

THE COUNCIL MEETING HELD TUESDAY 4 AUGUST 2026

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No	Item	<i>Decision</i>
1.	The Mayor's Business	<i>Received</i>
2.	Apologies	<i>Alderman Hunter</i>
3.	Declaration of Members' Interests	<i>None</i>
4.	Minutes of The Council Meeting Held 30 June 2026 (adjourned)	<i>To recommend that the Minutes of the Council Meeting held Tuesday 30 June 2026 (adjourned) are confirmed as a correct record</i>
5.	Minutes of the Planning Committee held 27 May 2026	<i>Received and Noted</i>
6.	Corporate Policy and Resources Report – Annual Monitoring Returns	
6.1	Section 75 Annual Progress Report to Equality Commission for NI 2025-26	<i>To approve the adoption of the draft Annual Equality Progress Report for 2025/26</i>
6.2	Rural Needs Annual Return 2025-26	<i>To approve the attached annual monitoring report to DAERA on implementation of the Rural Needs (NI) Act 2016</i>
7.	Leisure and Development Report	
7.1	Ballycastle Museum Capital Restoration Project – Final Investigation	<i>To approve the content and recommendations set out in the business case at Annex A (previously circulated) and, on that basis, approve progression of the Ballycastle</i>

		<i>Museum Restoration Project to Delivery/Stage 3 phase, accepts the National Lottery Heritage Fund offer of £2,104,268, approve a Council financial capital contribution of £358,041 subject to any reduction secured through further external funding, and note the remaining £56,597 contribution from volunteer and in-kind support.</i> <i>To authorise officers to complete the required grant acceptance, permission to start, procurement preparation and delivery arrangements in accordance with Council governance, procurement and financial procedures.</i>
8.	Finance Committee Report	
8.1	Period 2 Management Accounts	<i>Information</i>
9.	Matters for Reporting to Partnership Panel	<i>None</i>
10.	Conferences	<i>Noted</i>
11.	Correspondence	<i>Noted</i>
12.	Consultation Schedule	<i>Noted</i>
13.	Seal Documents	<i>Seal Affixed (Items i-vi)</i>
14.	Notice of Motion Proposed by Councillor McShane and Seconded by Councillor Bateson (abbrev Ballycastle to Ballintoy Coastal Path)	<i>Referred to Leisure and Development Committee</i>

	In Committee (Item 15.1)	
15.	Leisure and Development Report	
15.1	Pitch Action Plan Repair and Renewal	<i>To approve the award of tenders for repainting MUGAs at Dunloy/Rasharkin and Macfin/Stranocum to Sports Ground Specialists at a cost of £66,113 + VAT.</i>

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF THE
COUNCIL HELD IN THE COUNCIL CHAMBER RIADA HOUSE
AND VIA VIDEO CONFERENCE ON
TUESDAY 4 AUGUST 2026 AT 7.00PM**

In the Chair : The Mayor, Councillor Huggins (C)

Members Present : Alderman Boyle (R), Brown Stewart (C), Callan (C),
Coyle (R), Fielding (C), Knight-McQuillan (C), J
McAuley (C), S McKillop (C), Scott (R)

Councillors Anderson (C), N Archibald (R),
Callaghan (R), Chivers (R), Elder (C), Holmes (C),
Kane (C), Kennedy (R), Kyle (C), Mairs (C),
Jonathan McAuley (R), McCully (R), McGlinchey (R),
McGurk (R), MA McKillop (R), McMullan (C),
McQuillan (C), McShane (C), Nicholl (R), Peacock
(C), Schenning (R), Storey (C), Wallace (R), Watton
(C), Watson (C), Wilson (C), Wisener (C)

Officers Present : D Jackson, Chief Executive (C)
A McPeake, Director of Environmental Services (C)
P Mulvenna, Director of Leisure and
Development (R)
D Wright, Chief Finance Officer (R)
J Mills, Acting Senior Solicitor (C)
U Harper, Senior Democratic Services Officer (C)
I Owens, Democratic Services Officer (C)
N Neill, PR Officer (R)
J Winfield, Interim Head of ICT (C)
A Lennox, ICT Manager (C)
C McTaggart, ICT Officer (C)
L Boyd, ICT Officer (R)

In Attendance: Press: (1 No) (R)

Key – R = Attended Remotely
C = Attended Chamber

The Mayor advised Council of its obligations and protocol whilst the meeting was being audio recorded.

