

**ENVIRONMENTAL SERVICES COMMITTEE MEETING
TUESDAY 11 NOVEMBER 2025**

Table of Recommendations

No	Item	Summary of key Recommendations	Estimated Timescale for completion
1.	Apologies	None	-
2.	Declarations of Interest	Nil	-
3.	Minutes of previous meeting held Tuesday 14 th October 2025	Confirmed as a correct record	-
4.	Entertainments Licensing Report	To recommend that Council grant items 1.1 to 1.3 as set out above.	-
5.	Street Trading Licencing report	To recommend that Council grant item 1.1 as set out above.	N/A
6.	Update to Persons Appointed as Public Analyst	To recommend that Council appoint the above persons as Public Analysts to Council under Article 27 (1) of the Food Safety (NI) Order 1991.	N/A
7.	Approval of Premises as a Venue for Civil Marriage	Noted	-
8.	Approval of Premises as a Venue for Civil Partnership	Noted	-
9.	Entertainment Licence Renewals	Noted	-

No	Item	Summary of key Recommendations	Estimated Timescale for completion
10.	Pavement Café Licence Renewals	Noted	-
11.	Petroleum Spirit Licence Renewals	Noted	-
12.	Traybakes: Nutritional Content and Consumer Views on Portion Size	Noted	N/A
13.	Update on Use of Fixed Penalty Notices for Offences relating to Fly Tipping of Waste	Noted	N/A
14.	Synopsis of Estates Maintenance Workload	Noted	Perpetual
15.	Waste Data, April to June 2025	Noted	-
16.	Period 6 ES Management Accounts and Financial Positions 2025/26	Noted	-
17.	Matters for Reporting to Partnership Panel	None	-
18.	Consultations	None	-
19.	Correspondence	None	N/A
20.	Any Other Relevant Business (notified in accordance with Standing Order 12 (0))		
20.1	Effects of fireworks on pets and livestock (Councillor McAuley)	To be referred to the Leisure and Development Committee	-
	In Committee (Items 21 – 25)		

No	Item	Summary of key Recommendations	Estimated Timescale for completion
21.	Tender Evaluation for Engagement of a Private Enforcement Contractor	<i>To recommend to Council the award of the contract for provision of enforcement services to National Enforcement Solutions in accordance with the tender specification and contract conditions.</i>	<i>N/A</i>
22.	Animal Welfare – Service Level Agreement	<i>To recommend that Council agrees to the Animal Welfare Service Level Agreement and that approval is given to the Head of Health and Built Environment to sign the agreement on behalf of Council.</i>	<i>-</i>
23.	Animal Welfare – Data Sharing Agreement	<i>To recommend that Council agrees to the Animal Welfare Data Sharing Agreement and that approval is given to the Head of Health and Built Environment to sign the agreement on behalf of Council.</i>	<i>-</i>
24.	Licences issued under Delegated Authority	<i>Noted</i>	<i>N/A</i>
25.	Street Trading Licence Renewals	<i>Noted</i>	<i>-</i>

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF
THE ENVIRONMENTAL SERVICES COMMITTEE HELD
IN THE COUNCIL CHAMBER, CIVIC HEADQUARTERS
AND VIA VIDEO CONFERENCE
ON TUESDAY 11 NOVEMBER 2025 AT 7.00 PM**

In the Chair: Alderman S McKillop (C)

Members Present: Alderman Coyle (C), Fielding (C), Hunter (R)
Councillors C Archibald (C), Bateson (R), Callaghan (C),
Chivers (R), Elder (C), Holmes (C), Huggins (C), Kane
(C), Jonathan McAuley (C), McQuillan (R), Mairs (C)

Officers Present: A McPeake, Director of Environmental Services (C)
S McAfee, Head of Health and Built Environment (C)
K Keys, Assets Officer (C)
U Harper, Committee and Member Services Officer (C)

In Attendance: L Boyd, ICT Officer (C)
A Lennox, ICT Officer (C)

Press: (3 no.) (R)

Key: (C) Attended in the Chamber
(R) Attended Remotely

The Chair advised Committee of its obligations and protocol whilst the meeting was being audio recorded.

