

**ENVIRONMENTAL SERVICES COMMITTEE MEETING
TUESDAY 8 SEPTEMBER 2026**

Table of Recommendations

No	Item	Summary of key Recommendations	Estimated Timescale for completion
1.	Apologies	<i>Alderman Hunter</i>	-
2.	Declarations of Interest	<i>None</i>	-
3.	Minutes of previous meeting held Tuesday 9 June 2026	<i>Confirmed as a correct record</i>	-
4.	Notice of Motion Proposed by Councillor McShane and Seconded by Councillor Bateson (Abbrev. Public Water Refill Stations)	<i>Support Notice of Motion</i>	-
5.	Fireworks and Pyrotechnics in the UK Consultation	<i>To recommend that Council approves the response.</i>	-
6.	UK Net Zero Building Carbon Standard	<i>To recommend that Council adopts the Net Zero Carbon Building Standard (NZCBS) to deliver new capital projects (inclusive of new builds and major refurbishments*1) thereby ensuring a robust recognised accredited standard is utilised.</i>	-
7.	LiveSmart Community Environmental Grant – Funding Support	<i>To recommend that Council approves the increase in annual</i>	-

No	Item	Summary of key Recommendations	Estimated Timescale for completion
		<i>funding support for the LiveSmart Community Environmental Grant Programme from £10,500 to £15,000 and the maximum individual grant from £750 to £1,000.</i>	
8.	Licensing Items Report	Note	-
9.	Private Enforcement Contractor Update	Note	-
10.	DAERA Waste Data (Provisional) – January to March 2026	Note	-
11.	Period 3 Draft ES Management Accounts and Financial Positions 2026/27	Note	-
12.	Period 4 Draft ES Management Accounts and Financial Positions 2026/27	Note	-
13.	Matters for Reporting to Partnership Panel	None	-
14.	Consultations	None	-
15.	Correspondence	None	-
16.	Any Other Relevant Business (Notified in Accordance with Standing Order 12 (0))		
16.1	Portballintrae Coastal	Information	-

No	Item	Summary of key Recommendations	Estimated Timescale for completion
	Erosion, Seaport Road / Seaport Avenue Infrastructure Hazard, and Capital Works. (Alderman S McKillop)		
	<i>In Committee (Items 17-19 inclusive)</i>		
17.	Dog Breeding Establishment Application	<i>To recommend the application premises have been inspected and found to comply with the relevant conditions of the abovementioned legislation therefore grant a Dog Breeding Establishment Licence.</i>	-
18.	Street Trading Licence Renewals	<i>Note</i>	-
19.	Licences Issued under Delegated Authority	<i>Noted</i>	-

**MINUTES OF THE PROCEEDINGS OF THE MEETING OF
THE ENVIRONMENTAL SERVICES COMMITTEE HELD
IN THE COUNCIL CHAMBER, CIVIC HEADQUARTERS
AND VIA VIDEO CONFERENCE
ON TUESDAY 8 SEPTEMBER 2026 AT 7.00 PM**

In the Chair: Councillor Holmes (C)

Members Present: Alderman Callan (R), Coyle (C), Fielding (C),
S McKillop (C)
Councillors N Archibald (R), Bateson (R), Callaghan (C),
Chivers (R), Elder (C), Kane (C), Jonathan McAuley (C),
Mairs (C), McQuillan (R)

Non Committee

Members Present: Councillor McShane (R)

Officers Present: A McPeake, Director of Environmental Services (C)
J Richardson, Head of Capital Works and Infrastructure (C)
O Dath, Climate Change Lead Officer (C)
U Harper, Senior Democratic Services Officer (C)
I Owens, Democratic Services Officer (C)

In Attendance: J Winfield, Head of ICT (Interim) (C)
A Lennox, ICT Manager (Interim) (C)
L Boyd, ICT Officer (C)
C McTaggart, ICT Officer (C)

S Ogg, Niavac (C)
K McAllister, Niavac (C)

Public: (2 no.) (C)

Key: (C) Attended in the Chamber
(R) Attended Remotely

Substitutions: Alderman Callan substituted for Councillor Wilson
Councillor N Archibald substituted for Councillor C Archibald

The Chair advised Committee of its obligations and protocol whilst the meeting was being audio recorded.

The Director of Environmental Services undertook a roll call.

1. APOLOGIES

Apologies were recorded for Alderman Hunter.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF PREVIOUS MEETING HELD TUESDAY 9 JUNE 2026

Copy, previously circulated, was presented as read.