1. THE MAYOR'S BUSINESS

The Mayor said that she has had approximately 80 engagements since her appointment to the Office of Mayor which were an absolute pleasure and privilege and humbling also. The Mayor referred to events with Council involvement including Armed Forces Day, SuperCupNI and Armoy Road Races and said that Council staff irrespective of their role have been great ambassadors for Council. The Mayor said she enjoyed the experience of getting onboard the Spanish vessel, Galeon Andalucia, at the invitation of the Harbour Commissioner. Upcoming events, including the Jurassic Dino experience organised by Coleraine Connect, Lego event and the artisan market, are evidence of a positive direction of travel for Coleraine town. One of the Mayor's two chosen charities this year is Chest, Heart and Stroke - the first fundraiser is scheduled for 17th October in Coleraine town centre. The Mayor asked that Elected Members support this worthy cause, which impacts many families.

The Mayor extended her congratulations to Councillor McCully and his wife on their marriage in July. The Mayor wished Alderman Coyle a speedy recovery following his recent illness.

Councillor Watton referred to the Band parade in Portrush in July with 79 bands in attendance and said that feedback from businesses demonstrated that this event was a big economic driver. Councillor Watton congratulated the band on a successful parade. The Mayor concurred saying that it had attracted tourists and was great for businesses.

Councillor Wilson congratulated Gary Kelly, who is a member of Ballymoney Bowling Club, for winning a gold medal at the Commonwealth in Mens Pairs Bowling event.

2. APOLOGIES

Apologies were recorded for Alderman Hunter.

3. DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest.

4. MINUTES OF THE COUNCIL MEETING HELD TUESDAY 30 JUNE 2026 (ADJOURNED)

Copy previously circulated, presented as read by the Mayor.

Proposed by Alderman Callan
Seconded by Councillor Kane and

RESOLVED – That the Minutes of the Council Meeting held Tuesday 30 June 2026 (adjourned) are confirmed as a correct record.

5. MINUTES OF THE PLANNING COMMITTEE HELD 27 MAY 2026

Copy previously circulated, presented as read by the Mayor.

RESOLVED – That the Minutes of the Planning Committee Meeting held Wednesday 27 May 2026 are received and noted.

Councillor McMullan stated that he had a query in respect of a Planning Committee Meeting. The Chief Executive advised that a Planning Officer would contact him directly.

6. CORPORATE POLICY AND RESOURCES REPORT – ANNUAL MONITORING RETURNS

6.1 Section 75 Annual Progress Report to Equality Commission for NI 2025-26

Report, previously circulated, was presented by the Chief Executive.

Purpose of the Report

Under Section 75 of the Northern Ireland Act 1998 (and included as a commitment in the Council's Equality Scheme) is a requirement that the Council provide an annual report to the Equality Commission for NI on progress in meeting our obligations under the equality and good relations duties.

The report also requires the Council to report on how it is fulfilling its statutory duties under Section 49A of the Disability Discrimination Act 1995 by reporting on progress made on the commitments included in the Council's Disability Action Plan.

A copy of the draft Annual Progress Report for 2025/26 was previously circulated for Members' information.

Recommendation

It is recommended that the Council approve the adoption of the draft Annual Equality Progress Report for 2025/26.

The Chief Executive provided commentary on the report advising that the Equality and Diversity Officer had managed to capture Causeway Coast and Glens Borough Council's undertaking and commitment in respect of equality progress. The Chief Executive referred to fully accessible leisure centre facilities, playparks and beach access and of autism friendly aspect of Council run events and said that this progress was comprehensive and positive.

Alderman Boyle said she was heartened by the details contained within the report.

Proposed by Alderman Boyle
Seconded by Councillor McShane and

RESOLVED – to approve the adoption of the draft Annual Equality Progress Report for 2025/26.

