kittens. A third-party sale is a sale that occurs when the seller has not bred the animal themselves but has obtained the puppy or kitten from a breeder so that they can sell it onwards.

The consultation paper is divided into four chapters. Chapter two provides some background to selling pet animals in Northern Ireland, and the legislation in place in other jurisdictions. Chapter three details DAERA's proposals.

DAERA has previously engaged with councils on the proposals and acknowledges within the consultation the concerns raised which include resource implications and the extension of enforcement responsibilities to include cats. DAERA are therefore specifically inviting detailed feedback from councils relating to the administration and enforcement of their proposals as well as any additional or alternative measures which could be put in place to deliver the objectives of improving the welfare of puppies and kittens.

The full consultation document can be found at:

- <https://www.daera-ni.gov.uk/consultations/public-consultation-proposed-new-rules-sale-and-supply-puppies-and-kittens-northern-ireland>

Attached as Appendix 1 is a suggested response to the consultation (circulated).

The initial date for submission of responses was 25th August 2025. However, Councils have been granted an extension until 15th September 2025, with the submitted response subject to subsequent endorsement and approval by full Council.

Recommendation

It is recommended that Council endorses the response.

Councillor Callaghan congratulated the Director and Department on the report, as he had asked at the last meeting for this to be looked into.

Proposed by Councillor Callaghan
Seconded by Councillor C Archibald and

AGREED – to recommend that Council endorse the response.

8. CONSULTATION ON DILAPIDATION BILL

Report, previously circulated.

Purpose of Report

The purpose of this report is to provide a Causeway Coast and Glens Borough Council response to the consultation.

Background

The Dilapidation Bill moved to the Second Stage in the Northern Ireland Assembly in June 2025.

The Bill aims to provide district councils with a modern, consistent and fit for purpose Northern Ireland-wide enforcement regime to deal with the negative impact of dilapidated and dangerous buildings, and neglected sites which reflects the powers already available to enforcement bodies in the rest of the UK.

The Bill's other key proposal is to significantly enhance the cost recovery powers available to councils, making the option of them carrying out the relevant works themselves much more viable.

As part of the Assembly's normal legislative processes, the Dilapidation Bill has been referred to the Assembly's Committee for Agriculture, Environment and Rural Affairs (AERA) for scrutiny and evaluation.

The Committee is seeking views from stakeholders on the objectives, proposals and potential consequences of the Bill to help inform the AERA Committee's consideration of the Bill and any recommendations it may suggest as it moves to the next stage of the legislative process.

The online survey form, the Dilapidation Bill 'as Introduced' and Explanatory and Financial Memorandum can be found at:

- <https://consult.nia-yourassembly.org.uk/agrienvra/dilapidation-bill/>

Attached as Appendix 1 (circulated) is a suggested response to the consultation.

The closing date for submission of responses is 10th October 2025.

Recommendation

It is recommended that Council endorses the response.

Alderman Fielding thanked Officers for the response, he stated there were a lot of dilapidated buildings in towns, villages and prominent locations and it was not good for businesses to trade next to these properties, anything was to be welcomed. Alderman Fielding stated the Fixed Penalty Notice of £500 was not enough for failure to comply with a maintenance notice, it would be lower than the cost to fix the property and was not a deterrent to achieve compliance, the fine had to be punitive.

Alderman Fielding stated agreement that Council support the requirement for the Court to direct the owner to comply with the notice, thereby removing the need for Council to consider the cost and expense of undertaking works to private property from the public purse and associated risk of pursuing cost recovery. Alderman Fielding added that the responsibility of determining the required works should rest with the owner and any works then be subject to Council approval, rather than be specified by Council itself.

It was Proposed by Alderman Fielding that Council accept the response.

Councillor Kane stated there were questions on how Council respond to Consultations and its role in informing Policy at Regional level. The draft response was helpful in setting out the impact on Council, its services and associated costs, however, the point of the Bill had been missed. Councillor Kane referred to buildings, including interiors of buildings, he provided the example of members of the public gaining access to Waterworld, Portrush. Councillor Kane referred to what Council's responsibility might be, the expectation of powers Council did not have, and how Council can take potential powers and use them for the benefit of the Borough.

