LAND AND PROPERTY SUB-COMMITTEE MEETING
WEDNESDAY 1 OCTOBER 2025

No	Item	*Summary of Key Recommendations*	*Estimated Timescale for completion*
1.	Apologies	***Councillor C McShane***	***N/A***
2.	Declarations of Interest	***Nil***	***N/A***
[redacted]	[redacted]	[redacted]	
	IN COMMITTEE **(Items 4-10 inclusive)**		
	Change Order of Business		
4.	Requests to Purchase/Dispose of Council Land/Property - Request for Land Assembly (Growth Deal Project) - Portrush to the Giant's Causeway Greenway	***Noted***	***TBC***
5.	CC&GBC Estate Strategy 2025 – 2030		
5.1	CC&GBC Estate Strategy - Asset Realisation Priorities	***to recommend that Corporate Policy and Resources Committee agree with the Option to approve the priority list of Council's Asset Realisation schedule identified at paragraph 4.2 of this report and commence the Asset Realisation process***	***TBC***

		of disposal as per the Land and Property Policy and the Causeway Coast and Glens Borough Council Estate Strategy 2025 – 2030	
6.	Requests to Use Council Land		
6.1	Request to Use Council Land Ref/163/24 Portrush, East Strand Beach, Knock Motorcycle Club Event	***to recommend that Corporate Policy and Resources Committee agree with the option to approve the request to waive the fee for the car park charges for 40% of the East Strand car park, Portrush, to be used for a Riders Paddock and Welfare area during the event on East Strand Beach, Portrush over the 25th and 26th October 2025***	***-***
6.2	Request to Use Council Land – Tourism NI and Tourism Ireland Requests	***to recommend that Corporate Policy and Resources Committee agree with the Option to approve the request to waive fees for the use of Council land by Tourism N.I. & Tourism Ireland and affiliated requests involving Tourism N.I. & Tourism Ireland and no fee is to be charged based on the promotional benefit to the Causeway Coast and Glens Borough.***	***Ongoing***
7.	Requests to Purchase/Dispose of Council Land/Property		

7.1	Request to Purchase Council Land Ref/06/24/P Portrush, Land at 22 Carneybaun	***to recommend that Corporate Policy and Resources Committee agree with the Option to approve the request to enter into a third party agreement to purchase Council land (Ref/06/24/P) to remedy an encroachment at the Open Space on Carneybaun Road, Portrush by selling the area of encroached land to the adjacent landowner at 22 Carneybaun Road, Portrush, at the value determined by the independent valuation of [redacted]; further, if the purchase does not proceed, that Council proceed to enforcement***	***TBC***
8.	Leases and Licences		
8.1	Glenariff Beach Café, Surrender of Commercial	***to recommend that Corporate Policy and Resources Committee note the update provided on the surrender of the commercial lease for the Council property known as Glenariff Beach Café, located at 217 Garron Road, Waterfoot and approval is granted to readvertise the property as a commercial lease opportunity.***	***TBC***

9.	Legal Issues		
9.1	Ballycastle, Quay Road Playing Fields – Relocation of Wayleave	[redacted]	**-**
10.	Correspondence	***to recommend that Corporate Policy and Resources Committee approve seeking External Legal Opinion*** [redacted]	

MINUTES OF THE LAND AND PROPERTY SUB-COMMITTEE MEETING HELD VIA VIDEO CONFERENCE ON WEDNESDAY 1 OCTOBER 2025 AT 7.03PM

Chair:	Alderman Knight-McQuillan
Present:	Alderman Fielding Councillors C Archibald, McCully, Nicholl, Wilson
Officers Present:	M Quinn, Director of Corporate Services G McIlroy, Strategic Assets Manager N Harkness, SIB Project Manager J Mills, Council Solicitor, Land and Property S Carty, Corporate Assets Officer J Drillingcourt, Land and Property Officer S Duggan, Committee & Member Services Officer
In Attendance:	Press (1 no.)

1. APOLOGIES

An apology was received for Councillor McShane.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF PREVIOUS MEETING HELD ON WEDNESDAY 4 JUNE 2025

Summary, previously circulated.

The Chair advised the Minutes had not yet been ratified by Council. The Chair advised sub committee would come back to the minutes later in the meeting.

MOTION TO PROCEED '*IN COMMITTEE*'

Proposed by Councillor McCully
Seconded by Councillor Nicholl and

AGREED – that Land and Property Sub Committee move '*In Committee'.*

* **Press left the meeting at 7.05pm.**

The information contained in the following items is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act

(Northern Ireland) 2014.

CHANGE ORDER OF BUSINESS

The Chair advised Agenda Item 6.2 - Request for Land Assembly (Growth Deal Project) - Portrush to the Giants Causeway Greenway - would be taken next on the Agenda of business for the evening, in order to allow the SIB Manager to leave afterwards.