* **Councillor MA McKillop joined the meeting remotely at 7.11 pm**

6.2 Rural Needs Annual Return 2025-26

Report, previously circulated, was presented by the Chief Executive.

Purpose of Report

Rural needs assessment is the process by which policies, strategies, plans, service proposals, etc., are assessed to determine whether they have a differential impact on rural areas and, if so, make any adjustments required considering particular rural circumstances.

A copy of the Council's annual monitoring report to DAERA for the period April 2025 to March 2026 was previously circulated for Members' consideration.

Recommendation

It is recommended that the Council approve the attached annual monitoring report to DAERA on implementation of the Rural Needs (NI) Act 2016.

The Chief Executive provided commentary saying there was reduced engagement for Elected Members following the loss of the Rural Development Programme and spoke of the current funding gap and the challenges faced by Stormont in meeting legislative requirements.

Proposed by Alderman S McKillop
Seconded by Councillor Peacock and

RESOLVED - to approve the attached annual monitoring report to DAERA on implementation of the Rural Needs (NI) Act 2016.

7. LEISURE AND DEVELOPMENT REPORT

7.1 Ballycastle Museum Capital Restoration Project – Final Investment Decision

Report, previously circulated, was presented by the Director of Leisure and Development.

Purpose of Report

The purpose of this report is to seek Council approval to proceed with the Ballycastle Museum Restoration Project following confirmation of a National Lottery Heritage Fund Delivery Phase offer of £2,104,268, and to approve the required Council cash contribution of £358,041, subject to any reduction secured through further external funding applications.

Further information was provided in the report in respect of:

- Background
- Proposal/Project Synopsis
- Funding Position
- Next Steps

Recommendations

It is recommended that Council approves the content and recommendations set out in the business case at Annex A (previously circulated) and, on that basis, approves progression of the Ballycastle Museum Restoration Project to Delivery/Stage 3 phase, accepts the National Lottery Heritage Fund offer of £2,104,268, approves a Council financial capital contribution of £358,041 subject to any reduction secured through further external funding, and notes the remaining £56,597 contribution from volunteer and in-kind support.

It is further recommended that Council authorises officers to complete the required grant acceptance, permission to start, procurement preparation and delivery arrangements in accordance with Council governance, procurement and financial procedures.

The Director of Leisure and Development provided commentary on the report and confirmed that additional funding opportunities were being pursued via the Wolfson Foundation which could reduce the end cost to Council.

Councillor Wilson referred to the cultural offering in Ballycastle and of the wider offering in the north coast and the entire borough. Councillor Wilson referred to the huge level of funding secured via the National Lottery Heritage Fund and the work involved in reaching this milestone and welcomed the ongoing work to secure additional funding which would ensure value for money for the ratepayers.

Alderman Callan concurred with Councillor Wilson saying this was a fantastic piece of work and welcomed the enhanced storage space and collaborative working with Friends of Ballycastle.

Councillor Kane said he welcomed the project and said this was a positive story and praised museum officers.

Councillor McShane concurred with previous speakers and thanked the Head of Community and Culture and her team in tandem with the huge efforts of Friends of Ballycastle. Councillor McShane said she welcomed the Wolfson Foundation funding expected in September to offset the financial burden to Council.

Councillor McShane said that the recently appointed Director of the Heritage and Lottery Fund resides in Ballycastle.

Proposed by Councillor Wilson
Seconded by Alderman Callan and

RESOLVED – to approve the content and recommendations set out in the business case at Annex A (previously circulated) and, on that basis, approve progression of the Ballycastle Museum Restoration Project to Delivery/Stage 3 phase, accept the National Lottery Heritage Fund offer of £2,104,268, approve a Council financial capital contribution of £358,041 subject to any reduction secured through further external funding, and note the remaining £56,597 contribution from volunteer and in-kind support.

To authorise officers to complete the required grant acceptance, permission to start, procurement preparation and delivery arrangements in accordance with Council governance, procurement and financial procedures.