The Chair advised dilapidated buildings were a blight on towns, villages and the landscape, more was required in the response for its impact on the Borough

and businesses who operated near a dilapidated building. The Chair asked the Director to speak internally to the Planning Department.

The Director of Environmental Services suggested Elected Members submit amendments, and a report could be brought back to the Council Meeting.

Councillor Holmes observed Elected Members would like to take a tougher stance. Councillor Holmes proposed £10,000 fines should be punitive in order to get some action as £500 was nothing.

Councillor Bateson sought clarification of the fine.

The Director of Environmental Services clarified the fine was a Fixed Penalty Notice Failure To Comply with Maintenance Notice, the new Legislation would allow Council to issue a maintenance notice and level set at £500, the Officer response, *“the proposed level of £500 may be significantly lower than the actual cost of making good property, a building or parcel of land and may not provide sufficient deterrent or incentive to achieve compliance”*. The fine could be issued multiple times, for multiple elements.

The Director of Environmental Services agreed to incorporate additional elements, having consulted with Planning Department and bring a revised report back to the Council Meeting.

AGREED – to recommend that the Director of Environmental Services incorporate additional elements, having consulted with Planning Department and bring a report back to the Council Meeting for further consideration.

9. DRINKING IN PUBLIC BYELAWS AND POWERS

Report, previously circulated.

Purpose of Report

The purpose of this report is to seek Councils views and comments on proposed changes to Drinking in Public Byelaws and powers following correspondence from the Department for Communities (DfC).

Background

DfC has policy responsibility for Drinking in Public bye-laws which are made under Section 90 of the Local Government Act (Northern Ireland) 1972 (the Act).

Council has previously responded to correspondence from DfC on Drinking in Public Byelaws and Powers, as referenced in ES221108 and CM221206.

A copy of the letter from DfC is provided at Appendix 1 which requested Council's views by 29th August 2025.

A suggested Council response is attached at Appendix 2.

Due to submission time constraints, an Officer response was submitted on the Council's behalf by the deadline, subject to subsequent endorsement by the Environmental Services Committee and approval by the full Council.

Recommendation

It is recommended that Council endorses the response.

Proposed by Councillor Callaghan
Seconded by Councillor Huggins and

AGREED – to recommend that Council endorse the response.

10. CONSULTATION ON PROPOSED UPDATES TO TECHNICAL GUIDANCE FOR THE ASSESSMENT OF NOISE EMISSIONS FROM ONSHORE WIND TURBINES

Report, previously circulated.

Purpose of Report

The purpose of this report is to provide a Causeway Coast and Glens Borough Council response to the consultation.

Background

The Department for Energy Security & Net Zero (DESNZ) has issued a consultation on proposed updates to technical guidance for the assessment of noise emissions from onshore wind turbines.

The existing guidance, The Assessment and Rating of Noise from Wind Farms ETSU-R-97, dates back to 1996. In 2023, a government commissioned independent scoping review indicated the guidance would benefit from an update.

The guidance provides guidelines for the control of wind turbine noise, such that wind farm neighbours receive a reasonable degree of protection without placing unreasonable restrictions on wind farm development.

Environmental Health Officers in Health & Built Environment utilise this guidance when consulted by the Planning Department on proposed wind turbine developments and in assessing noise from existing turbines.

The online survey form, Assessment and rating of wind turbine noise guidance proposed updates can be found at:

- <https://energygovuk.citizenspace.com/energy-infrastructure-planning/assessment-rating-wind-turbine-noise>

The closing date for submission of responses was 29th August 2025.

Attached as Appendix 1 which was submitted as an officer response due to the short deadline to the consultation.

Due to submission time constraints, an Officer response was submitted on the Council's behalf by the deadline, subject to subsequent endorsement by the Environmental Services Committee and approval by the full Council.

Recommendation

It is recommended that Council endorses the response.

Proposed by Councillor Huggins
Seconded by Councillor Kane and

AGREED – to recommend that Council endorse the response.