Proposed by Councillor Mairs

Seconded by Alderman Coyle and

AGREED – that the Minutes of the Environmental Services Committee meeting held Tuesday 08 June 2026 are confirmed as a correct record.

CHANGE TO ORDER OF BUSINESS

The Chair advised of a change to the order of business to take Agenda Item 15 – Notice of Motion as Item 5 and Agenda Item 19 – Any Other Relevant Business (notified in accordance with Standing Order 12 (0)) before moving In Committee.

4. NOTICE OF MOTION PROPOSED BY COUNCILLOR MCSHANE AND SECONDED BY COUNCILLOR BATESON FROM COUNCIL MEETING HELD TUESDAY 30 JUNE 2026

'That this Council recognises the environmental, health and tourism benefits of publicly accessible water refill stations and notes the successful provision of such facilities elsewhere within the borough, including at Rathlin Harbour. Council therefore agrees to explore the feasibility of installing publicly accessible water refill stations, and to identify potential locations, costs and funding opportunities for their delivery. Council further agrees that a report on the feasibility of this proposal be brought before the relevant committee for consideration.'

The Chair invited Councillor McShane to speak as proposer of the Notice of Motion.

Councillor McShane said that she had been lobbied on this matter by a pupil from St Patrick's and St Brigid's Primary School in Ballycastle, which evidenced how well local democracy works. Councillor McShane said that she had discussed with the Director of Environmental Services that our blue flag beaches

should have water refill stations as well as town centres and villages for residents, tourists and visitors to the borough.

Councillor McShane said she looked forward to a report to consider and explore the feasibility of the proposal.

Councillor Bateson spoke as seconder and said that this was a very good Notice of Motion.

Alderman Coyle said he was supportive of this Notice of Motion not just from a tourism perspective but for people who have poor health and he looked forward to the outcomes of the feasibility report.

Councillor Kane said he was happy to support the Notice of Motion and spoke of the environmental health and tourism benefits and of the importance of town centres being included.

The Director of Environmental Services said he would bring a report to the Environmental Services Committee in due course.

5. FIREWORKS AND PRYOTECHNICS IN THE UK CONSULTATION

Report, previously circulated, was presented by the Director of Environmental Services.

Purpose of Report

The purpose of this report is to provide a Causeway Coast and Glens Borough Council response to the consultation.

Further background information was provided in the report.

The full Fireworks and Pyrotechnics in the UK consultation can be found at the previously circulated link.

A draft response was previously circulated.

The consultation closes on 7th October 2026.

Recommendation

It is recommended that Council approves the response.

Councillor McAuley said he was delighted to see this on the agenda and asked about Council exploring silent fireworks for Council events given the upset caused by noise to elderly people, autistic children and animals.

The Director of Environmental Services said he would seek an update from the Director of Leisure and Development regarding requests for silent fireworks at Council events.

Councillor McAuley said that he had expected this to be tabled on the Leisure and Development Agenda given previous discussion.

Councillor Holmes said that this was currently an item for consultation and suggested that Councillor McAuley bring the matter to the attention of the Leisure and Development Committee by way of Any Other Relevant Business should he so wish.

Proposed by Councillor Callaghan
Seconded Councillor Kane and

AGREED – To recommend that Council approves the response.

6. UK NET ZERO BUILDING CARBON STANDARD

Report, previously circulated, was presented by the Director of Environmental Services who advised that the Head of Capital Works and Infrastructure would answer questions.

Purpose of Report

To seek members approval to adopt the UK Net Zero Carbon Building Standard. The UK NZCBS will provide a robust consistent recognised standard for the planning, design, construction, refurbishment and maintenance of council owned buildings and capital projects, ensuring that future development supports the council's climate commitments and long-term carbon reduction objectives.

Further background information was provided in the report.

Proposal

It is proposed to adopt the UK Net Zero Carbon Building Standard to establish a sustainability framework for all council projects, including new build developments, major refurbishments and, where appropriate, significant maintenance works.

Recommendation

It is recommended that members recommend to Council to adopt the Net Zero Carbon Building Standard (NZCBS) to deliver new capital projects (inclusive of new builds and major refurbishments*1) thereby ensuring a robust recognised accredited standard is utilised.

**1 application of the UKNZCBS shall only apply to major refurbishments only when this is economically advantageous to do so.*

Alderman Callan asked what the term 'major refurbishment' meant and whether the reference was to the size of the building or associated cost and what the additional cost factor of 8-10% was modelled on and the payback element.