8. FINANCE COMMITTEE REPORT

8.1 Period 2 Management Accounts

Report, previously circulated was presented by the Chief Finance Officer.

Purpose of Report

The purpose of this report is to present the current management accounts to Council for information and analysis.

Further details were previously circulated in relation to:

- Background
- Financial Overview by Directorate
- Income and Expenditure Analysis

At the request of Councillor Holmes the Chief Finance Officer provided clarity on why the insurance element of the report was below budget.

Council RESOLVED to note the report.

9. MATTERS FOR REPORTING TO PARTNERSHIP PANEL

There were no matters for reporting to the partnership panel.

Alderman Callan asked for an update on partnership panel engagement and status of matters which have been referred since last meeting.

The Chief Executive said that through his role as SOLACE representative, he was not aware of any planned partnership panel meetings in the current mandate.

Alderman Callan said it would be prudent to redirect the issues referred to the partnership panel to the relevant Minister to expediate responses.

The Chief Executive agreed to follow up on the status of the partnership panel.

*** Councillor Nicholl joined the meeting remotely at 7.21 pm**

10. CONFERENCES

Purpose of report

The purpose of the report is to inform Elected Members of conferences and courses they may wish to attend.

The following is listed:

36th La Touche Legacy Seminar & 11th Festival of History (email received 7 July 2026)

Date: Saturday 19th September 2026
Location: Greystones Golf Club, Whitshed Road, Greystones 10:00-1:00pm
Cost: €50

The Politics of Delivery: Leading Through Uncertainty, NILGA (email received 24 July 2026)

Date: Thursday 8 October 2026
Location: Lagan Valley Island, Lisburn
Cost: £25 (+VAT) per person

Members wishing to attend these events should contact Democratic Services.

Council NOTED the Conference report.

11. CORRESPONDENCE

Report, previously circulated, was presented as read.

Purpose of Report

The purpose of the report is to present correspondence for Members' consideration.

The following correspondence items have been received following Armed Forces Day 2026:

- Councillor Dawn Huggins, Mayor, CC&GBC, correspondence to Chief Executive CC&GBC (Letter dated 21st June 2026)
- Maurice Bradley, MLA, correspondence to Chief Executive CC&GBC (email dated 22nd June 2026)
- Councillor Tanya Elder, CC&GBC, correspondence to Chief Executive CC&GBC (email dated 24th June 2026)
- Gordon Lyons, MLA – Minister for Communities, correspondence to Chief Executive, CC&GBC (letter dated 25th June 2026)
- Gordon Lyons, MLA – Minister for Communities, correspondence to Mayor, CC&GBC (letter dated 25th June 2026)
- Calvin Bailey, Minister for Veterans and People, correspondence to Mayor, CC&GBC (letter dated 29th June 2026)
- Jim Shannon, MP (letter dated 30th June 2026)

Council NOTED the correspondence report.

12. CONSULTATION SCHEDULE

The following Consultation Documents were listed:

- Department of Agriculture, Environment and Rural Affairs Consultation on Fixed Monetary Penalties (FMPs) in Northern Ireland's Marine Protected Areas – submission by 4 September 2026
- Northern Ireland Assembly Consultation on Tree Protection Bill – submission by 16 September 2026
- Northern Ireland Assembly Consultation on The Display of Flags and Emblems Bill – submission by 17 September

- Northern Ireland Assembly Consultation on Regional Balance Bill – submission by 22 September 2026
- Department of Education Consultation on the Religious Education Core Syllabus – submission by 30 September 2026
- Translink Consultation on range of potential changes to services and fares – submission by 30 September 2026
- Department for Communities Consultation on Every House Matters – a new approach to tackling social housing tenancy fraud and misuse – submission by 5 October 2026
- Northern Ireland Water Consultation on proposed Article 161 Sewer Bond incentivisation and Surety Policy Framework – 20 October 2026

Council NOTED the Consultation Schedule.

13. SEAL DOCUMENTS

Members were advised of the undernoted items for signing and sealing by Council, approval having been previously granted and all necessary legislative requirements being met.