The Director of Environmental Services undertook a roll call.

1. APOLOGIES

No apologies were received.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF PREVIOUS MEETING HELD TUESDAY 14 NOVEMBER 2025

Copy, previously circulated, was presented as read.

Proposed by Councillor Huggins
Seconded by Councillor McAuley and

AGREED – that the Minutes of the Environmental Services committee meeting held Tuesday 14 November 2025 were confirmed as a correct record.

4. ENTERTAINMENTS LICENSING REPORT

Report, previously circulated, was presented as read by the Director of Environmental Services.

1.1 GRANT OF INDOOR ENTERTAINMENTS LICENCE

Further details of the licence were circulated within the report.

Recommendation

It is recommended to grant an Occasional Annual Indoor Entertainments Licence subject to compliance with any recommendations of the Council's Licensing Department.

1.2 GRANT OF INDOOR ENTERTAINMENTS LICENCE

Further details of the licence were circulated within the report.

Recommendation

It is recommended to grant an Occasional Indoor Entertainments Licence subject to compliance with any recommendations of the Council's Licensing Department.

1.3 GRANT OF INDOOR ENTERTAINMENTS LICENCE

Further details of the licence were circulated within the report.

Recommendation

It is recommended to grant an Annual Entertainments Licence subject to compliance with any recommendations of the Council's Licensing Department and no objections being received from representations, PSNI or NIFRS.

Proposed by Councillor Callaghan
Seconded by Councillor Elder and

AGREED – to recommend that Council grant items 1.1 to 1.3 as set out above.

5. STREET TRADING LICENSING REPORT

Report, previously circulated, was presented as read by the Director of Environmental Services.

1.1 GRANT OF STATIONARY STREET TRADING LICENCE

Further details of the licence were circulated within the report.

Recommendation

It is recommended to grant a stationary street trading licence subject to compliance with any recommendations of the Council's Licensing Department

Due to the general increase in parked vehicles and vehicular traffic in the area it is recommended to restrict trading days to Monday, Tuesday, Thursday and Saturday: 09:00hrs to 17:00hrs, to allow all traders to be accommodated.

Proposed by Councillor Callaghan
Seconded by Councillor Mairs and

AGREED – to recommend that Council grant item 1.1 as set out above.

6. UPDATE TO PERSONS APPOINTED AS PUBLIC ANALYST

Report, previously circulated, was presented as read by the Director of Environmental Services.

Further information was provided under the following heading:

- Background

Recommendation

Appoint the above persons as Public Analysts to Council under Article 27 (1) of the Food Safety (NI) Order 1991.

Proposed by Alderman Fielding
Seconded by Councillor Kane and

AGREED – to recommend that Council appoint the above persons as Public Analysts to Council under Article 27 (1) of the Food Safety (NI) Order 1991.

7. APPROVAL OF PREMISES AS A VENUE FOR CIVIL MARRIAGE

Report, previously circulated, presented as read by the Chair.

MARRIAGE REGULATIONS (NI) 2003
THE MARRIAGE (NI) ORDER 2003

Approval of premises as a venue for Civil Marriage.

The undernoted applications for renewal as an approved place for Civil Marriage were received, acknowledged and processed during the report period (circulated within the report).

Committee NOTED the report.

8. APPROVAL OF PREMISES AS A VENUE FOR CIVIL PARTNERSHIP

Report, previously circulated, presented as read by the Chair.

THE CIVIL PARTNERSHIP REGULATION (NI) 2005 THE CIVIL PARTNERSHIP ACT 2004

Approval of premises as a venue for Civil Partnership.

The undernoted applications for renewal as an approved place for Civil Partnership were received, acknowledged and processed during the report period (circulated within the report).