The Head of Capital Works and Infrastructure said that refurbishment referred to depends on scale and scope and that is difficult to clarify what is deemed a major refurbishment, thus the cautious approach when reporting to Committee. He further advised that projects are open ended, on a variable scale and much depends on the building itself.

Alderman Callan asked to what extent the decision impacts on the current plans for Coleraine Leisure Centre. The Head of Capital Works and Infrastructure said that costings in this respect were accounted for upfront in the business case as will be the case for all new build projects.

The Head of Capital Works and Infrastructure said that this proposal aligns with central government, NI Act 2022, Climate Change Act and strategy for 2050. He advised that Officers take major refurbishments seriously bearing in mind carbon profile despite the scale and challenges. He further advised that all key organisations are signed up to standards and jointly agreed a way forward with all involved having knowledge of aspiration to working towards net zero projects.

Alderman Callan asked that projects of this type be incorporated on the risk matrix for the next few years, including measurable targets.

The Head of Capital Works and Infrastructure said that he was the accountable Officer and emphasised the onus on contractors for 12 months following completion of a project to meet with 12-month assessment standards.

Alderman Callan said having this data would ascertain savings and reductions and would be good to capture on an ongoing basis to determine alignment with target of zero emissions.

Councillor Bateson spoke of the requirement to meet with net zero targets.

In response to Councillor Mairs the Head of Capital Works and Infrastructure said that he was content that Ballycastle Leisure Centre should be compliant even though there was no standard specified at the inception of this project.

Proposed by Councillor Bateson
Seconded by Councillor Mairs and

AGREED – To recommend that Council adopts the Net Zero Carbon Building Standard (NZCBS) to deliver new capital projects (inclusive of new builds and major refurbishments*1) thereby ensuring a robust recognised accredited standard is utilised.

* **The Head of Capital Works and Infrastructure and the Climate Change Lead Officer left the Chamber at 7.30 pm.**

7. LIVESMART COMMUNITY ENVIRONMENTAL GRANT – FUNDING SUPPORT

Report, previously circulated, was presented as read.

Purpose of Report

The purpose of this report is to seek approval from Members to increase annual funding support for the LiveSmart Community Environmental Grant Programme from £10,500 to £15,000 and maximum individual grants from £750 to £1,000.

Further information was provided in the report under the following headings:

- Background
- Increased Funding Support

Recommendation(s)

It is recommended that the Environmental Services Committee approves the increase in annual funding support for the LiveSmart Community Environmental Grant Programme from £10,500 to £15,000 and the maximum individual grant from £750 to £1,000.

Councillor Kane said he recognised that the LiveSmart Community Environment was a version of a grant offered by other Councils and welcomed the increased capping of up to £1000 and said that some groups which had applied for the LiveSmart grant might have preferred a higher amount of funding.

Councillor Kane suggested looking at raising the barrier for larger grants saying that to add £4.5k would allow additional projects at higher limit.

Councillor McQuillan referred to work undertaken by community groups including recycling initiatives and litter picking and welcomed grants to reduce waste.

Proposed by Councillor Kane
Seconded by Councillor McQuillan and

AGREED – To recommend that Council approves the increase in annual funding support for the LiveSmart Community Environmental Grant Programme from £10,500 to £15,000 and the maximum individual grant from £750 to £1,000.

8. LICENSING ITEMS REPORT

Applications for renewal were received and processed during the last report period in respect of:

- **LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NI) ORDER 1985
ENTERTAINMENT LICENCES**

- **MARRIAGE REGULATIONS (NI) 2003
THE MARRIAGE (NI) ORDER 2003**

Approval of premises as a venue for Civil Marriage.

- **THE CIVIL PARTNERSHIP REGULATION (NI) 2005
THE CIVIL PARTNERSHIP ACT 2004**

Approval of premises as a venue for Civil Partnership.

- **LICENSING OF PAVEMENT CAFES ACT (NORTHERN IRELAND) 2014**
- **PETROLEUM (REGULATION) ACTS 1929 AND 1937
PETROLEUM SPIRIT LICENCES**

Recommendation

It is recommended that Committee notes the report.

Committee NOTED the report.

9. PRIVATE ENFORCEMENT CONTRACTOR UPDATE

For information report, previously circulated, was presented as read.

Purpose of Report

The purpose of this report is to provide Members with an update on the first three months of operation of the private litter enforcement contract delivered by National Enforcement Solutions (NES)/3GS

Further background information was presented in the report.

Recommendation

It is recommended that Environmental Services Committee notes the information above.

