

FINANCE COMMITTEE MEETING HELD THURSDAY 11 JUNE 2026

No	Item	Summary of Key Recommendations	Estimated Timescale for completion
1.	Apologies	<i>Councillor Nicholl</i>	<i>N/A</i>
2.	Declarations of Interest	<i>None</i>	<i>N/A</i>
3.	Minutes of previous meeting held Thursday 14 May 2026	<i>Confirmed as a correct record</i>	<i>N/A</i>
4.	Prompt Payments	<i>Noted</i>	
5.	Management Accounts Period 12	<i>Noted</i>	
6.	Financial Accounts 2025/26 update	<i>Noted</i>	
7.	Terms of Reference	<i>To recommend that Council approve the Terms of Reference as set out in this report</i>	
8.	Correspondence		
8.1	Chf Officer Pay 01Apr26	<i>Noted</i>	
8.2	Circular 08.2026 Factor review		
8.3	Circ NJC Pay spine review TORs 18May26		
	<i>In Committee (Items 9-11)</i>		
9.	Direct Award Contract Approval	<i>To recommend that Council: 1. Approve the Direct Award Contract for provision of MPLS services via Hyperfast Networks and B4B Group</i>	

		2. Approve the associated capital and revenue expenditure as outlined 3. Note that the solution delivers cost savings, improved resilience, and reduced operational risk	
10.	Debt Management	Noted	
11.	Minutes of FMT meeting Tuesday 28 April 2026	Noted	N/A
12.	Any Other Relevant Business (notified in accordance with Standing Order 12 (0))	Nil	

**MINUTES OF THE PROCEEDINGS OF THE
FINANCE COMMITTEE HELD IN THE COUNCIL CHAMBER AND VIA
VIDEO CONFERENCE,
ON THURSDAY 11 JUNE 2026 AT 7.00PM**

In the Chair: Councillor Wisener (C)

Members Present: Alderman Callan (R), Coyle (C), Knight-McQuillan (R),
Scott (C) Councillors Holmes (C), Huggins (C), Kane (C),
Kyle (R), McQuillan (R), Mairs (C), Peacock (R),
Schenning (R), Wilson (R)

Officers Present: D Jackson, Chief Executive (R)
D Wright, Chief Finance Officer (C)
L Clyde, Financial Accountant (C)
J Culkin, Management Accountant (C)
P Kydd, Procurement Officer (R)
J Keen, Democratic Services Officer (C)

C McTaggart, ICT Officer (C)
L Boyd, ICT Officer (C)

The Chief Finance Officer undertook a roll call.

The Chair advised Committee of its obligations and protocol whilst the meeting was being audio recorded.

1. APOLOGIES

Apologies were recorded for Councillor Nicholl.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF PREVIOUS MEETING HELD THURSDAY 14 MAY 2026

Copy previously circulated.

AGREED –the Minutes of the Finance Committee meeting held on Thursday 14 May 2026 were confirmed as a correct record.

- * **Alderman Callan joined the meeting remotely at 7:03pm**
- * **Alderman Knight McQuillan joined the meeting remotely at 7:03pm**

4. PROMPT PAYMENTS

Report, previously circulated, was presented by the Financial Accountant.

Background

Department for communities (DfC) requires Council to record and publish statistics regarding the payment of supplier invoices with specific reference to two distinct measures namely invoices paid within 10 working days and invoices paid within 30 calendar days.

Detail

These figures are published on a quarterly basis by DfC with Councils required to do likewise. The purpose of the statistics is to encourage Councils to support businesses especially those local and/or small businesses for whom cash flow is of vital importance to their continued survival. In addition, as part of Council's performance improvement plan for this year the payment of our suppliers has been identified as one of the performance improvement objectives with a target of 90% of suppliers being paid within 30 calendar days. The tables below detail Council's performance since April 2024 the latest data being for quarter 1 of 26/276 year, up to and including end of May 2026.

Analysis

The statistics will be continually monitored to ensure the performance levels are maintained and where possible improved. Council's self-imposed target remains at 90% of invoices being paid within 30 days. During May 91.55% (April 91.78%) of invoices were paid within 30 days. This continues steady performance for recent months and hopefully we can maintain our 90% target for the year.

