

7 January 2026

Notice is hereby given that a meeting of Causeway Coast and Glens Borough Council **Environmental Services Committee** will be held in The Council Chamber, Cloonavin, 66 Portstewart Road, Coleraine, BT52 1EY and via video conference on **Tuesday 13<sup>th</sup> January 2026 at 7.00pm.**

*Committee Membership: Alderman Coyle, Fielding, Hunter, S McKillop (Chair), Councillors C Archibald, Bateson (Vice-Chair), Callaghan, Chivers, Elder, Holmes, Huggins, Kane, Mairs, Jonathan McAuley, McGlinchey, McQuillan.*

Circulation: All Members of Council (40)

**This meeting will be audio recorded**

## **A G E N D A**

1. Apologies
2. Declarations of Interest
3. Minutes of previous meeting held Tuesday 9<sup>th</sup> December 2025 (summary attached)

### **FOR INFORMATION (Items 4 - 15)**

4. Amusement Permit Renewals (report attached)
5. Cinema Licence Renewals (report attached)
6. Approval of Premises as a Venue for Civil Marriage (report attached)
7. Approval of Premises as a Venue for Civil Partnership (report attached)
8. Entertainments Licensing Report (report attached)
9. Licences issued under Delegated Authority (report attached)
10. Pavement Café Licence Renewals (report attached)
11. Petroleum Spirit Licence Renewals (report attached)
12. Society Lottery Registrations (report attached)

13. Extended Producer Responsibility (EPR) for Packaging Scheme (report attached)
14. Feedback on the Introduction of Seasonal Car Parking Charges (1st April 25 to 30<sup>th</sup> September 2025) (report attached)
15. Period 8 – ES Management Accounts and Financial Position 2025/26 (report attached)
16. Matters for Reporting to Partnership Panel
17. Consultations (attached)
18. Correspondence
19. Notice of Motion Proposed by Councillor Dawn Huggins, seconded by Alderman John McAuley from Council Meeting held Tuesday 2nd December 2025.

*‘That this Council agrees to provide an oak sapling to all bereaved families when they collect a death certificate. This gesture will serve as a symbol of comfort and renewal at a time of loss, showing compassion and humility from the Council. It will also support our environmental and climate strategy by encouraging tree planting and biodiversity across our Borough’*

#### **FOR DECISION IN COMMITTEE (Items 20 - 23)**

20. Funding offer from Department of Business & Trade 2025-2026 (report attached)
21. Health & Safety Partnership Officer (report attached)
22. Maintenance Dredging at Ballintoy Harbour (report attached)
23. Portballintrae Harbour Slipway Works (report attached)

#### **FOR INFORMATION IN COMMITTEE (Item 24)**

24. Street Trading Licence Renewals (report attached)
25. Any Other Relevant Business (notified in accordance with Standing Order 12 (0))

D H Jackson  
Clerk and Chief Executive  
Causeway Coast and Glens Borough Council