

11 December 2025

Notice is hereby given that a meeting of the Causeway Coast and Glens Borough Council **Audit Committee**, will be held in the Council Chamber, Civic Headquarters, 66 Portstewart Road, Coleraine, BT52 1EY and via video conference on **Wednesday 17 December 2025 at 7.00pm.**

Committee Members: *Alderman Callan, John McAuley, Stewart; Councillors N Archibald, Callaghan, Chivers, Huggins, Jonathan McAuley, McGurk, McMullan, McQuillan, Mairs (Vice Chair), Schenning (Chair), Storey, Wilson, Wisener, Independent Member, L Mitchell.*

Circulation: All Members (40)

This meeting will be audio recorded.

A G E N D A

1. Apologies
2. Declarations of Interest
3. Minutes of Audit Committee Meeting held Wednesday 17 September 2025 (copy attached)
4. Northern Ireland Audit Office Reports
 - 4.1 S95 Performance Improvement Audit and Assessment (report attached)
 - 4.2 Major IT Projects in NI (report attached)
 - 4.3 Waste Crime in NI (report attached)
5. Internal Audit Charter (report attached)
6. Direct Award Contracts (report attached)
7. Complaints Reports
 - 7.1 April 2024 – March 2025 (report to follow)
 - 7.2 Six Monthly Report – 01 April 2025 – 30 September 2025 (report to follow)
8. Correspondence
 - 8.1 NIAO Change of Director – CCGBC (attached)

9. Matters for reporting to Partnership Panel

IN COMMITTEE (ITEMS 10-16 INCLUSIVE)

- 10. Internal Audit (McHughLindsay) Reports**
 - 10.1 Insurance (report attached)
 - 10.2 Museums (report attached)
 - 10.3 Invoicing and Debtors (report attached)
 - 10.4 Town Halls and Civic Buildings (report attached)
 - 10.5 Code of Governance (report attached)
- 11. Revised Code of Governance Implementing Internal Audit Recommendations (report attached)**
- 12. Prior Year Recommendations (report to follow)**
- 13. Absenteeism Report (Quarter 2 – 2025-26) (report attached)**
- 14. Corporate Risk Matrix and Register (report to follow)**
- 15. Procurement for Specialist ICT Audit (report attached)**
- 16. Raising Concerns/Fraud (verbal)**
- 17. Any Other Relevant Business (notified in accordance with Standing Order 12(o))**
- 18. Date of Next Meeting – Thursday 18 March 2026**

D H Jackson
Clerk and Chief Executive
Causeway Coast and Glens Borough Council