

OFF-STREET CAR PARKS (TRANSFERRED BY TRANSPORT NI) – CONDITION SURVEY, ENFORCEMENT COSTS, CHRISTMAS PARKING FEEDBACK	5th April 2016
ENVIRONMENTAL SERVICES REPORT	
FOR INFORMATION	

Linkage to Council Strategy (2015-19)	
Strategic Theme	Protecting the Environment
Outcome	Protect, enhance and promote opportunities for greater enjoyment of our natural environment
Lead Officer	John Richardson
Cost: (If applicable)	£450,000 over 4 years (2016/17 – 2019/20)

The purpose of this Report is to provide Members with an overview of the condition Off-Street Car Parks, enforcement costs and feedback on Christmas Parking

Condition Surveys

On 1st April 2015, thirty seven off-street car parks transferred to Causeway Coast and Glens Borough Council from Transport NI under the provision of Transfer of Designated Off-Street Car Parks, Assets and Liabilities Scheme 2015.

Prior to the Transfer, Transport NI had committed to carry out public liability inspections and complete remedial works to arising defects.

At this time, Council Officers completed an independent condition survey which confirmed that a number of car parks were in poor condition requiring an immediate investment of circa £150,000. This initial condition survey was brought to the Shadow Council. Council officers are currently in dialogue with Transport NI officials to address the shortfall in maintenance budget which was included in the Transferring Functions grant.

In recent months, Council Officers have commissioned a more detailed defects survey and condition report of the most centrally located transferred car parks (30 of the 37) to gain an appreciation of their current status and to implement a planned maintenance programme to ensure car park surfaces are at an acceptable standard. (Refer to Figure 1 below)

On completion of this defects survey each car park was given a priority ranking based on their condition and footfall with budget costs prepared for remedial works. Those car parks with a score greater than 3 have been incorporated within the next 4

years planned maintenance programme at a total capital investment of circa £450,000.

The results of this report are summarised below;

Figure 1

Location	Car Park	Car parking Spaces	Parking Charges	Condition Rating (1-10)	Usage Rating (1-10)	Priority Score	Budget Cost of Remedial works	Planned Maintenance	
Coleraine	Abbey St	171	Yes	2	10	8	£82,813	2016/17	£151,389
Coleraine	Mall	223	Yes	2	10	8	£68,576		
Coleraine	Railway Rd. lower	109	Yes	3	9	6	£102,862	2017/18	£128,226
Coleraine	Millburn Road	33	No	4	9	5	£25,364		
Coleraine	Railway Rd. Upper.	137	Yes	4	9	5	£73,630	2018/19	£73,630
Garvagh	Bridge street	99	No	2	5	3	£74,599	2019/20	£74,599
Portrush	Harbour Road	30	No	5	7	2	£4,858		
Ballymoney	Town Head South Carpark 2	25	No	3	5	2	£38,567		
Portrush	Dunluce Avenue	240	No	5	7	2	£184,380		
Ballymoney	Church Street	92	Yes	6	8	2	£4,830		
Portstewart	Diamond	10	No	6	7	1	£1,610		
Ballycastle	Ann Street	96	Yes	4	5	1	£18,003		
Ballykelly	Glenhead Rd	34	No	4	5	1	£28,610		
Coleraine	Terrace Row	133	No	9	10	1	£13,460		
Coleraine	Railway Place	139	Yes	8	9	1	£4,019		
Limavady	Connell Street	106	Yes	8	9	1	£5,175		
Coleraine	Long commons	140	Yes	9	9	0	£0		
Coleraine	Waterside	204	Yes	6	6	0	4962		
Ballymoney	Town Head South Carpark 1	42	No	8	8	0	4163		
Ballymoney	Seymour Street	45	No	7	7	0	3979		
Limavady	Protestant St	16	No	7	7	0	£0		
Limavady	Central	146	Yes	9	9	0	£0		
Ballymoney	Town Head North	140	No	10	10	0	£0		
Portstewart	Convention Ave	93	No	5	5	0	£3,187		
BushMills	Main Street	41	No	6	4	-2	£3,232		
Ballycastle	Fairhill Street	49	No	8	6	-2	£5,761		
Ballycastle	Castle street	114	No	6	3	-3	£12,910		
Ballymoney	Castle street	108	Yes	6	3	-3	£5,539		
Limavady	Main St	64	Yes	8	5	-3	£0		
Dungiven	Main St	51	No	8	5	-3	£1,610		
kilrea	Bridge Street	17	No	8	3	-5	£0		
Limavady	Limavady Bypass	16	No	8	2	-6	£2,393		

Usage Rating	
Use	Scale
	Low average high
Usage rating	1 2 3 4 5 6 7 8 9 10

Condition Rating of Carpark	
Condition	Scale
	poor good excellent
Condition rating	1 2 3 4 5 6 7 8 9 10

Priority scoring

A score is derived from the usage rating minus the condition rating. This score when produced is used to rank each car park. (Highest needs attention first) to proactively manage the carpark assets.

Enforcement Costs

Members asked for information relating to enforcement costs incurred by Council for the management of the charging car parks. These are provided below;

Traffic attendant deployed Hours	£18.79 / hr
Penalty Charge Notice Processing	£22.06 / PCN issued
Pay & Display Machine Maintenance	£510.44 / Machine / Year
Cash collection, reconciliation and banking	£7.62 / Machine / Collection

Christmas Parking Feedback

Members asked for feedback on the free Christmas parking (3 Saturday's prior to Christmas)

At the Coleraine Town Team meeting (12 January 2016) stake holders had mixed views but were of the opinion that it did not produce an increase in trade for this time of year as shoppers would have used the car parks anyway at this time. It was suggested that an earlier date prior to Christmas may have been more beneficial.

Stake holders at the Coleraine Town Team retail group meeting (16 Feb 2016) stated that the free car parking on Saturdays prior to Christmas was not necessary.

Recommendation

It is recommended the Environmental Services Committee note the following;

1. Condition report summary and the proposed Planned Maintenance estimates provided for the next 4 years.
2. Enforcement Costs
3. Christmas Parking Feedback