11. ADOPTION OF CAUSEWAY COAST AND GLENS BOROUGH COUNCIL CLIMATE CHANGE ACTION STRATEGY

Report, previously circulated.

Purpose of Report

To seek members consider and adoption of a draft Climate Change Action Strategy CCAS (attached appendix 1).

Background

In addition to Council declaring a climate emergency (2020), Council has new additional Statutory responsibilities under the NI Climate Change Act (CCA) 2022.

Section 42 of the Act imposes climate change reporting duties on specified public bodies. The Act secured its Royal Assent in June 2022 with the associated regulation coming into effect 18 months from the Assent. DAERA is the body who has the compliance responsibility for this Act.

Under section 42, subsection 3 - The main climate change reporting duties that may be imposed on a body under this subsection include duties to prepare reports containing any of the following (quoted from the Act)—.

- an assessment of the current and predicted impact of climate change in relation to the body's functions
- a statement of the body's proposals and policies for adapting to, or mitigating the effects of, climate change in the exercise of its functions
- a statement of the time-scales for implementing those proposals and policies
- an assessment of the progress made by the body towards implementing the proposals and policies set out in any previous reports prepared under the regulations.

A Climate Emergency Forum (CEF) was held on the 20th of August 2025 to discuss the detail of the proposed draft strategy. No concerns were raised at the forum; however, recommendations were made, as follows:

Resource management:

Action 1 within the draft CCAS - It was suggested that one project lead be clearly identified, with supporting partners noted. For example, if the action relates to securing funding, then funding unit could take the lead.

Infrastructure and Estates:

Action 2 - within the draft CCAS - It was recommended that native tree species be sourced to maximise biodiversity value. This would support the placement of trees in appropriate locations, ensuring they are sourced both locally and ethically.

Action 27- within the draft CCAS with respect to Landscaping for planning applications: clarification was recommended on what is meant by 'landscaping', and further emphasis placed on the positive contribution of landscaping to achieving net zero in the borough. Consideration should also be given to the role of useful trees and screening.

Additional Comments made at the CEF

- **Event-related emissions:** It is recommended that the council assess the carbon impact of its own events, such as the bi-annual air shows. Consideration should also be given to how the council accounts for emissions from community events it funds, as these may fall within the scope 3 emissions reporting.
- **Single Use Plastics (SUP):** The council should commit to phasing out the use of single-use plastics at council-run events. A linked support scheme could also be developed to encourage and assist community event organisers to reduce or eliminate single use plastics.
- **Benchmarking Emissions:** Establish clear benchmarks on total council emissions, both in comparison with other local authorities and across the council's own asset base, to better track performance and identify opportunities for improvement.
- **Renewable energy generation:** Explore the potential to generate green energy within the borough, including a feasibility assessment of onshore wind turbine development, alongside existing renewable opportunities.
- **Waterways and Lough Neagh:** Ensure that the councils use and management of local waterways, including lough Neagh, supports the implementation of the recovery plan for addressing toxic algae growth and contributes to improving water quality.

An audit on Energy Management & Climate Change was completed in May 2023, and was subsequently presented and adopted by the Audit Committee in June 2023. It noted that in addition to the largely mitigation actions identified in the Energy Management Strategy (EMS) Council must consider and quantify what adaptation is required to help withstand and minimize the effects of climate change that are already affecting the Council district.

A key observation / finding was made within the adopted audit.

Issue 2 Implication excerpt - the absence of a Climate Change Action Strategy including details of how the Council manage climate change mitigation and adaptation, leads to uncoordinated climate change activities across the Council. This increases the risk of unclear climate change commitments, possible delays in addressing climate change mitigation and adaptation, and being ill-prepared for statutory (and voluntary) climate change reporting obligations.

Issue 2 Recommendation - Council should put in place a plan to develop a CCAS. The CCAS should lay out a cohesive strategy on climate change initiatives for the coming years, what Council plans to do in terms of climate change mitigation and adaptation. The CCAS should be supported by more detailed and costed action plans.

Proposal

To adopt the proposed draft Climate Change Action Strategy (CCAS) (appendix 1 attached) to set direction on both climate mitigations and adaptations.