Prompt Payment Statistics 2024/2025									
				Q1	Q2	Q3	Q4	Total	
Total No of Invoices				6890	7030	7234	6931	28085	
Total amount paid				£ 15,645,094	£ 14,616,411	£ 13,040,366	£ 11,221,971	£ 54,523,842	
Number of invoices paid within 10 days				5304	5316	5820	5220	21660	
% of invoices paid within 10 days				76.98%	75.62%	80.45%	75.31%	77.12%	
Number of invoices paid within 30 days				6274	6336	6813	6208	25631	
% of invoices paid within 30 days				91.06%	90.13%	94.18%	89.57%	91.26%	
Number of invoices paid outside 30 days				616	694	421	723	2454	
% of invoices paid outside 30 days				8.94%	9.87%	5.82%	10.43%	8.74%	
No. of Disputed Invoices				37	54	40	42	173	
% of disputed invoices				0.54%	0.77%	0.55%	0.61%	0.62%	
Average Payment Days				11.86	11.64	9.84	12.60	11.47	
Prompt Payment Statistics 2025/2026									
				Q1	Q2	Q3	Q4	Total	
Total No of Invoices				6819	7136	7446	7442	28843	
Total amount paid				£ 15,915,510	£ 18,756,784	£ 15,511,095	£ 14,304,793	£ 64,488,181	
Number of invoices paid within 10 days				5003	5254	5807	5735	21799	
% of invoices paid within 10 days				73.37%	73.63%	77.99%	77.06%	75.58%	
Number of invoices paid within 30 days				6112	6248	6666	6804	25830	
% of invoices paid within 30 days				89.63%	87.56%	89.52%	91.43%	89.55%	
Number of invoices paid outside 30 days				707	888	780	638	3013	
% of invoices paid outside 30 days				10.37%	12.44%	10.48%	8.57%	10.45%	
No. of Disputed Invoices				30	30	45	14	119	
% of disputed invoices				0.44%	0.42%	0.60%	0.19%	0.41%	
Average Payment Days				12.59	14.01	12.84	12.07	12.87	
Prompt Payment Statistics 2026/2076									
				Q1*	Q2	Q3	Q4	Total	
Total No of Invoices				4494				4494	
Total amount paid				£ 13,928,270				£ 13,928,270	
Number of invoices paid within 10 days				3402				3402	
% of invoices paid within 10 days				75.70%				75.70%	
Number of invoices paid within 30 days				4119				4119	
% of invoices paid within 30 days				91.66%				91.66%	
Number of invoices paid outside 30 days				375				375	
% of invoices paid outside 30 days				8.34%				8.34%	
No. of Disputed Invoices				7				7	
% of disputed invoices				0.16%				0.16%	
Average Payment Days				11.79				-71.74	
*Incomplete period									

Committee NOTED the report.

5. MANAGEMENT ACCOUNTS PERIOD 12

Report, previously circulated, was presented by the Management Accountant.

Purpose of Report

The purpose of this report is to present the current management accounts to Council for information and analysis.

Background

Causeway Coast and Glens Borough Council (CC&GBC) provides a range of services to the Borough of Causeway Coast and Glens which stretches from Lough Foyle in the west to the Glens of Antrim in the east covering an area of 1,968 square kilometres and with a population of approximately 145,000. The council is currently made up of 3 directorates (Leisure and Development, Environmental Services, Corporate Policy and Resources) and includes a Planning, Finance and Legal department, that are reported separately in this report. The Annual Budgeted Spend for 2025/26 controlled by the Directorates is £86.408m (excludes depreciation, actuarial adjustments, provisions, accumulated absences, and it is these figures that change the figures in the Audited Accounts). Gross Income is budgeted at £86.408m meaning a balanced budget was approved for the year.

Further information was provided within the report detailing financial overview by Directorate.

Summary

This report represents an excellent performance following a solid start to the financial year, especially again with regards some of our income streams however it is imperative that Council remains vigilant over the coming months to ensure the performance is maintained into the new financial year.

Councillor Holmes noted a positive set of year-end financial results and the good work of the team across all Directorates. Councillor Holmes stated that Environmental Services recorded a significant overspend in the TABS system, this reflected the increased work with maintenance activities and was offset by savings elsewhere within the service.

Committee NOTED the report.

6. FINANCIAL ACCOUNTS 2025/26 UPDATE

Report, previously circulated, was presented by the Chief Finance Officer.

Purpose of Report

The purpose of this report is to present an update regarding the annual accounts for Causeway Coast and Glens Borough Council for the financial year ended 31 March 2026.

