

Community Planning - Delivery Plan Development	15 August 2017
Corporate Policy and Resources Committee	For Information

Linkage to Council Strategy (2015-19)	
Strategic Theme	Leader and Champion
Outcome	Establish key relationships with strategic partners to deliver our vision for this Council area
Lead Officer	Head of Policy and Community Planning
Cost: (If applicable)	

1.0 Introduction

- 1.1 The Community Plan is a long term plan (from 2017 to 2030) based on sound, robust evidence with a focus on improving social, economic and environmental well-being and contributing to sustainable development.
- 1.2 The Community Plan is a strategic planning tool for the Causeway Coast and Glens area and it will be the key over-arching framework for partnerships and initiatives in the Council area. It is not seen as an additional or parallel process to structures already in place.

2.0 Process to Develop a Delivery Plan

- 2.1 The Strategic Framework for the Community Plan was finalised in April 2017 and officially launched in June 2017. This document outlined the high level outcomes identified for the Causeway Coast and Glens area based on an extensive public consultation process and a statistical analysis of the area
- 2.2 The next stage in the process will be the development of a comprehensive Delivery Plan which will put in place practical actions and activities to achieve the outcomes identified in the Strategic Framework.
- 2.2 Causeway Coast and Glens Community Planning Strategic Partnership have agreed that four Delivery Design Groups will take this work forward on a 'Task and Finish' process. Each Group has been linked to specific high level outcomes within the Strategic Framework document and the Groups are as follows:

- Economic, Education and Tourism
- Environment and Infrastructure
- Health and Well-being
- Community Safety and Community

2.3 The task of each Group will be to contribute to a 'Delivery Plan' for the Community Plan by achieving the following:

- Identify actions that are aligned to the outcomes and indicators of the Causeway Coast and Glens Community Plan;
- Identify implementation milestones and target dates;
- Identify any relevant linkages cross-cutting the Community Plan;
- Identify a project Lead/Organisation for each action;
- Identify the key partners to work in collaboration on the delivery actions;
- Identify performance measures for each of the actions.

2.4 The members of the Delivery Design Groups will, on a collaborative basis, develop actions within their given domain of expertise and the members will bring their strategic experience, expertise, knowledge and appropriate resources to assist in the development of a SMART (specific, measurable, realistic and time-scaled) combined Delivery Plan.

2.5 A Steering Group will also be established to act as a filter in developing, prioritising and assessing the feasibility of the proposed actions. This Steering Group will be made up of the Chair of the Community Planning Strategic Partnership and the Chairs/Leads of the Delivery Design Groups, supported by the Community Planning Team. The Steering Group will report directly to the Community Planning Strategic Partnership.

2.6 The Community Planning Strategic Partnership will provide strategic direction, oversight and guidance in relation to the delivery design process to ensure a consistent approach is adopted in developing the Delivery Plan.

2.7 A template has been developed for use by all of the Delivery Design Groups in the development of actions for the Delivery Plan (copy attached as **Appendix 1**).

3.0 Work of the Delivery Design Groups

3.1 To date all four Delivery Design Groups have had their first round of meetings with two of the Groups also having had a second meeting. A number of draft actions have been identified and are currently under discussion within the respective Groups.

3.2 The Steering Group has also met for the first time (on 26th July) and a progress report will be presented to the Community Planning Strategic Partnership at its next meeting on 6th September 2017.

Appendix 1: Delivery Plan – Template for Actions

POPULATION OUTCOME:-
OUTCOME:-
ASSOCIATED INDICATOR(S):

ACTION	IMPLEMENTATION MILESTONES	LINKAGES ACROSS PLAN	PARTNERS	TARGET DATE
			ACTION LEAD & ORGANISATION NAMED CONTACT PARTNER ORGANISATIONS:- •	
PERFORMANCE INDICATORS FOR THIS ACTION	BASELINE 2017	TARGET	LEAD OFFICER FOR PERFORMANCE MEASURES	TARGET DATE