Recommendation:

It is recommended that Members consider the proposed draft Climate Change Action Strategy and recommend its adoption to Council and that this draft goes to public consultation in alignment with the consultation policy. The feedback from the consultation will be brought back for consideration at a later date.

It is further recommended that members recommend to council, that the following statement be added to all other council policies and strategies:

‘This Policy/ strategy shall support council’s Climate Change Action Strategy to meet its targets and objectives.’

Councillor Kane thanked the team, Climate Change Lead Officer and Head of Capital Works, Energy and Infrastructure for a huge piece of work, he stated the workshop through the Climate Emergency Forum was productive to understand in detail and what was being driven by the Climate Change Action Strategy, the biggest issue Council will face.

Councillor Huggins stated the Climate Change Lead Officer and Head of Capital Works, Energy and Infrastructure had explained it well at the pre-meeting.

Councillor Bateson stated support from his Party and what would come from the consultation and its feedback.

Proposed by Councillor Kane
Seconded by Councillor Huggins and

AGREED – to recommend that Council approve the proposed draft Climate Change Action Strategy and recommend its adoption to Council and that this draft goes to public consultation in alignment with the consultation policy. The feedback from the consultation will be brought back for consideration at a later date;

It is further recommended to council, that the following statement be added to all other council policies and strategies:

'This Policy/ strategy shall support council's Climate Change Action Strategy to meet its targets and objectives.'

12. CONSULTATION RESPONSES TO NORTHERN IRELAND CLIMATE CHANGE ADAPTATION PROGRAMME 3 (NICCAP3)

Report, previously circulated.

Purpose of Report

To inform members of the consultation being undertaken by NICCAP3 on their climate action plan, and to seek endorsement of council's officer led draft responses.

Background

NICCAP3 consultation is to provide feedback on the public consultation for the third Northern Ireland Climate Change Adaptation Programme. This was released by Climate NI who have a working partnership with DAERA. A copy of this consultation is attached for ease of reference (appendix 1)

Proposal

For members to review and approve the draft responses (Appendix 2).

Recommendation:

It is recommended that Members note the consultation process and approve the draft responses for submission to NICCAP3.

Proposed by Councillor Bateson
Seconded by Councillor Mairs and

AGREED – to recommend that Council note the consultation process and approve the draft responses for submission to NICCAP3.

13. CONSULTATION RESPONSES TO DAERA'S CLIMATE ACTION PLAN

Report, previously circulated.

Purpose of Report

To inform members of the consultation being undertaken by the Department of Agriculture, Environment and Rural Affairs (DAERA) on their draft climate action plan, and to seek endorsement of council's officer led draft response.

Background

DAERA has been leading on Climate Change on behalf of the Northern Ireland Executive. DAERA has opened consultation on their proposed Climate Action Plan with a closing date of 08/10/2025

A copy of the consultation is attached (appendix 1 circulated)

Proposal

To provide the feedback on DAERA's consultation as attached (appendix 2 circulated)

Recommendation:

It is recommended that Members note the consultation process and approve the consultation response for submission to DAERA (appendix 2).

Proposed by Councillor Bateson

Seconded by Councillor MA McKillop

- To recommend that Council note the consultation process and approve the consultation response for submission to DAERA (appendix 2).

The Chair declared a 5-minute recess at 8.06pm.

*** The meeting reconvened at 8.09pm.**

Amendment

Proposed by Councillor Fielding

Seconded by Councillor Holmes

- That Council defer consideration to the Council Meeting.

The Chair put the Amendment to the Committee to vote.

Councillor Bateson stated that if everyone was happy it could go to the Council Meeting.

The Chair ruled the vote had commenced.

The Chair declared the motion carried unanimously.

AGREED - That Council defer consideration to the Council Meeting.

The Director of Environmental Services enquired what was to be provided in advance of the Council meeting?

Councillor Huggins stated an observation on Consultations generally, the issue the timing of when the consultation was received by Council and time then presented to Committee. Councillor Huggins stated that due to the amount and complexity, that as soon as a consultation came into Council, could it be issued straight to Environmental Services Committee Members, as a week was not long enough.