Committee NOTED the report.

9. ENTERTAINMENTS LICENSING REPORT

Report, previously circulated, presented as read by the Chair.

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NI) ORDER 1985 ENTERTAINMENT LICENCES

The undernoted applications for an entertainments licence have been received, acknowledged and processed during the report period (circulated within the report).

Committee NOTED the report.

10. PAVEMENT CAFÉ LICENCE RENEWALS

Report, previously circulated, presented as read by the Chair.

LICENSING OF PAVEMENT CAFES ACT (NORTHERN IRELAND) 2014

The undernoted applications for a pavement café licence have been received, acknowledged and processed during the report period (circulated within the report).

Committee NOTED the report.

11. PETROLEUM SPIRIT LICENCE RENEWALS

Report, previously circulated, presented as read by the Chair.

PETROLEUM (REGULATION) ACTS 1929 AND 1937 PETROLEUM SPIRIT LICENCES

The undernoted applications for renewal of petroleum spirit licence have been received, acknowledged and processed during the report period (circulated within the report).

Committee NOTED the report.

12. TRAYBAKES: NUTRITIONAL CONTENT AND CONSUMER VIEWS ON PORTION SIZE

Report, previously circulated, presented as read by the Chair.

Purpose of Report

The purpose of this report is to advise members of the recent publication of the 'Traybakes: nutritional analysis and consumer views on portion size' report by the Food Standards Agency to which Council's Environmental Health Department contributed through participation in a sampling survey.

The report contained further information under the following headings:

- Background
- Findings
- Discussion
- Infographic

The full report can be found at:

https://science.food.gov.uk/article/145066-traybakes-nutritional-content-and-consumer-views-on-portion-size?auth_token=LRWX3cPzIDBM11CgxKq

Recommendation

It is recommended that the report be noted.

Councillor Holmes stated that the statistics in the report were frightening. In response to a query from Councillor Holmes, the Director of Environmental Services advised that he would check if there is a relevant consultation that Council could respond to.

Committee NOTED the report.

13. UPDATE ON USE OF FIXED PENALTY NOTICES FOR OFFENCES RELATING TO FLY TIPPING OF WASTE

Report, previously circulated, presented as read by the Chair.

Purpose of Report

The purpose of this report is to update members on numbers of Fixed Penalty Notices served by the Environmental Health Department in relation to detected offences of illegal deposition of waste (fly tipping), litter and dog fouling.

Further information was provided within the report under the following headings:

- Background

Recommendation

It is recommended that Committee note the above.

In response to a query from Councillor Kane, the Director of Environmental Services advised that most incidents were identified as a result of complaints, and the best results in respect of prosecutions came from searching the dumped material for ID.

In response to a query from Councillor Chivers, the Director of Environmental Services advise that he would ask Officers to look into the possibility of installing cameras at Drumaduff.

The Director of Environmental Services advised that there is an internal team looking at littering reduction and that the bulky waste collection service is still available.

AGREED – to recommend that Council notes the report.

14. SYNOPSIS OF ESTATES MAINTENANCE WORKLOAD

Report, previously circulated, presented as read by the Chair.

Purpose of Report

To provide the ES Committee with an update on previous synopsis of the current maintenance workload of the Estates Department including outstanding jobs currently on the TABS FM software system and provide details of plans to alleviate any backlog of jobs awaiting action.

Further information was circulated within the report under the following headings:

- Background
- Factors
- Conclusions

Councillor Huggins noted the progress made and suggested that the issue with getting cases closed off on the TABS system could be rectified through the planned additional administrative resource.

In response to Councillor Holmes, the Director of Environmental Services advised that the contracts now in place for planned work have decreased the amount of reactive work required.

Committee NOTED the report.

15. WASTE DATA, APRIL TO JUNE 2025

Report, previously circulated, presented as read by the Chair.