Seal Documents

- (i) Grave Registry Certificates, No's 6216 to 6234 inclusive
- (ii) Car Loan Agreement - Employee Ref 2111127
- (iii) Licence Agreement for installation of a Memorial Plinth at public footpath, Main Street, Garvagh – Department for Infrastructure and Causeway Coast and Glens Borough Council (L&PSA-SC – 03/06/2026, CPR – 23/06/2026, CM – 30/06/2026)
- (iv) Car Loan Agreement – Employee Ref 8000008

Proposed by Councillor Kane
Seconded by Alderman Callan and

RESOLVED – That the sealing of documents, as listed, are approved (Items iv).

14. NOTICE OF MOTION PROPOSED BY COUNCILLOR MCSHANE AND SECONDED BY COUNCILLOR WATSON

Ballycastle to Ballintoy Coastal Path

This Council recognises the significant tourism, economic, health and wellbeing benefits that an off-road coastal walking route between Ballycastle and Ballintoy (including Carrick-a-Rede and Kinbane) could deliver for residents and visitors alike.

Council notes that the development of this section of the Causeway Coast Way is identified as a strategic priority within the Causeway Coast Way Blueprint and welcomes the initial positive engagement undertaken with landowners regarding the principle of an off-road coastal route.

Further to this, the Council agrees to:

Support the progression of the proposed Ballycastle to Ballintoy coastal path as a strategic tourism and active travel priority.

Request that officers develop an Outline Business Case to establish the strategic, economic, environmental and social case for the project, including route options, landowner engagement, indicative costs, funding opportunities and potential delivery models.

Explore opportunities to work collaboratively with key partners, including the Executive, Tourism NI, Tourism Ireland, DAERA and other local authorities with experience of delivering major walking trails.

Seek external funding opportunities to progress the project and report back to the Leisure and Development Committee on the proposed next steps.

The Mayor referred the Notice of Motion, without discussion, to the Leisure and Development Committee.

Councillor Watton wished to raise a matter relating to Coleraine Marina. The Chief Executive advised that it was not relevant to the agenda and he would ask the Director of Environmental Services to contact Councillor Watton directly.

MOTION TO PROCEED 'IN COMMITTEE'

Proposed by Alderman Knight-McQuillan

Seconded by Councillor McQuillan and

AGREED – *to recommend that Council moves 'In Committee'.*

Public and Press were removed from the meeting at 7.30 pm.

15. LEISURE AND DEVELOPMENT REPORT

15.1 Pitch Action Plan Repair and Renewal

Confidential report, by virtue of paragraph(s) 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014, previously circulated, was presented by the Director of Leisure and Development.

Purpose of Report

The purpose of this report is to seek Council approval to award the tender outcome for re-painting of MUGA surfaces at 4 sites across the Borough to Sports Ground Specialists at a value of £66,113 + VAT.

Further information was provided in the report.

Recommendation

Members are asked to approve the award of tenders for repainting MUGAs at Dunloy/Rasharkin and Macfin/Stranocum to Sports Ground Specialists at a cost of £66,113 + VAT.

Note: Officers will complete the Full Tender exercise for Glebeside MUGA, with the outcome to be brought back to Council.

Councillor McQuillan said he welcomed the works in Rasharkin and Dunloy.

Councillor Kane asked for an update on the timeline for the works in Glebeside, Ballymoney and requested that works be undertaken at a juncture which causes minimal disruption to users. The Director of Leisure and Development agreed to update Councillor Kane outside of the meeting.

Councillor Peacock referred to issues around flooding in Rasharkin and concerns at potential for erosion to new surfaces.

Proposed by Councillor McQuillan
Seconded by Councillor Kane and

RESOLVED – to approve the award of tenders for repainting MUGAs at Dunloy/Rasharkin and Macfin/Stranocum to Sports Ground Specialists at a cost of £66,113 + VAT.

MOTION TO PROCEED 'IN PUBLIC'

Proposed by Councillor Wilson
Seconded by Alderman Knight-McQuillan and

AGREED – *to recommend that Council moves 'In Public'.*

The Mayor thanked everyone for their attendance and the meeting concluded at 7.35 pm.

Mayor

