

Title of Report:	Prompt Payment Statistics
Committee Report Submitted To:	Finance Committee
Date of Meeting:	10 September 2026
For Decision or For Information	For information
To be discussed In Committee YES/NO	No

Linkage to Council Strategy (2021-25)	
Strategic Theme	Cohesive Leadership
Outcome	Council has agreed policies and procedures and decision making is consistent with them.
Lead Officer	Chief Finance Officer

Estimated Timescale for Completion	
Date to be Completed	

Budgetary Considerations	
Cost of Proposal	
Included in Current Year Estimates	YES/NO
Capital/Revenue	Revenue
Code	
Staffing Costs	

Legal Considerations	
Input of Legal Services Required	YES/NO
Legal Opinion Obtained	YES/NO

Screening Requirements	Required for new or revised Policies, Plans, Strategies or Service Delivery Proposals.		
Section 75 Screening	Screening Completed:	Yes /No	Date:
	EQIA Required and Completed:	Yes /No	Date:
Rural Needs Assessment (RNA)	Screening Completed	Yes /No	Date:
	RNA Required and Completed:	Yes /No	Date:
Data Protection Impact Assessment (DPIA)	Screening Completed:	Yes /No	Date:
	DPIA Required and Completed:	Yes /No	Date:

1.1 Background

Department for communities (DfC) requires Council to record and publish statistics regarding the payment of supplier invoices with specific reference to two distinct measures namely invoices paid within 10 working days and invoices paid within 30 calendar days.

1.2 Detail

These figures are published on a quarterly basis by DfC with Councils required to do likewise. The purpose of the statistics is to encourage Councils to support businesses especially those local and/or small businesses for whom cash flow is of vital importance to their continued survival. In addition, as part of Council's performance improvement plan for this year the payment of our suppliers has been identified as one of the performance improvement objectives with a target of 90% of suppliers being paid within 30 calendar days. The tables below detail Council's performance since April 2024 the latest data being for quarter 2 of 26/276 year, up to and including end of August 2026.

1.3 Analysis

The statistics will be continually monitored to ensure the performance levels are maintained and where possible improved. Council's self-imposed target remains at 90% of invoices being paid within 30 days. During August 91.42% (July 92.70%) of invoices were paid within 30 days. This continues the good performance for recent months and hopefully we can remain above our 90% target for the year.

Prompt Payment Statistics 2024/2025					
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				Q1	Q2	Q3	Q4	Total
Total No of Invoices				6890	7030	7234	6931	28085
Total amount paid				£ 15,645,094	£ 14,616,411	£ 13,040,366	£ 11,221,971	£ 54,523,842
Number of invoices paid within 10 days				5304	5316	5820	5220	21660
% of invoices paid within 10 days				76.98%	75.62%	80.45%	75.31%	77.12%
Number of invoices paid within 30 days				6274	6336	6813	6208	25631
% of invoices paid within 30 days				91.06%	90.13%	94.18%	89.57%	91.26%
Number of invoices paid outside 30 days				616	694	421	723	2454
% of invoices paid outside 30 days				8.94%	9.87%	5.82%	10.43%	8.74%
No. of Disputed Invoices				37	54	40	42	173
% of disputed invoices				0.54%	0.77%	0.55%	0.61%	0.62%
Average Payment Days				11.86	11.64	9.84	12.60	11.47

Prompt Payment Statistics 2025/2026					
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				Q1	Q2	Q3	Q4	Total
Total No of Invoices				6819	7136	7446	7442	28843
Total amount paid				£ 15,915,510	£ 18,756,784	£ 15,511,095	£ 14,304,793	£ 64,488,181
Number of invoices paid within 10 days				5003	5254	5807	5735	21799
% of invoices paid within 10 days				73.37%	73.63%	77.99%	77.06%	75.58%
Number of invoices paid within 30 days				6112	6248	6666	6804	25830
% of invoices paid within 30 days				89.63%	87.56%	89.52%	91.43%	89.55%
Number of invoices paid outside 30 days				707	888	780	638	3013
% of invoices paid outside 30 days				10.37%	12.44%	10.48%	8.57%	10.45%
No. of Disputed Invoices				30	30	45	14	119
% of disputed invoices				0.44%	0.42%	0.60%	0.19%	0.41%
Average Payment Days				12.59	14.01	12.84	12.07	12.87

Prompt Payment Statistics 2026/2076					
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				Q1	Q2*	Q3	Q4	Total
Total No of Invoices				7256	5179			12435
Total amount paid				£ 19,218,911	£ 10,777,967			£ 29,996,878
Number of invoices paid within 10 days				5509	4012			9521
% of invoices paid within 10 days				75.92%	77.47%			76.57%
Number of invoices paid within 30 days				6594	4772			11366
% of invoices paid within 30 days				90.88%	92.14%			91.40%
Number of invoices paid outside 30 days				662	407			1069
% of invoices paid outside 30 days				9.12%	7.86%			8.60%
No. of Disputed Invoices				24	29			53
% of disputed invoices				0.33%	0.56%			0.43%
Average Payment Days				12.26	13.48			-8.25

*Incomplete period							
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