4. REQUESTS TO PURCHASE/DISPOSE OF COUNCIL LAND/PROPERTY - REQUEST FOR LAND ASSEMBLY (GROWTH DEAL PROJECT) - PORTRUSH TO THE GIANTS CAUSEWAY GREENWAY

Confidential report by virtue of paragraph(s) 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 was previously circulated and presented by SIB Project Manager.

Purpose of Report
The purpose of this report is to update Members of the Land and Property Sub-Committee (L&PSC) of the report presented to the Leisure and Development Committee on the 16th September 2025, requesting approval for a land assembly approach to the Portrush to Giant's Causeway greenway project as part of the Causeway Coast & Glens' Growth Deal.
Further detail was provided within the confidential report.

Recommendations
It is recommended that Members of the Land and Property Sub-Committee note the information contained within this report.

Alderman Fielding advised the report was well explained.
Land and Property Sub Committee NOTED the report.

* **SIB Project Manager left the meeting at 7.13pm.**

5. CC&GBC ESTATE STRATEGY 2025 - 2030

5.1 CC&GBC Estate Strategy - Asset Realisation Priorities

Confidential report, by virtue of paragraph(s) 2 & 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014, was previously circulated and presented by the Director of Corporate Services.

Purpose of Report
The purpose of the report is to present an update on the schedule of Asset Realisation matters to the Land and Property Sub-Committee in relation to the Causeway Coast and Glens Borough Council Estate Strategy 2025 - 2030.

Background
At the Land and Property sub-committee held on the 6th March 2024, Council agreed with the progression of Asset Realisation matters in this interim period whilst implementing the Transformation Action Plan re Land and Property and agreed the prioritisation of assets and further approved that the Senior Management Team would take interim responsibility for asset realisation, retaining oversight and ensuring the Council's policies and decisions are implemented and reports brought to the Land and Property Sub-Committee. It was **AGREED** –

"that Corporate Policy and Resources Committee approves progression of Asset Realisation matters in this interim period whilst implementing the Transformation Action Plan re Land and Property and agrees the prioritisation of the assets and further approves that the Senior Management Team takes interim responsibility for asset realisation, retaining oversight and ensuring the Council's decisions are implemented and reports brought to the Land and Property Sub-Committee."

Transformation Programme
As per reccommendations LP1 (Ref 1/17/SM) of the Land and Property Transformation Programme *"The Council should update, refresh and renew its Estate Strategy as required for the period 2023 – 2025"*, officers in collaboration with the Strategic Investment Board (SIB) reviewed the Causeway Coast and Glens (CC&GBC) Estate Strategy in relation to progressing the strategy and policy review, including a number of cross cutting themes, inlcuding governance, resources, structure, roles and responsibilities. The first draft of the CC&GBC Estate Strategy 2025 – 2030 was presented to members of the L&PSC on the 2nd October 2024 and was **AGREED -**

"that the Sub-Committee notes the updates presented in the revised Estates Strategy and report and recommends approval of the draft revised Estates Strategy."

Officers alongside SIB liaised with a graphic designer to format the CC&GBC Estate Strategy 2025 – 2030 into a user friendly document which was presented to Members of the L&PSC on the 5th March 2025 and it was

AGREED –

"that Corporate Policy and Resources Committee notes the final document of the revised Causeway Coast and Glens Borough Council Estate Strategy for 2025 – 2030."

As per LP11 (Ref 11/48/SM) of the Land and Property Transformation programme "*The Council should urgently consider the benefits of making an interim appointment to head up the land and property function to comply with good practice to have an 'asset champion' in place*".

The appointment of a Strategic Asset Manager to have oversight over Land and Property and the CC&GBC Estate Strategy has been completed, and a Strategic Asset Manager has been appointed, commencing in their role on the 1st October 2025.

Further detail on Asset Realisation and Options were presented within the confidential report.

Recommendation
It is recommended that members of the Land and Property Sub-Committee consider the options outlined at paragraph 5.1 and 5.2 of this report and either:-

Approve the priority list of Council's Asset Realisation schedule identified at paragraph 4.2 of this report and commence the Asset Realisation process of disposal as per the Land and Property Policy and the Causeway Coast and Glens Borough Council Estate Strategy 2025 – 2030.

OR

Refuse to approve the priority list of Council's Asset Realisation schedule identified at paragraph 4.2 of this report and Members provide an alternative or amendment to the priority list identified and approve to commence the Asset Realisation process of disposal as per the Land and Property Policy and the Causeway Coast and Glens Borough Council Estate Strategy 2025 – 2030.

Councillor Nicholl proposed with the option to agree to the priority list, the Chair and Alderman Fielding concurred.