The Chair agreed to raise the matter to the Partnership Panel.

14. AMUSEMENT PERMIT RENEWALS

Report, previously circulated presented as read.

The Betting, Gaming, Lotteries And Amusements (Ni) Order 1985 Renewal Of An Amusement Permit

The undernoted application for renewal of an amusement permit has been received and processed during the report period (circulated within the report).

Committee NOTED the report.

15. APPROVAL OF PREMISES AS A VENUE FOR CIVIL MARRIAGE

Report, previously circulated presented as read.

The undernoted applications for renewal as an approved place for Civil Marriage were received, acknowledged and processed during the report period (circulated within the report).

Committee NOTED the report.

16. APPROVAL OF PREMISES AS A VENUE FOR CIVIL PARTNERSHIP

Report, previously circulated presented as read.

The Civil Partnership Regulation (NI) 2005 The Civil Partnership Act 2004

Approval of premises as a venue for Civil Partnership.

The undernoted applications for renewal as an approved place for Civil Partnership were received, acknowledged and processed during the report period (circulated within the report).

Committee NOTED the report.

17. ENTERTAINMENT LICENCE RENEWALS

Report, previously circulated presented as read.

Local Government (Miscellaneous Provisions) (Ni) Order 1985 Entertainment Licences

The undernoted applications for an entertainments licence have been received, acknowledged and processed during the report period (circulated within the report).

Committee NOTED the report.

18. PAVEMENT CAFÉ LICENCE RENEWALS

Report, previously circulated.

Licensing Of Pavement Cafes Act (Northern Ireland) 2014

The undernoted applications for the renewal of a pavement café licence have been received, acknowledged and processed during the report period (circulated).

Councillor Huggins referred to a pavement café that had been given a reimbursement of their application fee and cited from correspondence they had received from Council. Councillor Huggins stated that, as there was a change in legal opinion for a grouping of cafes would they obtain a refund? And if businesses had to upgrade and were out money would they be recompensed?

The Director of Environmental Services advised that anyone who had been impacted by the recent legal advice would be receiving refunds and had been informed. The Director of Environmental Services advised those on the Agenda did not fall into that category. In relation to recompense for anyone who had a particular claim, they should put forward their query in writing and Council will address these on an individual basis.

Committee NOTED the report.

19. PETROLEUM SPIRIT LICENCE RENEWALS

Report, previously circulated.

Petroleum (Regulation) Acts 1929 And 1937 Petroleum Spirit Licences

The undernoted applications for renewal of petroleum spirit licence have been received, acknowledged and processed during the report period (circulated).

Committee NOTED the report.

20. ANIMAL WELFARE UPDATE

Report, previously circulated.

Purpose of Report

The purpose of this report is to provide Members with an update on the work of the Animal Welfare Service within the Causeway Coast and Glens Borough Council area during 2024/25.

Background

In Northern Ireland, the welfare of animals is protected by the Welfare of Animals Act (Northern Ireland) 2011 (the 2011 Act). The 2011 Act includes a duty of care in respect of all “protected animals” (i.e. animals under the

control of a person whether permanently or temporarily). Responsibility for the welfare of an animal remains with the owner at all times.

Mid and East Antrim Borough Council Animal Welfare Staff enforce the Welfare of Animals (NI) Act 2011 across the entire Northern Region on behalf of Antrim Newtownabbey Borough Council and Causeway Coast & Glens Borough Council.

Animal Welfare Statistics

Table 1 below provides statistics for animal welfare enforcement activity in the Causeway Coast and Glens Borough Council area for the period from 1 April 2024 until 31 March 2025.

Activity	No.
Calls received	452
Welfare cases	412
Animal Welfare Officer visits	412
Improvement Notices served	4
Animal seized	3
Prosecution Complete	0
Cases Sent to legal	2
Formal Cautions	0

Over the past 10 years, 4,904 animal welfare calls have been made to the service for the Causeway Coast and Glens Borough Council area resulting in 5,656 Animal Welfare Officer visits and 11 successful prosecutions.