Purpose of Report

The purpose of this report is to advise Members on the publication of provisional waste statistics on 23rd October 2025 by the Department of Agriculture, Environment and Rural Affairs (DAERA) for the April to June 2025 reporting period.

Further information was circulated within the report under the following headings:

- Background
- Information

Recommendation

It is recommended that the Environmental Services Committee note the provisional recycling statistics for April to June 2025 reporting period published by DAERA.

In response to a query from Councillor Holmes, the Director of Environmental Services advised that household waste recycling figures have improved due to residential waste being taken through a contract that involves more waste being sorted.

Committee NOTED the report.

16. PERIOD 6 ES MANAGEMENT ACCOUNTS AND FINANCIAL POSITIONS 2025/26

Report, previously circulated, presented as read by the Chair.

Purpose of Report

The purpose of this report to provide Members with information on the current financial position of Environmental Services Directorate at the end of Period 6.

Further information was circulated within the report under the following headings:

- Background
- Capital Expenditure

Recommendation

Members are requested to note the paper.

In response to a query from Councillor Holmes, the Director of Environmental Services advised that Finance will rectify the elements of Estates work that should be coded to capital work rather than revenue.

Committee NOTED the report.

17. MATTERS FOR REPORTING TO PARTNERSHIP PANEL

There were no matters to report to the Partnership Panel.

18. CONSULTATIONS

There were no consultations.

19. CORRESPONDENCE

Report, previously circulated, presented as read by the Chair.

Purpose of Report

The purpose of this report is to present correspondence for Members' consideration.

The following correspondence has been received:

Northern Ireland Assembly, dated 20th October 2025 (copy previously circulated)

Summary

Re. the Use of Noise Abatement Notices under the Clean Neighbourhoods and Environment Act (Northern Ireland) 2011 in circumstances involving the playing of the Lambeg Drum

Correspondence from Jon Burrows MLA, Ulster Unionist Party, North Antrim, dated 20th October 2025, includes a request that Council pauses the issuing or enforcement of any further Noise Abatement Notices specifically relating to the practice of the Lambeg Drum until guidance has been received from the Northern Ireland Human Rights Commission (NIHRC).

Recommendation

It is recommended that the Environmental Services Committee consider the correspondence.

In response to a query from Councillor Kane, the Director of Environmental Services advised that Causeway Coast and Glens Borough Council has not issued any noise abatement notices for Lambeg Drums since it was established in 2015.

CHANGE IN ORDER OF BUSINESS

The Chair advised that Any Other Relevant Business would be heard before the meeting goes 'In Committee'.

20. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12 (0))

20.1 Effects of fireworks on pets and livestock

Councillor Johnathan McAuley

"Could we discuss the ill effects of fireworks and bangers on pets and livestock?"

Councillor McAuley stated that although he is not against firework displays, he has received a lot of communication regarding their effects on pets and livestock. He suggested that silent displays might help to mitigate this negative impact.

The Director of Environmental Services suggested that the item be referred to the Leisure and Development directorate, as the Leisure and Development Events team administers the contracts for Council fireworks displays.

Councillor Huggins agreed that this is an issue but stated that Council will not be able to stop people setting off fireworks in areas such as the countryside. She noted that the noise of fireworks can also affect veterans and others with PTSD.

Councillor Kane noted that when Council previously discussed this topic, drone displays were suggested, and this could be raised in the Leisure and Development Committee.

In response to a query from Councillor Kane, the Director of Environmental Services advised that he would look into the impact of fireworks displays in the context of the Climate Action Plan, and noted that some coastal displays can result in debris going into the sea.

Councillor Callaghan agreed that this is a problem but cautioned that silent fireworks displays are significantly more expensive.

Members discussed issues around licensing of fireworks. The Director of Environmental Services agreed that he would raise the issue with the Leisure and Development directorate and would feed into a paper on the matter, and include information on the role of the Department for Justice in respect of licensing fireworks.