Proposed by Councillor Nicholl
Seconded by Alderman Fielding and

AGREED – to recommend that Corporate Policy and Resources Committee agree with the Option to approve the priority list of Council's Asset Realisation schedule identified at paragraph 4.2 of this report and commence the Asset Realisation process of disposal as per the Land and Property Policy and the Causeway Coast and Glens Borough Council Estate Strategy 2025 – 2030.

6. REQUESTS TO USE COUNCIL LAND

6.1 Request to Use Council Land Ref/163/24 Portrush, East Strand Beach, Knock Motorcycle Club Event

Confidential report, by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 was previously circulated, presented by the Land and Property Officer.

Purpose of Report
The purpose of this report is for the Land & Property Sub - Committee to consider the request from Knock Motorcycle & Car Club Limited (Ref/163/24) to waive the fee for the car parking charges for the use of East Strand car park, Portrush, for the 2025 Motorcycle Beach Races, to be held from the 25th to the 26th October 2025.

Background
Knock Motorcycle & Car Club Limited host motorcycle beach races as annual event on Council land at East Strand Beach, Portrush. Land and Property received a request to use Council land application from the organisation on the 30th January 2025 requesting the use of East Strand Portrush Car park, Beach fronting, Promenade and The Bowl Causeway from the 24th to the 27th of October to include set up and take down and two days of races.

The request was issued for officer consultation on 19th February 2025, and no issues were raised, all required documentation; risk assessment, evidence of £10million public liability insurance, and an event management plan have been received and reviewed by the relevant officers. As this is a repeat request the application was approved under the scheme of delegation to senior officers, Section 4.10 by the Director of Corporate Services on the 11th March 2025.

The report further detailed Proposals and Options.

Recommendation
It is recommended that the Land & Property Sub Committee considers the options at paragraph 4.1 – 4.2 and makes a recommendation to Council to either:

Refuse the request to waive the fee for the car park charges for 40% of the East Strand car park, Portrush, to be used for a Riders Paddock and Welfare area during the event on East Strand Beach, Portrush over the 25th and 26th October 2025.
OR

Approve the request to waive the fee for the car park charges for 40% of the East Strand car park, Portrush, to be used for a Riders Paddock and Welfare area during the event on East Strand Beach, Portrush over the 25th and 26th October 2025.

Alderman Fielding stated a precedent had been set and the same should be done on this occasion, he stated 60% of the car park was still chargeable and vendors were able to continue to trade and remain on site.

Proposed by Alderman Fielding
Seconded by Councillor McCully and

AGREED – to recommend that Corporate Policy and Resources Committee agree with the option to approve the request to waive the fee for the car park charges for 40% of the East Strand car park, Portrush, to be used for a Riders Paddock and Welfare area during the event on East Strand Beach, Portrush over the 25th and 26th October 2025.

6.2 Request to Use Council Land – Tourism NI and Tourism Ireland Requests

Confidential report by virtue of paragraph(s) 2 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland)2014 was previously circulated and presented by the Land and Property Officer.

Purpose of Report
The purpose of this report is for the Land and Property Sub-Committee (L&PSC) to consider waiving fees for the use of Council land by Tourism N.I. & Tourism Ireland and affiliated requests involving Tourism N.I. & Tourism Ireland.

Proposals and Options were presented within the confidential report.

Recommendation
It is recommended that the Land & Property Sub Committee considers the options at paragraph 4.1 – 4.2 and makes a recommendation to Council to either:

Refuse the request to waive fees for the use of Council land by Tourism N.I. & Tourism Ireland and affiliated requests involving Tourism N.I. & Tourism Ireland and apply the Land and Property Request to use Council land charging schedule.
OR
Approve the request to waive fees for the use of Council land by Tourism N.I. & Tourism Ireland and affiliated requests involving Tourism N.I. &

Tourism Ireland and no fee is to be charged based on the promotional benefit to the Causeway Coast and Glens Borough.

Councillor McCully proposed to approve the option to waive the fees, the Chair indicated she concurred.

Proposed by Councillor McCully
Seconded by Councillor C Archibald and

AGREED – to recommend that Corporate Policy and Resource Committee agree with the Option to approve the request to waive fees for the use of Council land by Tourism N.I. & Tourism Ireland and affiliated requests involving Tourism N.I. & Tourism Ireland and no fee is to be charged based on the promotional benefit to the Causeway Coast and Glens Borough.

7. REQUESTS TO PURCHASE/DISPOSE OF COUNCIL LAND/PROPERTY

7.1 Request to Purchase Council Land Ref/06/24/P Portrush, Land at 22 Carneybaun

Confidential report by virtue of paragraph(s) 1-3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 was previously circulated and presented by the Land and Property Officer. Sub Committee was advised the Council Solicitor, Land and Property was in attendance to answer queries.