Joint Annual Statistical Report

In February 2025 DAERA published the 2023 Animal Welfare Report, detailing the range, and level, of animal welfare activities during 2023, using information provided by the three enforcement bodies (DAERA, local Councils and the PSNI). The report is available at:

- <https://www.daera-ni.gov.uk/publications/animal-welfare-service-delivery-statistical-bulletin-2023>

The annual report demonstrates that all three enforcement bodies made full use of the powers available to them under the Welfare of Animals Act (Northern Ireland) 2011 to progress cases and address alleged offences. Enforcement actions taken remain commensurate with the severity of welfare offences.

Council Animal Welfare Officers investigate complaints and take necessary measures to ensure the owner or keeper of the animal complies with the legislation. Penalties for animal welfare convictions can include fines, liability for costs, community service, and disqualification from keeping animals. Where the circumstances warrant it, custodial sentences may also be imposed.

Financial Implications

The Animal Welfare Service remains highly unpredictable in nature especially in relation to seizure of animals and associated variable costs including care and collection, veterinary, and legal costs. The cost of delivering the Animal Welfare Service across all Northern Ireland councils, in order to meet the statutory enforcement obligations under the Welfare of Animals (Northern Ireland) Act 2011, is approximately £1.25 million per year.

From 2012/13 Council animal welfare services were wholly funded through a regional grant from DAERA, however the funding was withdrawn in 2023. The cost to Council for the animal service during 2024/25 was approximately £119,000 exc vat.

The decision by DAERA Minister to cease Animal Welfare funding is currently the subject of a Judicial review led by Fermanagh and Omagh District Council and Belfast City Council. It is anticipated that a Judicial decision will be announced in the very near future.

Recommendation

It is recommended that Council notes this report.

Committee NOTED the report.

21. PERIOD 3 ES MANAGEMENT ACCOUNTS AND FINANCIAL POSITIONS 2025/26

Report, previously circulated.

Purpose of Report

The purpose of this report to provide Members with information on the current financial position of Environmental Services Directorate at the end of Period 3.

Background

Council has approved the annual budget for Environmental Service and delegated authority to officers to utilise this budget in the provision of services to the rate payers. ES budget for 2025/26 is £32,689,479.07. This is based on expenditure budget of £39,511,868.06 and income budget of £6,822,388.99.

The Environmental Services position at Period 3 shows a £63,260.62 adverse variance (P2 was a £65k favourable variance).

The main costs and income attributing to the ES P3 position are summarised as follows as variances against budget.

- Employee costs are £79k favourable
- Premises costs are £46k adverse
- Transport Costs are £99k favourable
- Supplies and Services are £145k adverse
- Third Party Payments are £30k favourable
- Income is £63k adverse

The following paragraphs were detailed within the report.

- Estates.
- Health and Built Environment.
- Infrastructure.
- Operations.
- ES Business Support.
- ES Centrally Managed.

In-year Savings

Officers have and will continue to manage and scrutinise the budget to identify opportunities for reducing expenditure and increasing income in order to get back on budget. At the end of Period 3, ES financial position has an adverse variance of £63,260.62.

Capital Expenditure

The table below sets out the capital expenditure that has been approved through Council thus far for the 2025/26 Financial Year:

Recommendation

Members are requested to note the paper.

Councillor Huggins sought clarification of the Estates overspend of £245k on expenses. Councillor Huggins referred to the Employee costs, she queried whether there was a replacement for the Head of Estates and the adverse effect on workload.

The Director of Environmental Services concurred a materials increase in prices was an element, also a backlog of work undertaken had enhanced costs in the first quarter, potentially there was an under provision in the area for carrying out works this year that may need to be addressed for next year. The Director of Environmental Services noted the adverse position overall was a small percentage against the overall budget.

The Director of Environmental Services clarified the Head of Estates post had not been filled and was being readvertised. There would also be a review as part of the Organisation design process. The Director outlined managing the current workload in the absence of this post.

Committee NOTED the report.

22. MATTERS FOR REPORTING TO PARTNERSHIP PANEL

The Chair referred to the earlier issue with Consultations being submitted during the Summer recess and requiring extensions.

Alderman Fielding requested an update on Partnership Panel submissions. The Director of Environmental Services advised they should be reporting back to Council via the Chief Executive.