Councillor McAuley stated that he was happy to refer the Item to the Leisure and Development Committee.

MOTION TO PROCEED 'IN COMMITTEE'

Proposed by Councillor Callaghan
Seconded by Councillor McAuley and

AGREED – to recommend that Council move 'In Committee'.

- * **Press and Public left the meeting at 7.47pm.**

The information contained in the following item is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.

21. TENDER EVALUATION FOR ENGAGEMENT OF A PRIVATE ENFORCEMENT CONTRACTOR

Confidential report, by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (NI) was previously circulated and presented by the Director of Environmental Services.

Purpose of Report

The purpose of this report is to appoint a contractor to provide enforcement services on behalf of Council.

Recommendation

It is recommended that the Environmental Services Committee recommends to Council the award of the contract for provision of enforcement services to National Enforcement Solutions in accordance with the tender specification and contract conditions.

Proposed by Councillor Kane
Seconded by Councillor Huggins and

AGREED – to recommend to Council the award of the contract for provision of enforcement services to National Enforcement Solutions in accordance with the tender specification and contract conditions.

22. ANIMAL WELFARE – SERVICE LEVEL AGREEMENT

Confidential report, by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (NI) was previously circulated and presented by the Director of Environmental Services.

Purpose of Report

The purpose of this report is to consider and agree an Animal Welfare Service Level Agreement with partner Northern Region Councils.

Recommendation

It is recommended that Council agrees to the Animal Welfare Service Level Agreement and that approval is given to the Head of Health and Built Environment to sign the agreement on behalf of Council.

Proposed by Councillor Callaghan
Seconded by Councillor Kane and

AGREED – to recommend that Council agrees to the Animal Welfare Service Level Agreement and that approval is given to the Head of Health and Built Environment to sign the agreement on behalf of Council.

23. ANIMAL WELFARE – DATA SHARING AGREEMENT

Confidential report, by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (NI) was previously circulated and presented by the Director of Environmental Services.

Purpose of Report

The purpose of this report is to consider and agree an Animal Welfare Data Sharing Agreement with partner Northern Region Councils.

Recommendation

It is recommended that Council agrees to the Animal Welfare Data Sharing Agreement and that approval is given to the Head of Health and Built Environment to sign the agreement on behalf of Council.

Proposed by Councillor Callaghan
Seconded by Councillor Kane and

AGREED – to recommend that Council agrees to the Animal Welfare Data Sharing Agreement and that approval is given to the Head of Health and Built Environment to sign the agreement on behalf of Council.

24. LICENCES ISSUED UNDER DELEGATED AUTHORITY

Confidential report, by virtue of paragraph 2 of Part 1 of Schedule 6 of the Local Government Act (NI) was previously circulated and presented as read by the Director of Environmental Services.

Detail was provided within the following paragraphs:

- Local Government (Miscellaneous Provisions) (NI) Order 1985
- Articles 13 &14, Practice of Acupuncture/Business of Cosmetic Piercing/Tattooing/Semi-Permanent Skin-Colouring/Electrolysis
- The Local Government (Miscellaneous Provisions) (NI) Order 1985
- The Betting, Gaming, Lotteries and Amusements (NI) Order 1985

Committee NOTED the report.

25. STREET TRADING LICENCE RENEWALS

Confidential report, by virtue of paragraph 2 of Part 1 of Schedule 6 of the Local Government Act (NI) was previously circulated and presented as read by the Director of Environmental Services.

STREET TRADING (NI) ACT 2001

The undernoted applications for a street trading licence have been received, acknowledged and processed during the report period (circulated).

Committee NOTED the report.

MOTION TO PROCEED 'IN PUBLIC'

Proposed by Councillor Kane
Seconded by Councillor McAuley and

AGREED – to recommend that Council move '*In Public*'.

This being all the business, the Chair thanked Elected Members for their attendance. The meeting closed at 8.08pm.

Chair