Purpose of Report
The purpose of this report is to seek approval from the Land and Property Sub-Committee to enter into a third party agreement to purchase Council land (Ref/06/24/P) to remedy an encroachment at the Open Space on Carneybaun Road, Portrush by selling the area of encroached land to the adjacent landowner at 22 Carneybaun Road, Portrush.

Background, proposals and options were presented within the confidential report.

Recommendation
It is recommended that the Land & Property Sub committee considers the options at paragraph 4.1 – 4.2 and makes a recommendation to Council to either:

Refuse the request to enter into a third party agreement to purchase Council land (Ref/06/24/P) to remedy an encroachment at the Open Space on

Carneybaun Road, Portrush by selling the area of encroached land to the adjacent landowner at 22 Carneybaun Road, Portrush.
OR
Approve the request to enter into a third party agreement to purchase Council land (Ref/06/24/P) to remedy an encroachment at the Open Space on Carneybaun Road, Portrush by selling the area of encroached land to the adjacent landowner at 22 Carneybaun Road, Portrush, at the value determined by the independent valuation of [redacted]

Councillor Nicholl agreed with the option to approve the request to enter into a third party agreement to purchase Council land. The Chair stated procedures had been followed and concurred with the sentiments of Councillor Nicholl.

During discussion, the Land and Property Officer advised of next steps. Council Solicitor, Land and Property clarified that failing any purchase, Council would proceed to enforcement. The Chair advised the Land and Property Services valuation had been carried out, and referred to Ministerial procedures.

Proposed by Councillor Nicholl
Seconded by Councillor C Archibald and

AGREED – to recommend that Corporate Policy and Resources Committee agree with the Option to approve the request to enter into a third party agreement to purchase Council land (Ref/06/24/P) to remedy an encroachment at the Open Space on Carneybaun Road, Portrush by selling the area of encroached land to the adjacent landowner at 22 Carneybaun Road, Portrush, at the value determined by the independent valuation of [redacted]

8. LEASES AND LICENCES

8.1 Glenariff Beach Café, Surrender of Commercial Lease

Confidential report, by virtue of paragraph(s) 2 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 was previously circulated and presented by the Council Solicitor, Land and Property.

Purpose of Report
The purpose of this report is to update Members of the Land and Property Sub-Committee (L&PSC) on the surrender of commercial lease for Council property known as Glenariff Beach Café located at 217 Garron Road,

Waterfoot and to seek approval to readvertise the property as a commercial lease opportunity.

Background and proposals were presented within the confidential report.

Recommendation
It is recommended that the Land & Property Sub Committee note the update provided on the surrender of the commercial lease for the Council property known as Glenariff Beach Café, located at 217 Garron Road, Waterfoot and approval is granted to readvertise the property as a commercial lease opportunity.

Proposed by Councillor Nicholl
Seconded by Councillor C Archibald   and

AGREED – to recommend that Corporate Policy and Resources Committee note the update provided on the surrender of the commercial lease for the Council property known as Glenariff Beach Café, located at 217 Garron Road, Waterfoot and approval is granted to readvertise the property as a commercial lease opportunity.

9. LEGAL ISSUES

9.1 Ballycastle, Quay Road Playing Fields – Relocation of Wayleave

Confidential report, by virtue of paragraph(s) 5 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 was previously circulated and presented by Council Solicitor, Land and Property.

Recommendation
It is recommended that the Land and Property Sub Committee recommends to Corporate Policy and Resources Committee:

[redacted]

Councillor Nicholl stated the report had been well explained.

Council Solicitor, Land and Property responded to questions from Councillor McCully.

Proposed by Councillor Nicholl
Seconded by Councillor McCully and

AGREED – to recommend that Corporate Policy and Resources Committee approve
[redacted]

10. CORRESPONDENCE

The Director of Corporate Services presented a verbal addendum item of correspondence, in relation to the Minutes of the Land and Property Sub-Committee Meeting held 3 September 2025.

The Director of Corporate Services presented and cited the correspondence, [redacted] advising of its background and Council's response to the addressee, to date.

Council Solicitor, Land and Property, advised that Council may wish to seek an additional external legal opinion.

Agreed - to recommend that Corporate Policy and Resources Committee approve seeking External Legal Opinion and [redacted]

* **Committee and Member Services Officer left the meeting from 8.24pm-8.25pm due to an IT difficulty.**

MOTION TO PROCEED ‘*IN PUBLIC*’

Proposed by Councillor Nicholl
Seconded by Councillor C Archibald and

AGREED – to recommend that Land and Property Sub Committee move ‘*In Public*’.

There being no further business, the Chair thanked everyone for their attendance and the meeting closed at 8.25pm.

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Chair