AGREED – that the issue of the short time scale of Consultation Documents is submitted to the Partnership Panel.

23. CONSULTATIONS

There were no further consultations.

24. CORRESPONDENCE

Report, previously circulated.

Purpose of Report

The purpose of this report is to present correspondence for Members' consideration.

The following correspondence has been received:

24.1 Air and Environmental Quality Branch, Department of Agriculture, Environment and Rural Affairs, dated 17th June 2025

Summary

Re. Launch of the Noise Map Viewer

Correspondence from the Air and Environmental Quality Branch, DAERA, dated 17th June 2025, regarding the development of a new noise map viewer to host noise maps from Round 4 onwards.

Committee NOTED the correspondence.

24.2 Rathlin LIFE Raft Project, received 27th August 2025

Summary

Correspondence from RSPB NI Area Manager, received on 27th August 2025, regarding a request by LIFE Raft Team and RDCA that Council commits to providing one skip per month for the next six months and thereafter one skip per quarter to meet ongoing biosecurity needs.

Recommendation

It is recommended that the Environmental Services Committee consider the correspondence.

Councillor Callaghan stated this was a good project and Council should continue with this, in order to get the job completed.

Proposed by Councillor Callaghan
Seconded by Councillor Kane and

AGREED – to recommend that Council accede to the request that Council commits to providing one skip per month for the next six months and thereafter one skip per quarter to meet ongoing biosecurity needs.

MOTION TO PROCEED 'IN COMMITTEE'

Proposed by Councillor Jonathan McAuley

Seconded by Councillor Callaghan and

AGREED – to recommend that Council move '*In Committee*'.

* **Press and Public left the meeting at 8.27pm.**

The information contained in the following item is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.

25. PURCHASE OF A 5 GANG CYLINDER MOWER

Confidential report, by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (NI) was previously circulated.

Purpose of Report

Approval is sought to replace plant which, given their age and condition, is becoming more unreliable and uneconomical to repair.

Recommendation(s)

It is recommended that Council approve the purchase of the 1no. 5 gang mower from Laird Grass Machinery for the tendered price of £89,950 + VAT.

Proposed by Councillor Jonathan McAuley

Seconded by Councillor C Archibald and

AGREED – to recommend that Council approve the purchase of the 1no. 5 gang mower from Laird Grass Machinery for the tendered price of £89,950 + VAT.

26. PORTRUSH HARBOUR FOOTBRIDGE REPAIRS

Confidential report, by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (NI) was previously circulated.

Purpose of Report

To request Members consideration of the tenders received for the Portrush Harbour Footbridge Repairs and to request permission to proceed with the lowest tender.

Recommendation

It is recommended that Members recommend to Council that they approve the lowest tender and therefore grant permission to engage in a contract with *Devity Contract Services Ltd. at a tendered figure of £274,468.50 (exc.*

VAT) to progress the Portrush Harbour Footbridge Repairs (Stage 3 of the Capital Procurement Gateway).

In response to Alderman Fielding, the Director of Environmental Services advised the works would commence October / early November and was a 3-month project.

Proposed by Alderman Fielding
Seconded by Councillor Huggins and

AGREED – to recommend that Council approve the lowest tender and therefore grant permission to engage in a contract with Devity Contract Services Ltd. at a tendered figure of £274,468.50 (exc. VAT) to progress the Portrush Harbour Footbridge Repairs (Stage 3 of the Capital Procurement Gateway).

27. TENDER FOR THE COLLECTION/RECEIPT AND REPROCESSING OF WOOD FROM HOUSEHOLD RECYCLING CENTRES

Confidential report, by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (NI) was previously circulated.

Purpose of Report

The purpose of this report is to present a recommendation for consideration and seek approval from Members to award the tender for the collection/receipt and reprocessing of wood from Household Recycling Centres.

The purpose of the procurement was to ensure that suitably qualified providers were invited to tender.

Recommendation

It is recommended that the Environmental Services Committee recommends to Council the award of contract for the collection/receipt and reprocessing of wood from Household Recycling Centres to River Ridge Recycling in accordance with the tender specification and contract conditions.