Alderman Fielding questioned the trend in the statistics showing high numbers of enforcement for disposing of cigarette butts and little enforcement for dog fouling and littering which he said were the issues mostly brought to his attention. Alderman Fielding was advised by a business that an individual was approached in a manner which was not acceptable having dropped a cigarette butt.

The Director of Environmental Services said that interim meetings have taken place with the contractor when matters were raised around targeting cigarette butts and said that this was still a form of litter and referred to latest national statistics.

The Director of Environmental Services said that dog fouling was difficult to police and with only two Enforcement Officers the level of littering detected was good and the message was getting out there. He stated that there continues to be a reliance on intelligence which is essential to target patrols.

Councillor Bateson concurred with Alderman Fielding and emphasised the direction from Committee not to focus on cigarette butts which appears from statistics not to be the case.

Councillor Bateson said that daily reporting of littering was mostly dog fouling, fly tipping and litter in local areas. In relation to the fixed penalty notice Councillor Bateson asked if there could be an extended period to pay given the financial burden caused to some individuals. The Director of Environmental Services agreed to speak to Councillor Bateson in this regard and agreed to highlight the fine for discarding cigarette butts via media outlets.

The Director of Environmental Services said that consideration was being given to cigarette pouches.

The Director of Environmental Services acknowledged the concerns raised by the Committee and suggested organising a workshop with the contractors to discuss the issues faced on the ground and deliverability challenges.

Councillor Kane said he was disappointed and angry with the statistics given the issues of dog fouling and littering being the most reported and felt that limits set were not being met. Councillor Kane concurred with Councillor Bateson's comments around affordability of penalty fines and felt an extended payment plan could be put in place. Councillor Kane also referred to the requirement to avoid heavy handedness and taking an appropriate approach with offenders.

Councillor Kane felt that enforcement around discarding cigarettes was an easy win and welcomed the opportunity to meet with the contractor and felt that the number of Officers on the ground should be increased.

Alderman Coyle said he is often lobbied around littering and dog foul and felt it would always be a controversial and difficult issue. He referred to habitual offenders and said witnesses to these incidents were key; if they were willing to be a witness. He spoke of the need for continued education.

Alderman S McKillop concurred with previous remarks and said it was important for individuals to be conscious of the consequences of disregarding cigarette butts. She stated that she looked forward to a workshop with the contractors.

Following a query from Alderman S McKillop the Director of Environmental Services said that patrols had been undertaken in Dungiven and Kilrea.

In response to Councillor Holmes the Director of Environmental Services said that unpaid fines lead to prosecution and agreed that publicity around the level of the fines and the likelihood of being caught would be revisited on media platforms.

Committee NOTED the report.

10. DAERA WASTE DATA (PROVISIONAL) – JANUARY TO MARCH 2026

For information report, previously circulated, was presented as read.

Purpose of Report

The purpose of this report is to advise Members on the publication of provisional waste statistics on 30th July 2026 by the Department of Agriculture, Environment and Rural Affairs (DAERA) for the January to March 2026 reporting period.

Further information was provided in the report under the following headings:

- Background
- Information

Recommendation

It is recommended that the Environmental Services Committee notes the provisional recycling statistics for January to March 2026 reporting period published by DAERA.

The Director of Environmental Services referred to the enhanced provisional figure for annual household waste sent for preparing for reuse, dry recycling and composting in 2025-26 which was 53.42% which he said was a positive direction of travel.

Committee NOTED the report.

11. PERIOD 3 DRAFT ES MANAGEMENT ACCOUNTS AND FINANCIAL POSITIONS 2026/27

For information report, previously circulated, was presented as read.

Purpose of Report

The purpose of this report to provide Members with information on the draft financial position of Environmental Services Directorate at the end of Period 3.

Further background information was previously circulated in relation to variances against budgets, In-year savings and Capital expenditure.

Recommendation

Members are requested to note the paper.

Committee NOTED the report.

12. PERIOD 4 DRAFT ES MANAGEMENT ACCOUNTS AND FINANCIAL POSITIONS 2026/27

For information report, previously circulated, was presented as read.

Purpose of Report

The purpose of this report to provide Members with information on the draft financial position of Environmental Services Directorate at the end of Period 4.

Further background information was previously circulated in relation to variances against budgets, In-year savings and Capital expenditure.

Recommendation

Members are requested to note the paper.

Committee NOTED the report.

13. MATTERS FOR REPORTING TO PARTNERSHIP PANEL

There were no matters for reporting to the Partnership Panel.

14. CONSULTATIONS

There were no consultations.