Background

Councils and other public bodies are required to prepare and submit to the Department for Communities (DfC) by 30 June each year their annual accounts for the previous financial period, Council are on track to comply with this

requirement. Under current regulation the approval of the accounts now occurs after completion of the audit therefore final accounts will be presented to full Council in September for that purpose.

Recommendation

It is recommended that the Council notes progress with the annual statement of accounts for 2025/26.

AGREED – to recommend that Council notes progress with the annual statement of accounts for 2025/26.

7. TERMS OF REFERENCE

Report, previously circulated, was presented by the Chief Finance Officer.

Background

Causeway Coast and Glens Borough Council adopted the traditional committee system as its preferred form of governance and, at its Special Council Meeting in September 2019, decided to form a Finance Committee. This report sets out the Terms of Reference for that Committee. Part of the implementation of the extraordinary audit requires that these terms be reviewed annually, the last review occurred at the September 2025 committee.

Further information was provided within the report.

Recommendation

It is recommended that the Finance Committee approve the Terms of Reference as set out in this report.

Proposed by Councillor Kane
Seconded by Alderman Scott and

AGREED – to recommend that Council approve the Terms of Reference as set out in this report.

8. CORRESPONDENCE

The Chief Finance Officer presented Agenda Items 8.1 – 8.3 inclusive as read.

8.1 Chf Officer Pay 01Apr26

Copy, previously circulated was presented as read.

Correspondence re: Joint Negotiating Committee for Chief Officers of Local Authorities

8.2 Circular 08.2026 Factor review

Copy, previously circulated was presented as read.

Correspondence re: Scheme review of factors and strain costs

8.3 Circ NJC Pay spine review TORs 18May26

Copy, previously circulated was presented as read.

Correspondence re: Review of the NJC 'Green Book' pay spine

Committee NOTED the report

MOTION TO PROCEED 'IN COMMITTEE'

Proposed by Councillor Huggins

Seconded by Alderman Scott and

AGREED – to recommend that Finance Committee move *'In Committee'*.

The information contained in the following items is restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014.

*** The meeting moved *'In Committee'* at 7:14pm**

The Chair advised Committee of its obligations and protocol whilst *'In Committee'*.

9. DIRECT AWARD CONTRACT APPROVAL

Confidential report by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014, previously circulated, was presented by the Procurement Officer.

Purpose of Report

To seek approval for a Direct Award Contract (DAC) for the provision of a Managed MPLS Wide Area Network (WAN) service across 13 council sites, delivered via Hyperfast Networks infrastructure and B4B Group as Retail Service Provider (RSP).

Recommendation(s)

It is recommended that the Finance Committee:

1. Approve the Direct Award Contract for provision of MPLS services via Hyperfast Networks and B4B Group
2. Approve the associated capital and revenue expenditure as outlined
3. Note that the solution delivers cost savings, improved resilience, and reduced operational risk

In response to a query from Councillor Kane, the Procurement Officer outlined the rationale for awarding a Direct Award Contract rather than undertaking a tendering exercise.

The Chief Finance Officer provided further rationale for providing a Direct Award Contract.

Proposed by Alderman Scott

Seconded by Councillor Huggins and

AGREED – to recommend that Council:

1. Approve the Direct Award Contract for provision of MPLS services via Hyperfast Networks and B4B Group
2. Approve the associated capital and revenue expenditure as outlined
3. Note that the solution delivers cost savings, improved resilience, and reduced operational risk

10. DEBT MANAGEMENT

Confidential report by virtue of paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014, previously circulated, was presented by the Financial Accountant.

Purpose of Report

This report informs members of the current position surrounding debt owed to the Council by its customers.

Further information was provided within the report under the following headings:

- Background
- Detail – Aged Debt Analysis
- Options

Committee NOTED the report.

11. MINUTES OF FMT MEETING TUESDAY 28 APRIL 2026

For information, confidential Finance Management Team Meeting minutes Tuesday 28 April 2026, previously circulated, were presented as read by the Chair.

Committee NOTED the report.

12. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12 (O))

There were no items of Any Other Relevant Business.

MOTION TO PROCEED ‘IN PUBLIC’

Proposed by Councillor Mairs

Seconded by Councillor Kane and

AGREED – to recommend that Finance Committee move ‘*In Public*’

This being all the business, the Chair thanked Elected Members for their attendance and the meeting closed at 7:21pm

Chair