Councillor Huggins asked whether all Councils paid for recycling their wood?

The Director of Environmental Services confirmed waste required proper treatment for disposal.

Proposed by Councillor C Archibald
Seconded by Councillor Huggins and

AGREED – to recommend that Council the award of contract for the collection/receipt and reprocessing of wood from Household Recycling Centres to River Ridge Recycling in accordance with the tender specification and contract conditions.

28. LICENCES ISSUED UNDER DELEGATED AUTHORITY

Confidential report, by virtue of paragraph 2 of Part 1 of Schedule 6 of the Local Government Act (NI) was previously circulated.

Detail was provided within the following paragraphs:

- Local Government (Miscellaneous Provisions) (NI) Order 1985
- Articles 13 & 14, Practice of Acupuncture/Business of Cosmetic Piercing/Tattooing/Semi-Permanent Skin-Colouring/Electrolysis
- The Local Government (Miscellaneous Provisions) (NI) Order 1985
- Street Trading (NI) Act 2001
- The Road Traffic Regulation (Northern Ireland) Order 1997
- The Licensing of Pavement Cafés Act (Northern Ireland) 2014
- The Petroleum (Consolidation) Act (Northern Ireland) 1929

Councillor Huggins sought clarification of the licensing inspection and granting process.

The Director of Environmental Services outlined that a Public Notice was placed for 28 days, Officers attend and inspect the premises.

Committee NOTED the report.

29. STREET TRADING LICENCE RENEWALS

Confidential report, by virtue of paragraph 2 of Part 1 of Schedule 6 of the Local Government Act (NI) was previously circulated.

STREET TRADING (NI) ACT 2001

The undernoted applications for a street trading licence have been received, acknowledged and processed during the report period (circulated) .

Committee NOTED the report.

30. DANGEROUS STRUCTURE UPDATE

Confidential report, by virtue of paragraph 5 and 7 of Part 1 of Schedule 6 of the Local Government Act (NI) was previously circulated.

Purpose of Report

The purpose of this report is to update Council on the ongoing proceedings relating to a dangerous structures within the Borough.

Recommendation

It is recommended that the report is noted.

Committee NOTED the report.

**31. UPDATE ON AUCTION OF CONCESSIONARY TRADING SITES –
PORTANEEVY AND WEST STRAND**

Confidential report, by virtue of paragraph 5 of Part 1 of Schedule 6 of the Local Government Act (NI) was previously circulated.

Purpose of Report

To provide members with an update on the recent auction for two concessionary trading sites – Portaneevy view point car park and West Strand car park.

Recommendation

It is recommended that the Environmental Services Committee note the outcome of the recent auction.

Councillor Kane stated it was good that all of the concessionary trading sites had been occupied.

Committee NOTED the report.

MOTION TO PROCEED ‘IN PUBLIC’

Proposed by Councillor Jonathan McAuley

Seconded by Councillor Kane and

AGREED – to recommend that Council move ‘*In Public*’.

**32. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH
STANDING ORDER 12 (0))**

32.1 Dog Foul Signs (Alderman Fielding)

‘Can members have an update on roll-out of new no dog fouling signs showing maximum £200 fine penalty.’

Alderman Fielding stated that in 2 ½ years, he had not seen a roll out of the signage that increased dog fouling fines from £80 to £200 and sought an update.

The Director of Environmental Services clarified 300 over stickers had been purchased in September 2023 and all had been deployed. He sought information from Elected Members on places that it had felt had been missed. In response to Alderman Fielding, the Director clarified the signs referred to were *over stickers*.

Debate took place on publishing the number of fines that had been issued and a return to quarterly updates on the these. Elected Members debated detecting and deterring dog fouling, the use of CCTV and the difficulties faced across the wider rural areas.

The Director of Environmental Services advised most progress had been made with good intelligence from members of the public and Councillors that target patrols in particular areas. He advised the Litter Strategy also identified education and enforcement to change behaviours, he stated catching offenders was resource intensive.

This being all the business, the Chair thanked Elected Members for their attendance. The meeting closed at 8.51pm.

Chair