15. CORRESPONDENCE

There was no correspondence.

16. ANY OTHER RELEVANT BUSINESS (NOTIFIED IN ACCORDANCE WITH STANDING ORDER 12 (O))

19.1 Portballintrae Coastal Erosion, Seaport Road / Seaport Avenue Infrastructure Hazard, and Capital Works (Alderman S McKillop)

To revisit the active cliff instability issue at Seaport Road and Seaport Avenue and the subsequent hazardous risk to the public Right of Way and public purse. For the committee to consider immediate, fast-tracked capital intervention by utilising Council's 2021 precedent to merge Stage 1 (Inception) and Stage 2 (Feasibility) in parallel, thereby establishing a dedicated budget to comprehensively analyse external infrastructure funding avenues for land-based, environmentally compliant stabilisation actions.

The Chair invited Alderman McKillop to speak.

Alderman S McKillop advised of a correction: the word "public" should be removed before "Right of Way". Alderman S McKillop said she was bringing the matter forward to avail of a window of opportunity to protect Portballintrae, which has an enduring popularity with both international tourists, domestic holidaymakers and locals. She stated that the tourism industry acts as a vital lifeline for the coastal resort and Bushmills, providing distinct advantages to businesses and residents and ensures the financial viability of local shops and pubs. Alderman S McKillop requested a repeat of the short-term solution to be carried out urgently to repair the failed sea defence infrastructure before the winter storms hit our shores and requested that Council investigates a long-term solution. Alderman S McKillop stated that this should be accurately reflected on the Council's Corporate Risk Register and the Director of Environmental Services is asked to act to provide a short term remedy and bring a paper back for the long term stabilisation of the area.

The Director of Environmental Services said he was aware of the slippage which has occurred and advised that detailed drone survey had been conducted and compared to previous monitoring. He advised that the issue is similar to 2021 when remedial works were undertaken, albeit a slightly different location and a short-term plan is being actioned. He further advised that an options paper including costs for longer term stabilisation of bank is being prepared.

MOTION TO PROCEED 'IN COMMITTEE'

Proposed by Councillor Mairs
Seconded by Councillor Elder and

AGREED – *to recommend that Council moves 'In Committee'.*

* ***Press and Public left the meeting at 8.10 pm***

16. DOG BREEDING ESTABLISHING APPLICATION

Confidential report, previously circulated, by virtue of paragraph 2 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 was presented by the Director of Environmental Services.

An application has been received in respect of:

**WELFARE OF ANIMALS (DOG BREEDING ESTABLISHMENTS AND MISCELLANEOUS AMENDMENTS) REGULATIONS (NI) 2013
GRANT OF A DOG BREEDING ESTABLISHMENT LICENCE**

Recommendation

The application premises have been inspected and found to comply with the relevant conditions of the abovementioned legislation therefore it is recommended to grant a Dog Breeding Establishment Licence.

Proposed by Alderman Coyle
Seconded by Councillor Elder and

AGREED – *To recommend the application premises have been inspected and found to comply with the relevant conditions of the abovementioned legislation therefore grant a Dog Breeding Establishment Licence.*

17. STREET TRADING LICENCE RENEWALS

Confidential for information report, by virtue of paragraph(s) 2 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014, previously circulated, was presented as read.

STREET TRADING (NI) ACT 2001

The applications, previously circulated, for a street trading licence have been received, acknowledged and processed during the report period

Committee NOTED the report.

18. LICENCES ISSUED UNDER DELEGATED AUTHORITY

Confidential for information report, by virtue of paragraph(s) 2 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014, previously circulated, was presented as read.

Registrations/licences were issued under Delegated Authority during the last report period in respect of the undernoted:

- LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NI) ORDER 1985 - ARTICLES 13 &14, PRACTICE OF ACUPUNCTURE/BUSINESS OF COSMETIC PIERCING/TATTOOING/SEMI-PERMANENT SKIN-COLOURING/ELECTROLYSIS
- ENTERTAINMENT LICENSING
- LICENSING OF PAVEMENT CAFES ACT (NORTHERN IRELAND) 2014
- STREET TRADING (NI) ACT 2001

Committee NOTED the report.

MOTION TO PROCEED 'IN PUBLIC'

Proposed by Councillor Kane

Seconded by Alderman Coyle and

AGREED – to recommend that Council move '*In Public*'.

There were no Items of Any Other Relevant Business.

This being all the business, the Chair thanked Elected Members for their attendance. The meeting closed at 8.15 pm.

Chair